

AUTO PAY UTILITY ENROLLMENT FORM

It's FREE and EASY to sign up!

To sign up, fill out the Automatic Pay Plan Authorization form below and attach a voided check.

Return to:
City of Lino Lakes
Attn: Utility Billing
600 Town Center Parkway
Lino Lakes, MN 55014

How does the Automatic Payment Plan work?

Payments are automatically deducted from your checking account on the due date listed on your bill. This allows you time to review your water and/or sewer bill, in case you have any billing questions prior to your payment being withdrawn from your account.

Once you have signed up and automatic payment service is in effect, your water and/or sewer billing statement will show a message stating that your bill will be 'AUTO-PAY'. Until that time, please continue to pay any bills you receive per your usual payment method.

If your account does not have sufficient funds to cover your quarterly bill, you will be assessed a special processing fee of \$30.00 to cover our additional expenses. In addition, your financial institution may also assess an overdraft charge at their discretion.

In the event you move, and your new residence is served by the City of Lino Lakes, simply fill out a new authorization form and return it to City Hall.

Questions may be directed to the Utility Department at 651-982-2412

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Automatic Pay Plan Authorization

I/We authorize the City of Lino Lakes and the financial institution named on the attached voided check to deduct funds from the account shown on the slip/voided check. This authorization will continue unless discontinued by written request.

_____ Initial Setup

_____ Please change my existing account as follows _____

Utility Account Number _____

Service Address _____

Name on account _____

Signature _____

Date: _____ Daytime Phone: _____