2016 ANNUAL BUDGET

Adopted December 14, 2015



Officials

		Term Expires
Mayor:	Jeff Reinert	12/31/2015
Council Members:	William Kusterman Rob Rafferty David Roeser Dale Stoesz	12/31/2017 12/31/2017 12/31/2015 12/31/2015
City Administrator:	Jeff Karlson	Appointed
Directors:		
Community Development	Michael Grochala	Appointed
Finance	Sarah Cotton	Appointed
Public Safety	John Swenson	Appointed
Public Services	Richard DeGardner	Appointed

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RESOLUTION ADOPTING THE FINAL 2015 TAX LEVY, COLLECTIBLE IN 2016

WHEREAS, the City of Lino Lakes has budgeted to pay expenditures for General Fund operating costs anticipated in the year 2016, and

WHEREAS, the City of Lino Lakes has budgeted to pay the annual debt service on outstanding indebtedness, and

WHEREAS, the City Council adopted its preliminary 2015 tax levy, collectible in 2016, in anticipation of the above expenses, and

WHEREAS, the City Council has published in the official newspaper all notices required by Minnesota State Statutes and the City Charter, and

WHEREAS, the City Council held its public hearing on December 14, 2015.

NOW, THEREFORE BE IT RESOLVED that The City Council of The City of Lino Lakes, approves its final 2015 tax levy, collectible in 2016, upon taxable property within the City of Lino Lakes as follows:

- 1. Total amount levied in the year 2015 to be spread for taxes due and payable in the year 2016 is \$9,058,428.
- 2. The total amount levied above is for the following purposes:

General Operating Levy	\$7,018,572
Bonded Indebtedness	
G.O. Tax Abatement Bond 2006C	278,140
G.O. CIP Refunding Bond 2006E	460,110
G.O. Bond 2012A	178,749
G.O. Bond 2015A	271,963
Equipment Certificates 2013	68,933
Equipment Certificates 2014	178,868
Equipment Certificates 2015A	72,240
Equipment Certificates 2015B	214,921
EDA Lease/Revenue Bond 2015	<u>315,932</u>
Total Bonded Indebtedness:	<u>2,039,856</u>
TOTAL LEVIES	\$9,058,428

Adopted by the Council of the City of Lino La	akes this 14 th day of December	ber, 2015.
The motion for the adoption of the foregoing rand was duly seconded by C		
thereon, the following voted in favor thereof:		
The following voted against same:		
	Jeff Reine	rt, Mayor
ATTEST:		
Julianne Bartell, City Clerk		

RESOLUTION ADOPTING THE FINAL 2016 GENERAL FUND OPERATING BUDGET

WHEREAS, pursuant to Minnesota State Statute, the Lino Lakes City Council is required to adopt a resolution setting out final General Fund revenues and expenditures for the upcoming fiscal year.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes, that the following final General Fund operating budget be adopted for 2016:

2016 FINAL GENERAL FUND BUDGET

REVENUES:	
Property Taxes Intergovernmental Revenue Licenses & Permits Charges for Services Fines & Forfeitures Interest on Investments Miscellaneous	\$7,123,572 655,000 491,983 309,550 150,500 30,000 1,115,889
TOTAL FINAL GENERAL FUND REVENUES	\$9,876,494
EXPENDITURES:	
Administration Community Development Public Safety Public Services Other	\$1,288,187 758,040 4,407,187 2,758,080 665,000
TOTAL FINAL GENERAL FUND EXPENDITURES	\$9,876,494
Adopted by the Council of the City of Lino Lakes this 14 th day of December, 2015. The motion for the adoption of the foregoing resolution was introduced by Council and was duly seconded by Council Member thereon, the following voted in favor thereof:	Member
The following voted against same:	
Jeff Reinert, Mayor	
ATTEST:	

Julianne Bartell, City Clerk

RESOLUTION ADOPTING THE 2016 WATER AND SEWER OPERATING BUDGETS

WHEREAS, the City Council has reviewed the proposed 2016 Water and Sewer Operating Budgets during their budget work sessions, and

WHEREAS, the City Council each year adopts the Water and Sewer Operating Budget by resolution.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes, that the following Water and Sewer Operating Budgets for the year 2016 are hereby adopted:

<u>2016</u>	Water Operating Budget	2016 Sewer Operating Budget
Operating Revenues Transfers	\$1,073,425 	\$1,673,000 <u>-0-</u>
Total Revenues & Transfers	\$1,073,425	\$1,673,000
Operating Expenses Debt Service	\$2,745,440 	\$1,913,852
Total Expenses	\$2,745,440	\$1,913,852
Revenues/Transfers over/ Under Expenses	<u>\$(1,672,015)</u>	<u>\$ (240,852)</u>
Use of Fund Surplus	\$ 1,672,015	<u>\$ 240,852</u>
Adopted by the Council of the City of Lir	no Lakes this 14 th day of Dec	cember, 2015.
The motion for the adoption of the foregone and was duly seconded thereon, the following voted in favor thereon.	l by Council Member	ed by Council Member and upon vote being taken
The following voted against same:		
	Jeff Re	einert, Mayor
ATTEST:		
Julianne Bartell, City Clerk		

RESOLUTION ADOPTING THE 2016 RECREATION FUND BUDGET

WHEREAS, the Recreation Fund is a Special Revenue Fund, funded through fees generated by recreation programming, and

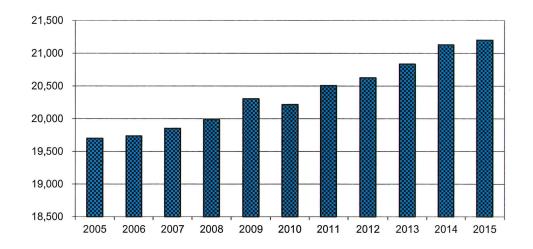
WHEREAS, Special Revenue Funds are required to adopt a budget for the forthcoming year.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes, that the following Recreation Fund Operating Budget for the year 2016 is hereby adopted:

2016 RECREATION FUND BUDGET

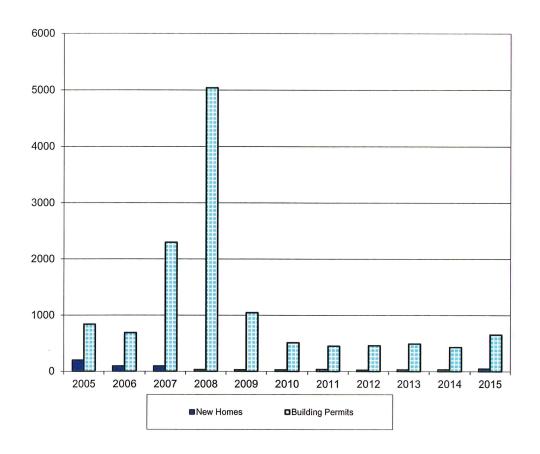
	REVENUES	EXPENDITURES
Adult Instructional Adult Leagues Youth Instructional Youth Leagues Special Events Senior Programs	\$ 5,000 6,200 77,050 22,000 7,220 17,800	\$ 4,050 2,750 67,075 18,000 10,475
Program Totals	\$135,270	\$119,650
Operating Surplus	0	5,620
Transfer to General Fund0		10,000
Recreation Fund Totals \$135,270		<u>\$135,270</u>
Adopted by the Council of the City of Lino Lakes this 14 th day of December, 2015. The motion for the adoption of the foregoing resolution was introduced by Council Member and was duly seconded by Council Member and upon vote being taken thereon, the following voted in favor thereof: The following voted against same:		
	Jeff Reinert,	Mavor
ATTEST:		y
Julianne Bartell, City Clerk		

City of Lino Lakes Population 2005 - 2015



<u>Year</u>	<u>Population</u>	Source
1990 2000	8,807 16,791	US Census US Census
2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015	19,698 19,736 19,851 19,987 20,305 20,216 20,505 20,625 20,833 21,129 21,200	Metropolitan Council Estimate US Census Metropolitan Council Estimate Metropolitan Council Estimate Metropolitan Council Estimate Metropolitan Council Estimate City Estimate
	•	•

City of Lino Lakes Building Permits 2005 - 2015



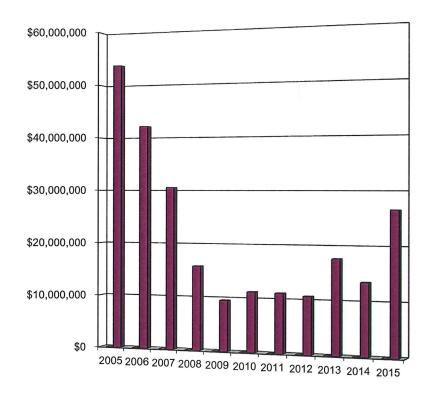
<u>Year</u>	New Homes	Building Perm	<u>its</u>
2005	196	837	
2006	91	686	
2007	92	2,297	*
2008	29	5,041	**
2009	28	1,045	***
2010	28	509	
2011	34	452	
2012	25	459	
2013	30	490	
2014	33	431	
2015	47	654	

^{* 1,565} Roofing Permits due to storm damage

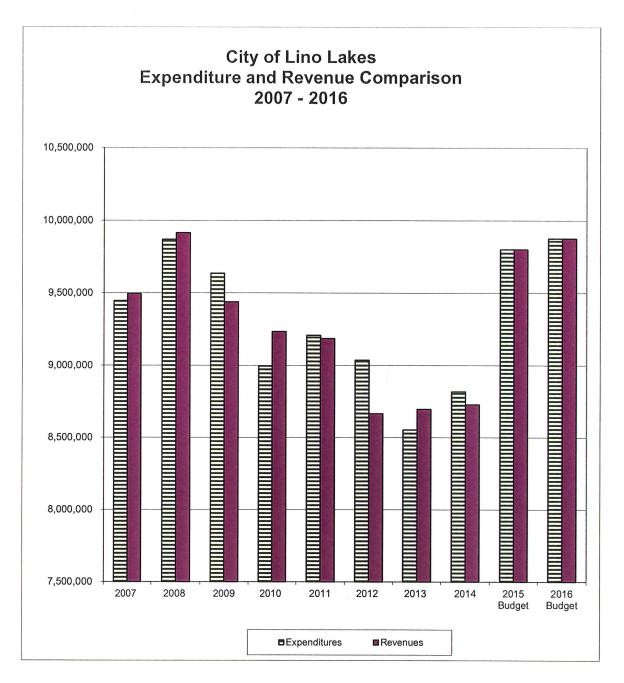
^{** 4,337} Roofing & Siding Permits due to storm damage

^{*** 581} Roofing & Siding Permits due to storm damage

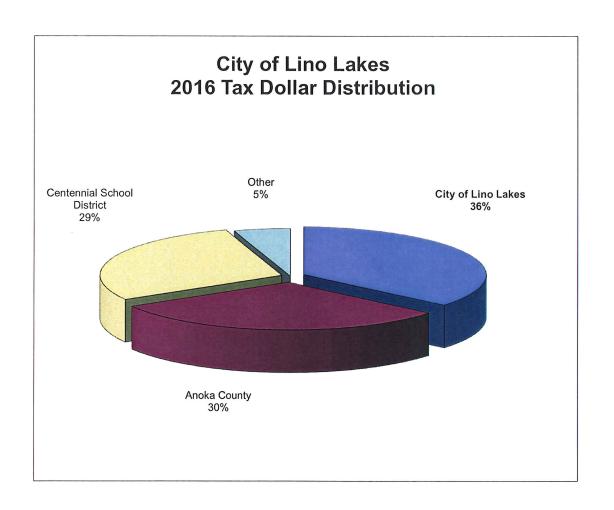
City of Lino Lakes Building Permit Valuation 2005 - 2015



<u>Year</u>	Bldg Permit <u>Valuation</u>
2005	53,656,592
2006	42,078,007
2007	30,539,559
2008	15,852,780
2009	9,586,160
2010	11,295,493
2011	11,192,264
2012	10,751,626
2013	17,683,665
2014	13,535,514
2015	26,570,593

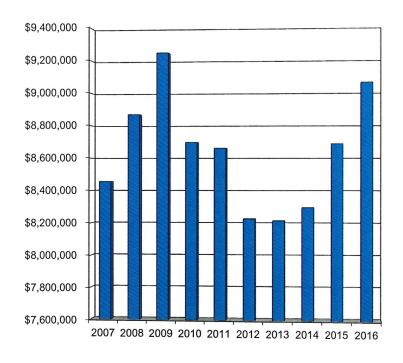


	Expenditures	Revenues
2007	9,446,888	9,494,685
2008	9,868,628	9,914,738
2009	9,635,187	9,439,010
2010	8,994,651	9,233,492
2011	9,208,035	9,186,410
2012	9,036,931	8,665,568
2013	8,554,264	8,696,530
2014	8,818,141	8,728,593
2015 Budget	9,801,122	9,801,122
2016 Budget	9,876,494	9,876,494



	2016
	Tax Rate
City of Lino Lakes	45.985
Anoka County	38.843
Centennial School District	36.386
Other	6.397
	127.611

City of Lino Lakes Total Tax Levy 2007 - 2016



_ Total
<u>Tax Levy</u>
8,456,328
8,866,956
9,244,338
8,695,414
8,660,000
8,227,259
8,215,628
8,296,044
8,686,072
9,058,428

City of Lino Lakes 2016 Adopted Tax Levy

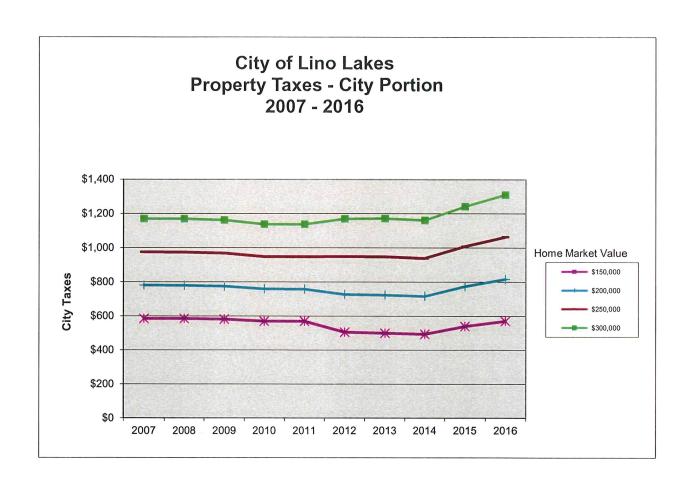
	Adopted 2014	Adopted 2015	Adopted 2016	Difference 2015-2016
General Fund Levy	7,098,922	7,490,578	7,018,572	(472,006)
Special Levy - PERA Contribution	-		_	_
Total Operating Levy	7,098,922	7,490,578	7,018,572	(472,006)
Debt Levy				
Certificate of Indebtedness 2011	43,481	-	-	-
Certificate of Indebtedness 2012	53,561	54,086	-	(54,086)
Certificate of Indebtedness 2013	70,034	69,615	68,933	(682)
Certificate of Indebtedness 2014	. .	177,952	178,868	916
Certificate of Indebtedness 2015A	-	-	72,240	72,240
Certificate of Indebtedness 2015B	-	-	214,921	214,921
G.O. Improvement Refunding Bond 2005B (1)	155,782	-	-	-
G.O. Tax Abatement Bond 2006C (2)	255,381	264,458	278,140	13,682
G.O. CIP Refunding Bond 2006E (3)	443,940	449,820	460,110	10,290
G.O. Bond 2012A (Signal Project) (1)	174,943	179,563	178,749	(814)
G.O. Bond 2015A (Street Reconstruction) (1)	-	-	214,922	214,922
G.O. Bond 2015A - Abatement Portion	-	-	57,041	57,041
EDA Lease/Revenue Bond 2015 (Fire Station #2)	-	-	315,932	315,932
Total Debt Levy	1,197,122	1,195,494	2,039,856	844,362
Total Levy	8,296,044	8,686,072	9,058,428	372,356

⁽¹⁾ Levy result of Voter-Approved Referendum(2) Levy result of participation in YMCA project(3) Levy result of Civic Complex Construction.

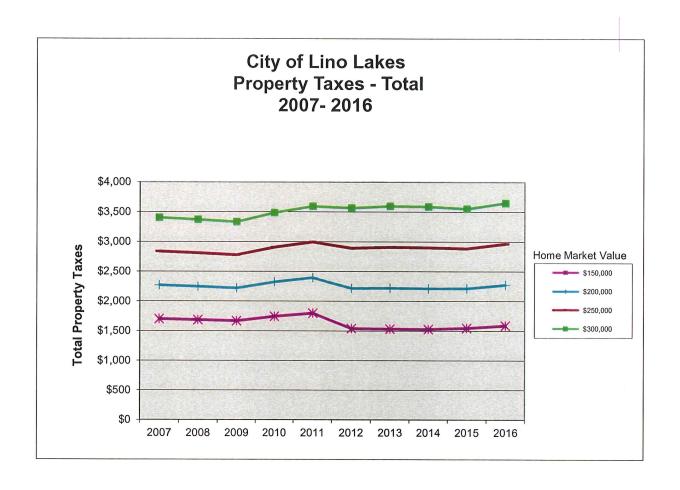
CITY OF LINO LAKES 2016 General Fund Budget/Gap Analysis **Net Tax Capacity Calculation**

-	Actual 2014	Adopted 2015	Adopted 2016
Taxable Market Value Annual % Change	1,509,921,169 (0.65%)	1,696,252,813 12.34%	1,700,256,462 0.24%
Total Net Tax Capacity Value	16,439,245	18,354,891	18,453,593
Less FD Contribution in Value	1,063,999	1,072,916	1,115,825
Less Captured Value for Tax Increment	232,280	236,506	261,572
Total Net Tax Capacity Value	15,142,966	17,045,469	17,076,196
Annual % Change	(0.12%)	12.56%	0.18%
Net Tax Cap	acity Rate Cald	culation	

	<u>2014</u>	<u>2015</u>	<u>2016</u>
Total Levy	8,296,044	8,686,072	9,058,428
Less FD Distribution	1,226,988	1,232,171	1,206,188
Total Net Levy for Tax Rate	7,069,056	7,453,901	7,852,240
Annual % Change	(0.32%)	5.44%	5.34%
Projected City Tax Capacity Rate	46.682%	43.730%	45.984%



City Property Taxes on Various Home Values Tax Capacity									
	\$	150,000	\$	200,000	\$ 	250,000	\$	300,000	Rate
2007		584.91		779.88		974.85		1,169.82	38.994
2008		584.51		779.34		974.18		1,169.01	38.967
2009		581.00		774.66		968.33		1,161.99	38.733
2010		568.58		758.10		947.63		1,137.15	37.905
2011		568.57		758.09		947.61		1,137.13	42.004
2012		505.14		726.63		948.11		1,169.59	42.778
2013		498.80		723.08		947.35		1,171.62	46.728
2014		493.43		715.83		938.23		1,160.64	46.665
2015		539.55		773.68		1,007.82		1,241.95	43.730
2016		569.14		815.94		1,062.74		1,309.54	45.985
2016 Adj Value	\$	147,713	\$	196,951	\$	246,189	\$	295,426	
10-yr Chg	\$	(15.77)	\$	36.06	\$	87.89	\$	139.72	
10-yr Avg	\$	(1.58)	\$	3.61	\$	8.79	\$	13.97	



	Total Property Taxes Total								
		on Various	Home Values		Tax Capacity				
	\$ 150,000	\$ 200,000	\$ 250,000	\$ 300,000	<u>Rate</u>				
2007	1,700.09	2,266.78	2,833.48	3,400.17	113.339				
2008	1,683.89	2,245.18	2,806.48	3,367.77	112.259				
2009	1,665.23	2,220.30	2,775.38	3,330.45	111.015				
2010	1,741.95	2,322.60	2,903.25	3,483.90	116.130				
2011	1,795.62	2,394.16	2,992.70	3,591.24	132.655				
2012	1,540.27	2,215.60	2,890.94	3,566.28	130.437				
2013	1,531.56	2,219.41	2,907.25	3,595.10	142.853				
2014	1,525.59	2,212.44	2,899.29	3,586.13	143.651				
2015	1,544.34	2,213.84	2,883.34	3,552.84	124.642				
2016	1,586.06	2,273.15	2,960.24	3,647.34	127.611				
2016 Adj Value	\$ 147,713	\$ 196,951	\$ 246,189	\$ 295,426					
10-yr Chg	\$ (114.03)	\$ 6.37	\$ 126.77	\$ 247.17					
10-yr Avg	\$ (11.40)	\$ 0.64	\$ 12.68	\$ 24.72					

City of Lino Lakes 2016 Budget Preparation Calendar

- Jan-May City Council provides direction on budget parameters.
- April 14 Budget worksheets and calendars distributed to Directors.
- May 15 Departmental budget requests are submitted.
- May 15 June 30 City Administrator and Finance Director review requests with Directors and develop proposed 2016 Budget.
- August 3 Proposed budget distributed to the City Council.
- August 10 City Council holds initial work session on 2016 Budget.
- August 10 September 7 City Council scheduled work sessions on 2016 Budget.
- September 14 Follow-up City Council budget work session.
- September 28 City Council approves proposed 2016 Budget and Tax Levy and sets Truth in Taxation hearing dates.
- By September 30 Preliminary Tax Levy and public hearing dates are certified to Anoka County Auditor.
- October 5 December 7 Follow-up City Council budget work sessions.
- Mid-November County mails Truth in Taxation notices to taxpayers.
- December 14 City Council holds Public Hearing. City Council adopts final 2016 Budget and Tax Levy.
- By December 28 City certifies final 2016 Budget and Tax Levy to Anoka County Auditor.

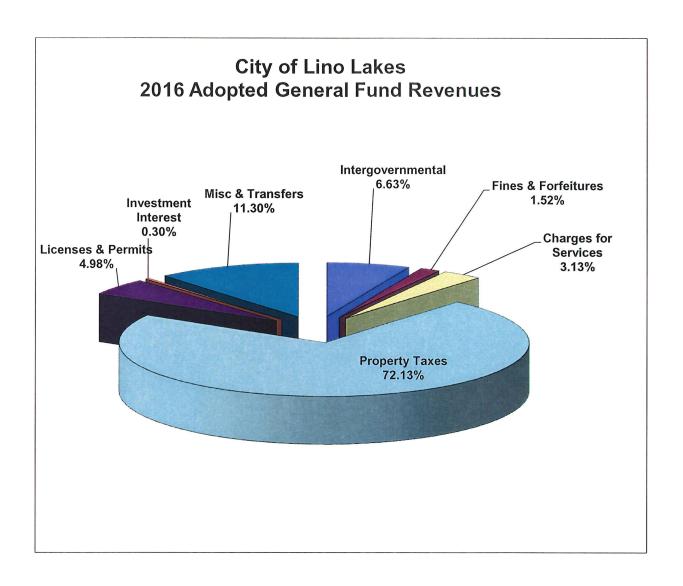
CITY OF LINO LAKES

PERSONNEL - TOTAL

	<u>2014</u>	<u>2015</u>	<u>2016</u>
ADMINISTRATION	3.500	4.000	4.500
FINANCE	3.000	3.000	2.750
ECONOMIC DEVELOPMENT	-	-	-
PLANNING & ZONING	1.000	1.000	1.000
COMMUNITY DEVELOPMENT	2.000	2.000	2.000
ENVIRONMENTAL	0.350	0.350	0.350
SOLID WASTE	0.300	0.300	0.300
FORESTRY	0.350	0.350	0.350
POLICE	28.000	28.500	30.550
FIRE	-	2.500	1.950
BUILDING INSPECTIONS	2.000	2.000	2.500
STREETS	7.000	7.000	6.500
FLEET	1.000	1.000	1.500
GOVERNMENT BUILDINGS	-	-	-
PARKS	5.200	5.200	5.200
RECREATION	3.200	3.200	2.200
TOTAL GENERAL	56.900	60.400	61.650
WATER	2.300	2.300	2.425
SEWER	2.300	2.300	2.425
GRAND TOTAL	61.500	65.000	66.500

Personnel are shown as Full Time Equivalents (FTE)

	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
Total Property Taxes	7,204,432	7,163,527	7,595,578	7,123,572	(6.21%)
Total Special Assessments	3,985	151	0	0	***
Total Intergovernmental Revenue	499,616	510,182	490,000	655,000	33.67%
Business Licenses and Permits	100,687	115,641	98,900	103,300	4.45%
Non-Business Licenses and Permits	328,577	289,541	340,200	388,683	14.25%
Charges for Services	31,347	33,386	28,350	33,350	17.64%
Public Safety	210,799	221,049	201,200	211,200	4.97%
Municipal Fines	119,079	119,715	130,500	150,500	15.33%
Investments	(12,250)	48,009	30,000	30,000	0.00%
Administrative Charges	74,968	83,815	65,000	65,000	0.00%
Miscellaneous	145,270	153,578	821,394	1,115,889	35.85%
Total Revenues	8,706,510	8,738,594	9,801,122	9,876,494	0.77%



<u>Type</u>	<u>Amount</u>	<u>Percent</u>
1-1	#055.000	0.000/
Intergovernmental	\$655,000	6.63%
Fines & Forfeitures	150,500	1.52%
Charges for Services	309,550	3.13%
Property Taxes	7,123,572	72.13%
Licenses & Permits	491,983	4.98%
Investment Interest	30,000	0.30%
Misc & Transfers	1,115,889	11.30%
Total	\$9,876,494	100.00%

	Account Number	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
Property Taxes						
General Property Tax	101-3010-000	6,126,879	6,001,547	7,490,578	7,018,572	(6.30%)
Delinquent taxes	101-3020-000	91,591	94,218	90,000	90,000	0.00%
Delinquent taxes - Tax Abatements	101-3025-000	147	137	0	0	***
Manufactured Home Tax	101-3030-000	0	0	0	0	***
Fiscal Disparities	101-3040-000	958,004	1,041,059	0	0	***
Fiscal Disparities - Tax Abatements	101-3045-000	0	0	0	0	***
Excess Tax Increments	101-3050-000	11,180	11,016	0	0	***
Tax Abatements	101-3055-000	0	0	0	0	***
Tax Forfeits	101-3060-000	0	0	0	0	***
Penalties & Interest	101-3150-000	16,631	15,550	15,000	15,000	0.00%
		7,204,432	7,163,527	7,595,578	7,123,572	(6.21%)
Special Assessments						
Current Assessments	101-3110-000	3,985	151	0	0	***
		3,985	151	0	0	
Intergovernmental Revenue						
Police Grant	101-3315-000	0	0	0	110,000	***
Other Federal Revenue	101-3319-000	0	0	0	0	***
Local Government Aid	101-3340-000	0	0	0	0	***
Market Value Homestead Credit	101-3341-000	3,988	4,024	0	4,000	***
Municipal State Aid	101-3345-000	231,753	240,977	240,000	261,000	8.75%
Police State Aid	101-3346-000	199,076	179,718	190,000	190,000	0.00%
Other State Revenue	101-3348-000	18,968	9,481	20,000	15,000	(25.00%)
Fire State Aid	101-3349-000	0	0	0	0	***
Anoka County Solid Waste	101-3360-000	45,831	75,982	40,000	75,000	87.50%
Anoka County Special Detail	101-3364-000	0	0	0	0	***
Liveable Communities Grant	101-3370-000	0	0	0	0	***
		499,616	510,182	490,000	655,000	33.67%

	Account Number	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
Business Licenses and Permits						
Liquor License - Bar	101-3201-000	13,500	17,767	13,500	18,000	33.33%
Liquor License - Beer	101-3202-000	500	1,142	600	1,000	66.67%
Off-Sale Liquor	101-3203-000	2,067	1,892	1,600	1,600	0.00%
Sunday Liquor License	101-3204-000	800	1,467	800	1,200	50.00%
Club Liquor License	101-3205-000	500	300	500	500	0.00%
Beer Permit	101-3206-000	0	0	100	100	0.00%
Investigation Fee	101-3208-000	700	1,313	450	450	0.00%
Garbage Removal License	101-3209-000	2,355	1,200	1,200	1,200	0.00%
Temporary Consumption Permit	101-3210-000	350	300	300	300	0.00%
Cigarette License	101-3211-000	600	1,008	600	600	0.00%
Contractor's License	101-3213-000	9,206	11,484	10,000	11,000	10.00%
Rental Housing License	101-3215-000	6,618	5,255	7,000	5,300	(24.29%)
Kennel License	101-3218-000	0	0	0	0	***
Dance	101-3219-000	235	235	250	250	0.00%
Fireworks License	101-3220-000	200	200	200	200	0.00%
Peddlers License	101-3223-000	1,500	1,500	1,000	1,500	50.00%
Gambling Tax	101-3224-000	786	1,017	800	100	(87.50%)
Lodging Tax	101-3225-000	60,770	69,561	60,000	60,000	0.00%
	-	100,687	115,641	98,900	103,300	4.45%
Non-Business Licenses and Permits						
Building Permits	101-3250-000	173,465	148,102	180,000	205,745	14.30%
Plan Inspection Fees	101-3251-000	88,800	74,362	101,000	112,988	11.87%
Erosion Control Permits	101-3252-000	5,100	5,100	7,500	9,750	30.00%
Plumbing Permits	101-3253-000	13,341	11,988	13,000	13,000	0.00%
Mechanical Permits	101-3254-000	31,820	27,630	25,000	30,000	20.00%
Septic Plumbing Permit	101-3255-000	3,700	6,600	3,000	4,500	50.00%
Septic System Permit	101-3256-000	4,650	6,600	3,000	4,500	50.00%
Fence Permit	101-3259-000	1,740	2,873	1,500	2,000	33.33%
Dog License	101-3260-000	1,736	1,771	1,700	1,700	0.00%
Sign Permit	101-3262-000	1,545	1,520	1,500	1,500	0.00%
Road Overweight Permit	101-3263-000	0	0	0	0	***
Underground Utility Permit	101-3264-000	1,550	900	1,000	1,000	0.00%
Miscellaneous Permits	101-3266-000	1,130	2,095	2,000	2,000	0.00%
	-	328,577	289,541	340,200	388,683	14.25%

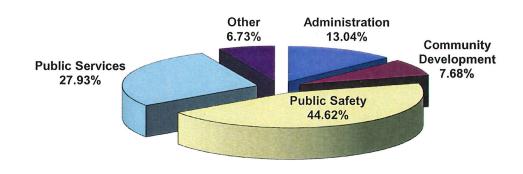
	Account Number	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
Charges for Services						
Land Use Fee	101-3265-000	2,370	2,500	1,500	2,000	33.33%
Sale of Supplies	101-3404-000	69	216	100	100	0.00%
Assessment Searches	101-3405-000	720	380	750	750	0.00%
Election Filing Fees	101-3409-000	25	0	0	0	***
Return Check Fee	101-3413-000	0	60	0	0	***
Materials for Resale	101-3416-000	0	0	0	0	***
Aerial Map Fee	101-3417-000	3,150	5,580	5,000	7,000	40.00%
Public Works Fees	101-3433-000	4,632	1,377	3,500	3,500	0.00%
Other Park Revenues	101-3470-000	10,381	13,273	7,500	10,000	33.33%
Other Recreation Fees	101-3472-000	10,000	10,000	10,000	10,000	0.00%
	-	31,347	33,386	28,350	33,350	17.64%
Public Safety						
Police Reports	101-3420-000	951	1,458	1,200	1,200	0.00%
Police Training Fees	101-3421-000	0	0	0	0	***
Police Other Revenues	101-3422-000	209,848	219,591	200,000	210,000	5.00%
Common Space Revenues	101-3423-000	0	0	0	0	***
	-	210,799	221,049	201,200	211,200	4.97%
Municipal Fines						
Fines & Forfeits	101-3510-000	78,010	84,028	90,000	85,000	(5.56%)
ACE Fees	101-3511-000	40,269	35,387	40,000	65,000	62.50%
Driving Diversion Program (DDP)	101-3512-000	800	300	500	500	0.00%
	- -	119,079	119,715	130,500	150,500	15.33%
<u>Investments</u>						
Interest on Investments	101-3620-000	38,093	30,506	30,000	30,000	0.00%
Change in Fair Value of Investments	101-3621-000	(50,343)	17,503	0	0	***
	-	(12,250)	48,009	30,000	30,000	0.00%
Administrative Charges						
Administrative Charge - Bonds	101-3490-000	0	0	0	0	***
Investment Management Charge	101-3494-000	50,000	50,000	50,000	50,000	0.00%
Administrative Charge - Escrows	101-3493-000	0	0	0	0	***
Administrative Charge - TIF	101-3491-000	0	0	0	0	***
Engineering/Planning Charges	101-3492-000	24,968	33,815	15,000	15,000	0.00%
	-	74,968	83,815	65,000	65,000	0.00%

	Account Number	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
<u>Miscellaneous</u>						
Use of Fund Reserves		0	0	170,000	423,000	148.82%
Transfer From Other Funds	101-3920-000	0	0	480,894	478,084	(0.58%)
Circle Pines Gas Franchise	101-3350-000	61,280	71,015	60,000	70,000	16.67%
Other Solid Waste	101-3361-000	1,347	1,882	4,000	2,000	(50.00%)
SAC/Surcharge Fee	101-3414-000	1,822	1,349	2,000	2,000	0.00%
Building Rentals	101-3640-000	0	0	0	0	***
Gambling Ordinance Funding	101-3710-000	0	0	0	0	***
Donations	101-3720-000	0	5,245	2,000	5,000	150.00%
Other Grants (Non-govt)	101-3725-000	0	0	0	0	***
Refunds & Reimbursements	101-3730-000	38,092	32,135	30,000	30,000	0.00%
Bldg Lease Revenue	101-3740-000	0	16,029	59,000	104,805	77.64%
Tree Refunds - Escrows	101-3631-000	0	0	0	0	***
Cable TV	101-3630-000	37,500	25,000	12,500	0	(100.00%)
Miscellaneous Revenue	101-3810-000	5,229	923	1,000	1,000	0.00%
Sale of Fixed Assets	101-3910-000	0	0	0	0	***
		145,270	153,578	821,394	1,115,889	35.85%
Total Revenues		8,706,510	8,738,594	9,801,122	9,876,494	0.77%

CITY OF LINO LAKES 2016 GENERAL FUND BUDGET ADOPTED EXPENDITURES

DEPT#	DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
	ADMINISTRATION					
401	MAYOR AND COUNCIL	61,937	104,444	78,138	73,638	(5.76%)
402	ADMINISTRATION	334,192	373,726	456,665	518,595	13.56%
403	ELECTIONS	12,795	20,743	16,104	28,504	77.00%
404	CABLE TV	1,822	1,872	2,285	2,840	24.29%
405	CHARTER ADMINISTRATION	818	3,577	2,500	2,500	0.00%
407	FINANCE	494,196	501,871	532,732	522,110	(1.99%)
414	LEGAL CONSULTANTS	123,111	162,754	140,000	140,000	0.00%
	TOTAL ADMINISTRATION	1,028,871	1,168,987	1,228,424	1,288,187	4.87%
	COMMUNITY DEVELOPMENT					
415	ECONOMIC DEVELOPMENT	114,229	90,398	101,396	101,137	(0.26%)
416	PLANNING AND ZONING	98,851	114,285	118,560	146,228	23.34%
417	ENGINEERING	108,700	87,144	103,576	105,276	1.64%
418	COMMUNITY DEVELOPMENT	196,407	195,462	212,655	210,198	(1.16%)
461	ENVIRONMENTAL	55,691	39,936	62,276	62,912	1.02%
462	SOLID WASTE ABATEMENT	43,104	75,416	37,427	79,909	113.51%
463	FORESTRY	41,218	43,812	47,098	52,380	11.21%
	TOTAL COMMUNITY DEVELOPMENT	658,200	646,453	682,988	758,040	10.99%
	PUBLIC SAFETY					
420	POLICE PROTECTION	3,055,891	3,133,237	3,243,770	3,556,707	9.65%
421	FIRE PROTECTION	511,770	563,412	1,118,758	612,316	(45.27%)
422	BUILDING INSPECTIONS	209,304	182,069	194,416	238,164	22.50%
	TOTAL PUBLIC SAFETY	3,776,965	3,878,718	4,556,944	4,407,187	(3.29%)
	PUBLIC SERVICES					
430	STREETS	894,794	935,149	1,003,140	1,006,801	0.36%
431	FLEET MANAGEMENT	388,642	393,031	402,479	446,863	11.03%
432	GOVERNMENT BUILDINGS	401,049	438,247	407,575	486,820	19.44%
450	PARKS DEPARTMENT	546,132	492,569	574,459	587,619	2.29%
451	RECREATION	296,120	298,505	305,613	229,977	(24.75%)
	TOTAL PUBLIC SERVICES	2,526,737	2,557,501	2,693,266	2,758,080	2.41%
	OTHERS					
499	CONTINGENCY/TRANSFERS/OTHERS	565,789	565,196	639,500	665,000	3.99%
	TOTAL OTHERS	565,789	565,196	639,500	665,000	3.99%
	TOTAL GENERAL FUND EXPENDITURES	8,556,562	8,816,855	9,801,122	9,876,494	0.77%

City of Lino Lakes 2016 Adopted General Fund Expenditures



<u>Type</u>	<u>Amount</u>	<u>Percent</u>
Administration	\$1,288,187	13.04%
Community Development	758,040	7.68%
Public Safety	4,407,187	44.62%
Public Services	2,758,080	27.93%
Other	665,000	6.73%
Total	\$9,876,494	100.00%

General Fund Overview

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	5,516,900	5,586,564	6,294,472	6,709,435
Supplies	441,330	459,814	471,550	518,650
Other Services/Charges	923,557	1,071,973	1,231,975	1,197,583
Contracted Services	1,067,886	1,084,979	1,130,925	711,026
Capital Outlay	41,100	48,329	32,700	74,800
Other	565,789	565,196	639,500	665,000
Total	8,556,562	8,816,855	9,801,122	9,876,494

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Mayor & Council	5.00	5.00	5.00	5.00
Administration	6.50	6.50	7.00	7.25
Community Development	7.50	6.00	6.00	6.50
Public Safety	28.00	28.00	31.00	32.50
Public Services	16.40	16.40	16.40	15.40
Total	63.40	61.90	65.40	66.65



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Mayor and Council

The City Council is comprised of five elected officials. Twice monthly, this legislative body meets to consider the adoption of policy measures to improve services to the citizens. Meetings are telecast on local government access channel 16 to all residents that have cable available to them. The Council sets overall policy for community services and reviews administrative acts to ensure delivery of these services. The term of the Mayor is two years, with each council term being four years.

	2013	2014	2015	2016
	Actual	Actual	Adopted	Adopted
<u>Expenditures</u>				
Personal Services Supplies Other Services/Charges	31,511	43,765	40,638	40,638
	0	74	0	0
	30,426	60,605	37,500	33,000
Total	61,937	104,444	78,138	73,638

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Mayor	1.00	1.00	1.00	1.00
Council Member	4.00	4.00	4.00	4.00
Total	5.00	5.00	5.00	5.00

CITY OF LINO LAKES

MAYOR AND COUNCIL (101-401)

BUDGET DETAIL

Object Co		
4101-000	Salaries Mayor & Council Members Additional meetings - Est. 36 special meetings x \$40/mtg x 5	28,786 7,200
4200-000	Office Supplies Signature stamps, name plates, special meeting expenses	0
4300-000	Professional Services Strategic Planning/Goal Setting Consultant	2,500
4330-000	Travel & Tuition Registration/Travel/Meals/Lodging for: - League of MN Cities Conference - Elected Official Orientation	1,500
4340-000	Printing & Publishing	3,000
4343-000	Newsletter Printing, Publishing & Postage Costs	6,000
4360-000	Insurance Errors & Omissions Coverage	0
4452-000	Subscriptions & Dues League of Minnesota Cities	16,500
4900-000	City Marketing Community Celebration Flowers, Plaques & Awards Employee Appreciation Lino Lakes Ambassadors	3,500

CITY OF LINO LAKES

MAYOR AND COUNCIL (101-401)

Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease

PERSONAL SERVICES						
SALARIES	4101-000	29,064	40,472	35,986	35,986	0.00%
PERA	4121-000	1,179	1,954	1,799	1,799	0.00%
SOCIAL SECURITY	4122-000	1,194	1,265	2,753	2,753	0.00%
LIFE INSURANCE	4133-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000	74	74	100	100	0.00%
	_	31,511	43,765	40,638	40,638	0.00%
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	74	0	0	***
		0	74	0	0	***
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	261	35,030	2,500	2,500	0.00%
TELEPHONE	4321-000	0	0	0	0	***
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	844	315	1,500	1,500	0.00%
PRINTING & PUBLISHING	4340-000	2,404	5,401	2,500	3,000	20.00%
NEWSLETTER	4343-000	4,776	2,532	6,500	6,000	(7.69%)
INSURANCE	4360-000	4,797	0	6,500	0	(100.00%)
SUBSCRIPTIONS & DUES	4452-000	15,429	15,976	16,000	16,500	3.13%
CITY MARKETING	4900-000 _	1,915	1,351	2,000	3,500	75.00%
		30,426	60,605	37,500	33,000	(12.00%)
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000 _	0	0	0	0	***
		0	0	0	0	***
TOTAL MAYOR AND COUNCIL		61,937	104,444	78,138	73,638	(5.76%)



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Administration

The Administration Department is responsible for the direction of enforcing the guidelines and policies set by the city council. This department includes human resource matters, city clerk responsibilities, administrative services, and supplying the flow of information and requests to the city council. The city administrator is appointed by the city council.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	315,259	340,691	422,305	484,235
Supplies Other Services/Charges	15,472	5 15,130	27,860	27,860
Contracted Services	3,461	17,900	6,500	6,500
Total	334,192	373,726	456,665	518,595

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
City Administrator	1.00	1.00	1.00	1.00
Human Resources Manager	-	-	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Office Tech I	0.50	0.50	· -	0.50
Total	3.50	3.50	4.00	4.50

CITY OF LINO LAKES

ADMINISTRATION (101-402)

BUDGET DETAIL

Object Co 4101-000		353,189
4106-000	Temporaries Scanning	15,850
4300-000	Professional Services Drug/Alcohol testing Training Arbitration Web Consulting	8,500
4310-000	Labor Consultants Labor relations, employment law, contract negotiations, arbitration	9,000
4321-000	Telephone - Cellular	360
4330-000	Travel & Tuition League of MN Cities Conference ICMA National Conference MAMA meetings MCMA Annual Conference MPELRA Conferences City Clerk Certification MCFOA Conference Mileage reimbursement	6,000
4340-000	Printing & Publishing Legal publications, employment ads, etc.	2,500
4452-000	Subscriptions & Dues MAMA, ICMA, MCMA, MCFOA	1,500
4410-000	Contracted Services Web site development & maintenance Code on-line Shred-it Metro I-net Laserfisch Document Imaging - Annual Licensing \$2,056	6,500
5000-000	Capital Outlay	

ADMINISTRATION (101-402)						
Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
			·			
PERSONAL SERVICES						
SALARIES	4101-000	239,170	250,872	307,556	353,189	14.84%
OVERTIME	4102-000	0	0	0	0	***
TEMPORARIES	4106-000	4,599	21,466	14,950	15,850	6.02%
WELLNESS PROGRAM	4108-000	630	665	720	720	0.00%
PERA	4121-000	17,340	19,529	24,164	27,678	14.54%
SOCIAL SECURITY	4122-000	17,637	19,652	24,647	28,231	14.54%
ICMA EMPLOYER	4123-000	0	0	0	0	***
HEALTH INSURANCE	4131-000	28,210	20,950	41,665	49,282	18.28%
LIFE & DISABILITY INSURANCE	4133-000	806	813	1,225	1,403	14.53%
DENTAL INSURANCE	4134-000	1,462	1,506	1,892	2,322	22.73%
VEHICLE ALLOWANCE	4135-000	3,600	3,600	3,600	3,600	0.00%
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000 _	1,805	1,638	1,886	1,960	3.92%
		315,259	340,691	422,305	484,235	14.66%
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
SMALL TOOLS	4240-000 _	0	5	0	0	***
		0	5	0	0	***
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	4,095	9,239	8,500	8,500	0.00%
LABOR CONSULTANTS	4310-000	4,228	991	9,000	9,000	0.00%
TELEPHONE	4321-000	360	360	360	360	0.00%
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	4,826	2,846	5,500	6,000	9.09%
PRINTING & PUBLISHING	4340-000	1,308	1,210	3,000	2,500	(16.67%)
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	0	0	0	0	***
AUTO INSURANCE	4363-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000 _	655	484	1,500	1,500	0.00%
		15,472	15,130	27,860	27,860	0.00%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000 _	3,461	17,900	6,500	6,500	0.00%
	_	3,461	17,900	6,500	6,500	0.00%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	***
	_	0	0	0	0	***
TOTAL ADMINISTRATION		334,192	373,726	456,665	518,595	13.56%



Elections

The Elections Department is responsible for conducting elections in accordance with Federal, State, and local laws under the guidance of the City Clerk. These responsibilities include establishment of polling places, hiring of election judges, tabulating ballots, and providing accurate and timely

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	7,610	16,407	8,604	20,604
Supplies	98	348	800	800
Other Services/Charges	2,147	779	2,000	2,200
Contracted Services	0	60	100	300
Capital Outlay	2,940	3,149	4,600	4,600
Total	12,795	20,743	16,104	28,504

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Election Judges	58.00	64.00	63.00	64.00
Total	58.00	64.00	63.00	64.00

The City currently has seven voting precincts. The City is working with Anoka County to provide new voting equipment for each precinct.

ELECTIONS AND VOTERS REGISTRATION (101-403)

BUDGET DETAIL

Object Co		
4101-000	Salaries Primary and General Elections - 7 Precincts	20,500
4200-000	Office Supplies Supplies for elections	800
4322-000	Postage Mail Notices	200
4330-000	Travel & Tuition Election judge training sessions	0
4340-000	Printing & Publishing Print election ballots	2,000
4410-000	Contracted Services Accuvote Maintenance Agreements	300
5000-000	Capital Outlay Vote Scanners per Anoka County Agreement	4,600

ELECTIONS AND VOTERS REGISTRATION (101-403)

Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/
Description	Code	2013	2014	2015	2010	Decrease
DEDCOMAL SERVICES						
PERSONAL SERVICES	4404.000					
SALARIES	4101-000	7,562	16,327	8,500	20,500	141.18%
SOCIAL SECURITY	4122-000	0	25	0	0	***
WORKER'S COMPENSATION	4151-000	48	55	104	104	0.00%
		7,610	16,407	8,604	20,604	139.47%
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	98	348	800	800	0.00%
	-	98	348	800	800	0.00%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	0	0	0	***
POSTAGE	4322-000	0	0	500	200	(60.00%)
TRAVEL & TUITION	4330-000	0	0	0	. 0	***
PRINTING & PUBLISHING	4340-000	2,147	779	1,500	2,000	33.33%
	_	2,147	779	2,000	2,200	10.00%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	0	60	100	300	200.00%
	_	0	60	100	300	200.00%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	2,940	3,149	4,600	4,600	0.00%
	-	2,940	3,149	4,600	4,600	0.00%
TOTAL ELECTIONS	_	12,795	20,743	16,104	28,504	77.00%



Cable TV

This budget records costs associated with the use of the city's government access channel 16. Channel 16 provides the community vital information through daily broadcasts to all residents that are cable accessible. Live broadcasts of city council, park board, and planning and zoning board meetings are also provided.

	2013	2014	2015	2016
	Actual	Actual	Adopted	Adopted
<u>Expenditures</u>				
Personal Services	1,556	1,647	1,735	2,340
Supplies	0	0	50	0
Capital Outlay	266	225	500	500
Total	1,822	1,872	2,285	2,840

CABLE TV (101-404)

BUDGET DETAIL

Object Co 4106-000	Temporaries Cable TV Tech to videotape Council, Park Board & Planning & Zoning Meetings @ \$15.00/hr* 3 hrs/mtg* 48 mtgs	2,160
4200-000	Office Supplies Recordable dvds	-
5000-000	Capital Outlay	500

CABLE TV (101-404)

Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
PERSONAL SERVICES						
TEMPORARIES	4106-000	1,440	1,524	1,600	2,160	35.00%
SOCIAL SECURITY	4122-000	110	117	123	165	34.15%
WORKER'S COMPENSATION	4151-000	6	6	12	15	25.00%
		1,556	1,647	1,735	2,340	34.87%
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	0	0	50	0	(100.00%)
SMALL TOOLS	4240-000	0	0	0	0	***
		0	0	50	0	(100.00%)
CAPITAL OUTLAY						
EQUIPMENT	5000-000	266	225	500	500	0.00%
		266	225	500	500	0.00%
TOTAL CABLE TV	_	1,822	1,872	2,285	2,840	24.29%



Charter Administration

The City of Lino Lakes is governed by home rule charter, city code, and state statutes. The Charter Commission is comprised of 15 resident members appointed by an Anoka County District Judge. The budget provides for the associated efforts of the commission and charter administration.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Other Services/Charges	818	3,577	2,500	2,500
Total	818	3,577	2,500	2,500

CHARTER ADMINISTRATION (101-405)

BUDGET DETAIL

Object Code

4300-000	Professional Services Time Savers - Minutes	1,000
4300-999	Professional Services - Charter Commission Directed Timesavers - Minutes Printing, Postage & Misc. Expenses	1,500
4301-000	Municipal Attorney	-
4340-000	Printing & Publishling	-
4343-000	Newsletter Possible newsletter articles	-

CHARTER ADMINISTRATION (101-405)

Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
	-	0	0	0	0	***
OTHER SERVICES AND SUPPLIES						
PROFESSIONAL SERVICES	4300-000	225	752	1,000	1,000	0.00%
PROF SERVICES - CHARTER COMM	4300-999	593	2,825	1,500	1,500	0.00%
MUNICIPAL ATTORNEY	4301-000	0	0	0	0	***
POSTAGE	4322-000	0	0	0	0	***
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
NEWSLETTER	4343-000	0	0	0	0	***
LEGAL NOTICES	4344-000	0	0	0	0	***
		818	3,577	2,500	2,500	0.00%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	***
	-	0	0	0	0	***
TOTAL CHARTER ADMINISTRATION	_	818	3,577	2,500	2,500	0.00%



Finance

Finance is responsible for the integrity of financial information and transactions generated by city operations, regulated by federal, state, and local laws. The Finance division prepares the annual budget, annual audit and financial report, manages the city's investments and cash flow, administers insurance coverage, coordinates the preparation of the five-year capital improvement plan, manages municipal debt service, administers payroll, accounts payable and receivable, utility billing and MIS functions.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	289,397	294,057	301,432	273,590
Supplies	1,117	629	900	900
Other Services/Charges	105,422	108,794	130,400	147,620
Contracted Services	98,260	98,391	100,000	100,000
Total	494,196	501,871	532,732	522,110

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Finance Director	1.00	1.00	1.00	1.00
Accountant III	1.00	1.00	1.00	1.00
Accounting Clerk	0.75	0.75	0.75	0.75
Accounting Clerk-PC Tech	0.25	0.25	0.25	-
Total	3.00	3.00	3.00	2.75

FINANCE (101-407)

BUDGET DETAIL

Object Co 4101-000			214,132
4200-000	Office Supplies Payroll & A/P check blanks and other financial forms		900
4308-000	Auditor Estimated cost of Independent Annual Audit		15,500
4310-000	Other Consultants Metro-Inet IT services, misc. Finance Software Subscription	Estimate	124,820
4330-000	Travel & Tuition		4,000
4340-000	Printing & Publishing Publish Budget and Financial Reports		500
4342-000	Truth In Taxation City share of property specific notices		1,900
4452-000	Subscriptions & Dues MGFOA Membership (2) GFOA Membership Cert. Of Achievement Program submission fee Misc. publications		900
4410-000	Contracted Services Assessing Services - Anoka County		100,000
5000-000	Capital Outlay		-

FINANCE (101-407)						
Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	225,259	232,348	236,925	214,132	(9.62%)
OVERTIME	4102-000	0	0	0	0	***
TEMPORARIES	4106-000	. 0	0	0	0	***
WELLNESS PROGRAM	4108-000	717	699	720	720	0.00%
PERA	4121-000	16,331	16,874	17,769	16,060	(9.62%)
SOCIAL SECURITY	4122-000	16,969	17,177	18,125	16,381	(9.62%)
ICMA EMPLOYER CONTRIBUTION	4123-000	1,744	1,761	1,800	1,800	0.00%
HEALTH INSURANCE	4131-000	24,499	21,548	22,095	20,927	(5.29%)
LIFE & DISABILITY INSURANCE	4133-000	793	808	952	863	(9.35%)
DENTAL INSURANCE	4134-000	1,462	1,506	1,638	1,548	(5.49%)
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000 _	1,623	1,336	1,408	1,159	(17.68%)
		289,397	294,057	301,432	273,590	(9.24%)
SUPPLIES						
OFFICE SUPPLIES	4200-000	1,117	629	900	900	0.00%
SMALL TOOLS	4240-000	0	0	0	0	***
		1,117	629	900	900	0.00%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	0	0	0	***
AUDITOR	4308-000	13,912	13,178	14,900	15,500	4.03%
OTHER CONSULTANTS	4310-000	86,011	91,072	108,000	124,820	15.57%
TELEPHONE	4321-000	00,011	0	0	0	13.37 /6
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	2,303	1,700	4,000	4,000	0.00%
PRINTING & PUBLISHING	4340-000	658	284	700	500	(28.57%)
TRUTH IN TAXATION	4342-000	1,793	1,815	1,900	1,900	0.00%
INSURANCE	4360-000	1,793	0	0	1,900	0.00 / ₀
SUBSCRIPTIONS & DUES	4452-000	745	745	900	900	
SUBSCRIPTIONS & DUES	4452-000 _	105,422	108,794	130,400	147,620	0.00% 13.21%
			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	.00,,00	717,020	10.2170
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000 _	98,260	98,391	100,000	100,000	0.00%
		98,260	98,391	100,000	100,000	0.00%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	***
	_	0	0	0	0	***
TOTAL FINANCE		494,196	501,871	532,732	522,110	(1.99%)



Legal Consultants

This area of the budget provides legal services for the city council and staff. Criminal prosecution costs are also included. Civil legal services are generally provided by contract with the law firm of Ratwik, Roszak & Maloney, PA. Criminal prosecution services are provided by contract with the law firm of GDO Law.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Other Services/Charges	123,111	162,754	140,000	140,000
Total	123,111	162,754	140,000	140,000

LEGAL CONSULTANTS (101-414)

BUDGET DETAIL

4301-000	Muncipal Attorney Consulting Attorney to City Council & Staff for municipal matters	35,000
4303-000	Prosecuting Attorney Consulting Services for Criminal Prosecutions	105,000

LEGAL CONSULTANTS (101-414)

Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
OTHER SERVICES AND CHARGES MUNICIPAL ATTORNEY	4301-000	25,614	60.499	35,000	35.000	0.00%
CRIMINAL ATTORNEY	4303-000	97,497	102,255	105,000	105,000	0.00%
TOTAL LEGAL CONSULTANTS	_	123,111 123,111	162,754 162,754	140,000 140,000	140,000 140,000	0.00%



Economic Development

The Economic Development Department is responsible for the encouragement of growth of new business and industry and offers support to existing businesses. The goal is to provide a balance of residential and business properties to enhance the tax base within the city. Long range planning is conducted through the updating of the Comprehensive Plan. This department provides information and processes applications for tax increment financing to encourage new businesses to locate in the community.

	2013	2014	2015	2016
	Actual	Actual	Adopted	Adopted
<u>Expenditures</u>				
Personal Services Supplies Other Services/Charges	49,313	12,710	21,646	21,637
	0	0	150	0
	64,916	77,688	79,600	79,500
Total	114,229	90,398	101,396	101,137

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Economic Dev Assistant	1.00	-	-	-
Total	1.00	-	-	-

ECONOMIC DEVELOPMENT (101-415)

BUDGET DETAIL

Object Code

4101-000	Salaries Economic Development Intern	1664 hrs @ \$12/hr	(32 hrs/wk)	20,000
4200-000	Office Supplies			
4300-000	Professional Services Marketing Materials Legacy/City BRE Program Development 40 hrs @ Pre Application Assistance 40 hrs @			21,500
4330-000	Travel & Tuition Various Seminars & Related Travel Ex	pense		300
4340-000	Printing & Publishing			300
4040 000	Trinking a rabilishing			300
4452-000	Subscriptions & Dues Economic Development Association of	MN		400
	Sensible Land Use Coalition Chamber of Commerce Professional Journals			
4405-000	Tax Abatements			0
4410-000	Contracted Services			0
4900-000	City Marketing Lodging Tax Remittals - Pass Through and Toursim Bureau	to Twin Cities Gateway Cov	nention	57,000
5000-000	Capital Outlay			0

ECONOMIC DEVELOPMENT (101-415)									
Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease			
PERSONAL SERVICES									
SALARIES	4101-000	42,300	0	0	0	***			
TEMPORARIES	4106-000	42,300	11,739	20,000	20,000	0.00%			
WELLNESS PROGRAM	4108-000	64	0	20,000	20,000	0.00 /6 ***			
PERA	4121-000	1,731	0	0	0	***			
SOCIAL SECURITY	4122-000	2,687	898	1,530	1,530	0.00%			
HEALTH INSURANCE	4131-000	2,126	090	0	1,550	V.UU /0 ***			
LIFE INSURANCE	4133-000	2,120	0	0	0	***			
DENTAL INSURANCE	4134-000	161	0	0	0	***			
		155	73		-				
WORKER'S COMPENSATION	4151-000 _	49,313	12,710	116 21,646	107 21,637	(7.76%) (0.04%)			
SUPPLIES OFFICE SUPPLIES	4200-000	0	0	150	0	(100.00%)			
	_	0	0	150	0	(100.00%)			
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	2,942	11,206	21,500	21,500	0.00%			
PLANNING CONSULTANT	4306-000	0	0	. 0	0	***			
LIVEABLE COMMUNITIES	4314-000	0	0	0	0	***			
TELEPHONE	4321-000	0	0	0	0	***			
POSTAGE	4322-000	0	0	0	0	***			
TRAVEL & TUITION	4330-000	0	0	400	300	(25.00%)			
PRINTING & PUBLISHING	4340-000	0	0	400	300	(25.00%)			
NEWSLETTER	4343-000	0	0	0	0	***			
INSURANCE	4360-000	0	0	0	0	***			
AUTO INSURANCE	4363-000	0	0	0	0	***			
SUBSCRIPTIONS & DUES	4452-000	250	400	300	400	33.33%			
CITY MARKETING	4900-000	61,724	66,082	57,000	57,000	0.00%			
	_	64,916	77,688	79,600	79,500	(0.13%)			
CONTRACTUAL SERVICES									
TAX ABATEMENTS	4405-000	0	0	0	0	***			
CONTRACTED SERVICES	4410-000	0	0	0	0	***			
	_	0	0	0	0	***			
CAPITAL OUTLAY									
EQUIPMENT	5000-000	0	0	0	0	***			
		0	0	0	0	***			
TOTAL ECONOMIC DEVELOPMENT	г	114,229	90,398	101,396	101,137	(0.26%)			



Planning and Zoning

This board is comprised of seven members appointed by the city council. The term is three years. The board acts as an advisory body on land use issues to the city council. These issues may include: subdivisions, site plan reviews, conditional use permits, variances, and ordinance revisions.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	70,713	83,895	84,960	91,628
Supplies	l 0	151	200	200
Other Services/Charges	7,883	13,672	15,100	14,850
Contracted Services	20,255	16,567	18,300	39,550
Total	98,851	114,285	118,560	146,228

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
City Planner	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

PLANNING AND ZONING (101-416)

BUDGET DETAIL

Object Co			
4101-000	Salaries 100% of City Planner		73,121
4200-000	Office Supplies Public/Advisory Meeting Supplies		200
4300-000	Professional Services Legal Assistance Ordinance Updates GIS mapping updates FEMA/Zoning/Other	30 hrs @ \$145/ hr 30 hr @ \$120/hr	7,950
4330-000	Travel & Tuition Sensible Land Use Coalition membership and other p MnAPA conference: 1 staff @ est. \$500 P& Z Workshops incl mileage for 7 members misc. mileage Computer Training	rograms/wkshps	1,450
4331-000	Stipend Commissioners - 6 @ \$50 x 12 mtgs; Chair \$75 x 12	mtgs	4,500
4340-000	Printing and Publishing Maps		250
4452-000	Subscriptions & Dues APA membership misc. reference resources		700
4410-000	Contracted Services misc. deliveries/other Consultant Services - Small Area Plans ArcView Annual Maint. Permit Works Annual Maint. Comprehensive Plan Update 2018 (Year 1 of 3)	75 hrs @\$150/hr	39,550

PLANNING AND ZONING (101-	<u>416)</u>					
	Object	Actual	Actual	Budget	Adopted	Increase/
Description	Code	2013	2014	2015	2016	Decrease
PERSONAL SERVICES						
SALARIES	4404 000	FC 202	67.000	07.400	70.404	0.050/
	4101-000	56,302	67,098	67,486	73,121	8.35%
OVERTIME	4102-000	0	0	0	0	
WELLNESS PROGRAM	4108-000	0	0	0	0	***
PERA	4121-000	4,082	4,873	5,061	5,484	8.36%
SOCIAL SECURITY	4122-000	4,297	5,085	5,163	5,594	8.35%
HEALTH INSURANCE	4131-000	5,159	5,723	6,081	6,234	2.52%
LIFE INSURANCE	4133-000	211	247	274	294	7.30%
DENTAL INSURANCE	4134-000	447	502	504	516	2.38%
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000 _	215	367	391	385	(1.53%)
		70,713	83,895	84,960	91,628	7.85%
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	151	200	200	0.00%
		0	151	200	200	0.00%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	2,901	8,302	7,950	7,950	0.00%
PLANNING CONSULTANT	4306-000	0	0	0	0	***
TELEPHONE	4321-000	0	0	0	0	***

REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000	215	367	391	385	(1.53%)
		70,713	83,895	84,960	91,628	7.85%
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	151	200	200	0.00%
		0	151	200	200	0.00%
OTHER SERVICES AND CHARGE	<u>s</u>					
PROFESSIONAL SERVICES	4300-000	2,901	8,302	7,950	7,950	0.00%
PLANNING CONSULTANT	4306-000	0	0	0	0	***
TELEPHONE	4321-000	0	0	0	0	***
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	717	930	1,700	1,450	(14.71%)
STIPEND	4331-000	3,700	3,850	4,500	4,500	0.00%
PRINTING & PUBLISHING	4340-000	25	50	250	250	0.00%
INSURANCE	4360-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	540	540	700	700	0.00%
CITY MARKETING	4900-000	0	00	0	0	***
·		7,883	13,672	15,100	14,850	(1.66%)
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	20,255	16,567	18,300	39,550	116.12%
		20,255	16,567	18,300	39,550	116.12%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	***
		0	0	0	0	***
TOTAL PLANNING AND ZONING		98,851	114,285	118,560	146,228	23.34%
		D - 39				



Engineering

The main function of the Engineering Department is the overseeing of City public and private improvement projects. This department ensures quality infrastructure by maintaining local construction standards. Outside engineering consultants are utilized for assistance.

	2013	2014	2015	2016
	Actual	Actual	Adopted	Adopted
<u>Expenditures</u>				
Other Services/Charges Contracted Services	53,049	29,006	44,500	44,500
	55,651	58,138	59,076	60,776
Total	108,700	87,144	103,576	105,276

ENGINEERING (101-417)

BUDGET DETAIL

<u>Ob</u>	jec	t C	OC	<u>le</u>

4300-000 Professional Services

44,500

Traffic Counts

Engineering Consultant (hourly)

4410-000 Contractual Services

60,776

Engineering Consultant (Retainer)

Contracted Svcs: Annual Maintenance - Trimble GPS Software Maintenance Agmt

ArcView Annual Maintenance

5000-000 Capital Outlay

NOTE:

1)) General	Engineering	(WSB Retainer)
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Com. Dev	58,776
Water Dept	11,670
Sewer Dept.	11,670

Total 82,116

2) Engineering Expenditures included elsewhere:

Water Department	25,000
Sewer Department (estimate)	25,000
Streets Dept. (contracted storm sewer)	15,000
Pavement Management (estimate)	40,000
	105,000

Total Engineering including Comm. Dev. 210,276

ENGINEERING (101-417)						
Description	Object	Actual	Actual	Budget	Adopted	Increase/
Description	Code	2013	2014	2015	2016	Decrease
PERSONAL SERVICES						
SALARIES	4101-000	0	0	0	0	***
OVERTIME SALARIES	4102-000	0	0	0	0	***
WELLNESS PROGRAM	4108-000	0	0	0	0	***
PERA	4121-000	0	0	0	0	***
SOCIAL SECURITY	4122-000	0	0	0	0	***
HEALTH INSURANCE	4131-000	0	0	0	0	***
LIFE & DISABILITY INSURANCE	4133-000	0	0	0	0	***
DENTAL INSURANCE	4134-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000	0	0	0	0	***
•	_	0	0	0	0	***
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
	_	0	0	0	0	***
OTHER SERVICES AND CHARGES	<u>S</u>					
PROFESSIONAL SERVICES	4300-000	53,049	29,006	44,500	44,500	0.00%
TELEPHONE	4321-000	0	0	0	0	***
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	0	0	0	0	***
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	0	0	0	0	***
AUTO INSURANCE	4363-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000 _	0	0	0	0	***
		53,049	29,006	44,500	44,500	0.00%
CONTRACTUAL SERVICES						
ENGINEERING CONSULTANT	4410-000	55,651	58,138	57,076	58,776	2.98%
CONTRACTED SERVICES	4410-000 _	0	0	2,000	2,000	0.00%
		55,651	58,138	59,076	60,776	2.88%
CAPITAL OUTLAY						
EQUIPMENT	5000-000 _	0	0	0	0	***
		0	0	0	0	***
TOTAL ENGINEERING	_	108,700	87,144	103,576	105,276	1.64%



Community Development

The Community Development Department is responsible for overseeing all community and economic development within the City of Lino Lakes. The goal is to provide a balance of residential and business properties to enhance the tax base within the city.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	194,283	187,304	202,755	200,548
Supplies	54	115	100	100
Other Services/Charges	1,803	7,613	9,000	8,750
Contracted Services	267	430	800	800
Total	196,407	195,462	212,655	210,198

	2013	2014	2015	2016
	Actual	Actual	Adopted	Adopted
Personnel Schedule				
Community Dev Director Community Dev Assistant	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

COMMUNITY DEVELOPMENT (101-418)

BUDGET DETAIL

Object Co		
4101-000		153,716
	100% of Community Development Director 100% of Community Development Assistant	
	100% of Community Development, located in	
4200-000	Office Supplies	100
4300-000	Professional Services	7,000
	DataView Annual Service and Maintenance	,
	Mapping and Database Design	
4321-000	Telephone - Cellular	
4021 000	reichnone - Genara	
4330-000	Travel & Tuition	900
	Seminars, Conferences & Mileage	
	Training	
4340-000	Printing & Publishing	250
4452-000	Subscriptions & Dues	600
	APA/AICP Membership: 1 staff	
4000 000		•
4900-000	City Marketing	0
4410-000	Contracted Services	
	Anoka County GIS	800
	ArcView Maint.	
5000-000	Capital Outlay	0
	Office Equipment/Storage	· ·

COMMUNITY DEVELOPMENT	Object	Actual	Actual	Budget	Adopted	Increase/
Description	Code	2013	2014	2015	2016	Decrease
PERSONAL SERVICES						
SALARIES	4101-000	159,300	153,739	165,156	153,716	(6.93%)
OVERTIME	4102-000	0	0	0	0	***
WELLNESS PROGRAM	4108-000	0	720	720	720	0.00%
PERA	4121-000	11,549	11,091	12,387	11,529	(6.93%)
SOCIAL SECURITY	4122-000	12,570	12,069	12,634	11,759	(6.93%)
ICMA EMPLOYER CONTRIBUTION	4123-000	1,946	1,581	2,000	2,000	0.00%
HEALTH INSURANCE	4131-000	7,301	6,600	7,200	18,227	153.15%
LIFE INSURANCE	4133-000	571	539	652	613	(5.98%)
DENTAL INSURANCE	4134-000	0	0	1,008	1,032	2.38%
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000 _	1,046	965	998	952	(4.61%)
		194,283	187,304	202,755	200,548	(1.09%)
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	54	115	100	100	0.00%
OTTIOL COTT LIEU		54	115	100	100	0.00%
OTHER OFFINIOFO AND OHAROSE						
OTHER SERVICES AND CHARGES	4000 000	4.070	0.500	7.000		/
PROFESSIONAL SERVICES	4300-000	1,272	6,596	7,000	7,000	0.00%
PLANNING CONSULTANT	4306-000	0	0	0	0	***
TELEPHONE	4321-000	35	0	250	0	(100.00%)
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	496	492	900	900	0.00%
PRINTING & PUBLISHING	4340-000	0	0	250	250	0.00%
INSURANCE	4360-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	0	525	600	600	0.00%
CITY MARKETING	4900-000 _	0	0	0	0	***
		1,803	7,613	9,000	8,750	(2.78%)
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	267	430	800	800	0.00%
		267	430	800	800	0.00%
CADITAL OLITEAN						
CAPITAL OUTLAY	5000 000	•	•	•		
EQUIPMENT	5000-000 _	0	0 0	0 0	0 0	***
				-		
TOTAL COMMUNITY DEVELOPMEN	T	196,407	195,462	212,655	210,198	(1.16%)



Environmental

The Environmental Department is responsible for efforts aimed at development of a sustainable natural resource base. Protection and enhancement are issues that are addressed.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	50,906	34,291	52,826	53,662
Supplies	333	826	1,200	1,000
Other Services/Charges	4,452	3,819	7,250	7,250
Contracted Services	0	1,000	1,000	1,000
Total	55,691	39,936	62,276	62,912

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Environmental Coordinator	0.35	0.35	0.35	0.35
Total	0.35	0.35	0.35	0.35

ENVIRONMENTAL (101-461)

BUDGET DETAIL

Object Code

4101-000	Salaries 35% of Environmental Coordinator	28,006
4106-000	Temporaries	15,666
4211-000	Maintenance Supplies Chemicals, seed, etc.	700
4240-000	Small Tools Shovels, Rakes, etc.	300
4300-000	Professional Services Ecologist, Hydrologist - Environmental Reviews/Research & Development Resource Management Planning	1,000
4321-000	Telephone - Cellular 1 staff at \$20/month x 12	250
4330-000	Travel & Tuition Various Training Seminars, Conferences, Mileage: Env.Board and 1 staff	1,300
4331-000	Stipend Commissioners - 6 @ \$50 x 12 mtgs; Chair \$75 x 12 mtgs	4,500
4452-000	Subscriptions & Dues Professional Memberships & Journals	200
4410-000	Contracted Services ArcGIS Annual Maintenance	1,000
5000-000	Capital Outlay	-

ENVIRONMENTAL (101-461)						
Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	27,179	27,361	27,323	28,006	2.50%
OVERTIME	4102-000	0	0	1,000	1,000	0.00%
TEMPORARIES	4106-000	15,666	0	15,666	15,666	0.00%
WELLNESS PROGRAM	4108-000	189	252	180	180	0.00%
PERA SECURITY	4121-000	1,971	1,987	2,124	2,175	2.40%
SOCIAL SECURITY	4122-000	3,207	2,090	3,365	3,417	1.55%
ICMA EMPLOYER CONTRIBUTION	4123-000	289	149	500	500	0.00%
HEALTH INSURANCE	4131-000	1,882	2,010	2,128	2,182	2.54%
LIFE INSURANCE	4133-000	95 474	98	109	111	1.83%
DENTAL INSURANCE WORKER'S COMPENSATION	4134-000 4151-000	171	176	176	181	2.84%
WORKER'S COMPENSATION	4151-000	257	168	255	244	(4.31%)
		50,906	34,291	52,826	53,662	1.58%
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
MAINTENANCE SUPPLIES	4211-000	185	521	900	700	(22.22%)
SMALL TOOLS	4240-000	148	305	300	300	0.00%
		333	826	1,200	1,000	(16.67%)
				.,	1,000	(10.01,70)
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	153	0	1,000	1,000	0.00%
TELEPHONE	4321-000	0	237	250	250	0.00%
POSTAGE	4322-000	329	0	0	0	***
TRAVEL & TUITION	4330-000	1,210	1,079	1,300	1,300	0.00%
STIPEND	4331-000	2,630	2,375	4,500	4,500	0.00%
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	0	0	0	0	***
UNIFORMS	4370-000	0	113	0	0	***
RENTED EQUIPMENT	4415-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000 _	130	15	200	200	0.00%
		4,452	3,819	7,250	7,250	0.00%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000 _	0	1,000	1,000	1,000	0.00%
		0	1,000	1,000	1,000	0.00%
CAPITAL OUTLAY		_	_	_		
EQUIPMENT	5000-000 _	0	0	0	0	***
		0	0	0	0	***
TOTAL ENVIRONMENTAL	_	55,691	39,936	62,276	62,912	1.02%



Solid Waste Abatement

The City receives a grant from Anoka County to fund solid waste abatement programs. In accordance with the County's goals, this department establishes, promotes, and monitors waste programs, including curbside recycling and drop-off events for bulky items. The City holds monthly recycling days, a Spring clean-up event and an Earth Day celebration. It also utilizes waste reduction strategies at City events and assists the County in promoting correct disposal of yard waste and hazardous materials.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	29,889	41,735	30,877	53,909
Supplies	396	19	0	0
Other Services/Charges	350	472	550	11,500
Contracted Services	12,469	23,323	6,000	6,000
Capital Outlay	0	9,867	0	8,500
Total	43,104	75,416	37,427	79,909

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Environmental Coordinator	0.30	0.30	0.30	0.30
Total	0.30	0.30	0.30	0.30

SOLID WASTE ABATEMENT (101-462)

BUDGET DETAIL

Object Code

4101-000	Salaries 30% of Environmental Coordinator	24,005
4102-000	Overtime Recycle Days Equipment Operators and staff assistance	1,600
4103-000	Temporaries Intern 32 hours per week @ \$12/hr	20,000
4330-000	Travel & Tuition	200
4340-000	Printing & Publishing Notices for Recycling Days, Earth Day, etc.	11,300
4452-000	Subscriptions & Dues Professional Memberships & Journals	0
4410-000	Contracted Services Recycling Day Vendors & Other Hazardous Materials	6,000
5000-000	Capital Outlay SeaCrate Container - Recycling	8,500

Solid Waste Expeditures are reimbursed from Anoka County through the Solid Waste Management Coordinating Board (SCORE)

SOLID WASTE ABATEMENT (1	Object	Actual	Actual	Budget	Adopted	Increase/
Description	Code	2013	2014	2015	2016	Decrease
PERSONAL SERVICES						
SALARIES	4101-000	22,583	23,048	23,419	24,005	2.50%
OVERTIME	4102-000	1,372	1,619	1,000	1,600	60.00%
TEMPORARIES	4106-000	0	10,076	0	20,000	***
WELLNESS PROGRAM	4108-000	162	216	200	200	0.00%
PERA	4121-000	1,737	1,883	1,831	1,920	4.86%
SOCIAL SECURITY	4122-000	1,772	2,655	1,868	3,489	86.78%
ICMA EMPLOYER	4123-000	248	127	350	350	0.00%
HEALTH INSURANCE	4131-000	1,614	1,723	1,824	1,870	2.52%
LIFE & DISABILITY INSURANCE	4133-000	82	84	93	95	2.15%
DENTAL INSURANCE	4134-000	146	151	151	155	2.65%
WORKER'S COMPENSATION	4151-000	173	153	141	225	59.57%
	-	29,889	41,735	30,877	53,909	74.59%
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
SMALL TOOLS	4240-000	396	19	0	0	***
SIN ILL 19929	12 10 000 _	396	19	0	0	***
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	0	0	0	***
MUNICIPAL ATTORNEY	4301-000	0	0	0	0	***
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	0	25	200	200	0.00%
PRINTING & PUBLISHING	4340-000	350	350	350	11,300	3128.57%
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	0	0	0	0	***
UNIFORMS	4370-000	0	97	0	0	***
SUBSCRIPTIONS & DUES	4452-000	0	0	0	0	***
	_	350	472	550	11,500	1990.91%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	12,469	23,323	6,000	6,000	0.00%
	_	12,469	23,323	6,000	6,000	0.00%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	9,867	0	8,500	***
EGGII IVIEIVI		0	9,867	0	8,500	***



Forestry

The Forestry Department is responsible for providing for the health, vigor and planning of the urban forest in the City. The planting of boulevard trees in new subdivisions is budgeted here. The costs for these trees are reimbursed from developers. Balled and burlaped trees are now City standard. Oak Wilt suppression and tree preservation programs will continue, as well as response to many plant health and care calls.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	33,775	34,433	35,468	36,250
Supplies	897	745	1,250	750
Other Services/Charges	355	118	380	380
Contracted Services	305	8,516	5,000	10,000
Capital Outlay	5,886	0	5,000	5,000
				·
Total	41,218	43,812	47,098	52,380

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Environmental Coordinator	0.35	0.35	0.35	0.35
Total	0.35	0.35	0.35	0.35

FORESTRY (101-463)

BUDGET DETAIL

Object Code

4101-000	Salaries 35% of Environmental Coordinator	28,006
4106-000	Temporaries	
4211-000	Maintenance Supplies Fertilizers, staking material etc.	500
4240-000	Small Tools	250
4370-000	Uniforms	380
4415-000	Rented Equipment	0
4452-000	Subscriptions & Dues Professional Memberships & Journals	0
4410-000	Contracted Services Damaged/Diseased Tree Removal/ Oakwilt Control - includes vibratory plow rental Emerald Ash Borer Tree Replacement Program	10,000
5000-000	Capital Outlay Boulevard Tree Replacement	5,000

FORESTRY (101-463)

26,377 0 0 189 1,912 1,948 289	26,890 0 0 252 1,953 2,055	27,323 0 0 200	28,006 0 0	2.50% *** ***
0 0 189 1,912 1,948	0 0 252 1,953	0 0 200	0	***
0 0 189 1,912 1,948	0 0 252 1,953	0 0 200	0	***
0 189 1,912 1,948	0 252 1,953	0 200	0	
189 1,912 1,948	252 1,953	200	-	***
1,912 1,948	1,953		200	
1,948		0.040	200	0.00%
	2 055	2,049	2,100	2.49%
289	2,000	2,090	2,142	2.49%
	149	500	500	0.00%
1,882	2,010	2,128	2,182	2.54%
96	98	109	111	1.83%
171	176	176	181	2.84%
911	850	893	828	(7.28%)
33,775	34,433	35,468	36,250	2.20%
259	0	0	0	***
633	320	1,000	500	(50.00%)
5	425	250		0.00%
897	745	1,250	750	(40.00%)
0	0	0	0	***
0	0	0	0	***
0	0	0	0	***
0	0	0	0	***
0	0	0	0	***
0	0	0	0	***
0	0	0	0	***
355	118	380	380	0.00%
0	0	0	0	***
0	0	0	0	***
355	118	380	380	0.00%
305	8,516	5,000	10,000	100.00%
305	8,516	5,000	10,000	100.00%
5.886	0	5.000	5.000	0.00%
5,886	0	5,000	5,000	0.00%
41,218	43,812	47,098	52,380	11.21%
	289 1,882 96 171 911 33,775 259 633 5 897 0 0 0 0 0 0 355 0 0 355 0 0 355 305 305	1,948 2,055 289 149 1,882 2,010 96 98 171 176 911 850 33,775 34,433 259 0 633 320 5 425 897 745 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 355 118 0 0 355 118 305 8,516 305 8,516 5,886 0 5,886 0 5,886 0	1,912 1,953 2,049 1,948 2,055 2,090 289 149 500 1,882 2,010 2,128 96 98 109 171 176 176 911 850 893 33,775 34,433 35,468 259 0 0 633 320 1,000 5 425 250 897 745 1,250 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 355 118 380 0 0 0 305 8,516 5,000 5,886 0 5,000 5,886<	1,912 1,953 2,049 2,100 1,948 2,055 2,090 2,142 289 149 500 500 1,882 2,010 2,128 2,182 96 98 109 111 171 176 176 181 911 850 893 828 33,775 34,433 35,468 36,250 259 0 0 0 633 320 1,000 500 5 425 250 250 897 745 1,250 750 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0



Police

The Police Department is a division of the Lino Lakes Public Safety Department. The main objective of this department is to develop and promote a safe and secure community. The police serve the community by protecting life and property, preserving peace and order, preventing crime and enforcing all laws and ordinances. The Department is actively pursuing the Community Oriented Policing Philosophy that emphasizes partnerships and community involvement to ensure the successful implementation of the City's vision for public safety services.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	2,887,198	2,947,909	3,051,475	3,356,407
Supplies	30,299	25,654	29,050	32,100
Other Services/Charges	72,081	93,463	97,890	97,000
Contracted Services	34,305	33,225	42,755	42,000
Capital Outlay	32,008	32,986	22,600	29,200
Total	3,055,891	3,133,237	3,243,770	3,556,707

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Director of Public Safety	1.00	1.00	0.50	0.85
Deputy Director - Police	-	-	1.00	1.00
Captain	2.00	2.00	0.50	0.85
Sergeant	5.00	5.00	5.00	5.00
Patrol	17.00	17.00	18.00	19.00
Police Records Clerk	2.00	2.00	2.00	2.00
Community Service Officer	1.00	1.00	1.00	1.00
Administrative Assistant	-	-	0.50	0.85
Total	28.00	28.00	28.50	30.55

POLICE (101-420)

BUDGET DETAIL

DODOLI	DETAIL	
<u>Object Co</u> 4101-000		2,413,859
4102-000	Overtime Patrol, Court, Training, Special Events, Safe & Sober, Night Cap, DWI Enforcement,	86,932
4107-000	Traffic Projects	
4200-000	Office Supplies	7,500
4211-000	Maintenance Supplies Ammo Computer maint / repair Battery savers Digital recorders	10,600
4213-000	Youth Program Supplies	2,950
4214-000	Crime Prevention PS Citizen Academy, Buses (school patrol), Night to Unite, CERT	6,750
4240-000	Small Tools	4,300
4300-000	Professional Services Critical Incident Debriefing, Licensing, Testing	1,900
4321-000	Telephones Cellular, Pagers, Long Distance, Supervisors, Upgrades	10,000
4322-000	Postage	1,800
4330-000	Travel & Tuition Certification training, seminars, computer training, tuition reimb., mileage	19,300
4340-000	Printing & Publishing	0
4360-000	Professional Liability Insurance	30,000
4370-000	Uniforms	30,100
4381-000	Electricity	300
4386-000	Reserves	2,000
4452-000	Subscriptions & Dues Professional memberships & subscriptions	1,600
4410-000	Contracted Services Animal Control, Visions/CDPD, State connection, copier maint, 800 Mhz fee, towing, document	42,000 t imaging
5000-000	Capital Outlay - Computer tablets (purchase 4 in 2016) Admin laptops (purchase 2 in 2016) Tasers (purchase 3 in 2016) Radar (purchase 1 in 2016) Desktops (2 for Front Office)	29,200

POL	ICE	(101	-420)
			-

Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
DEDOONAL OFFINIOFO						
PERSONAL SERVICES SALARIES	4404 000	0.000.054	0.440.000	0.450.505	0.440.050	40.440/
OVERTIME	4101-000 4102-000	2,033,854	2,110,620	2,152,565	2,413,859	12.14%
TEMPORARIES	4102-000	135,029	103,601	111,401	86,932	(21.96%) ***
TRAFFIC PROJECTS SALARIES	4106-000	0 0	0 0	0	0	***
WELLNESS PROGRAM	4107-000	3.285			_	
PERA	4121-000	3,265 302,185	3,744	3,500	4,000	14.29%
SOCIAL SECURITY	4121-000	37,797	320,535	353,281	389,789	10.33%
ICMA EMPLOYER	4123-000	2,595	38,752 4,027	42,435 3,500	47,591	12.15%
HEALTH INSURANCE	4123-000	289,109			4,000	14.29%
LIFE & DISABILITY INSURANCE	4133-000	6,930	293,251	299,388	322,409	7.69%
DENTAL INSURANCE			7,031	8,145	9,078	11.45%
	4134-000	11,036	11,020	14,964	16,552	10.61%
REEMPLOYMENT INSURANCE WORKER'S COMPENSATION	4141-000	0 65.379	0	0	0	
WORKER'S COMPENSATION	4151-000 _	65,378 2,887,198	55,328 2,947,909	62,296 3,051,475	62,197 3,356,407	(0.16%) 9.99%
		2,007,100	2,011,000	0,001,170	0,000,407	0.0070
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	5,793	6,224	7,300	7,500	2.74%
MAINTENANCE SUPPLIES	4211-000	13,257	7,918	9,000	10,600	17.78%
YOUTH PROGRAMS	4213-000	0	829	750	2,950	293.33%
CRIME PREVENTION/SAFETY	4214-000	5,574	6,343	7,450	6,750	(9.40%)
SMALL TOOLS	4240-000 _	5,675	4,340	4,550	4,300	(5.49%)
		30,299	25,654	29,050	32,100	10.50%
OTHER SERVICES AND CHARGE	S					
PROFESSIONAL SERVICES	4300-000	982	2,755	1,970	1,900	(3.55%)
OTHER CONSULTANTS	4310-000	0	2,700	0	0	***
TELEPHONE	4321-000	7,027	8,443	17,000	10,000	(41.18%)
POSTAGE	4322-000	917	635	1,800	1,800	0.00%
TRAVEL & TUITION	4330-000	14,991	12,907	19,000	19,300	1.58%
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	20,817	30,350	22,000	30,000	36.36%
AUTO INSURANCE	4363-000	0	0	0	0	***
UNIFORMS	4370-000	23,670	33,824	30,660	30,100	(1.83%)
ELECTRICITY	4381-000	304	281	300	300	0.00%
HEAT	4383-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	905	1,698	1,660	1,600	(3.61%)
RESERVES	4386-000	959	946	2,000	2,000	0.00%
EXPLORERS	4387-000	1,509	1,624	1,500	0	(100.00%)
EX. EST.E. (C		72,081	93,463	97,890	97,000	(0.91%)
						, ,
CONTRACTUAL SERVICES	4440.000	04.005	00.005	10.755	40.000	
CONTRACTED SERVICES	4410-000 _	34,305 34,305	33,225 33,225	42,755 42,755	42,000 42,000	(1.77%)
		J 4 ,3U0	33,223	42,700	42,000	(1.77%)
CAPITAL OUTLAY						
EQUIPMENT	5000-000 _	32,008	32,986	22,600	29,200	29.20%
		32,008	32,986	22,600	29,200	29.20%
TOTAL POLICE DEPARTMENT	_	3,055,891	3,133,237	3,243,770	3,556,707	9.65%



Fire

The Fire Department is a division of the Lino Lakes Public Safety Department. In January 2014, the City Council voted to withdraw from the Centennial Fire District and to operate a Lino Lakes Fire Department. The Department will be operational in January 2016.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	0	17,601	415,164	513,086
Supplies	o	583	12,700	12,750
Other Services/Charges	0	33,278	177,500	39,880
Contracted Services	511,770	511,050	513,394	19,600
Capital Outlay	0	900	0	27,000
Total	511,770	563,412	1,118,758	612,316

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Director of Public Safety	-	-	0.50	0.15
Deputy Director - Fire	_	-	1.00	1.00
Captain	-	_	0.50	0.15
Administrative Assistant	-	-	0.50	0.15
Bldg/Fire Inspector I	-	-	-	0.50
Total	-	-	2.50	1.95
Paid On Call Firefighters	-	_	42.00	42.00

FIRE (101-421)

BUDGET DETAIL

4101-000	Salaries 15% Director of Public Safety 100% Deputy Director - Fire Ops 15% Public Safety Captain 15% Administrative Assistant 50% Bldg/Fire Inspector I Paid-On-Call Firefighters - Calls/Drills/Officers	286,356
4109-000	Stipend for Cross-trained Fire/Rescue - 25 @ \$2,704/yr	67,600
4200-000	Office Supplies	2,000
4211-000	Maintenance Supplies Foam, TKO, Saw Blades, Floor Dry	5,000
4213-000	Youth Program	750
4214-000	Fire Prevention	3,000
4240-000	Small Tools Rescue tools, Pip Poles, Shovels, Brooms, Portable Lights	2,000
4300-000	Professional Services FF Certification - 45 @ \$20 (every 3 yrs) Medical/Drug Exams - 7 @ \$225 FF Licensure - 25 @ \$75 (every 3 yrs) Psychological Testing - 7 @ \$450 Hepatitis Vaccination Series - 10 @ \$285	10,000
4321-000	Telephone	3,000
4322-000	Postage	500
4330-000	Travel & Tuition Centruy Continuing Ed Training Supplies (auto extraction, doors, etc.) AWAIR/OSHA Mandated training - 25 @ \$14 Medical Training Staff Development (Fire Officer, Operators, Leadership, Conference)	15,000
4370-000	Uniforms	10,000
4410-000	Contracted Services Ladder testing Foam System Service @ \$125/truck for 7 trucks SCBA Flow Testing @ \$75 * 40 Pump Testing @ \$205/truck for 7 trucks PSDS w/ remote connectivity Pump Service @ \$200/truck for 7 trucks Accessory Svc for Fans (3), Generators (5), Extraction (2), and Saws (11) Miscellaneous	19,600
4452-000	Subscriptions & Dues MN IAAI Metro Fire Chiefs Anoka Co. Fire Protection Assn. MSFCA International Assn.	1,380
5000-000	Capital Outlay Cold Weather Rescue Equipment Open Space Rescue Equipment Miscellaneous	27,000

FIRE (101-421)

Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	0	14,792	286,761	286,356	(0.14%)
OVERTIME	4102-000	0	0	0	0	***
DAYTIME DUTY CREW/STIPENDS	4109-000	0	0	0	67,600	***
WELLNESS PROGRAM	4108-000	0	0	0	0	***
PERA	4121-000	0	2,303	39,702	23,341	(41.21%)
SOCIAL SECURITY	4122-000	0	210	9,510	13,526	42.23%
ICMA EMPLOYER	4123-000	0	0	0	0	***
VOL FF RETIRE PLAN	4124-000	0	0	0	62,152	***
HEALTH INSURANCE	4131-000	0	208	35,686	26,869	(24.71%)
LIFE & DISABILITY INSURANCE	4133-000	0	3	961	711	(26.01%)
DENTAL INSURANCE	4134-000	0	85	1,806	1,057	(41.47%)
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000	0	0	40,738	31,474	(22.74%)
		0	17,601	415,164	513,086	23.59%
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	1,700	2,000	17.65%
MAINTENANCE SUPPLIES	4211-000	0	36	1,000	5,000	400.00%
YOUTH PROGRAMS	4213-000	0	0	0	750	***
CRIME PREVENTION/SAFETY	4214-000	0	0	0	3,000	***
SMALL TOOLS	4240-000	00	547	10,000	2,000	(80.00%)
		0	583	12,700	12,750	0.39%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	4,312	20,000	10,000	(50.00%)
OTHER CONSULTANTS	4310-000	0	1,785	12,000	0	(100.00%)
TELEPHONE	4321-000	0	45	0	3,000	***
POSTAGE	4322-000	0	0	1,000	500	(50.00%)
TRAVEL & TUITION	4330-000	0	10,903	90,000	15,000	(83.33%)
PRINTING & PUBLISHING	4340-000	0	2,981	5,000	0	(100.00%)
NEWSLETTER	4343-000	0	523	0	0	***
INSURANCE	4360-000	0	0	10,000	0	(100.00%)
AUTO INSURANCE	4363-000	0	0	10,000	0	(100.00%)
UNIFORMS	4370-000	0	12,729	14,000	10,000	(28.57%)
ELECTRICITY	4381-000	0	0	5,000	0	(100.00%)
HEAT	4383-000	0	0	10,000	0	(100.00%)
SUBSCRIPTIONS & DUES	4452-000	0	22.279	500	1,380	176.00%
		0	33,278	177,500	39,880	(77.53%)
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	511,770	511,050	513,394	19,600	(96.18%)
	•	511,770	511,050	513,394	19,600	(96.18%)
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	900	0	27,000	***
		0	900	0	27,000	***
TOTAL FIRE DEPARTMENT	:	511,770	563,412	1,118,758	612,316	(45.27%)



Building Inspections

This department provides minimum standards to safeguard the public by regulating and controlling the design, construction, use and occupancy, and maintenance of buildings constructed within the City. City Code and Ordinance compliance is enforced and controlled. The department reviews building plans and permits for compliance with state and local building codes. Electrical permits are issued and administered by the State of Minnesota.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services Supplies Other Services/Charges	201,560 417 6,495	168,347 515 5,732	181,036 750 7,630	227,454 1,650 8,560
Contracted Services	832	7,475	5,000	500
Total	209,304	182,069	194,416	238,164

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Building Official	1.00	1.00	1.00	1.00
Building Inspector II	0.50	-	-	-
Building Permit Tech	1.00	1.00	1.00	1.00
Bldg/Fire Inspector I	-	-	-	0.50
Total	2.50	2.00	2.00	2.50

BUILDING INSPECTIONS (101-422)

BUDGET DETAIL

Object Co		
4101-000		161,660
	100% Building Official 50% Bldg/Fire Inspector I	
	100% of Building Permit Technician	
4102-000	Overtime	500
4200-000	Office Supplies	1,500
4200-000	Card Stock for Building Permits	1,500
	Correction notice forms	
	Septic System Pumping forms	
	Code Books	
4240-000	Small Tools	150
4200 000	Professional Services	F 000
4300-000	Permit Works Annual Maintenance (Incl. Permits, Licensing, Planning, Geobase)	5,000
	1 offine vvolvo viindai maintenanee (moi. 1 offinis, Elochbing, 1 familing, Ocobase)	
4304-000	Municipal Engineer	
	Survey reviews, SF foundation insp. Etc	
4321-000	Telephones	550
1021 000	Bldg Official & 1 inspector	000
4330-000	Travel & Tuition	1,750
	Staff training and mileage	
4370-000	Uniforms	760
4452-000	Subscriptions & Dues	500
	Professional Memberships, cerifications & journals	
4410-000	Contracted Services	500
5000-000	Capital Outlay	0

BUILDING INSPECTIONS (101-422)

Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	158,971	125,935	128,449	161,660	25.86%
OVERTIME SALARIES	4102-000	0	0	500	500	0.00%
TEMPORARIES	4106-000	0	0	10,750	10,750	0.00%
WELLNESS PROGRAM	4108-000	540	555	720	720	0.00%
PERA	4121-000	8,718	9,146	9,671	12,162	25.76%
SOCIAL SECURITY	4122-000	11,901	9,201	10,687	13,228	23.78%
ICMA EMPLOYER	4123-000	0	0	0	0	***
HEALTH INSURANCE	4131-000	18,680	17,444	17,874	25,541	42.89%
LIFE & DISABILITY INSURANCE	4133-000	574	472	527	611	15.94%
DENTAL INSURANCE	4134-000	1,218	1,004	1,008	1,290	27.98%
REEMPLOYMENT INSURANCE	4141-000	0	3,828	0	0	***
WORKER'S COMPENSATION	4151-000	958	762	850	992	16.71%
	-	201,560	168,347	181,036	227,454	25.64%
SUPPLIES						
OFFICE SUPPLIES	4200-000	385	515	600	1,500	150.00%
SMALL TOOLS	4240-000 _	32	0	150	150	0.00%
		417	515	750	1,650	120.00%
OTHER SERVICES AND CHARGES	<u> </u>					
PROFESSIONAL SERVICES	4300-000	4,228	4,180	5,000	5,000	0.00%
MUNICIPAL ENGINEER	4304-000	0	0	0	0	***
OTHER CONSULTANTS	4310-000	0	0	0	0	***
TELEPHONE	4321-000	579	237	250	550	120.00%
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	951	700	1,500	1,750	16.67%
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	0	0	0	0	***
AUTO INSURANCE	4363-000	0	0	0	0	***
UNIFORMS	4370-000	482	380	380	760	100.00%
SUBSCRIPTIONS & DUES	4452-000 _	255	235	500	500	0.00%
		6,495	5,732	7,630	8,560	12.19%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000 _	832	7,475	5,000	500	(90.00%)
		832	7,475	5,000	500	(90.00%)
CAPITAL OUTLAY						
EQUIPMENT	5000-000 _	0	0	0	0	***
		0	0	0	0	***
TOTAL BUILDING INSPECTIONS	=	209,304	182,069	194,416	238,164	22.50%



Streets

The Streets Department maintains and improves all City streets for safety and mobility especially in the winter months. The City has approximately 101 miles of roads. Annual maintenance programs for sealcoating and crackfilling designated streets increases their expected lifespan, and are the most costly projects performed by this department.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	522,512	550,324	574,205	540,201
Supplies	114,084	130,052	142,000	159,000
Other Services/Charges	7,988	19,361	16,935	17,600
Contracted Services	250,210	235,412	270,000	290,000
Total	894,794	935,149	1,003,140	1,006,801

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Supervisor	1.00	1.00	1.00	1.00
Lead	1.00	1.00	1.00	1.00
General Maintenance	5.00	5.00	5.00	4.50
Total	7.00	7.00	7.00	6.50

STREETS (101-430)

BUDGET DETAIL

Object Coc 4101-000	<u>de</u> Salaries	377,948	
	100% of Street Supervisor100% Lead Worker4 @ 100% General Maintenance Workers1 @ 50% General Maintenance Worker		
4102-000	Overtime Snowplowing, street repairs, unforeseen emergencies	8,000	
4105-000	On-Call	2,000	
4106-000	Temporaries Seasonal summer maintenance workers	23,000	
4211-000	Maintenance Supplies Matrial for landscape beds, medians	8,000	
4223-000	Street Signs	12,000	
4224-000	Patching Materials	65,000	
4228-000	Salt/Sand	55,000	
4229-000	Gravel & Misc Rock, Class V for road repair	15,000	
4240-000	Small Tools Shovels, rakes, safety equipment, etc.	4,000	
4300-000	Professional Services	4,000	
4321-000	Telephone	1,000	
4330-000	Travel & Tuition Staff training and mileage	2,000	
4370-000	Uniforms	2,600	
4415-000	Rental Equipment	1,000	
4452-000	Subscriptions & Dues Professional memberships & journals, incl State/County Contract purchasing memberships	7,000 ership, Cartegra	ph subscrip
4385-000	Street Lights - Electricity & repair of city-owned lights	100,000	
4410-000	Contracted Services Patching, Signal maintenance, traffic Control Sign Rental, dead deer removal, etc.	65,000	
4421-000	Contracted Storm System Maintenance Storm drainage system maintenance, ditch/pond cleaning, etc.	125,000	
5000-000	Capital Outlay		

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Personal Services	Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
SALARIES	PERSONAL SERVICES						
OVERTIME 4102-000 5,160 13,843 8,000 8,000 0,00% ON CALLPAGER 4105-000 1,139 1,748 2,000 2,000 30,000 TEMPORARIES 4106-000 14,286 17,818 17,000 2,000 36,29% WELLNESS PROGRAM 4108-000 26,212 29,133 30,427 29,966 (4,37%) SOCIAL SECURITY 4122-000 28,242 31,549 32,336 31,438 (2,78%) ICMA EMPLOYER CONTRIBUTION 4122-000 1,522 1,585 1,500 1,500 0.00% HEALTH INSURANCE 4131-000 37,276 36,963 51,511 35,252 (31,56%) LIFE & DISABILITY INSURANCE 4131-000 1,377 1,463 1,657 1,597 (36,26%) DENTAL INSURANCE 4141-000 1,666 0 0 0 0 WORKER'S COMPENSATION 4151-000 1,503 30,548 27,016 (11,56%) SUPPLIES 4201-000 343		4101-000	371.756	385.580	395.698	377.948	(4.49%)
DATA CALLIPAGER 4105-000						•	, ,
TEMPORARIES							
WELLNESS PROGRAM 4108-000 0 0 0 0 ************************************							
PERA							
SOCIAL SECURITY			26,212	29,133	30,427	29,096	(4.37%)
CAME MPLOYER CONTRIBUTION 4123-000 1,522 1,585 1,500 1,500 0.00%	SOCIAL SECURITY		· ·				
HEALTH INSURANCE				•	•		
LIFE & DISABILITY INSURANCE	HEALTH INSURANCE	4131-000					
DENTAL INSURANCE	LIFE & DISABILITY INSURANCE	4133-000					
REEMPLOYMENT INSURANCE	DENTAL INSURANCE						
SUPPLIES 4200-000 0 1,948 0 0 0 1.948 0 1.948 0	REEMPLOYMENT INSURANCE	4141-000	1,696				
SUPPLIES 4200-000 0 1,948 0 0 0 1.948 0 1.948 0	WORKER'S COMPENSATION			27,630	30,548	27,016	(11.56%)
OFFICE SUPPLIES		-			574,205		
MAINTENANCE SUPPLIES	<u>SUPPLIES</u>						
SHOP PARTS	OFFICE SUPPLIES	4200-000	0	1,948	0	0	***
STREET SIGNS 4223-000 12,516 9,554 12,000 12,000 0.00% PATCHING MATERIALS 4224-000 60,164 41,933 65,000 65,000 0.00% SALT/SAND 4228-000 35,550 63,939 43,000 55,000 27.91% GRAVEL AND MISCELLANEOUS 4229-000 3,918 8,304 15,000 15,000 0.00% SMALL TOOLS 4240-000 1,593 3,362 4,000 4,000 0.00% OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES 4300-000 2,125 13,210 4,000 4,000 0.00% TELEPHONE 4321-000 458 1,138 1,000 1,000 0.00% PRINTING & PUBLISHING 4340-000 458 1,138 1,000 1,000 0.00% PRINTING & PUBLISHING 4340-000 0 0 0 0 0 ************************************	MAINTENANCE SUPPLIES	4211-000	343	177	3,000	8,000	166.67%
PATCHING MATERIALS	SHOP PARTS	4221-000	0	835	0	0	***
SALT/SAND 4228-000 35,550 63,939 43,000 55,000 27.91% GRAVEL AND MISCELLANEOUS 4229-000 3,918 8,304 15,000 15,000 0.00% 1,593 3,362 4,000 4,000 0.00% 114,084 130,052 142,000 159,000 11.97% 114,084 130,052 142,000 159,000 11.97% 114,084 130,052 142,000 159,000 11.97% 114,084 130,052 142,000 159,000 11.97% 11.97% 114,084 130,052 142,000 159,000 11.97% 125,000 12	STREET SIGNS	4223-000	12,516	9,554	12,000	12,000	0.00%
GRAVEL AND MISCELLANEOUS 4229-000 4240-000 3,918 1,593 8,304 3,362 15,000 4,000 0.00% SMALL TOOLS 4240-000 1,593 3,362 4,000 4,000 0.00% OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES 4300-000 2,125 13,210 4,000 4,000 0.00% TELEPHONE 4321-000 458 1,138 1,000 1,000 0.00% TRAVEL & TUITION 4330-000 2,359 2,358 2,000 2,000 0.00% PRINTING & PUBLISHING 4340-000 0 0 0 0 0 NEWSLETTER 4343-000 0 0 0 0 0 INSURANCE 4360-000 0 0 0 0 AUTO INSURANCE 4363-000 0 0 0 0 UNIFORMS 4370-000 2,646 2,518 2,660 2,600 (2.26%) ELECTRICITY	PATCHING MATERIALS	4224-000	60,164	41,933	65,000	65,000	0.00%
MALL TOOLS	SALT/SAND	4228-000	35,550	63,939	43,000	55,000	27.91%
114,084 130,052 142,000 159,000 11.97%	GRAVEL AND MISCELLANEOUS	4229-000	3,918	8,304	15,000	15,000	0.00%
DTHER SERVICES AND CHARGES PROFESSIONAL SERVICES 4300-000 2,125 13,210 4,000 4,000 0.00% TELEPHONE	SMALL TOOLS	4240-000	1,593	3,362	4,000	4,000	0.00%
PROFESSIONAL SERVICES 4300-000 2,125 13,210 4,000 4,000 0.00% TELEPHONE 4321-000 458 1,138 1,000 1,000 0.00% TRAVEL & TUITION 4330-000 2,359 2,358 2,000 2,000 0.00% PRINTING & PUBLISHING 4340-000 0 0 0 0 0 0 NEWSLETTER 4343-000 0 0 0 0 0 0 **** NEWSLETTER 4360-000 0 0 0 0 0 0 ***** AUTO INSURANCE 4363-000 0 0 0 0 0 ***** AUTO INSURANCE 4363-000 0 0 0 0 0 ***** UNIFORMS 4370-000 2,646 2,518 2,660 2,600 (2.26%) ELECTRICITY 4381-000 0 122 1,000 1,000 0.00% SUBSCRIPTIONS & DUES 4452-000 40			114,084	130,052	142,000	159,000	11.97%
TELEPHONE 4321-000 458 1,138 1,000 1,000 0.00% TRAVEL & TUITION 4330-000 2,359 2,358 2,000 2,000 0.00% PRINTING & PUBLISHING 4340-000 0 0 0 0 0 0 **** NEWSLETTER 4343-000 0 0 0 0 0 0 **** INSURANCE 4360-000 0 0 0 0 0 0 **** AUTO INSURANCE 4363-000 0 0 0 0 0 0 **** UNIFORMS 4370-000 2,646 2,518 2,660 2,600 (2.26%) ELECTRICITY 4381-000 0 0 0 0 **** RENTED EQUIPMENT 4415-000 0 122 1,000 1,000 0.00% SUBSCRIPTIONS & DUES 4452-000 47,98 19,361 16,935 17,600 3.93% CONTRACTUAL SERVICES 4410-00	-						
TRAVEL & TUITION	PROFESSIONAL SERVICES	4300-000	·	•	4,000	4,000	0.00%
PRINTING & PUBLISHING		4321-000		1,138	1,000	1,000	0.00%
NEWSLETTER 4343-000 0 0 0 0 0 0 *** INSURANCE 4360-000 0 0 0 0 0 0 *** AUTO INSURANCE 4363-000 0 0 0 0 0 0 0 *** UNIFORMS 4370-000 2,646 2,518 2,660 2,600 (2.26%) ELECTRICITY 4381-000 0 0 0 0 0 0 0 *** RENTED EQUIPMENT 4415-000 0 122 1,000 1,000 0.00% SUBSCRIPTIONS & DUES 4452-000 400 15 6,275 7,000 11.55% CONTRACTUAL SERVICES STREET LIGHTS 4385-000 97,701 87,801 100,000 100,000 0.00% CONTRACTED SERVICES 4410-000 35,919 63,588 45,000 65,000 44.44% CONTRACTED STORM SYSTEM MAIN 4421-000 116,590 84,023 125,000 125,000 0.00% CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 0 0 *** CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 0 0 ***			2,359	2,358	2,000	2,000	
INSURANCE			0	0	0	0	
AUTO INSURANCE 4363-000 0 0 0 0 0 0 *** UNIFORMS 4370-000 2,646 2,518 2,660 2,600 (2.26%) ELECTRICITY 4381-000 0 0 0 0 0 0 *** RENTED EQUIPMENT 4415-000 0 122 1,000 1,000 0.00% SUBSCRIPTIONS & DUES 4452-000 400 15 6,275 7,000 11.55% 7,988 19,361 16,935 17,600 3.93% CONTRACTUAL SERVICES STREET LIGHTS 4385-000 97,701 87,801 100,000 100,000 0.00% CONTRACTED SERVICES 4410-000 35,919 63,588 45,000 65,000 44.44% CONTRACTED STORM SYSTEM MAIN 4421-000 116,590 84,023 125,000 125,000 0.00% CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 0 *** CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 0 ***			0	0	0	0	
UNIFORMS 4370-000 2,646 2,518 2,660 2,600 (2.26%) ELECTRICITY 4381-000 0 0 0 0 0 0 **** RENTED EQUIPMENT 4415-000 0 122 1,000 1,000 0.00% SUBSCRIPTIONS & DUES 4452-000 400 15 6,275 7,000 11.55% 7,988 19,361 16,935 17,600 3.93% *** CONTRACTUAL SERVICES ** STREET LIGHTS 4385-000 97,701 87,801 100,000 100,000 0.00% CONTRACTED SERVICES 4410-000 35,919 63,588 45,000 65,000 44.44% CONTRACTED STORM SYSTEM MAIN 4421-000 116,590 84,023 125,000 125,000 0.00% CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 0 0 **** CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 0 ****		4360-000	0	0	0	0	
RENTED EQUIPMENT							
RENTED EQUIPMENT 4415-000 0 122 1,000 1,000 0.00% SUBSCRIPTIONS & DUES 4452-000 400 15 6,275 7,000 11.55% 7,988 19,361 16,935 17,600 3.93% CONTRACTUAL SERVICES STREET LIGHTS 4385-000 97,701 87,801 100,000 100,000 0.00% CONTRACTED SERVICES 4410-000 35,919 63,588 45,000 65,000 44.44% CONTRACTED STORM SYSTEM MAIN 4421-000 116,590 84,023 125,000 125,000 0.00% 250,210 235,412 270,000 290,000 7.41% CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 0 0 ****			2,646				
SUBSCRIPTIONS & DUES 4452-000 400 15 6,275 7,000 11.55% CONTRACTUAL SERVICES 7,988 19,361 16,935 17,600 3.93% CONTRACTUAL SERVICES 4385-000 97,701 87,801 100,000 100,000 0.00% CONTRACTED SERVICES 4410-000 35,919 63,588 45,000 65,000 44.44% CONTRACTED STORM SYSTEM MAIN 4421-000 116,590 84,023 125,000 125,000 0.00% 250,210 235,412 270,000 290,000 7.41% CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 **** 0 0 0 0 0 0 ****							
T,988 19,361 16,935 17,600 3.93%							
CONTRACTUAL SERVICES STREET LIGHTS 4385-000 97,701 87,801 100,000 100,000 0.00% CONTRACTED SERVICES 4410-000 35,919 63,588 45,000 65,000 44.44% CONTRACTED STORM SYSTEM MAIN 4421-000 116,590 84,023 125,000 125,000 0.00% 250,210 235,412 270,000 290,000 7.41% CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 0 **** 0 0 0 0 0 0 ****	SUBSCRIPTIONS & DUES	4452-000 _					
STREET LIGHTS 4385-000 97,701 87,801 100,000 100,000 0.00% CONTRACTED SERVICES 4410-000 35,919 63,588 45,000 65,000 44.44% CONTRACTED STORM SYSTEM MAIN 4421-000 116,590 84,023 125,000 125,000 0.00% 250,210 235,412 270,000 290,000 7.41% CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 0 **** 0 0 0 0 0 0 ****			7,988	19,361	16,935	17,600	3.93%
CONTRACTED SERVICES 4410-000 35,919 63,588 45,000 65,000 44.44% CONTRACTED STORM SYSTEM MAIN 4421-000 116,590 84,023 125,000 125,000 0.00% 250,210 235,412 270,000 290,000 7.41% CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 0 **** 0 0 0 0 0 0 ****							
CONTRACTED STORM SYSTEM MAIN 4421-000 116,590 84,023 125,000 125,000 0.00% 250,210 235,412 270,000 290,000 7.41% CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 0 *** 0 0 0 0 0 ***	STREET LIGHTS	4385-000	97,701	87,801	100,000	100,000	0.00%
CAPITAL OUTLAY 5000-000 0 0 0 0 *** 0 0 0 0 0 ***	CONTRACTED SERVICES	4410-000	35,919	63,588	45,000	65,000	44.44%
CAPITAL OUTLAY EQUIPMENT 5000-000 0 0 0 0 *** 0 0 0 0 0 ***	CONTRACTED STORM SYSTEM MAIN	4421-000	116,590	84,023	125,000	125,000	0.00%
EQUIPMENT 5000-000 0 0 0 0 *** 0 0 0 0 ***		_	250,210	235,412	270,000	290,000	7.41%
0 0 0 0 ***	CAPITAL OUTLAY						
	EQUIPMENT	5000-000	0	0	0	0	***
TOTAL STREETS 894,794 935,149 1,003,140 1,006,801 0.36%		_	0	0	0	0	***
	TOTAL STREETS	=	894,794	935,149	1,003,140	1,006,801	0.36%



Fleet Management

This department provides the maintenance for all City vehicles and equipment. Routine service and major repairs are performed in house by the City's mechanic. All stock and inventory parts are budgeted in this department. The mechanic's salary and benefits are paid from this budget.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services Supplies	101,548 231,962	105,293 217,908	114,099 224,000	113,983 234,000
Other Services/Charges	55,132	69,830	64,380	98,880
Total	388,642	393,031	402,479	446,863

	2013	2014	2015	2016
	Actual	Actual	Adopted	Adopted
Personnel Schedule				
Mechanic	1.00	1.00	1.00	1.00
General Maintenance		-	-	0.50
Total	1.00	1.00	1.00	1.50

FLEET MANAGEMENT (101-431)

BUDGET DETAIL

Object Co 4101-000		85,419
4102-000	Overtime Emergency repairs, snow plowing	2,000
4106-000	Temporaries	0
4211-000	Maintenance Supplies Supplies to maintain fire apparatus and equipment	20,000
4212-000	Fuel For entire fleet and equipment, including police & fire	125,000
4221-000	Shop Parts Repair parts for city equipment	85,000
4240-000	Small Tools Purchase and replace mechanic tools	4,000
4300-000	Professional Services Out of shop repairs i.e. front end alignment	38,000
4330-000	Travel & Tuition Training and testing to maintain required licenses and certificates	500
4363-000	Auto Insurance For entire fleet, including police & fire	28,000
4370-000	Uniforms	380
4410-000	Contracted Services Maintain and certify fire equipment	20,000
4452-000	Subscriptions and Dues Fleet Mgt Update and ALDATA repair manual, Cartegraph subscription	12,000
5000-000	Capital Outlay	

FLEET MANAGEMENT (101-431)

Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	54,775	67,098	56,460	85,419	51.29%
OVERTIME	4102-000	2,380	660	2,000	2,000	0.00%
TEMPORARIES	4106-000	15,514	13,428	25,000	0	(100.00%)
WELLNESS PROGRAM	4108-000	0	0	0	0	***
PERA	4121-000	4,266	3,971	6,259	6,556	4.75%
SOCIAL SECURITY	4122-000	5,317	4,928	6,385	6,688	4.75%
HEALTH INSURANCE	4131-000	10,437	10,126	14,274	9,351	(34.49%)
LIFE & DISABILITY INSURANCE	4133-000	197	188	237	380	60.34%
DENTAL INSURANCE	4134-000	487	544	516	774	50.00%
REEMPLOYMENT INSURANCE	4141-000	5,602	1,694	0	0	***
WORKER'S COMPENSATION	4151-000 _	2,573	2,656	2,968	2,815	(5.15%)
		101,548	105,293	114,099	113,983	(0.10%)
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
MAINTENANCE SUPPLIES	4211-000	0	611	0	20,000	***
FUELS	4212-000	152,696	123,751	145,000	125,000	(13.79%)
SHOP PARTS	4221-000	73,203	88,906	75,000	85,000	13.33%
SMALL TOOLS	4240-000 _	6,063	4,640	4,000	4,000	0.00%
		231,962	217,908	224,000	234,000	4.46%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	32,246	34,363	35,000	38,000	8.57%
TELEPHONE	4321-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	699	103	500	500	0.00%
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
AUTO INSURANCE	4363-000	19,709	23,144	21,000	28,000	33.33%
UNIFORMS	4370-000	380	208	380	380	0.00%
CONTRACTED SERVICES	4410-000	598	34	0	20,000	***
RENTED EQUIPMENT	4415-000	0	0	0	0	***
SUBSCRIPTIONS AND DUES	4452-000	1,500	11,978	7,500	12,000	60.00%
		55,132	69,830	64,380	98,880	53.59%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	***
	_	0	0	0	0	***
TOTAL FLEET MANAGEMENT		388,642	393,031	402,479	446,863	11.03%



Government Buildings

This department is responsible for the costs associated with the repair and maintenance of the Civic Complex and other public buildings. All electrical, heating, telephone, office supply and postage costs are included in this

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	2,128	1,849	2,175	2,167
Supplies	34,024	55,597	29,400	46,400
Other Services/Charges	300,720	322,065	308,000	359,253
Contracted Services	64,177	57,534	68,000	79,000
Capital Outlay	0	1,202	0	0
Total	401,049	438,247	407,575	486,820

As a cost saving measure, the custodian and temporary positions were eliminated in 2011. The City has entered into a contract with Jani-King for janitorial services for all municipal buildings.

GOVERNMENT BUILDINGS (101-432)

BUDGET DETAIL

Object Co 4101-000		1,820
4106-000	Temporaries	
4200-000	Office Supplies Supplies for office operations for all departments	16,000
4211-000	Maintenance Supplies Replacement parts, janitorial supplies, etc.	28,000
4240-000	Small Tools	2,400
4300-000	Professional Services Repair/calibration of HVAC system, repairs in city buildings, Safety Systems monitoring, internet access, computer maintenance	51,000
4321-000	Telephone Telephone service charges to include Metro I-net of \$15,390	18,000
4322-000	Postage Postage for all departments	10,000
4330-000	Travel & Tuition	0
	Travel & Tuition Insurance General Liability, Property, Excess Liability	0 126,253
4361-000	Insurance	
4361-000 4381-000	Insurance General Liability, Property, Excess Liability	126,253
4361-000 4381-000	Insurance General Liability, Property, Excess Liability Electricity - For all city buildings Utilities - Water & sewer service	126,253 72,000
4361-000 4381-000 4382-000 4383-000	Insurance General Liability, Property, Excess Liability Electricity - For all city buildings Utilities - Water & sewer service Heat	126,253 72,000 14,000
4361-000 4381-000 4382-000 4383-000 4384-000	Insurance General Liability, Property, Excess Liability Electricity - For all city buildings Utilities - Water & sewer service Heat Civic complex and other city buildings Sanitation	126,253 72,000 14,000 64,000

GOVERNM	ENT BUILD	INGS	(101-432)

Description Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	1,820	1,820	1,820	1,820	0.00%
OVERTIME SALARIES	4102-000	0	0	0	0	***
TEMPORARIES	4106-000	0	0	0	0	***
WELLNESS PROGRAM	4108-000	0	0	0	0	***
PERA	4121-000	114	112	137	137	0.00%
SOCIAL SECURITY	4122-000	114	111	139	139	0.00%
HEALTH INSURANCE	4131-000	0	0	0	0	***
LIFE AND DISABILITY INSURANCE	4133-000	0	0	0	0	***
DENTAL INSURANCE	4134-000	0	0	0	0	***
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000	80	(194)	79	71	(10.13%)
WORKERO COM ENGATION	+101-000 _	2,128	1,849	2,175	2,167	(0.37%)
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	9,423	17,301	11,000	16,000	45.45%
MAINTENANCE SUPPLIES	4211-000	24,601	38,092	18,000	28,000	55.56%
SMALL TOOLS	4240-000	0	204	400	2,400	500.00%
	1210 000 _	34,024	55,597	29,400	46,400	57.82%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	31,631	42,242	42,000	51,000	21.43%
TELEPHONE	4321-000	21,604	15,260	18,000	18,000	0.00%
POSTAGE	4322-000	2,669	7,700	10,000	10,000	0.00%
TRAVEL & TUITION	4330-000	0	45	0	0	***
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
INSURANCE (property etc.)	4360-000	0	0	0	0	***
INSURANCE	4361-000	108,248	117,018	110,000	126,253	14.78%
UNIFORMS	4370-000	0	0	0	0	***
ELECTRICITY	4381-000	77,057	68,421	60,000	72,000	20.00%
UTILITIES	4382-000	16,156	15,508	14,000	14,000	0.00%
HEAT	4383-000	41,841	51,858	48,000	64,000	33.33%
SANITATION	4384-000	1,444	3,715	6,000	4,000	(33.33%)
CIVIC COMPLEX OPERATIONS	4389-000	0	0	0	0	***
RENTAL EQUIPMENT	4415-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	70	298	0	0	***
COBCOMI HOMO & BOLO		300,720	322,065	308,000	359,253	16.64%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	64,177	57,534	68,000	79,000	16.18%
	_	64,177	57,534	68,000	79,000	16.18%
CAPITAL OUTLAY						
EQUIPMENT	5000-000 _	0	1,202	0	0	***
		0	1,202	0	0	***
TOTAL GOVERNMENT BUILDINGS	_	401,049	438,247	407,575	486,820	19.44%



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Parks

The Parks Department is responsible for the acquisition and planning of land areas, maintenance and inspection of current parks, and development of future park land. The goal is to provide high quality recreation experiences within a limited budget. Currently, the City maintains 18 parks and approximately 28 miles of trails.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	450,591	423,207	465,109	464,769
Supplies	24,964	24,498	26,500	26,500
Other Services/Charges	54,955	29,399	47,850	41,350
Contracted Services	15,622	15,465	35,000	55,000
Total	546,132	492,569	574,459	587,619

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Public Services Director	0.50	0.50	0.50	0.50
Parks Supervisor	1.00	1.00	1.00	1.00
General Maintenance	3.00	3.00	3.00	3.00
Administrative Assistant	0.70	0.70	0.70	0.70
Total	5.20	5.20	5.20	5.20

PARKS (101-450)

BUDGET DETAIL

Object Co 4101-000	Salaries	328,671
	50% of Director of Public Services 100% of Parks Supervisor	
	70% of Administrative Assistant 3 @ 100% General Maintenance Workers	
4106-000	Temporaries	26,000
4100-000	Temporaries	20,000
4211-000	Maintenance Supplies Fencing & netting, plantings, rock, ag-lime, pea rock, class V, fertilizer, seed, herbicides, line chalk, field marking paint, clay, sod, irrigation system maintenance, repair & upgrade, paint, lumber	25,000
4240-000	Small Tools Hand tools & small power tools, mowers, chain saws, weed whips	1,500
4300-000	Professional Services Drug/alcohol testing, consulting, engineering	2,000
4321-000	Telephones Service to park buildings, cellular & pagers	3,000
4330-000	Travel & Tuition Certification training, seminars, computer training, mileage	2,000
4331-000	Stipend Board members - 6 @ \$50 x 6 mtgs; Chair \$75 x 6 mtgs	750
4370-000	Uniforms	1,500
4381-000	Electricity Park buildings, hockey rink lights	3,500
4382-000	Utilities Sewer, water, irrigation	22,000
4383-000	Heat	5,000
4384-000	Sanitation	900
4415-000	Rented Equipment	500
4452-000	Subscriptions & Dues Professional memberships & subscriptions	200
4410-000	Contracted Services Court resurfacing, portable restrooms, weed control, tree/stump removal, trail construction/repairs/maint, dataview user fee	55,000
5000-000	Capital Outlay	0

PARKS (101-450)	Object	Actual	Actual	Budget	Adomtod	Increase/
Description	Code	2013	2014	2015	Adopted 2016	Decrease
PERSONAL SERVICES						
SALARIES	4101-000	312,482	297,372	324,020	328,671	1.44%
OVERTIME	4102-000	1,642	3,528	3,000	3,000	0.00%
TEMPORARIES	4106-000	24,779	23,612	19,000	26,000	36.84%
WELLNESS PROGRAM	4108-000	127	0	360	360	0.00%
PERA	4121-000	22,774	21,053	24,526	24,875	1.42%
SOCIAL SECURITY	4122-000	24,827	23,457	26,471	27,362	3.37%
ICMA EMPLOYER	4123-000	727	256	1,800	1,800	0.00%
HEALTH INSURANCE	4131-000	49,398	43,163	52,878	40,100	(24.17%)
LIFE & DISABILITY INSURANCE	4133-000	1,191	1,041	1,304	1,320	1.23%
DENTAL INSURANCE	4134-000	2,047	1,756	2,683	2,683	0.00%
REEMPLOYMENT INSURANCE	4141-000	1,353	466	0	0	***
WORKER'S COMPENSATION	4151-000	9,244	7,503	9,067	8,598	(5.17%)
WORKERO GOME ENGRATOR		450,591	423,207	465,109	464,769	(0.07%)
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,	,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	(0.0.70)
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
MAINTENANCE SUPPLIES	4211-000	23,312	23,082	25,000	25,000	0.00%
SMALL TOOLS	4240-000 _	1,652	1,416	1,500	1,500	0.00%
		24,964	24,498	26,500	26,500	0.00%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	10,278	294	2,000	2,000	0.00%
OTHER CONTRACTORS	4310-000	0	0	0	0	***
TELEPHONE	4321-000	3,454	2,987	2,500	3,000	20.00%
POSTAGE	4322-000	22	0	0	0	***
TRAVEL & TUITION	4330-000	1,938	1,644	2,000	2,000	0.00%
STIPEND - PARK COMM	4331-000	700	850	750	750	0.00%
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	0	0	0	0	***
AUTO INSURANCE	4363-000	0	0	0	0	***
UNIFORMS	4370-000	1,200	1,140	1,500	1,500	0.00%
ELECTRICITY	4381-000	3,594	2,894	3,500	3,500	0.00%
UTILITIES (WATER/SEWER)	4382-000	29,493	13,985	29,000	22,000	(24.14%)
HEAT	4383-000	4,161	5,371	5,000	5,000	0.00%
SANITATION	4384-000	0	0	900	900	0.00%
RENTED EQUIPMENT	4415-000	0	137	500	500	0.00%
SAFETY EDUCATION	4450-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000 _	115	97	200	200	0.00%
		54,955	29,399	47,850	41,350	(13.58%)
CONTRACTUAL SERVICES						
CONTRACTORE SERVICES	4410-000	15,622	15,465	35,000	55,000	57.14%
CONTINUED CERVICES	4410-000	15,622	15,465	35,000	55,000	57.14%
		10,022	10,400	55,555	50,000	07.1470
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	***
	-	0	0	0	0	***
TOTAL DADICO		#4C 100	400 700		=0= -1-	
TOTAL PARKS	=	546,132	492,569	574,459	587,619	2.29%



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Recreation

The Recreation Department provides for the community both fee-based and non-fee based programs. This budget includes dollars for the general operation of the department and provides funding to supervise warming

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	277,151	281,099	287,963	212,327
Supplies	2,685	2,095	2,500	2,500
Other Services/Charges	15,982	14,818	15,150	15,150
Contracted Services	302	493	0	0
Total	296,120	298,505	305,613	229,977

	2013	2014	2015	2016
	Actual	Actual	Adopted	Adopted
Personnel Schedule				
Public Services Director	0.20	0.20	0.20	0.20
Recreation Supervisor I	2.00	2.00	2.00	2.00
Office Tech I	1.00	1.00	1.00	-
Total	3.20	3.20	3.20	2.20

RECREATION (101-451)

BUDGET DETAIL

Object Co 4101-000		136,325
4102-000	Overtime	400
4106-000	Temporaries Warming house attendants - 3 Locations Partial funding of summer playground program	34,000
4211-000	Maintenance Supplies Supplies for playground program, warming houses	2,500
4310-000	Other Consultants Web Design, Movie Screen, Park Programs	800
4321-000	Telephone	250
4330-000	Travel & Tuition MRPA conference (2 attending), mileage	2,000
4340-000	Printing & Publishing Quad bulletin, job notices	700
4343-000	Newsletter Printing and mailing costs 3 times per year	11,000
4452-000	Subscriptions & Dues	400
5000-000	Capital Outlay	

RECREATION (101-451)						
Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
PERSONAL SERVICES	4404.000	407.000	404.000	100.050	100.005	(00.570/)
SALARIES	4101-000	187,328	191,290	196,350	136,325	(30.57%)
OVERTIME	4102-000	0	319	200	400	100.00%
TEMPORARIES	4106-000	36,484	33,362	34,000	34,000	0.00%
WELLNESS PROGRAM	4108-000	351	120	600	600	0.00%
PERA	4121-000	13,581	13,916	15,791	11,304	(28.41%)
SOCIAL SECURITY	4122-000	17,062	16,686	17,637	13,060	(25.95%)
HEALTH INSURANCE	4131-000	17,545	20,371	18,617	13,187	(29.17%)
LIFE & DISABILITY INSURANCE	4133-000	701	715	812	563	(30.67%)
DENTAL INSURANCE	4134-000	1,560	1,606	1,651	1,135	(31.25%)
REEMPLOYMENT INSURANCE	4141-000	218	466	0	0	***
WORKER'S COMPENSATION	4151-000	2,321	2,248	2,305	1,753	(23.95%)
		277,151	281,099	287,963	212,327	(26.27%)
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
MAINTENANCE SUPPLIES	4211-000	2,685	2,095	2,500	2,500	0.00%
		2,685	2,095	2,500	2,500	0.00%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	0	0	0	***
OTHER CONSULTANTS	4310-000	0	0	800	800	0.00%
TELEPHONE	4321-000	352	340	250	250	0.00%
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	1,899	27	2,000	2,000	0.00%
PRINTING & PUBLISHING	4340-000	801	907	700	700	0.00%
NEWSLETTER - PROGRAM SCHEDI	4343-000	11,995	12,410	11,000	11,000	0.00%
INSURANCE	4360-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	935	1,134	400	400	0.00%
	_	15,982	14,818	15,150	15,150	0.00%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	302	493	0	0	***
CONTINUED CERVICES	4410 000 _	302	493	0	0	***
CADITAL OLITEAV						
CAPITAL OUTLAY	E000 000	^	0	^	^	***
EQUIPMENT	5000-000 _	0	0	0	0	***
TOTAL RECREATION		296,120	298,505	305,613	229,977	(24.75%)
TOTAL NEONEATION	==	230,120	230,303	303,013	223,311	(24./370)



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OTHERS (101-499)

TOTAL EXPENDITURES

BUDGET DETAIL

4905-000	Contingency			50,000
4907-000	Contingency - Fire			75,500
4910-000	Operating Transfers Street Maintenance - Sealcoating & Overlay (per PMP) Capital Equipment Replacement - Certificates of Indebtedness Office Equipment Replacement Trail System Extensions	2015 514,500 - 25,000	2016 514,500 - 25,000	539,500

CITY OF LINO LAKES

	CIT OF LING LAKES						
OTHERS (101-499) Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease	
CONTINGENCY	4905-000	0	0	100,000	50,000	(50.00%)	
CONTINGENCY - FIRE	4907-000	0	0	0	75,500	***	
OPERATING TRANSFERS	4910-000 _	565,789	565,196	539,500	539,500	0.00%	
TOTAL OTHERS		565,789	565,196	639,500	665,000	3.99%	
SUMMARY BY CATEGORY							
PERSONAL SERVICES		5,516,900	5,586,564	6,294,472	6,709,435	6.59%	
SUPPLIES		441,330	459,814	471,550	518,650	9.99%	
OTHER SERVICES AND CHARGES		923,557	1,071,973	1,231,975	1,197,583	(2.79%)	
CONTRACTUAL SERVICES		1,067,886	1,084,979	1,130,925	711,026	(37.13%)	
CAPITAL OUTLAY		41,100	48,329	32,700	74,800	128.75%	
OTHERS		565,789	565,196	639,500	665,000	3.99%	

8,556,562

8,816,855

9,801,122

9,876,494

0.77%

City of Lino Lakes Recreation Special Revenue Fund (201) 2016 Adopted Budget

	_	Expenditures						
<u>Program</u>	Revenue	Personal <u>Services</u>	Supplies	Facility <u>Rental</u>	Contract Services	Capital <u>Outlay</u>	<u>Total</u>	<u>Net +/-</u>
Adult Instructional (201-201)								
801 Aerobics/Fitness	3,700	1,900		1,000			2,900	800
813 Other - Adult Inst.	1,000				900		900	100
830 Adult Golf Lessons	300	250					250	50
Total Adult Instructional	5,000	2,150		1,000	900	-	4,050	950
Adult Leagues (201-202)								
839 Adult Softball Summer	3,000		450		1,000		1,450	1,550
840 Adult Softball Fall	1,800				600		600	1,200
842 Adult Open Volleyball	1,400				700		700	700
Total Adult Leagues	6,200	-	450	-	2,300	-	2,750	3,450
Youth Instructional (201-207)								
802 Dodgeball Camp	700	350	100	Ī			450	250
806 Youth T-Ball	6,200	300	3,500				3,800	2,400
810 Youth Playground	30,000	23,000	4,000		1,000		28,000	2,000
811 Youth Safety Camp	-	700	· · · · · · · · · · · · · · · · · · ·				700	(700)
812 Youth Day Camp	3,900	2,500	1,000				3,500	400
821 Youth Dance Classes	2,700				2,600		2,600	100
823 Day Trips	5,500	500	400		4,000		4,900	600
832 Youth Hockey Skills	250	175	25				200	50
835 Youth Skating Class	650	350	100				450	200
836 Basket Have a Ball	700	400					400	300
851 Youth Golf Lessons	2,400	1,200	900				2,100	300
852 Youth Martial Arts	3,500	2,700					2,700	800
854 Tennis Lessons	4,200	2,400	400				2,800	1,400
857 Soccer Fundamentals	4,600	2,800	500				3,300	1,300
861 Sports Camps	6,500	5,900	400				6,300	200
862 Family Performances	900	875					875	25
864 Preschool Playtime	2,200	2,000	100				2,100	100
866 Toss, Kick & Catch	750	400		600			1,000	(250)
870 Soccer Mini-Camp	1,400	800	100				900	500
Total Youth Instructional	77,050	47,350	11,525	600	7,600		67,075	9,975
Youth Leagues (201-208)								
856 Youth Soccer	22,000	6,000	9,000			3,000	18,000	4,000
Total Youth Leagues	22,000	6,000	9,000	•	-	3,000	18,000	4,000

City of Lino Lakes Recreation Special Revenue Fund (201) 2016 Adopted Budget

		Expenditures						
<u>Program</u>	Revenue	Personal Services	Supplies	Facility <u>Rental</u>	Contract Services	Capital <u>Outlay</u>	<u>Total</u>	Net +/-
Special Events								
816 Puppet Shows	-	300	100		600		1,000	(1,000)
817 Spring Fling	-		500				500	(500)
822 Family Corn Roast	2,500	1,000	2,000		1,000		4,000	(1,500)
825 Breakfast w/Santa	800	100	500		200		800	-
826 Sweetheart Dance	250		200				200	50
827 Gobbler Games	-		350	350			700	(700)
847 Sports Sampler	1,100	600	100				700	400
859 Letters from Santa	250		225				225	25
860 Secret Shop	1,600		1,400				1,400	200
868 Little Goblins Party	360		300				300	60
875 Snow Day	-	200					200	(200)
876 Kite Day	-		150				150	(150)
891 Super Hero Carnival	360		300				300	60
Total Special Events	7,220	2,200	6,125	350	1,800	-	10,475	(3,255)
Senior Programs 814 Senior Programs 890 Senior Trips	1,800 16,000	-	1,800 2,500	-	13,000		1,800 15,500	- 500
Total Senior Prog	17,800	-	4,300	-	13,000	-	17,300	500
GRAND TOTALS	135,270	57,700	31,400	1,950	25,600	3,000	119,650	15,620
Transfer to General Fund						d	(10,000)	
					2016 Progra	m Surplus		5,620

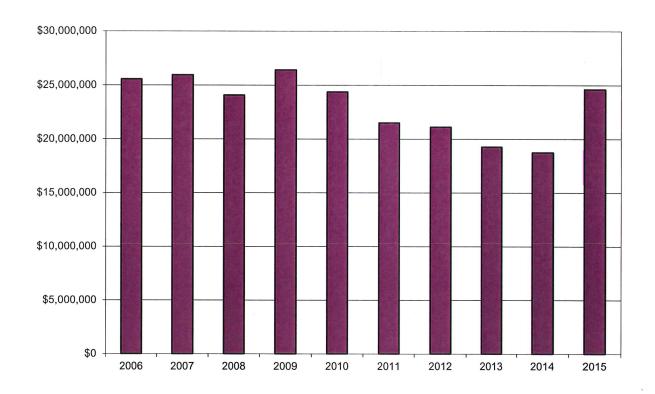
City of Lino Lakes Schedule of Bonded Indebtedness

	Interest Rates	Dated	Maturity Date	Issue Amount	Principal Outstanding 12/31/15	Principal Due 2016	Interest Due 2016
General Obligation Bonds: 2013 Equipment Certificates 2014 Equipment Certificates 2015A Equipment Certificates 2015B Equipment Certificates G.O. Tax Abatement Bonds 2006C G.O. Capital Imp Plan Refunding Bonds 2006E G.O. Tax Increment Bonds 2007A G.O. Bonds 2012A G.O. Bond 2015A 2015 Lease Revenue Bonds	1.00% 1.00% 1.00% 1.50% 4.28% 4.03% 4.11% 1.26% 2.09% 3.24%	2/1/13 2/15/14 2/1/15 8/25/215 8/15/06 11/1/06 7/15/07 11/15/12 5/28/15 6/18/15	12/31/16 12/31/17 12/31/18 12/31/20 2/1/23 2/1/18 2/1/24 2/1/24 2/1/31 4/1/36	193,000 495,000 198,250 963,000 2,460,000 2,990,000 4,215,000 2,015,000 3,095,000 4,350,000	65,000 335,000 198,250 963,000 1,925,000 1,210,000 2,405,000 1,725,000 3,095,000 4,350,000	65,000 167,000 65,000 177,000 170,000 380,000 380,000 230,000 0	650 3,350 3,800 27,686 78,380 40,800 89,526 17,618 81,090 174,766
Total General Obligation Bonds				20,974,250	16,271,250	1,634,000_	517,666
Special Assessment Bonds: Taxable G.O. Improvement Bonds 2005A G.O. Improvement Notes 2009F G.O. Imp & Utility Revenue Refunding Bonds 2010A Taxable G.O. Improvement Bonds 2013A G.O. Improvement Bonds 2014A Total Special Assessment Bonds	5.09% 3.28% 2.61% 3.55% 1.62%	11/1/05 8/1/09 6/1/10 7/15/13 11/20/14	2/1/21 8/1/24 2/1/20 2/1/24 2/1/26	5,550,000 3,695,000 1,000,000 615,000 2,645,000 13,505,000	2,760,000 1,720,000 525,000 555,000 2,645,000 8,205,000	400,000 375,000 100,000 60,000 105,000 1,040,000	130,235 70,165 14,250 16,815 33,543 265,008
Revenue Bonds: G.O. Utility Revenue Bonds 2006D Total Revenue Bonds Total Bonded Indebtedness	4.16%	8/15/06	2/1/17	570,000 570,000 35,049,250	135,000 135,000 24,611,250	65,000 65,000 2,739,000	4,254 4,254 786,927

Tax Support Information

	2015 Pay 2016 Tax Levy
General Obligation Bonds:	
2013 Equipment Certificates	68,933
2014 Equipment Certificates	178,868
2015A Equipment Certificates	72,240
2015B Equipment Certificates	214,921
G.O. Tax Abatement Bonds - 2006C	278,140
G.O. Capital Imp Plan Refunding Bonds - 2006E	460,110
G.O. Bonds 2012A	178,749
G.O. Bond 2015A	214,922
G.O. Bond 2015A - Abatement Portion	57,041
2015 EDA Lease Revenue Bond	315,932
Total General Obligation Bonds	2,039,856

City of Lino Lakes Bonded Indebtedness 2006 - 2015



<u>Year</u>	<u>Amount</u>
2006	25,557,000
2007	25,944,000
2008	24,079,000
2009	26,407,000
2010	24,371,000
2011	21,506,000
2012	21,121,000
2013	19,280,000
2014	18,756,000
2015	24,611,250

City of Lino Lakes 2016 Capital Equipment Replacement

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Police	(4) Squad Cars & Equipment(2) Emergency Sirens	\$144,000 42,000
		186,000
Fleet	Single Axle Dump Truck With Plow F 250 Pickup	220,000 35,000
	Half Ton Pickup	28,000
	Total Fleet	283,000
	Total	\$469,000
	Equipment Levy	0
	Capital Equipment Fund	0
	Certificates to be Issued	\$469,000

City of Lino Lakes 2016 Capital Equipment Replacement

Future Levy Impact: 2016 Certificates

		1%	7	Total w/5%	
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Overlevy</u>	<u>Balance</u>
2016	Certificates I	ssued			469,000
2017	155,000	8,989	163,989	172,189	314,000
2018	156,000	3,140	159,140	167,097	158,000
2019	158,000	1,580	159,580	167,559	0
Totals	469,000	13,710	482,710	506,845	

City of Lino Lakes Enterprise Fund Summary

Account Description	Actual 2013	Actual 2014	Adopted 2015	Adopted 2016	Increase/ Decrease
Revenue					
Water Fund Revenue	1,192,176	1,027,982	1,247,938	1,073,425	(13.98%)
Sewer Fund Revenue	1,489,072	1,657,044	1,688,000	1,673,000	(0.89%)
Total	2,681,248	2,685,026	2,935,938	2,746,425	(6.45%)
Expenditures					
Personal Services					= 000/
Water Fund	187,950	193,941	206,302	217,213	5.29%
Sewer Fund	191,191	197,163	209,934	220,560	5.06%
	379,141	391,104	416,236	437,773	5.17%
<u>Supplies</u>				040.000	(0.740()
Water Fund	147,335	136,781	227,500	219,000	(3.74%)
Sewer Fund	65,546	53,735	58,500	58,500	0.00% (2.97%)
	212,881	190,516	286,000	277,500	(2.97%)
Other Services and Charges				000 000	(4.050/)
Water Fund	172,655	203,602	239,600	236,600	(1.25%)
Sewer Fund	140,779	137,774	196,700	176,600	(10.22%)
	313,434	341,375	436,300	413,200	(5.29%)
Contractual Services				40.000	0.000/
Water Fund	2,219	7,426	13,000	13,000	0.00%
Sewer Fund	749,151	793,780	814,648	904,565	11.04%
	751,370	801,206	827,648	917,565	10.86%
<u>Depreciation</u>				405.000	4.400/
Water Fund	416,468	422,674	420,000	425,000	1.19%
Sewer Fund	437,724	444,589	443,000	446,000	0.68%
	854,192	867,262	863,000	871,000	0.93%
<u>Other</u>					0.000/
Water Fund	35,862	35,378	33,417	34,627	3.62%
Sewer Fund	35,862	35,378	33,417	34,627	3.62%
	71,724	70,756	66,834	69,254	3.62%
Capital Outlay					
Water Fund	1,181	487	40,000	1,600,000	3900.00%
Sewer Fund	0	487	425,000	73,000	(82.82%)
	1,181	974	465,000	1,673,000	259.78%
Debt Service					
Water Fund	0	0	0	0	***
Sewer Fund	0	0	0	0	***
	0	0	0	0	***
	060.070	1 000 200	1,179,819	2,745,440	132.70%
Total Water Expenditures	963,670	1,000,288 1,662,905	2,181,199	1,913,852	(12.26%)
Total Sewer Expenditures	1,620,255	1,002,900	2, 101, 199	1,313,002	(12.2070)
Total Expenditures	2,583,925	2,663,193	3,361,018	4,659,292	38.63%
Revenues over/(under) Expenditures	97,323	21,834	(425,080)	(1,912,867))
m.					=

Water Operating

Water Operating is responsible for providing a low cost, safe, efficient supply of municipal water. The City operates six wells and two water towers. There are approximately 4,520 connections. All costs are paid for with user fees. The City has joint powers agreements with the cities of Shoreview, Blaine, and Circle Pines for water availability to areas in the city that are not watered.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				
Personal Services	187,950	193,941	206,302	217,213
Supplies	147,335	136,781	227,500	219,000
Other Services/Charges	172,655	203,602	239,600	236,600
Contracted Services	2,219	7,426	13,000	13,000
Depreciation	416,468	422,674	420,000	425,000
Operating Transfers	35,862	35,378	33,417	34,627
Capital Outlay	1,181	487	40,000	1,600,000
Total	963,670	1,000,288	1,179,819	2,745,440

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Public Services Director	0.15	0.15	0.15	0.15
Utility Supervisor	0.50	0.50	0.50	0.50
General Maintenance	1.00	1.00	1.00	1.00
Administrative Assistant	0.15	0.15	0.15	0.15
Accounting Clerk/PC Tech	0.38	0.38	0.38	0.50
Accounting Clerk	0.13	0.13	0.13	0.13
Total	2.30	2.30	2.30	2.43

Depreciation expense for system infrastructure has been budgeted. The non-cash expense has a major impact on water system operations and must be considered in adequately funding these operations.

CITY OF LINO LAKES WATER OPERATING FUND (601) 2016 ADOPTED REVENUE BUDGET

Account Description	Account Number	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase <i>l</i> Decrease
Operating Revenue						
Current Assessments	3110-000	0	0	0	0	***
Delinquent Assessments	3120-000	0	0	0	0	***
Penalties & Interest	3150-000	441	517	0	0	***
Water Hook-Up Charge	3248-000	8,750	8,250	10,000	11,250	12.50%
Water Meter Sales	3406-000	12,332	10,808	10,000	12,175	21.75%
Interest on Investments	3620-000	43,075	38,609	40,000	35,000	(12.50%)
Change in Fair Value of Investments	3621-000	(60,082)	23,431	0	0	***
Miscellaneous Revenue	3714-000	0	3,133	0	0	***
Refunds and Reimbursements	3730-000	10,743	0	2,938	0	(100.00%)
Water Sales	3855-000	1,150,591	918,837	1,160,000	990,000	(14.66%)
Water Penalties	3858-000	26,326	24,397	25,000	25,000	0.00%
Sale of Capital Assets	3910-000	0	0	0	0	***
Total Operating Revenue	•	1,192,176	1,027,982	1,247,938	1,073,425	(13.98%)
Other Sources						
Use of Reserves		0	0	(68,119)	1,672,015	***
Total Other Sources		0	0	(68,119)	1,672,015	***
Total Operating Revenue & Other Source	ces	1,192,176	1,027,982	1,179,819	2,745,440	132.70%

Water (601)

BUDGET DETAIL

Object Co 4101-000		100% of General Maintenance Worker 50% of Utility Billing Clerk 12.5% of of Accts Pay/Payroll Tech	150,501
4200-000	Office Supplies Utility billing forms, etc.		2,500
4211-000	Maintenance Supplies 12 new fire hydrants annually, gate va	alves, etc.	40,000
4212-000	Fuels		10,000
4215-000	Meters MXU Changeout Program		60,000
4222-000	Chemicals		105,000
4240-000	Small Tools		1,500
4300-000	Professional Services Monthly Water testing Annual RPZ testing Water Mai	g n/Well Repairs	90,000
4304-000	Municipal Engineer - General Engir	neering	25,000
4321-000	Telephone - Cell phones, well house	s	3,300
4322-000	Postage - Utility billing and CC Repo	rts	6,000
4330-000	Travel & Tuition		2,000
4340-000	Printing & Publishing Consumer Confidence Reports		3,000
4360-000	Insurance		7,000
4363-000	Auto Insurance		700
4370-000	Uniforms		600
4381-000	Electricity		70,000
4382-000	Utilities Blaine and Shoreview connections		15,000
4383-000	Heat		10,000
4410-000	Contracted Services Gopher One-Call		13,000
4415-000	Rented Equipment		2,000
4452-000	Subscriptions & Dues Cartegraph		2,000
4510-000 4520-000	Depreciation Annual depreciation of city-purchase Annual depreciation of contributed w	d water infrastructure and equipment rater infrastructure and equipment	125,000 300,000
4910-000	Operating Transfers 1/2 Annual principal, Interest and fee	es on GO Utility Revenue Bond 2006D	34,627
5000-000	Capital Outlay Recondition Water Tower #1	H - 4	1,600,000

OVERTIME ON CALL TEMPORARIES WELLNESS PROGRAM PERA FICA/MEDICARE ICMA EMPLOYER HEALTH INSURANCE LIFE & DISABILITY INSURANCE DENTAL INSURANCE WORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER AUDITOR POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE UNIFORMS LECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT 410 411 411 411 411 411 411 411 411 41	01-000 02-000 05-000 06-000 08-000 22-000 23-000 33-000 33-000 34-000 11-000 11-000 12-000 15-000 21-000 22-000 40-000 00-000 04-000 21-000 21-000 21-000 21-000 21-000 21-000 30-000	142,563 1,571 1,139 1,730 0 10,188 10,700 613 13,997 515 1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	140,355 3,019 1,748 4,079 0 10,404 10,700 750 17,568 512 1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781	140,548 4,000 2,600 9,000 360 11,036 11,945 750 20,231 581 1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 2,500 227,500 90,000 25,000 3,300	150,501 4,000 2,600 9,000 360 11,783 12,707 750 19,848 621 1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000 3,300	7.08% 0.00% 0.00% 0.00% 0.00% 6.77% 6.38% 0.00% (1.89%) 6.88% 5.39% *** (6.69%) 5.29% (50.00%) 0.00% 0.00% 33.33% *** (16.00%) (3.74%) 0.00% 0.00% 0.00%
SALARIES OVERTIME OVERTIME ON CALL TEMPORARIES WELLNESS PROGRAM PERA FICA/MEDICARE ICMA EMPLOYER HEALTH INSURANCE LIFE & DISABILITY INSURANCE DENTAL INSURANCE DENTAL INSURANCE WORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 410 410 410 411 411 411 411 411 411 411	02-000 05-000 06-000 08-000 21-000 22-000 23-000 33-000 34-000 41-000 51-000 12-000 15-000 12-000 22-000 40-000 00-000 04-000 21-000 22-000 22-000	1,571 1,139 1,730 0 10,188 10,700 613 13,997 515 1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	3,019 1,748 4,079 0 10,404 10,700 750 17,568 512 1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	4,000 2,600 9,000 360 11,036 11,945 750 20,231 581 1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 227,500 90,000 25,000	4,000 2,600 9,000 360 11,783 12,707 750 19,848 621 1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000	0.00% 0.00% 0.00% 0.00% 6.77% 6.38% 0.00% (1.89%) 6.88% 5.39% *** (6.69%) 5.29% (50.00%) 0.00% 0.00% 0.00% 33.33% *** (16.00%) (40.00%) 0.00% 0.00% 0.00%
OVERTIME ON CALL TEMPORARIES WELLNESS PROGRAM PERA FICA/MEDICARE ICMA EMPLOYER HEALTH INSURANCE LIFE & DISABILITY INSURANCE DENTAL INSURANCE WORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT 445 SUBSCRIPTIONS & DUES 410 410 411 410 411 411 411 411 411 411	02-000 05-000 06-000 08-000 21-000 22-000 23-000 33-000 34-000 41-000 51-000 12-000 15-000 12-000 22-000 40-000 00-000 04-000 21-000 22-000 22-000	1,571 1,139 1,730 0 10,188 10,700 613 13,997 515 1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	3,019 1,748 4,079 0 10,404 10,700 750 17,568 512 1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	4,000 2,600 9,000 360 11,036 11,945 750 20,231 581 1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 227,500 90,000 25,000	4,000 2,600 9,000 360 11,783 12,707 750 19,848 621 1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000	0.00% 0.00% 0.00% 6.77% 6.38% 0.00% (1.89%) 6.88% 5.39% (6.69%) 5.29% (50.00%) 0.00% 0.00% 33.33% *** (16.00%) (40.00%) (3.74%)
ON CALL TEMPORARIES WELLNESS PROGRAM PERA FICA/MEDICARE ICMA EMPLOYER HEALTH INSURANCE LIFE & DISABILITY INSURANCE DENTAL INSURANCE WORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER AUTO INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT 445 SUPSCRIPTIONS & DUES 410 411 411 411 411 411 411 411 411 41	05-000 06-000 08-000 21-000 22-000 23-000 33-000 33-000 34-000 41-000 51-000 12-000 15-000 22-000 40-000 00-000 04-000 21-000 22-000 22-000 22-000	1,139 1,730 0 10,188 10,700 613 13,997 515 1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	1,748 4,079 0 10,404 10,700 750 17,568 512 1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	2,600 9,000 360 11,036 11,945 750 20,231 581 1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 2,500 227,500	2,600 9,000 360 11,783 12,707 750 19,848 621 1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000	0.00% 0.00% 0.00% 6.77% 6.38% 0.00% (1.89%) 6.88% 5.39% (6.69%) 5.29% (50.00%) 0.00% 0.00% 33.33% *** (16.00%) (40.00%) (3.74%)
TEMPORARIES WELLNESS PROGRAM PERA FICA/MEDICARE ICMA EMPLOYER HEALTH INSURANCE LIFE & DISABILITY INSURANCE DENTAL INSURANCE MORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER AUTO INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SUBSCRIPTIONS & DUES 410 411 412 412 413 414 415 416 417 417 417 418 417 418 418 419 419 419 419 410 410 410 411 411 411 411 411 411 411	06-000 08-000 21-000 22-000 23-000 33-000 33-000 34-000 41-000 51-000 12-000 15-000 22-000 40-000 04-000 21-000 22-000 22-000 22-000	1,730 0 10,188 10,700 613 13,997 515 1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	4,079 0 10,404 10,700 750 17,568 512 1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	9,000 360 11,036 11,945 750 20,231 581 1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 2,500 227,500	9,000 360 11,783 12,707 750 19,848 621 1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000	0.00% 0.00% 6.77% 6.38% 0.00% (1.89%) 6.88% 5.39% *** (6.69%) 5.29% (50.00%) 0.00% 0.00% 33.33% *** (16.00%) (40.00%) (3.74%)
WELLNESS PROGRAM PERA PERA FICA/MEDICARE ICMA EMPLOYER HEALTH INSURANCE LIFE & DISABILITY INSURANCE DENTAL INSURANCE TREEMPLOYMENT INSURANCE WORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT 445 SUBSCRIPTIONS & DUES 412 412 414 415 416 417 418 418 419 419 410 410 411 411 411 411	08-000 21-000 22-000 23-000 33-000 33-000 34-000 41-000 51-000 11-000 12-000 21-000 22-000 40-000 04-000 21-000 22-000	0 10,188 10,700 613 13,997 515 1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	0 10,404 10,700 750 17,568 512 1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	360 11,036 11,945 750 20,231 581 1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 227,500 90,000 25,000	360 11,783 12,707 750 19,848 621 1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000	0.00% 6.77% 6.38% 0.00% (1.89%) 6.88% 5.39% *** (6.69%) 5.29% (50.00%) 0.00% 0.00% 33.33% *** (16.00%) (40.00%) (3.74%)
PERA 412 FICA/MEDICARE 412 ICMA EMPLOYER 412 HEALTH INSURANCE 413 LIFE & DISABILITY INSURANCE 413 DENTAL INSURANCE 413 REEMPLOYMENT INSURANCE 414 WORKER'S COMPENSATION 415 SUPPLIES 420 OFFICE SUPPLIES 421 MAINTENANCE SUPPLIES 421 METERS 422 METERS 422 CHEMICALS 422 SMALL TOOLS 422 OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES 430 MUNICIPAL ENGINEER 430 TRAVEL & TUITION 433 PRINTING & PUBLISHING 434 INSURANCE 436 AUTO INSU	21-000 22-000 23-000 31-000 33-000 34-000 41-000 51-000 11-000 112-000 12-000 21-000 22-000 40-000 04-000 21-000 22-000	10,188 10,700 613 13,997 515 1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	10,404 10,700 750 17,568 512 1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	11,036 11,945 750 20,231 581 1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 227,500	11,783 12,707 750 19,848 621 1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000	6.77% 6.38% 0.00% (1.89%) 6.88% 5.39% *** (6.69%) 5.29% (50.00%) 0.00% 0.00% 33.33% *** (16.00%) (40.00%) (3.74%)
FICAMEDICARE ICMA EMPLOYER HEALTH INSURANCE LIFE & DISABILITY INSURANCE DENTAL INSURANCE REEMPLOYMENT INSURANCE WORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT 445 SUBSCRIPTIONS & DUES	22-000 23-000 31-000 33-000 34-000 41-000 51-000 11-000 12-000 21-000 22-000 40-000 04-000 21-000 22-000	10,700 613 13,997 515 1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	10,700 750 17,568 512 1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	11,945 750 20,231 581 1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 227,500 90,000 25,000	12,707 750 19,848 621 1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000	6.38% 0.00% (1.89%) 6.88% 5.39% *** (6.69%) 5.29% (50.00%) 0.00% 0.00% 33.33% *** (16.00%) (40.00%) (3.74%)
ICMA EMPLOYER HEALTH INSURANCE LIFE & DISABILITY INSURANCE DENTAL INSURANCE REEMPLOYMENT INSURANCE WORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT 445 SUBSCRIPTIONS & DUES	23-000 31-000 33-000 34-000 41-000 51-000 11-000 12-000 12-000 21-000 21-000 00-000 04-000 21-000 22-000	613 13,997 515 1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	750 17,568 512 1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	750 20,231 581 1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 227,500 90,000 25,000	750 19,848 621 1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 219,000 219,000 25,000	0.00% (1.89%) 6.88% 5.39% *** (6.69%) 5.29% (50.00%) 0.00% 33.33% *** (16.00%) (40.00%) (3.74%)
HEALTH INSURANCE LIFE & DISABILITY INSURANCE DENTAL INSURANCE REEMPLOYMENT INSURANCE WORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT 445 SUBSCRIPTIONS & DUES	31-000 33-000 34-000 41-000 51-000	13,997 515 1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	17,568 512 1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	20,231 581 1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 227,500 90,000 25,000	19,848 621 1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 219,000 219,000 25,000	(1.89%) 6.88% 5.39% **** (6.69%) 5.29% (50.00%) 0.00% 33.33% **** (16.00%) (40.00%) (3.74%)
LIFE & DISABILITY INSURANCE DENTAL INSURANCE REEMPLOYMENT INSURANCE WORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT 445 SUBSCRIPTIONS & DUES	33-000 34-000 41-000 51-000 00-000 11-000 12-000 12-000 21-000 22-000 40-000 00-000 04-000 21-000 22-000	515 1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	512 1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	581 1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 2,500 227,500 90,000 25,000	621 1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000	6.88% 5.39% **** (6.69%) 5.29% (50.00%) 0.00% 33.33% **** (16.00%) (40.00%) (3.74%)
DENTAL INSURANCE REEMPLOYMENT INSURANCE WORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 414 415 415 416 417 417 418 417 418 417 418 418 418 418 418 418 418 418 418 418	34-000 41-000 51-000 — 00-000 11-000 12-000 21-000 22-000 40-000 —	1,121 0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	1,142 0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	1,187 0 4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 227,500 90,000 25,000	1,251 0 3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000	5.39% *** (6.69%) 5.29% (50.00%) 0.00% 33.33% *** (16.00%) (40.00%) (3.74%) 0.00% 0.00%
REEMPLOYMENT INSURANCE WORKER'S COMPENSATION SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 415 426 427 428 429 430 431 431 436 436 437 437 438 437 438 437 438 438 439 439 430 431 431 431 431 431 431 431 431 431 431	41-000 51-000 — 00-000 11-000 12-000 15-000 21-000 22-000 40-000 — 00-000 04-000 21-000 22-000	0 3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	0 3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	5,000 40,000 40,000 10,000 45,000 2,500 227,500 90,000 25,000	0 3,792 217,213 2,500 40,000 10,000 0 105,000 1,500 219,000 90,000 25,000	(6.69%) 5.29% (50.00%) 0.00% 0.00% 33.33% (16.00%) (40.00%) (3.74%)
SUPPLIES 420 OFFICE SUPPLIES 420 MAINTENANCE SUPPLIES 421 FUELS 421 METERS 422 SHOP PARTS 422 CHEMICALS 424 SMALL TOOLS 424 OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES PROFESSIONAL SERVICES 430 MUNICIPAL ENGINEER 432 TELEPHONE 432 POSTAGE 433 TRAVEL & TUITION 433 PRINTING & PUBLISHING 436 INSURANCE 436 AUTO INSURANCE 436 UNIFORMS 437 ELECTRICITY 436 UTILITIES (WATER/SEWER) 437 HEAT 437 SANITATION 437 RENTED EQUIPMENT 447 SUBSCRIPTIONS & DUES 448	51-000 00-000 11-000 12-000 15-000 21-000 22-000 40-000 00-000 04-000 21-000 22-000	3,813 187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	3,664 193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	4,064 206,302 5,000 40,000 10,000 45,000 0 125,000 2,500 227,500	3,792 217,213 2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000	5.29% (50.00%) 0.00% 0.00% 33.33% *** (16.00%) (40.00%) (3.74%) 0.00% 0.00%
SUPPLIES OFFICE SUPPLIES 420 MAINTENANCE SUPPLIES 421 FUELS 421 METERS 422 SHOP PARTS 422 CHEMICALS 422 SMALL TOOLS 424 OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES PROFESSIONAL SERVICES 430 MUNICIPAL ENGINEER 432 TELEPHONE 432 POSTAGE 432 TRAVEL & TUITION 433 INSURANCE 436 AUTO INSURANCE 436 UNIFORMS 437 ELECTRICITY 438 UTILITIES (WATER/SEWER) 436 HEAT 437 SANITATION 438 RENTED EQUIPMENT 44 SUBSCRIPTIONS & DUES 445	00-000 11-000 12-000 15-000 21-000 22-000 40-000 00-000 04-000 21-000 22-000	187,950 48 29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	193,941 1,221 56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	5,000 40,000 10,000 45,000 0 125,000 2,500 227,500	2,500 40,000 10,000 60,000 0 105,000 1,500 219,000 25,000	5.29% (50.00%) 0.00% 0.00% 33.33% *** (16.00%) (40.00%) (3.74%) 0.00% 0.00%
OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 422 424 425 426 427 427 426 427 437 438 439 430 431 431 431 431 431 431 431	11-000 12-000 15-000 21-000 22-000 40-000	29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	40,000 10,000 45,000 0 125,000 2,500 227,500 90,000 25,000	40,000 10,000 60,000 0 105,000 1,500 219,000 90,000 25,000	0.00% 0.00% 33.33% *** (16.00%) (40.00%) (3.74%) 0.00%
OFFICE SUPPLIES MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 422 424 425 426 427 427 427 438 439 430 431 431 431 431 431 431 431	11-000 12-000 15-000 21-000 22-000 40-000	29,880 4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	56,984 10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	40,000 10,000 45,000 0 125,000 2,500 227,500 90,000 25,000	40,000 10,000 60,000 0 105,000 1,500 219,000 90,000 25,000	0.00% 0.00% 33.33% *** (16.00%) (40.00%) (3.74%) 0.00%
MAINTENANCE SUPPLIES FUELS METERS SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 422 424 425 426 426 427 436 437 437 438 439 430 431 431 431 431 431 431 431	11-000 12-000 15-000 21-000 22-000 40-000	4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	10,000 45,000 0 125,000 2,500 227,500 90,000 25,000	10,000 60,000 0 105,000 1,500 219,000 90,000 25,000	0.00% 33.33% *** (16.00%) (40.00%) (3.74%) 0.00% 0.00%
FUELS 421 METERS 422 SHOP PARTS 422 CHEMICALS 422 SMALL TOOLS 422 OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES 436 MUNICIPAL ENGINEER 437 TELEPHONE 437 POSTAGE 436 TRAVEL & TUITION 437 PRINTING & PUBLISHING 436 INSURANCE 436 AUTO INSURANCE 436 UNIFORMS 437 ELECTRICITY 437 UTILITIES (WATER/SEWER) 437 HEAT 437 SANITATION 437 RENTED EQUIPMENT 447 SUBSCRIPTIONS & DUES 448	12-000 15-000 21-000 22-000 40-000 00-000 04-000 21-000 22-000	4,320 36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	10,000 13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	10,000 45,000 0 125,000 2,500 227,500 90,000 25,000	10,000 60,000 0 105,000 1,500 219,000 90,000 25,000	33.33% *** (16.00%) (40.00%) (3.74%) 0.00% 0.00%
METERS 421 SHOP PARTS 422 CHEMICALS 422 SMALL TOOLS 424 OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES 436 MUNICIPAL ENGINEER 437 TELEPHONE 437 POSTAGE 436 TRAVEL & TUITION 437 PRINTING & PUBLISHING 436 INSURANCE 436 AUTO INSURANCE 436 UNIFORMS 437 ELECTRICITY 437 UTILITIES (WATER/SEWER) 437 SANITATION 437 RENTED EQUIPMENT 447 SUBSCRIPTIONS & DUES 448	15-000 21-000 22-000 40-000 00-000 04-000 21-000 22-000	36,803 0 75,418 866 147,335 42,890 13,254 1,875 4,436	13,398 0 53,865 1,313 136,781 85,646 23,532 1,920	90,000 25,000	0 105,000 1,500 219,000 90,000 25,000	(16.00%) (40.00%) (3.74%) 0.00% 0.00%
SHOP PARTS CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 422 424 425 436 437 437 438 438 439 439 430 431 431 431 431 431 431 431 431 431 431	21-000 22-000 40-000 00-000 04-000 21-000 22-000	0 75,418 866 147,335 42,890 13,254 1,875 4,436	0 53,865 1,313 136,781 85,646 23,532 1,920	125,000 2,500 227,500 90,000 25,000	105,000 1,500 219,000 90,000 25,000	(16.00%) (40.00%) (3.74%) 0.00% 0.00%
CHEMICALS SMALL TOOLS OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 422 433 434 435 436 437 438 438 439 439 439 430 431 431 431 431 431 431 431 431 431 431	22-000 40-000 00-000 04-000 21-000 22-000	75,418 866 147,335 42,890 13,254 1,875 4,436	53,865 1,313 136,781 85,646 23,532 1,920	2,500 227,500 90,000 25,000	1,500 219,000 90,000 25,000	(40.00%) (3.74%) 0.00% 0.00%
OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES 436 MUNICIPAL ENGINEER 436 TELEPHONE 437 POSTAGE 436 TRAVEL & TUITION 436 PRINTING & PUBLISHING 436 INSURANCE 436 AUTO INSURANCE 436 UNIFORMS 437 ELECTRICITY 436 UTILITIES (WATER/SEWER) 437 HEAT 437 SANITATION 438 RENTED EQUIPMENT 447 SUBSCRIPTIONS & DUES 448	40-000 00-000 04-000 21-000 22-000	866 147,335 42,890 13,254 1,875 4,436	1,313 136,781 85,646 23,532 1,920	2,500 227,500 90,000 25,000	1,500 219,000 90,000 25,000	(40.00%) (3.74%) 0.00% 0.00%
OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES 430 MUNICIPAL ENGINEER 432 TELEPHONE 432 POSTAGE 433 TRAVEL & TUITION 433 PRINTING & PUBLISHING 434 INSURANCE 436 AUTO INSURANCE 436 UNIFORMS 437 ELECTRICITY 437 UTILITIES (WATER/SEWER) 437 HEAT 438 SANITATION 433 RENTED EQUIPMENT 444 SUBSCRIPTIONS & DUES 444	00-000 04-000 21-000 22-000	147,335 42,890 13,254 1,875 4,436	85,646 23,532 1,920	90,000 25,000	219,000 90,000 25,000	(3.74%) 0.00% 0.00%
PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 436 437 437 438 439 439 430 430 431 431 431 431 431 431 431 431 431 431	04-000 21-000 22-000	13,254 1,875 4,436	23,532 1,920	25,000	25,000	0.00%
PROFESSIONAL SERVICES MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 436 437 437 438 437 438 439 439 439 430 430 431 431 431 431 431 431 431 431 431 431	04-000 21-000 22-000	13,254 1,875 4,436	23,532 1,920	25,000	25,000	0.00%
MUNICIPAL ENGINEER TELEPHONE POSTAGE TRAVEL & TUITION PRINTING & PUBLISHING INSURANCE AUTO INSURANCE UNIFORMS ELECTRICITY UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 436 437 437 438 439 439 430 430 430 430 431 431 431 431 431 431 431 431 431 431	04-000 21-000 22-000	13,254 1,875 4,436	23,532 1,920	25,000	25,000	0.00%
TELEPHONE 432 POSTAGE 432 TRAVEL & TUITION 433 PRINTING & PUBLISHING 434 INSURANCE 436 AUTO INSURANCE 436 UNIFORMS 437 ELECTRICITY 436 UTILITIES (WATER/SEWER) 436 HEAT 436 SANITATION 436 RENTED EQUIPMENT 446 SUBSCRIPTIONS & DUES 446	21-000 22-000	1,875 4,436	1,920	,		
POSTAGE 432 TRAVEL & TUITION 433 PRINTING & PUBLISHING 434 INSURANCE 436 AUTO INSURANCE 436 UNIFORMS 437 ELECTRICITY 438 UTILITIES (WATER/SEWER) 438 HEAT 438 SANITATION 438 RENTED EQUIPMENT 444 SUBSCRIPTIONS & DUES 444	22-000	4,436		3,300	3,300	0.0070
TRAVEL & TUITION 433 PRINTING & PUBLISHING 434 INSURANCE 436 AUTO INSURANCE 436 UNIFORMS 437 ELECTRICITY 436 UTILITIES (WATER/SEWER) 436 HEAT 436 SANITATION 436 RENTED EQUIPMENT 446 SUBSCRIPTIONS & DUES 446					6,000	(25.00%)
PRINTING & PUBLISHING 434 INSURANCE 436 AUTO INSURANCE 436 UNIFORMS 435 ELECTRICITY 436 UTILITIES (WATER/SEWER) 436 HEAT 436 SANITATION 436 RENTED EQUIPMENT 446 SUBSCRIPTIONS & DUES 446	30-000		4,791	8,000		0.00%
INSURANCE		1,219	363	2,000	2,000	(33.33%)
AUTO INSURANCE 436 UNIFORMS 437 ELECTRICITY 436 UTILITIES (WATER/SEWER) 436 HEAT 436 SANITATION 436 RENTED EQUIPMENT 446 SUBSCRIPTIONS & DUES 446	40-000	1,613	7	4,500	3,000	, ,
UNIFORMS 43 ELECTRICITY 438 UTILITIES (WATER/SEWER) 438 HEAT 438 SANITATION 438 RENTED EQUIPMENT 44 SUBSCRIPTIONS & DUES 448	60-000	8,328	6,087	8,000	7,000	(12.50%)
ELECTRICITY 438 UTILITIES (WATER/SEWER) 438 HEAT 438 SANITATION 438 RENTED EQUIPMENT 44 SUBSCRIPTIONS & DUES 448	63-000	543	617	700	700	0.00%
UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 430 440	70-000	1,124	570	600	600	0.00%
UTILITIES (WATER/SEWER) HEAT SANITATION RENTED EQUIPMENT SUBSCRIPTIONS & DUES 438 449	81-000	82,320	61,774	70,000	70,000	0.00%
HEAT 438 SANITATION 438 RENTED EQUIPMENT 449 SUBSCRIPTIONS & DUES 449	82-000	12,108	14,185	15,000	15,000	0.00%
SANITATION 438 RENTED EQUIPMENT 444 SUBSCRIPTIONS & DUES 448	83-000	2,422	3,280	10,000	10,000	0.00%
RENTED EQUIPMENT 44 SUBSCRIPTIONS & DUES 44	84-000	0	0	0	0	***
SUBSCRIPTIONS & DUES 44:	15-000	0	0	2,000	2,000	0.00%
	52-000	523	830	500	2,000	300.00%
CONTRACTUAL SERVICES		172,655	203,602	239,600	236,600	(1.25%)
CONTRACTED SERVICES 44	10-000	2,219	7,426	13,000	13,000	0.00%
CONTINUE DE CENTRE		2,219	7,426	13,000	13,000	0.00%
<u>DEPRECIATION</u>						
PURCH ASSET DEPRECIATION 45	10-000	120,995	123,140	125,000	125,000	0.00%
1 0110111100=1 ==1 1	20-000	295,473	299,534	295,000	300,000	1.69%
CONTRIB ASSET DEFRECIATION 45		416,468	422,674	420,000	425,000	1.19%
<u>OTHER</u>						
	10-000	35,862	35,378	33,417	34,627	3.62%
OPERATING TRANSPERS 49		35,862	35,378	33,417	34,627	3.62%
CADITAL OUTLAY						
CAPITAL OUTLAY	000-000	1,181	487	40,000	1,600,000	3900.00%
EQUIPMENT 50	,00-000 _	1,181	487	40,000	1,600,000	3900.00%
TOTAL WATER FUND						

Sewer Operating

Sewer Operating is responsible for providing the City's residents with safe and efficient disposal of waste. Collection is accomplished through a series of trunk lines that empty into one of eight lift stations operated by the City. There are approximately 4,667 connections. All costs are paid for with user fees. The major expenditure for this department is the charge paid to Metropolitan Council Environmental Services for sewage treatment.

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
<u>Expenditures</u>				·
Personal Services	191,191	197,163	209,934	220,560
Supplies	65,546	53,735	58,500	58,500
Other Services/Charges	140,779	137,774	196,700	176,600
Contracted Services	749,151	793,780	814,648	904,565
Depreciation	437,724	444,589	443,000	446,000
Operating Transfers	35,862	35,378	33,417	34,627
Capital Outlay	0	487	425,000	73,000
Total	1,620,255	1,662,905	2,181,199	1,913,852

	2013 Actual	2014 Actual	2015 Adopted	2016 Adopted
Personnel Schedule				
Public Services Director	0.15	0.15	0.15	0.15
Utility Supervisor	0.50	0.50	0.50	0.50
General Maintenance	1.00	1.00	1.00	1.00
Administrative Assistant	0.15	0.15	0.15	0.15
Accounting Clerk/PC Tech	0.38	0.38	0.38	0.50
Accounting Clerk	0.13	0.13	0.13	0.13
Total	2.30	2.30	2.30	2.43

Depreciation expense for system infrastructure has been budgeted. The non-cash expense has a major impact on sewer system operations and must be considered in adequately funding these operations.

CITY OF LINO LAKES SEWER OPERATING FUND (602) 2016 ADOPTED REVENUE BUDGET

Account Description	Account Number	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
Ou austing Payages						
Operating Revenue	0440 000	0	0	0	0	***
Current Assessments	3110-000	0	_	-		***
Delinquent Assessments	3120-000	0	0	0	0	
Penalties & Interest	3150-000	441	517	0	0	***
Sewer Hook-Up Charge	3249-000	7,400	6,885	10,000	9,000	(10.00%)
Interest on Investments	3620-000	70,327	57,604	65,000	60,000	(7.69%)
Change in Fair Value of Investments	3621-000	(98,093)	34,824	0	0	***
Refunds and Reimbursements	3730-000	0	0	0	0	***
Sewer Sales	3856-000	1,478,209	1,523,666	1,583,000	1,574,000	(0.57%)
Sewer Penalties	3858-000	30,788	33,548	30,000	30,000	0.00%
Total Operating Revenue		1,489,072	1,657,044	1,688,000	1,673,000	(0.89%)
Other Sources						(= 4 4=04)
Use of Reserves		0	0	493,199	240,852	(51.17%)
Total Other Sources		0	0	493,199	240,852	(51.17%)
Total Operating Revenue & Other Source	S	1,489,072	1,657,044	2,181,199	1,913,852	(12.26%)

Sewer (602-495)

BUDGET DETAIL

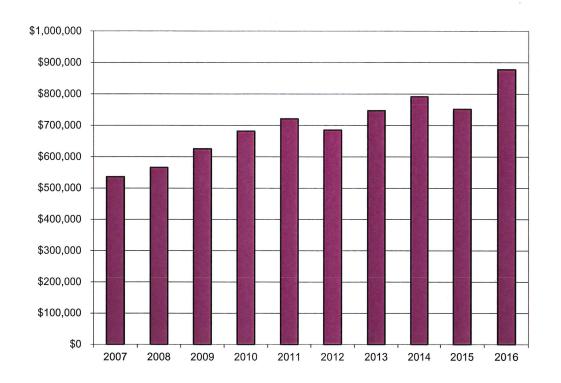
Object Co 4101-000	de Salaries 15% of Director of Public Services 15% of Office Tech II 50% of Utility Supervisor	100% of General Maintenance Worker 50% of Utility Billing Clerk 12.5% of of Accts Pay/Payroll Tech	150,501
4200-000	Office Supplies Utility billing forms, etc.		2,000
4211-000	Maintenance Supplies Lift station cleaning & maintenance, etc	3.	45,000
4212-000	Fuels		10,000
4240-000	Small Tools		1,500
4300-000	Professional Services Sewer main/lift station repairs		70,000
4304-000	Municipal Engineer - General Engine	eering	25,000
4321-000	Telephone - Cell phones, lift stations		1,500
4322-000	Postage - Utility billing		6,000
4330-000	Travel & Tuition		2,000
4340-000	Printing & Publishing		500
4360-000	Insurance		16,000
4363-000	Auto Insurance		700
4370-000	Uniforms		600
4381-000	Electricity		35,000
4382-000	Utilities Blaine and Shoreview connections		15,000
4383-000	Heat		1,800
4405-000	MCES Charges Sewage treatment costs		877,565
4410-000	Contracted Services Gopher One-Call Manhole replacement Metro I-net		27,000
4415-000	Rented Equipment		500
4452-000	Subscription & Dues Cartegraph		2,000
4510-000 4520-000		sewer infrastructure and equipment wer infrastructure and equipment	19,000 427,000
4910-000	Operating Transfers 1/2 Annual principal, Interest and fees	on GO Utility Revenue Bond 2006D	34,627
5000-000	Capital Outlay Sewer Rehab & Lining - Blackduck Ar	ea and Lamotte Area	73,000

SEWER (602-495)						
Description	Object Code	Actual 2013	Actual 2014	Budget 2015	Adopted 2016	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	142,563	140,355	140,548	150,501	7.08%
OVERTIME	4102-000	1,571	3,019	4,000	4,000	0.00%
ON CALL	4105-000	1,140	1,748	2,600	2,600	0.00%
TEMPORARIES	4106-000	1,730	4,079	9,000	9,000	0.00%
WELLNESS PROGRAM	4108-000	(7)	0	360	360	0.00%
PERA	4121-000	10,169	10,383	11,036	11,783	6.77%
FICA/MEDICARE	4122-000	10,675	10,679	11,945	12,707	6.38%
ICMA EMPLOYER	4123-000	613	750	750	750	0.00%
HEALTH INSURANCE	4131-000	13,996	17,567	20,231	19,848	(1.89%)
LIFE & DISABILITY INSURANCE	4133-000	516	513	581	621	6.88%
DENTAL INSURANCE	4134-000	1,121	1,142	1,187	1,251	5.39%
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	7,105	6,928	7,696	7,139	(7.24%)
		191,191	197,163	209,934	220,560	5.06%
SUPPLIES	4200-000	48	1,221	2,000	2,000	0.00%
OFFICE SUPPLIES MAINTENANCE SUPPLIES	4211-000	58,558	40,724	45,000	45,000	0.00%
FUELS	4211-000	4,320	10,000	10,000	10,000	0.00%
SMALL TOOLS	4240-000	2,621	1,791	1,500	1,500	0.00%
SMALL TOOLS	4240-000	65,546	53,735	58,500	58,500	0.00%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	64,618	58,368	90,000	70,000	(22.22%)
MUNICIPAL ENGINEER	4304-000	13,743	16,778	25,000	25,000	0.00%
TELEPHONE	4321-000	437	734	1,000	1,500	50.00%
POSTAGE	4322-000	4,354	4,697	8,000	6,000	(25.00%)
TRAVEL & TUITION	4330-000	1,100	0	2,000	2,000	0.00%
PRINTING & PUBLISHING	4340-000	0	0	500	500	0.00%
INSURANCE	4360-000	10,521	15,803	16,000	16,000	0.00%
AUTO INSURANCE	4363-000	544	617	700	700	0.00%
UNIFORMS	4370-000	0	570	600	600	0.00%
ELECTRICITY	4381-000	30,570	27,050	35,000	35,000	0.00%
UTILITIES (WATER/SEWER)	4382-000	13,516	11,534	14,000	15,000	7.14%
HEAT	4383-000	1,037	1,579	1,800	1,800	0.00%
RENTED EQUIPMENT	4415-000	0	0	2,000	500	(75.00%)
SUBSCRIPTIONS & DUES	4452-000	340	43	100	2,000	1900.00%
		140,779	137,774	196,700	176,600	(10.22%)
CONTRACTUAL SERVICES	4405-000	747,199	791,580	751,648	877,565	16.75%
MCES TREATMENT CHARGES	4410-000	1,952	2,200	63,000	27,000	(57.14%)
CONTRACTED SERVICES	4410-000	749,151	793,780	814,648	904,565	11.04%
DEPRECIATION						
PURCH ASSET DEPRECIATION	4510-000	13,431	18,341	18,000	19,000	5.56%
CONTRIB ASSET DEPRECIATION	4520-000	424,293	426,247	425,000	427,000	0.47%
CONTRIBUTORE BELLEGIATION	,020	437,724	444,589	443,000	446,000	0.68%
OTHER					6 / 60=	0.0007
OPERATING TRANSFERS	4910-000	35,862	35,378	33,417	34,627	3.62%
		35,862	35,378	33,417	34,627	3.62%
CAPITAL OUTLAY	E000 000	^	487	425,000	73,000	(82.82%)
EQUIPMENT	5000-000	0	487	425,000	73,000	(82.82%)
TOTAL CEMED FUND		1,620,255	1,662,905	2,181,199	1,913,852	(12.26%)
TOTAL SEWER FUND		1,020,200	1,002,000	2,101,100	1,010,002	(12,20,3)



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City of Lino Lakes Metropolitan Council Wastewater Service Charges



<u>Year</u>	<u>Amount</u>
2007	536,211
2008	565,800
2009	625,354
2010	681,592
2011	720,986
2012	684,933
2013	747,200
2014	791,580
2015	751,648
2016	877,565