2017 ANNUAL BUDGET

Adopted December 12, 2016



Officials

		Term Expires
Mayor:	Jeff Reinert	12/31/2017
Council Members:	William Kusterman Rob Rafferty Melissa Maher Michael Manthey	12/31/2017 12/31/2017 12/31/2019 12/31/2019
City Administrator:	Jeff Karlson	Appointed
Directors:		
Community Development	Michael Grochala	Appointed
Finance	Sarah Cotton	Appointed
Public Safety	John Swenson	Appointed
Public Services	Richard DeGardner	Appointed

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RESOLUTION ADOPTING THE FINAL 2016 TAX LEVY, COLLECTIBLE IN 2017

WHEREAS, the City of Lino Lakes has budgeted to pay expenditures for General Fund operating costs anticipated in the year 2017, and

WHEREAS, the City of Lino Lakes has budgeted to pay the annual debt service on outstanding indebtedness, and

WHEREAS, the City Council adopted its preliminary 2016 tax levy, collectible in 2017, in anticipation of the above expenses, and

WHEREAS, the City Council has published in the official newspaper all notices required by Minnesota State Statutes and the City Charter, and

WHEREAS, the City Council held its public hearing on December 12, 2016.

NOW, THEREFORE BE IT RESOLVED that The City Council of The City of Lino Lakes, approves its final 2016 tax levy, collectible in 2017, upon taxable property within the City of Lino Lakes as follows:

- 1. Total amount levied in the year 2016 to be spread for taxes due and payable in the year 2017 is \$9,491,855.
- 2. The total amount levied above is for the following purposes:

Julianne Bartell, City Clerk

General Operating Levy	\$7,360,431
Bonded Indebtedness	
G.O. CIP Refunding Bond 2006E	464,100
G.O. Bond 2012A	177,692
G.O. Bond 2015A	273,223
EDA Lease/Revenue Bond 2015	317,717
G.O. Tax Abatement Refunding Bonds 2016C	261,560
Equipment Certificates 2014	178,164
Equipment Certificates 2015A	71,749
Equipment Certificates 2015B	215,030
Equipment Certificates 2016	172,189
Total Bonded Indebtedness:	2,131,424
TOTAL LEVIES	\$9,491,855

Adopted by the Council of the City of Lino Lakes this 12th day	y of December, 2016.	
The motion for the adoption of the foregoing resolution was inand was duly seconded by Council Membe thereon, the following voted in favor thereof:	•	Member and upon vote being taken
The following voted against same:		
	Jeff Reinert, Mayor	
ATTEST:		

RESOLUTION ADOPTING THE FINAL 2017 GENERAL FUND OPERATING BUDGET

WHEREAS, pursuant to Minnesota State Statute, the Lino Lakes City Council is required to adopt a resolution setting out final General Fund revenues and expenditures for the upcoming fiscal year.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes, that the following final General Fund operating budget be adopted for 2017:

2017 FINAL GENERAL FUND BUDGET

REVENUES:	
Property Taxes Intergovernmental Revenue	\$7,424,931 681,409
Licenses & Permits	612,753
Charges for Services	288,800
Fines & Forfeitures	175,600
Interest on Investments	30,000
Miscellaneous	1,058,065
TOTAL FINAL GENERAL FUND REVENUES	\$10,271,558
EXPENDITURES:	
Administration	\$1,372,708
Community Development	833,378
Public Safety	4,633,458
Public Services	2,816,214
Other	615,800
TOTAL FINAL GENERAL FUND EXPENDITURES	\$10,271,558
Adopted by the Council of the City of Lino Lakes this 12th day of December	, 2016.
The motion for the adoption of the foregoing resolution was introduced by Cand was duly seconded by Council Member	Council Member and upon vote being taken
thereon, the following voted in favor thereof:	1 0
The following voted against same:	
Jeff Reinert, I	Mayor
ATTEST:	

Julianne Bartell, City Clerk

RESOLUTION ADOPTING THE 2017 WATER AND SEWER OPERATING BUDGETS

WHEREAS, the City Council has reviewed the proposed 2017 Water and Sewer Operating Budgets during their budget work sessions, and

WHEREAS, the City Council each year adopts the Water and Sewer Operating Budget by resolution.

2017 Water Operating Budget

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes, that the following Water and Sewer Operating Budgets for the year 2017 are hereby adopted:

2017 Sewer Operating Budget

	1 0 0	
Operating Revenues Transfers	\$1,099,500 -0-	\$1,667,500 -0-
Total Revenues & Transfers	\$1,099,500	\$1,667,500
Operating Expenses Debt Service	\$1,153,613 	\$1,932,093
Total Expenses	\$1,153,613	\$1,932,093
Revenues/Transfers over/ Under Expenses	\$ (54,113)	<u>\$ (264,593)</u>
Use of Fund Surplus	\$ 54,113	\$ 264,593
Adopted by the Council of the City of Li The motion for the adoption of the foreg and was duly seconde thereon, the following voted in favor the The following voted against same:	oing resolution was introduced be described by Council Memberreof:	
ATTEST:		•
MILOI.		
Julianne Bartell, City Clerk		
*		

RESOLUTION ADOPTING THE 2017 RECREATION FUND BUDGET

WHEREAS, the Recreation Fund is a Special Revenue Fund, funded through fees generated by recreation programming, and

WHEREAS, Special Revenue Funds are required to adopt a budget for the forthcoming year.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes, that the following Recreation Fund Operating Budget for the year 2017 is hereby adopted:

2017 RECREATION FUND BUDGET

	<u>REVENUES</u>	EXPENDITURES
Adult Instructional	\$ 1,400	\$ 1,000
Adult Leagues	6,900	4,210
Youth Instructional	69,525	69,175
Youth Leagues	23,500	12,000
Special Events	8,110	11,500
Senior Programs	17,800	18,300
Program Totals	\$127,235	\$116,185
Operating Surplus	0	1,050
Transfer to General Fund	0	10,000
Recreation Fund Totals	<u>\$127,235</u>	<u>\$127,235</u>

Adopted by the Council of the City of Lino Lakes this 12th day of December, 2016.

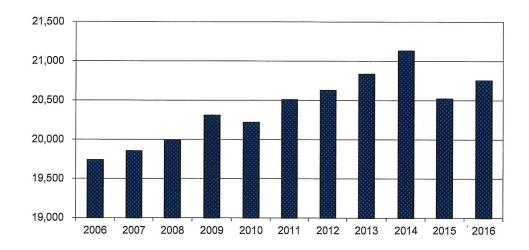
The motion for the adoption of the foregoing resolution was introduced by Council Member ______ and was duly seconded by Council Member ______ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Jeff Reinert, Mayor

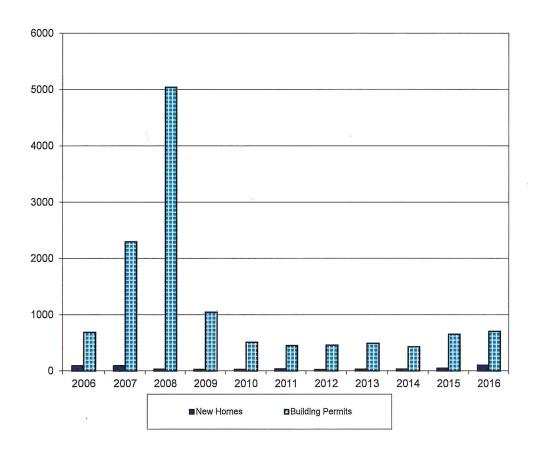
ATTEST:

City of Lino Lakes Population 2006 - 2016



<u>Year</u>	<u>Population</u>	Source
1990 2000	8,807 16,791	US Census US Census
2006 2007 2008 2009 2010 2011 2012 2013 2014 2015	19,736 19,851 19,987 20,305 20,216 20,505 20,625 20,833 21,129 20,519	Metropolitan Council Estimate Metropolitan Council Estimate Metropolitan Council Estimate Metropolitan Council Estimate US Census Metropolitan Council Estimate
2016	20,750	City Estimate

City of Lino Lakes Building Permits 2006 - 2016

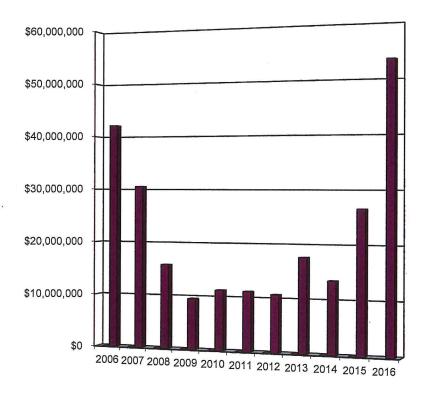


<u>Year</u>	New Homes	Building Perm	<u>nits</u>
2006	91	686	
2007	92	2,297	*
2008	29	5,041	**
2009	28	1,045	***
2010	28	509	
2011	34	452	
2012	25	459	
2013	30	490	
2014	33	431	
2015	47	654	
2016	100	703	

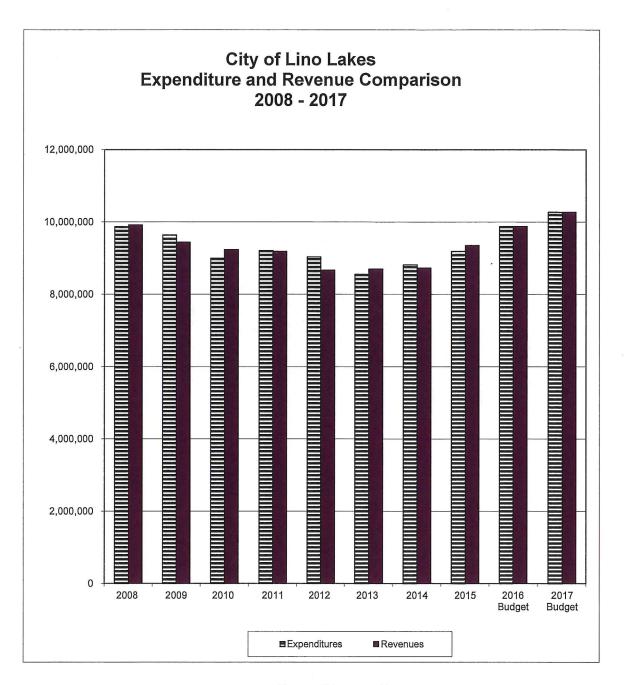
^{* 1,565} Roofing Permits due to storm damage
** 4,337 Roofing & Siding Permits due to storm damage

^{*** 581} Roofing & Siding Permits due to storm damage

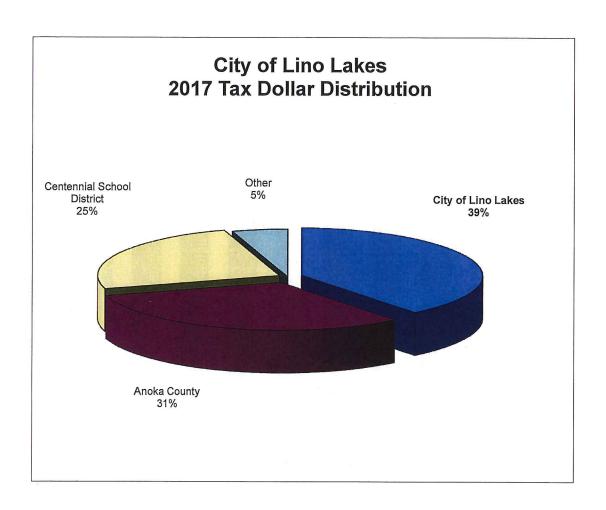
City of Lino Lakes Building Permit Valuation 2006 - 2016



<u>Year</u>	Bldg Permit <u>Valuation</u>
2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016	42,078,007 30,539,559 15,852,780 9,586,160 11,295,493 11,192,264 10,751,626 17,683,665 13,535,514 26,570,593 53,391,914

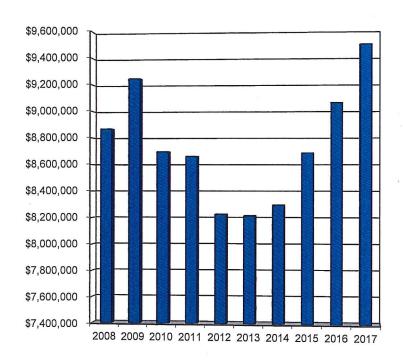


	<u>Expenditures</u>	Revenues
2008	9,868,628	9,914,738
2009	9,635,187	9,439,010
2010	8,994,651	9,233,492
2011	9,208,035	9,186,410
2012	9,036,931	8,665,568
2013	8,554,264	8,696,530
2014	8,818,141	8,728,593
2015	9,191,170	9,350,154
2016 Budget	9,876,494	9,876,494
2017 Budget	10,271,558	10,271,558



	2017
	Tax Rate
City of Lino Lakes	46.108
Anoka County	36.780
Centennial School District	29.050
Other	5.800
	117.738

City of Lino Lakes Total Tax Levy 2008 - 2017



<u>Year</u>	Total <u>Tax Levy</u>
2008 2009 2010 2011 2012 2013 2014 2015 2016	8,866,956 9,244,338 8,695,414 8,660,000 8,227,259 8,215,628 8,296,044 8,686,072 9,058,428
2017	9,491,855

City of Lino Lakes 2017 Adopted Tax Levy

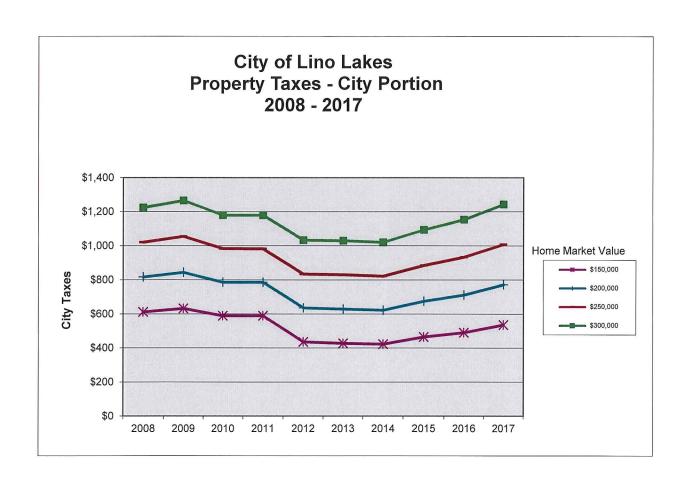
-	Adopted 2015	Adopted 2016	Adopted 2017	Difference 2016-2017
General Fund Levy	7,490,578	7,018,572	7,360,431	341,859
Special Levy - PERA Contribution	-	-	-	-
Total Operating Levy	7,490,578	7,018,572	7,360,431	341,859
Debt Levy				
Certificate of Indebtedness 2012	54,086	_	-	_
Certificate of Indebtedness 2013	69,615	68,933	-	(68,933)
Certificate of Indebtedness 2014	177,952	178,868	178,164	(704)
Certificate of Indebtedness 2015A	-	72,240	71,749	(491)
Certificate of Indebtedness 2015B	-	214,921	215,030	109
Certificate of Indebtedness 2016	-	_	172,189	172,189
G.O. Tax Abatement Bond 2006C (2)	264,458	278,140	-	(278,140)
G.O. CIP Refunding Bond 2006E (3)	449,820	460,110	464,100	3,990
G.O. Bond 2012A (Signal Project) (1)	179,563	178,749	177,692	(1,057)
G.O. Bond 2015A (Street Reconstruction) (1)	-	214,922	217,127	2,205
G.O. Bond 2015A - Abatement Portion	-	57,041	56,096	(945)
EDA Lease/Revenue Bond 2015 (Fire Station #2)	-	315,932	317,717	1,785
G.O. Tax Abatement Refunding Bond 2016C (2)	-	-	261,560	261,560
Total Debt Levy	1,195,494	2,039,856	2,131,424	91,568
Total Levy	8,686,072	9,058,428	9,491,855	433,427

⁽¹⁾ Levy result of Voter-Approved Referendum(2) Levy result of participation in YMCA project(3) Levy result of Civic Complex Construction.

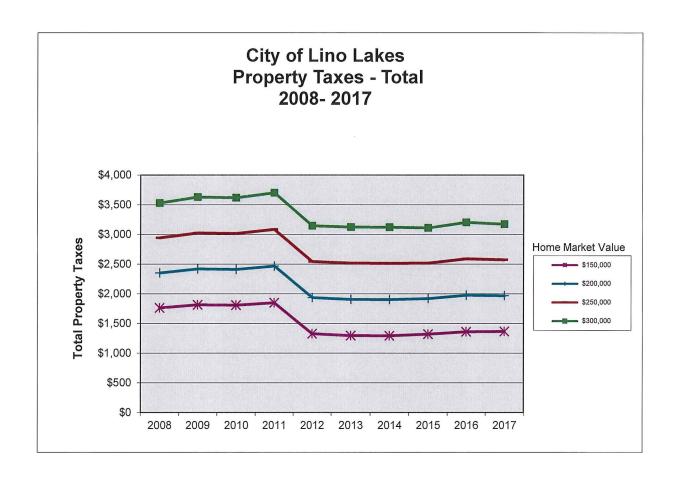
CITY OF LINO LAKES 2017 General Fund Budget/Gap Analysis Net Tax Capacity Calculation

_	Actual 2015	Adopted 2016	Adopted 2017				
Taxable Market Value Annual % Change	1,694,366,064 12.22%	1,700,256,462 0.35%	1,810,747,853 6.50%				
Total Net Tax Capacity Value	18,339,615	18,453,593	19,682,584				
Less FD Contribution in Value	1,072,910	1,115,825	1,168,161				
Less Captured Value for Tax Increment	236,559	261,572	294,599				
Total Net Tax Capacity Value	17,030,146	17,076,196	18,219,824				
Annual % Change	12.46%	0.27%	6.70%				
Net Tax Capacity Rate Calculation							

Total Levy	2015 8,686,072	2016 9,058,428	2017 9,491,855
Less FD Distribution	1,232,171	1,206,188	1,284,902
Total Net Levy for Tax Rate	7,453,901	7,852,240	8,206,953
Annual % Change	5.44%	5.34%	4.52%
Projected City Tax Capacity Rate	43.770%	45.985%	45.044%



City Property Taxes									
	on Various Home Values Tax Capacity								
	\$	150,000	\$	200,000	\$	250,000	\$	300,000	<u>Rate</u>
2008		613.05		817.40		1,021.75		1,226.10	38.967
2009		633.63		844.85		1,056.06		1,267.27	38.733
2010		590.42		787.23		984.04		1,180.85	37.905
2011		590.16		786.87		983.59		1,180.31	42.041
2012		437.04		635.97		834.90		1,033.83	42.894
2013		428.74		629.71		830.68		1,031.66	46.774
2014		423.97		623.24		822.51		1,021.78	46.683
2015		465.98		675.64		885.30		1,094.96	43.770
2016		491.85		712.92		933.99		1,155.07	46.019
2017		536.38		772.41		1,008.44		1,244.47	46.108
2017 Adj Value	\$	140,892	\$	187,856	\$	234,820	\$	281,784	
10-yr Chg	\$	(76.67)	\$	(44.99)	\$	(13.31)	\$	18.37	
10-yr Avg	\$	(7.67)	\$	(4.50)	\$	(1.33)	\$	1.84	



Total Property Taxes Total								
		on Various H	ome Values	Tax Capacity				
	\$ 150,000	\$ 200,000	\$ 250,000 \$ 300	<u>),000</u> <u>Rate</u>				
2008	1,766.13	2,354.83	2,943.54 3,53	32.25 112.259				
2009	1,816.10	2,421.47	3,026.83 3,63	32.20 111.015				
2010	1,810.88	2,414.51	3,018.14 3,62	21.77 116.258				
2011	1,852.49	2,469.98	3,087.48 3,70)4.98 131.966				
2012	1,332.11	1,938.44	2,544.77 3,15	51.10 130.741				
2013	1,299.81	1,909.11	2,518.41 3,12	27.71 141.806				
2014	1,297.07	1,906.71	2,516.36 3,12	26.00 142.820				
2015	1,325.19	1,921.44	2,517.68 3,11	3.93 124.476				
2016	1,365.32	1,978.99	2,592.67 3,20	06.35 127.744				
2017	1,369.67	1,972.38	2,575.09 3,17	7.80 117.738				
2017 Adj Value	\$ 140,892	\$ 187,856	\$ 234,820 \$ 281	,784				
10-yr Chg	\$ (396.46)	\$ (382.46)	\$ (368.46) \$ (35	54.45)				
10-yr Avg	\$ (39.65)	\$ (38.25)	\$ (36.85) \$ (3	35.45)				

City of Lino Lakes 2017 Budget Preparation Calendar

- Jan-May City Council provides direction on budget parameters.
- April 20 Budget worksheets and calendars distributed to Directors.
- May 20 Departmental budget requests are submitted.
- May 20 June 30 City Administrator and Finance Director review requests with Directors and develop proposed 2017 Budget.
- July 8 Proposed budget distributed to the City Council.
- July 11 City Council holds initial work session on 2017 Budget.
- July 11 September 26 City Council scheduled work sessions on 2017 Budget.
- September 26 City Council approves proposed 2017 Budget and Tax Levy and sets Truth in Taxation hearing dates.
- By September 30 Preliminary Tax Levy and public hearing dates are certified to Anoka County Auditor.
- October 3 December 5 Follow-up City Council budget work sessions.
- Mid-November—County mails Truth in Taxation notices to taxpayers.
- December 12 City Council holds Public Hearing. City Council adopts final 2017 Budget and Tax Levy.
- By December 28 City certifies final 2017 Budget and Tax Levy to Anoka County Auditor.

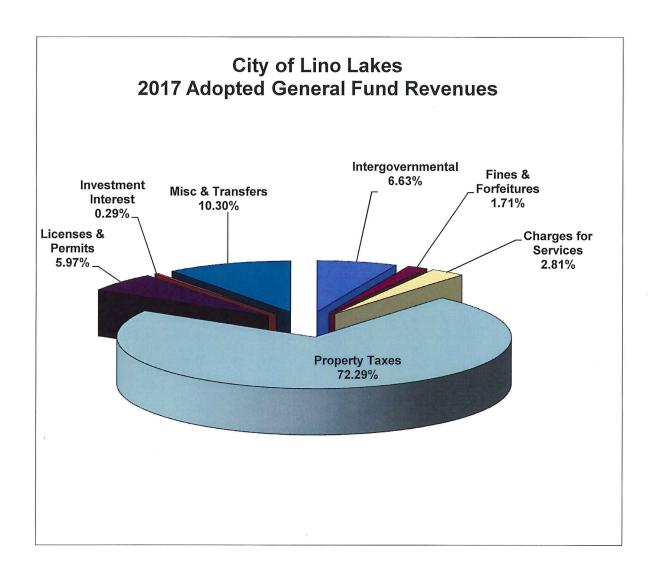
CITY OF LINO LAKES

PERSONNEL - TOTAL

	<u>2015</u>	<u>2016</u>	<u>2017</u>
ADMINISTRATION	4.000	4.500	4.000
FINANCE	3.000	2.750	3.250
ECONOMIC DEVELOPMENT	-	-	**
PLANNING & ZONING	1.000	1.000	1.000
COMMUNITY DEVELOPMENT	2.000	2.000	2.000
ENVIRONMENTAL	0.350	0.350	0.350
SOLID WASTE	0.300	0.300	0.300
FORESTRY	0.350	0.350	0.350
POLICE	28.500	30.550	31.050
FIRE	2.500	1.950	1.950
BUILDING INSPECTIONS	2.000	2.500	2.500
STREETS	7.000	6.500	6.650
FLEET	1.000	1.500	1.500
GOVERNMENT BUILDINGS	-	~	-
PARKS	5.200	5.200	5.200
RECREATION	3.200	2.200	2.350
TOTAL GENERAL	60.400	61.650	62.450
WATER	2.300	2.425	2.825
SEWER	2.300	2.425	2.825
GRAND TOTAL	65.000	66.500	68.100

Personnel are shown as Full Time Equivalents (FTE)

	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
Total Property Taxes	7,163,527	7,502,776	7,123,572	7,424,931	4.23%
Total Special Assessments	151	271	0	0	***
Total Intergovernmental Revenue	510,182	626,136	655,000	681,409	4.03%
Business Licenses and Permits	115,641	122,348	103,300	126,229	22.20%
Non-Business Licenses and Permits	289,541	425,673	388,683	486,524	25.17%
Charges for Services	33,386	34,427	33,350	34,600	3.75%
Public Safety	221,049	199,497	211,200	189,200	(10.42%)
Municipal Fines	119,715	127,804	150,500	175,600	16.68%
Investments	48,009	17,426	30,000	30,000	0.00%
Administrative Charges	83,815	62,722	65,000	65,000	0.00%
Miscellaneous	153,578	689,557	1,115,889	1,058,065	(5.18%)
Total Revenues	8,738,594	9,808,638	9,876,494	10,271,558	4.00%



<u>Type</u>	<u>Amount</u>	Percent
Intergovernmental	\$681,409	6.63%
Fines & Forfeitures	175,600	1.71%
Charges for Services	288,800	2.81%
Property Taxes	7,424,931	72.29%
Licenses & Permits	612,753	5.97%
Investment Interest	30,000	0.29%
Misc & Transfers	1,058,065	10.30%
Total	\$10,271,558	100.00%

	Account Number	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
Property Taxes						
General Property Tax	101-3010-000	6,001,547	6,388,118	7,018,572	7,360,431	4.87%
Delinquent taxes	101-3020-000	94,218	44,165	90,000	50,000	(44.44%)
Delinquent taxes - Tax Abatements	101-3025-000	137	43	0	0	***
Manufactured Home Tax	101-3030-000	0	0	0	0	***
Fiscal Disparities	101-3040-000	1,041,059	1,053,732	0	0	***
Fiscal Disparities - Tax Abatements	101-3045-000	0	0	0	0	***
Excess Tax Increments	101-3050-000	11,016	2,982	0	0	***
Tax Abatements	101-3055-000	0	0	0	0	***
Tax Forfeits	101-3060-000	0	0	0	0	***
Penalties & Interest	101-3150-000	15,550	13,737	15,000	14,500	(3.33%)
		7,163,527	7,502,776	7,123,572	7,424,931	4.23%
Special Assessments						
Current Assessments	101-3110-000	151	271	0	0	***
		151	271	0	0	703740
Intergovernmental Revenue						
Police Grant	101-3315-000	0	0	110,000	110,000	0.00%
Other Federal Revenue	101-3319-000	0	0	0	0	***
Local Government Aid	101-3340-000	0	0	0	0	***
Market Value Homestead Credit	101-3341-000	4,024	5,363	4,000	4,500	12.50%
Municipal State Aid	101-3345-000	240,977	255,979	261,000	255,000	(2.30%)
Police State Aid	101-3346-000	179,718	191,767	190,000	195,000	2.63%
Other State Revenue	101-3348-000	9,481	73,709	15,000	9,500	(36.67%)
Fire State Aid	101-3349-000	0	0	0	0	***
Anoka County Solid Waste	101-3360-000	75,982	99,319	75,000	107,409	43.21%
Anoka County Special Detail	101-3364-000	0	0	0	0	***
Liveable Communities Grant	101-3370-000	0	0	0	0	***
		510,182	626,136	655,000	681,409	4.03%

	Account Number	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
Business Licenses and Permits						
Liquor License - Bar	101-3201-000	17,767	20,003	18,000	27,000	50.00%
Liquor License - Beer	101-3202-000	1,142	1,375	1,000	1,250	25.00%
Off-Sale Liquor	101-3203-000	1,892	2,325	1,600	2,100	31.25%
Sunday Liquor License	101-3204-000	1,467	1,808	1,200	1,500	25.00%
Club Liquor License	101-3205-000	300	300	500	300	(40.00%)
Beer Permit	101-3206-000	0	0	100	0	(100.00%)
Investigation Fee	101-3208-000	1,313	1,050	450	1,000	122.22%
Garbage Removal License	101-3209-000	1,200	1,200	1,200	1,200	0.00%
Temporary Consumption Permit	101-3210-000	300	300	300	300	0.00%
Cigarette License	101-3211-000	1,008	750	600	750	25.00%
Contractor's License	101-3213-000	11,484	10,412	11,000	11,000	0.00%
Rental Housing License	101-3215-000	5,255	6,335	5,300	5,300	0.00%
Kennel License	101-3218-000	0	0	0	0	***
Dance	101-3219-000	235	235	250	250	0.00%
Fireworks License	101-3220-000	200	200	200	200	0.00%
Peddlers License	101-3223-000	1,500	1,250	1,500	1,500	0.00%
Gambling Tax	101-3224-000	1,017	934	100	1,000	900.00%
Lodging Tax	101-3225-000	69,561	73,872	60,000	71,579	19.30%
	-	115,641	122,348	103,300	126,229	22.20%
Non-Business Licenses and Permits						
Building Permits	101-3250-000	148,102	229,089	205,745	257,860	25.33%
Plan Inspection Fees	101-3251-000	74,362	112,410	112,988	147,964	30.96%
Erosion Control Permits	101-3252-000	5,100	7,200	9,750	16,500	69.23%
Plumbing Permits	101-3253-000	11,988	17,209	13,000	15,000	15.38%
Mechanical Permits	101-3254-000	27,630	38,245	30,000	30,000	0.00%
Septic Plumbing Permit	101-3255-000	6,600	6,590	4,500	6,000	33.33%
Septic System Permit	101-3256-000	6,600	5,650	4,500	5,000	11.11%
Fence Permit	101-3259-000	2,873	2,359	2,000	2,000	0.00%
Dog License	101-3260-000	1,771	1,631	1,700	1,700	0.00%
Sign Permit	101-3262-000	1,520	1,495	1,500	1,500	0.00%
Road Overweight Permit	101-3263-000	0	0	0	0	***
Underground Utility Permit	101-3264-000	900	650	1,000	1,000	0.00%
Miscellaneous Permits	101-3266-000	2,095	3,145	2,000	2,000	0.00%
	-	289,541	425,673	388,683	486,524	25.17%

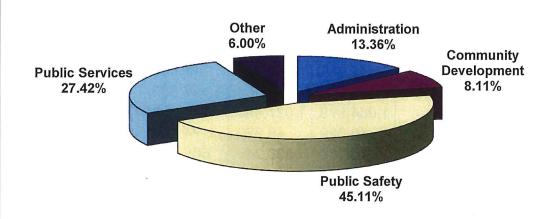
	Account Number	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
Charges for Services						
Land Use Fee	101-3265-000	2,500	3,180	2,000	3,000	50.00%
Sale of Supplies	101-3404-000	216	42	100	100	0.00%
Assessment Searches	101-3405-000	380	1,320	750	1,000	33.33%
Election Filing Fees	101-3409-000	0	35	0	0	***
Return Check Fee	101-3413-000	60	30	0	0	***
Materials for Resale	101-3416-000	0	(0)	0	0	***
Aerial Map Fee	101-3417-000	5,580	7,832	7,000	7,000	0.00%
Public Works Fees	101-3433-000	1,377	3,500	3,500	3,500	0.00%
Other Park Revenues	101-3470-000	13,273	8,487	10,000	10,000	0.00%
Other Recreation Fees	101-3472-000	10,000	10,000	10,000	10,000	0.00%
	·	33,386	34,427	33,350	34,600	3.75%
Public Safety						
Police Reports	101-3420-000	1,458	9,202	1,200	1,200	0.00%
Police Training Fees	101-3421-000	0	1,619	0	0	***
Police Other Revenues	101-3422-000	219,591	188,677	210,000	188,000	(10.48%)
Common Space Revenues	101-3423-000	0	0	0	0	***
		221,049	199,497	211,200	189,200	(10.42%)
Municipal Fines						
Fines & Forfeits	101-3510-000	84,028	78,606	85,000	85,000	0.00%
ACE Fees	101-3511-000	35,387	48,197	65,000	90,000	38.46%
Driving Diversion Program (DDP)	101-3512-000	300	1,000	500	600	20.00%
	_	119,715	127,804	150,500	175,600	16.68%
<u>Investments</u>						
Interest on Investments	101-3620-000	30,506	27,004	30,000	30,000	0.00%
Change in Fair Value of Investments	101-3621-000	17,503	(9,578)	0	0	***
	-	48,009	17,426	30,000	30,000	0.00%
Administrative Charges						
Administrative Charge - Bonds	101-3490-000	0	0	0	0	***
Investment Management Charge	101-3494-000	50,000	50,000	50,000	50,000	0.00%
Administrative Charge - Escrows	101-3493-000	0	0	0	0	***
Administrative Charge - TIF	101-3491-000	0	0	0	0	***
Engineering/Planning Charges	101-3492-000	33,815	12,722	15,000	15,000	0.00%
	-	83,815	62,722	65,000	65,000	0.00%

	Account Number	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
<u>Miscellaneous</u>						
Use of Fund Reserves		0	0	423,000	518,000	22.46%
Transfer From Other Funds	101-3920-000	0	480,894	478,084	317,717	(33.54%)
Circle Pines Gas Franchise	101-3350-000	71,015	47,914	70,000	70,000	0.00%
Other Solid Waste	101-3361-000	1,882	1,065	2,000	1,500	(25.00%)
SAC/Surcharge Fee	101-3414-000	1,349	2,444	2,000	2,000	0.00%
Building Rentals	101-3640-000	0	0	0	0	***
Gambling Ordinance Funding	101-3710-000	0	0	0	0	***
Donations	101-3720-000	5,245	1,925	5,000	5,000	0.00%
Other Grants (Non-govt)	101-3725-000	0	0	0	0	***
Refunds & Reimbursements	101-3730-000	32,135	53,747	30,000	40,000	33.33%
Bldg Lease Revenue	101-3740-000	16,029	82,597	104,805	102,848	(1.87%)
Tree Refunds - Escrows	101-3631-000	0	942	0	0	***
Cable TV	101-3630-000	25,000	12,500	0	0	***
Miscellaneous Revenue	101-3810-000	923	5,529	1,000	1,000	0.00%
Sale of Fixed Assets	101-3910-000	0	0	0	0	***
		153,578	689,557	1,115,889	1,058,065	(5.18%)
Total Revenues		8,738,594	9,808,638	9,876,494	10,271,558	4.00%

CITY OF LINO LAKES 2017 GENERAL FUND BUDGET ADOPTED EXPENDITURES

DEPT#	DESCRIPTION	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
	ADMINISTRATION					
401	MAYOR AND COUNCIL	 104,444	77,414	73,638	79,233	7.60%
402	ADMINISTRATION	373,726	371,778	518,595	504,615	(2.70%)
403	ELECTIONS	20,743	15,968	28,504	16,730	(41.31%)
404	CABLE TV	1,872	1,905	2,840	2,840	0.01%
405	CHARTER ADMINISTRATION	3,577	649	2,500	2,500	0.00%
407	FINANCE	501,871	523,647	522,110	626,790	20.05%
414	LEGAL CONSULTANTS	162,754	130,277	140,000	140,000	0.00%
	TOTAL ADMINISTRATION	1,168,987	1,121,637	1,288,187	1,372,708	6.56%
	COMMUNITY DEVELOPMENT					
415	ECONOMIC DEVELOPMENT	90,398	90,428	101,137	112,117	10.86%
416	PLANNING AND ZONING	114,285	123,050	146,228	158,384	8.31%
417	ENGINEERING	87,144	100,952	105,276	105,706	0.41%
418	COMMUNITY DEVELOPMENT	195,462	209,457	210,198	219,419	4.39%
461	ENVIRONMENTAL	39,936	46,776	62,912	65,465	4.06%
462	SOLID WASTE ABATEMENT	75,416	98,384	79,909	107,400	34.40%
463	FORESTRY	43,812	46,437	52,380	64,887	23.88%
	TOTAL COMMUNITY DEVELOPMENT	646,453	715,485	758,040	833,378	9.94%
	PUBLIC SAFETY					
420	POLICE PROTECTION	3,133,237	3,184,965	3,556,707	3,787,670	6.49%
421	FIRE PROTECTION	563,412	1,019,886	612,316	606,000	(1.03%)
422	BUILDING INSPECTIONS	182,069	182,315	238,164	239,788	0.68%
	TOTAL PUBLIC SAFETY	3,878,718	4,387,166	4,407,187	4,633,458	5.13%
	PUBLIC SERVICES					
430	STREETS	935,149	869,497	1,006,801	1,019,024	1.21%
431	FLEET MANAGEMENT	393,031	265,522	446,863	431,742	(3.38%)
432	GOVERNMENT BUILDINGS	438,247	391,120	486,820	513,318	5.44%
450	PARKS DEPARTMENT	492,569	536,997	587,619	598,281	1.81%
451	RECREATION	298,505	291,087	229,977	253,849	10.38%
	TOTAL PUBLIC SERVICES	2,557,501	2,354,223	2,758,080	2,816,214	2.11%
	OTHERS					
499	CONTINGENCY/TRANSFERS/OTHERS	565,196	590,245	665,000	615,800	(7.40%)
	TOTAL OTHERS	565,196	590,245	665,000	615,800	(7.40%)
	TOTAL GENERAL FUND EXPENDITURES	8,816,855	9,168,756	9,876,494	10,271,558	4.00%

City of Lino Lakes 2017 Adopted General Fund Expenditures



<u>Type</u>	<u>Amount</u>	<u>Percent</u>
Administration Community Development Public Safety Public Services	\$1,372,708 833,378 4,633,458 2,816,214	13.36% 8.11% 45.11% 27.42%
Other	615,800	6.00%
Total	\$10,271,558	
	1 :- 1 = : 1 0 = 0	

General Fund Overview

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Expenditures				
Personal Services	5,586,564	6,042,957	6,709,435	6,975,377
Supplies	459,814	381,970	518,650	488,700
Other Services/Charges	1,071,973	1,079,406	1,197,583	1,311,140
Contracted Services	1,084,979	1,027,356	711,026	758,526
Capital Outlay	48,329	46,822	74,800	122,014
Other	565,196	590,245	665,000	615,800
Total	8,816,855	9,168,756	9,876,494	10,271,558

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Mayor & Council	5.00	5.00	5.00	5.00
Administration	6.50	6.50	7.25	7.25
Community Development	6.00	6.00	6.50	6.50
Public Safety	28.00	31.00	32.50	33.00
Public Services	16.40	15.90	15.40	15.70
Total	61.90	64.40	66.65	67.45



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Mayor and Council

The City Council is comprised of five elected officials. Twice monthly, this legislative body meets to consider the adoption of policy measures to improve services to the citizens. Meetings are telecast on local government access channel 16 to all residents that have cable available to them. The Council sets overall policy for community services and reviews administrative acts to ensure delivery of these services. The term of the Mayor is two years, with each council term being four years.

	2014	2015	2016	2017
	Actual	Actual	Adopted	Adopted
Expenditures	,			
Personal Services Supplies Other Services/Charges	43,765	39,729	40,638	43,733
	74	19	0	0
	60,605	37,666	33,000	35,500
Total	104,444	77,414	73,638	79,233

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				:
Mayor	1.00	1.00	1.00	1.00
Council Member	4.00	4.00	4.00	4.00
Total	5.00	5.00	5.00	5.00

CITY OF LINO LAKES

MAYOR AND COUNCIL (101-401)

BUDGET DETAIL

Object Co	<u>de</u>	
4101-000	Salaries Mayor & Council Members Additional meetings - 48 special meetings x \$40/mtg x 5 2 EDA meetings x \$35/mtg x 5	28,786 9,950
4200-000	Office Supplies Signature stamps, name plates, special meeting expenses	0
4300-000	Professional Services Strategic Planning/Goal Setting Consultant	2,500
4330-000	Travel & Tuition Registration/Travel/Meals/Lodging for: - League of MN Cities Conference - Elected Official Orientation	1,500
4340-000	Printing & Publishing	6,000
4343-000	Newsletter Printing, Publishing & Postage Costs	4,000
4360-000	Insurance Errors & Omissions Coverage	0
4452-000	Subscriptions & Dues League of Minnesota Cities	17,500
4900-000	City Marketing Community Celebration Flowers, Plaques & Awards Employee Appreciation Lino Lakes Ambassadors	4,000

CITY OF LINO LAKES

MAYOR AND C	DUNCIL	(101-401)
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Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	40,472	36,706	35,986	38,736	7.64%
PERA	4121-000	1,954	1,839	1,799	1,937	7.67%
SOCIAL SECURITY	4122-000	1,265	1,058	2,753	2,963	7.63%
LIFE INSURANCE	4133-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000 _	74	125	100	97	(3.00%)
		43,765	39,729	40,638	43,733	7.62%
SUPPLIES						
OFFICE SUPPLIES	4200-000 _	74	19	0	0	***
		74	19	0	0	***
OTHER SERVICES AND CHARGE	<u>S</u>					
PROFESSIONAL SERVICES	4300-000	35,030	1,710	2,500	2,500	0.00%
TELEPHONE	4321-000	0	0	0	0	***
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	315	630	1,500	1,500	0.00%
PRINTING & PUBLISHING	4340-000	5,401	7,509	3,000	6,000	100.00%
NEWSLETTER	4343-000	2,532	3,189	6,000	4,000	(33.33%)
INSURANCE	4360-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	15,976	16,901	16,500	17,500	6.06%
CITY MARKETING	4900-000 _	1,351	7,728	3,500	4,000	14.29%
		60,605	37,666	33,000	35,500	7.58%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000 _	0	0	0	0	***
		0	0	0	0	***
TOTAL MAYOR AND COUNCIL		104,444	77,414	73,638	79,233	7.60%



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Administration

The Administration Department is responsible for the direction of enforcing the guidelines and policies set by the city council. This department includes human resource matters, city clerk responsibilities, administrative services, and supplying the flow of information and requests to the city council. The city administrator is appointed by the city council.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Personal Services	340,691	351,927	484,235	472,255
Supplies	5	0	0	0
Other Services/Charges	15,130	10,826	27,860	23,360
Contracted Services	17,900	9,025	6,500	9,000
Total	373,726	371,778	518,595	504,615

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
City Administrator	1.00	1.00	1.00	1.00
Human Resources Manager	_		1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Office Tech I	0.50	0.50	0.50	-
Total	3.50	3.50	4.50	4.00

CITY OF LINO LAKES

ADMINISTRATION (101-402)

BUDGET DETAIL

Object Co 4101-000		348,625
4106-000	Temporaries Scanning	16,500
4300-000	Professional Services Drug/Alcohol testing Training Arbitration Web Consulting	8,500
4310-000	Labor Consultants Labor relations, employment law, contract negotiations, arbitration	5,000
4321-000	Telephone - Cellular	360
4330-000	Travel & Tuition League of MN Cities Conference ICMA National Conference MAMA meetings MCMA Annual Conference MPELRA Conferences City Clerk Certification MCFOA Conference Mileage reimbursement	6,000
4340-000	Printing & Publishing Legal publications, employment ads, etc.	2,000
4452-000	Subscriptions & Dues MAMA, ICMA, MCMA, MCFOA	1,500
4410-000	Contracted Services Web site development & maintenance Code on-line Shred-it Metro I-net Laserfisch Document Imaging - Annual Licensing \$2,632	9,000
5000-000	Capital Outlay	0

ADMINISTRATION (101-402)						
Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
		,		-	-	
PERSONAL SERVICES						
SALARIES	4101-000	250,872	268,650	353,189	348,625	(1.29%)
OVERTIME	4102-000	0	0	0	0	***
TEMPORARIES	4106-000	21,466	11,844	15,850	16,500	4.10%
WELLNESS PROGRAM	4108-000	665	1,128	720	1,440	100.00%
PERA	4121-000	19,529	20,553	27,678	27,384	(1.06%)
SOCIAL SECURITY	4122-000	19,652	20,095	28,231	27,932	(1.06%)
ICMA EMPLOYER	4123-000	0	0	0	0	***
HEALTH INSURANCE	4131-000	20,950	21,994	49,282	41,684	(15.42%)
LIFE & DISABILITY INSURANCE	4133-000	813	819	1,403	1,343	(4.28%)
DENTAL INSURANCE	4134-000	1,506	1,569	2,322	2,147	(7.54%)
VEHICLE ALLOWANCE	4135-000	3,600	3,600	3,600	3,600	0.00%
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000	1,638	1,675	1,960	1,600	(18.37%)
	_	340,691	351,927	484,235	472,255	(2.47%)
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
SMALL TOOLS	4240-000	5	0	0	0	***
OWN RELICOED	4240 000 _	5	0	0	0	***
OTHER SERVICES AND CHARGES	3					
PROFESSIONAL SERVICES	4300-000	9,239	3,771	8,500	8,500	0.00%
LABOR CONSULTANTS	4310-000	991	840	9,000	5,000	(44.44%)
TELEPHONE	4321-000	360	360	360	360	0.00%
POSTAGE	4321-000		0			0.0070
		0		0	0	
TRAVEL & TUITION	4330-000	2,846	3,750	6,000	6,000	0.00%
PRINTING & PUBLISHING	4340-000	1,210	1,314	2,500	2,000	(20.00%)
NEWSLETTER	4343-000	0	0	0	0	
INSURANCE	4360-000	0	0	0	0	***
AUTO INSURANCE	4363-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000 _	484	791	1,500	1,500	0.00%
		15,130	10,826	27,860	23,360	(16.15%)
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000 _	17,900	9,025	6,500	9,000	38.46%
	_	17,900	9,025	6,500	9,000	38.46%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	***
	_	0	0	0	0	***
TOTAL ADMINISTRATION		373,726	371,778	518,595	504,615	(2.70%)
	=					



Elections

The Elections Department is responsible for conducting elections in accordance with Federal, State, and local laws under the guidance of the City Clerk. These responsibilities include establishment of polling places, hiring of election judges, tabulating ballots, and providing accurate and timely

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Expenditures				
Personal Services	16,407	10,123	20,604	10,130
Supplies	348	457	800	800
Other Services/Charges	779	927	2,200	1,200
Contracted Services	60	0	300	0
Capital Outlay	3,149	4,461	4,600	4,600
				·
Total	20,743	15,968	28,504	16,730

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Election Judges	64.00	58.00	64.00	58.00
Total	64.00	58.00	64.00	58.00

The City currently has seven voting precincts. The City is working with Anoka County to provide new voting equipment for each precinct.

ELECTIONS AND VOTERS REGISTRATION (101-403)

BUDGET DETAIL

Object Co	TO THE RESERVE OF THE PERSON O	
4101-000	Primary and General Elections - 7 Precincts	10,000
4200-000	Office Supplies Supplies for elections	800
4322-000	Postage Mail Notices	200
4340-000	Printing & Publishing Print election ballots	1,000
5000-000	Capital Outlay Vote Scanners per Anoka County Agreement	4,600

ELECTIONS AND VOTERS REGISTRATION (101-403)

Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
•						
PERSONAL SERVICES						
SALARIES	4101-000	16,327	10,000	20,500	10,000	(51.22%)
SOCIAL SECURITY	4122-000	25	28	0	30	***
WORKER'S COMPENSATION	4151-000	55	95	104	100	(3.85%)
	-	16,407	10,123	20,604	10,130	(50.83%)
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	348	457	800	800	0.00%
	•	348	457	800	800	0.00%
OTHER SERVICES AND CHARGES		V.				
PROFESSIONAL SERVICES	4300-000	0	0	0	0	***
POSTAGE	4322-000	0	0	200	200	0.00%
TRAVEL & TUITION	4330-000	0	0	0	0	***
PRINTING & PUBLISHING	4340-000	779	927	2,000	1,000	(50.00%)
		779	927	2,200	1,200	(45.45%)
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	60	0	300	0	(100.00%)
		60	0	300	0	(100.00%)
CAPITAL OUTLAY						
EQUIPMENT	5000-000	3,149	4,461	4,600	4,600	0.00%
		3,149	4,461	4,600	4,600	0.00%
TOTAL ELECTIONS	<u></u>	20,743	15,968	28,504	16,730	(41.31%)



Cable TV

This budget records costs associated with the use of the city's government access channel 16. Channel 16 provides the community vital information through daily broadcasts to all residents that are cable accessible. Live broadcasts of city council, park board, and planning and zoning board meetings are also provided.

	2014	2015	2016	2017
	Actual	Actual	Adopted	Adopted
<u>Expenditures</u>				
Personal Services	1,647	1,905	2,340	2,340
Supplies	0	0	0	0
Capital Outlay	225	0	500	500
Total	1,872	1,905	2,840	2,840

CABLE TV (101-404)

BUDGET DETAIL

Object Co 4106-000	ode Temporaries Cable TV Tech to videotape Council, Park Board & Planning & Zoning Meetings @ \$15.00/hr* 3 hrs/mtg* 48 mtgs	2,160
4200-000	Office Supplies Recordable dvds	-
5000-000	Capital Outlay	500

CABLE TV (101-404)

Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
				, , , , , , , , , , , , , , , , , , , ,		
PERSONAL SERVICES						
TEMPORARIES	4106-000	1,524	1,764	2,160	2,160	0.00%
SOCIAL SECURITY	4122-000	117	135	165	165	0.15%
WORKER'S COMPENSATION	4151-000	6	6	15	15 [.]	0.00%
		1,647	1,905	2,340	2,340	0.01%
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
SMALL TOOLS	4240-000	0	0	0	0	***
		0	0	0	0	***
CAPITAL OUTLAY						
EQUIPMENT	5000-000	225	0	500	500	0.00%
		225	0	500	500	0.00%
TOTAL CABLE TV	=	1,872	1,905	2,840	2,840	0.01%



Charter Administration

The City of Lino Lakes is governed by home rule charter, city code, and state statutes. The Charter Commission is comprised of 15 resident members appointed by an Anoka County District Judge. The budget provides for the associated efforts of the commission and charter administration.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Other Services/Charges	3,577	649	2,500	2,500
Total	3,577	649	2,500	2,500

CHARTER ADMINISTRATION (101-405)

BUDGET DETAIL

Object Code

4300-000 Professional Services Time Savers - Minutes	1,000
4300-999 Professional Services - Charter Commission Directed Timesavers - Minutes Printing, Postage & Misc. Expenses	1,500
4301-000 Municipal Attorney	-
4340-000 Printing & Publishling	-
4343-000 Newsletter Possible newsletter articles	-

CHARTER ADMINISTRATION (101-40)
--

Object	Actual	Actual	Budget	Adopted	Increase/
Code	2014	2015	2016	2017	Decrease
4200-000 _	0	0	0	0	***
	0	0	0	0	***
4300-000	752	465	1,000	1,000	0.00%
4300-999	2,825	184	1,500	1,500	0.00%
4301-000	0	0	0	0	***
4322-000	0	0	0	0	***
4340-000	0	0	0	0	***
4343-000	0	0	0	0	***
4344-000	0	0	0	0	***
~	3,577	649	2,500	2,500	0.00%
5000-000	0	0	0	0	***
•	0	0	0	0	***
	3,577	649	2,500	2,500	0.00%
	4200-000 4300-999 4301-000 4343-000 4344-000	Object Code Actual 2014 4200-000 0 4300-000 752 4300-999 2,825 4301-000 0 4340-000 0 4343-000 0 4344-000 0 5000-000 0 0 0	Object Code Actual 2014 Actual 2015 4200-000 0 0 4300-000 752 465 4300-999 2,825 184 4301-000 0 0 4340-000 0 0 4343-000 0 0 4344-000 0 0 5000-000 0 0 5000-000 0 0 0 0 0	Object Code Actual 2014 Actual 2015 Budget 2016 4200-000 0 0 0 4300-000 752 465 1,000 4300-999 2,825 184 1,500 4301-000 0 0 0 4340-000 0 0 0 4343-000 0 0 0 4344-000 0 0 0 3,577 649 2,500 5000-000 0 0 0 0 0 0 0	Object Code Actual 2014 Actual 2015 Budget 2016 Adopted 2017 4200-000 0 0 0 0 4300-000 752 465 1,000 1,000 4300-999 2,825 184 1,500 1,500 4301-000 0 0 0 0 4322-000 0 0 0 0 4340-000 0 0 0 0 4343-000 0 0 0 0 4344-000 0 0 0 0 3,577 649 2,500 2,500 5000-000 0 0 0 0 0 0 0 0 0



Finance

Finance is responsible for the integrity of financial information and transactions generated by city operations, regulated by federal, state, and local laws. The Finance division prepares the annual budget, annual audit and financial report, manages the city's investments and cash flow, administers insurance coverage, coordinates the preparation of the five-year capital improvement plan, manages municipal debt service, administers payroll, accounts payable and receivable, utility billing and MIS functions.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Personal Services	294,057	320,323	273,590	317,635
Supplies	629	1,025	900	1,000
Other Services/Charges	108,794	103,495	147,620	208,155
Contracted Services	98,391	98,804	100,000	100,000
Total	501,871	523,647	522,110	626,790

2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00
0.75	0.75	0.75	0.75
0.25	0.25	-	
	New 1	_ '	0.50
2 00	3 00	2.75	3.25
	1.00 1.00 0.75	1.00 1.00 1.00 1.00 0.75 0.75 0.25 0.25	Actual Actual Adopted 1.00 1.00 1.00 1.00 1.00 1.00 0.75 0.75 0.75 0.25 0.25 - - - -

FINANCE (101-407)

BUDGET DETAIL

Object Co 4101-000	Salaries 100% of Finance Director 100% of Accountant III 75% of Accounts Payable/Payroll Tech 50% of Office Specialist	249,787
4200-000	Office Supplies Payroll & A/P check blanks and other financial forms	1,000
4308-000	Auditor Estimated cost of Independent Annual Audit	15,500
4310-000	Other Consultants Metro-Inet IT Services Springbrook Hosted Web UB Maintenance Springbrook License Subscription	185,188
4330-000	Travel & Tuition	4,000
4340-000	Printing & Publishing Publish Budget and Financial Reports	500
4342-000	Truth In Taxation City share of property specific notices	1,900
4452-000	Subscriptions & Dues MGFOA Membership GFOA Membership Cert. Of Achievement Program MN Board of Accountancy MNCPA	1,067
4410-000	Contracted Services Assessing Services - Anoka County	100,000
5000-000	Capital Outlay	0

FINANCE (101-407)						
Description	Object	Actual	Actual	Budget	Adopted	Increase/
Description	Code	2014	2015	2016	2017	Decrease
PERSONAL SERVICES						
SALARIES	4101-000	232,348	256,665	214,132	249,787	16.65%
OVERTIME	4102-000	0	56	0	0	***
TEMPORARIES	4106-000	0	0	0	0	***
WELLNESS PROGRAM	4108-000	699	778	720	720	0.00%
PERA	4121-000	16,874	17,330		18,734	16.65%
SOCIAL SECURITY	4122-000	17,177	16,817	16,381	19,109	16.65%
ICMA EMPLOYER CONTRIBUTION	4123-000	1,761	1,414	1,800	1,800	0.00%
HEALTH INSURANCE	4131-000	21,548	23,749	20,927	23,648	13.00%
LIFE & DISABILITY INSURANCE	4133-000	808	805	863	974	12.86%
DENTAL INSURANCE	4134-000	1,506	1,357	1,548	1,744	12.66%
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000	1,336	1,352	1,159	1,119	(3.45%)
		294,057	320,323	273,590	317,635	16.10%
					·	
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	629	1,025	900	1,000	11.11%
SMALL TOOLS	4240-000	0	0	0	0	***
	<u> </u>	629	1,025	900	1,000	11.11%
OTHER CERVICES AND SHAROES						
OTHER SERVICES AND CHARGES	4200 000	0	0	0	0	***
PROFESSIONAL SERVICES	4300-000	0	0	0	0	
AUDITOR	4308-000	13,178	13,529	15,500	15,500	0.00%
OTHER CONSULTANTS	4310-000	91,072	83,519	124,820	185,188	48.36% ***
TELEPHONE	4321-000	0	0	0	0	***
POSTAGE	4322-000	0	0	0	0	
TRAVEL & TUITION	4330-000	1,700	1,548	4,000	4,000	0.00%
PRINTING & PUBLISHING	4340-000	284	485	500	500	0.00%
TRUTH IN TAXATION	4342-000	1,815	3,728	1,900	1,900	0.00%
INSURANCE	4360-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000 _	745	685	900	1,067	18.56%
		108,794	103,495	147,620	208,155	41.01%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	98,391	98,804	100,000	100,000	0.00%
		98,391	98,804	100,000	100,000	0.00%
CAPITAL OUTLAY						
EQUIPMENT	5000-000 _	0	0	0	0	***
		0	0	0	0	***
TOTAL FINANCE		501,871	523,647	522,110	626,790	20.05%
	-	· · · · · · · · · · · · · · · · · · ·				



Legal Consultants

This area of the budget provides legal services for the city council and staff. Criminal prosecution costs are also included. Civil legal services are generally provided by contract with the law firm of Ratwik, Roszak & Maloney, PA. Criminal prosecution services are provided by contract with the law firm of GDO Law.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Other Services/Charges	162,754	130,277	140,000	140,000
Total	162,754	130,277	140,000	140,000

LEGAL CONSULTANTS (101-414)

BUDGET DETAIL

4301-000	Muncipal Attorney Consulting Attorney to City Council & Staff for municipal matters	35,000
4303-000	Prosecuting Attorney Consulting Services for Criminal Prosecutions	105,000

LEGAL CONSULTANTS (101-414)

Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
OTHER SERVICES AND CHAR	<u>GES</u>					
MUNICIPAL ATTORNEY	4301-000	60,499	28,803	35,000	35,000	0.00%
CRIMINAL ATTORNEY	4303-000 _	102,255	101,474	105,000	105,000	0.00%
		162,754	130,277	140,000	140,000	0.00%
TOTAL LEGAL CONSULTANTS	· _	162,754	130,277	140,000	140,000	0.00%



Economic Development

The Economic Development Department is responsible for the encouragement of growth of new business and industry and offers support to existing businesses. The goal is to provide a balance of residential and business properties to enhance the tax base within the city. Long range planning is conducted through the updating of the Comprehensive Plan. This department provides information and processes applications for tax increment financing to encourage new businesses to locate in the community.

	2014	2015	2016	2017
	Actual	Actual	Adopted	Adopted
<u>Expenditures</u>				,
Personal Services Supplies Other Services/Charges	12,710	13,702	21,637	21,617
	0	0	0	0
	77,688	76,727	79,500	90,500
Total	90,398	90,428	101,137	112,117

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Economic Dev Assistant	1.00	-	_ :	-
Total	1.00	-	-	_

ECONOMIC DEVELOPMENT (101-415)

BUDGET DETAIL

Object Code

4101-000	Salaries Economic Development Intern	1664 hrs @ \$12/hr	(32 hrs/wk)	20,000
4300-000	Professional Services Marketing Materials Legacy/City BRE Program Development 30 hrs @ Pre Application Assistance 60 hrs @			21,500
4330-000	Travel & Tuition Various Seminars & Related Travel Ex	pense		300
4340-000	Printing & Publishing			300
4452-000	Subscriptions & Dues Economic Development Association of Sensible Land Use Coalition Chamber of Commerce Professional Journals	F MN		400
4900-000	City Marketing Lodging Tax Remittals - Pass Through and Toursim Bureau	to Twin Cities Gateway Cov	nention	68,000
5000-000	Capital Outlay			0

ECONOMIC DEVELOPMENT (101-415)							
Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease	
200011911011							
PERSONAL SERVICES							
SALARIES	4101-000	0	0	0	0	***	
TEMPORARIES	4106-000	11,739	12,506	20,000	20,000	0.00%	
WELLNESS PROGRAM	4108-000	0	0	0	0	***	
PERA	4121-000	0	177	0	0	***	
SOCIAL SECURITY	4122-000	898	957	1,530	1,530	0.00%	
HEALTH INSURANCE	4131-000	0	0	0	0	***	
LIFE INSURANCE	4133-000	0	0	0	0	***	
DENTAL INSURANCE	4134-000	0	0	0	0	***	
WORKER'S COMPENSATION	4151-000	73	62	107	87	(18.69%)	
	_	12,710	13,702	21,637	21,617	(0.09%)	
<u>SUPPLIES</u>							
OFFICE SUPPLIES	4200-000	0	0	0	0	***	
	_	0	0	0	0	***	
OTHER SERVICES AND CHARGES	3						
PROFESSIONAL SERVICES	4300-000	11,206	6,148	21,500	21,500	0.00%	
PLANNING CONSULTANT	4306-000	0	0	0	0	***	
LIVEABLE COMMUNITIES	4314-000	0	0	0	0	***	
TELEPHONE	4321-000	0	0	0	0	***	
POSTAGE	4322-000	0	0	0	0	***	
TRAVEL & TUITION	4330-000	0	0	300	300	0.00%	
PRINTING & PUBLISHING	4340-000	0	0	300	300	0.00%	
NEWSLETTER	4343-000	0	0	0	0	***	
INSURANCE	4360-000	0	0	0	0	***	
AUTO INSURANCE	4363-000	0	0	0	0	***	
SUBSCRIPTIONS & DUES	4452-000	400	400	400	400	0.00%	
CITY MARKETING	4900-000	66,082	70,179	57,000	68,000	19.30%	
	_	77,688	76,727	79,500	90,500	13.84%	
CONTRACTUAL SERVICES							
TAX ABATEMENTS	4405-000	0	0	0	0	***	
CONTRACTED SERVICES	4410-000	0	0	0	0	***	
	-	0	0	0	0	***	
CAPITAL OUTLAY							
EQUIPMENT	5000-000	0	0	0	0	***	
	_	0	0	0	0	***	
TOTAL ECONOMIC DEVELOPMEN	IT _	90,398	90,428	101,137	112,117	10.86%	



Planning and Zoning

This board is comprised of seven members appointed by the city council. The term is three years. The board acts as an advisory body on land use issues to the city council. These issues may include: subdivisions, site plan reviews, conditional use permits, variances, and ordinance revisions.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Expenditures				
Personal Services	83,895	89,400	91,628	101,684
Supplies	151	65	200	200
Other Services/Charges	13,672	14,713	14,850	16,950
Contracted Services	16,567	18,872	39,550	39,550
Total	114,285	123,050	146,228	158,384

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
City Planner	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

PLANNING AND ZONING (101-416)

BUDGET DETAIL

Object Co 4101-000			81,191
4200-000	Office Supplies Public/Advisory Meeting Supplies		200
4300-000	Professional Services Legal Assistance Ordinance Updates GIS mapping updates FEMA/Zoning/Other	30 hrs @ \$145/ hr 30 hr @ \$120/hr	7,950
4330-000	Travel & Tuition Sensible Land Use Coalition membership and other p MnAPA conference: 1 staff @ est. \$500 P&Z Workshops incl mileage for 7 members Misc. mileage Computer Training	rograms/wkshps	1,450
4331-000	Stipend Commissioners - 6 @ \$75 x 12 mtgs; Chair \$100 x 12	2 mtgs	6,600
4340-000	Printing and Publishing Maps		250
4452-000	Subscriptions & Dues APA membership Misc. reference resources		700
4410-000	Contracted Services Misc. deliveries/other Consultant Services - Small Area Plans ArcView Annual Maint. Permit Works Annual Maint. Comprehensive Plan Update 2018 (Year 2 of 3)	75 hrs @\$150/hr	39,550
5000-000	Capital Outlay		0

PLANNING AND ZONING	<u>(101-416)</u>

Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	67,098	71,385	73,121	81,191	11.04%
OVERTIME	4102-000	0	0	0	0	***
WELLNESS PROGRAM	4108-000	0	0	0	0	***
PERA	4121-000	4,873	5,354	5,484	6,089	11.03%
SOCIAL SECURITY	4122-000	5,085	5,413	5,594	6,211	11.03%
HEALTH INSURANCE	4131-000	5,723	6,081	6,234	6,989	12.11%
LIFE INSURANCE	4133-000	247	258	294	315	7.14%
DENTAL INSURANCE	4134-000	502	509	516	537	4.07%
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000 _	367	400	385	352	(8.57%)
		83,895	89,400	91,628	101,684	10.97%
SUPPLIES						
OFFICE SUPPLIES	4200-000 _	151	65	200	200	0.00%
		151	65	200	200	0.00%
OTHER SERVICES AND CHARGES	<u>3</u>					
PROFESSIONAL SERVICES	4300-000	8,302	9,465	7,950	7,950	0.00%
PLANNING CONSULTANT	4306-000	0	0	0	0	***
TELEPHONE	4321-000	0	0	0	0	***
POSTAGE	4322-000	0	0	. 0	0	***
TRAVEL & TUITION	4330-000	930	1,117	1,450	1,450	0.00%
STIPEND	4331-000	3,850	3,175	4,500	6,600	46.67%
PRINTING & PUBLISHING	4340-000	50	405	250	250	0.00%
INSURANCE	4360-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	540	550	700	700	0.00%
CITY MARKETING	4900-000	0	0	0	0	***
		13,672	14,713	14,850	16,950	14.14%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	16,567	18,872	39,550	39,550	0.00%
	-	16,567	18,872	39,550	39,550	0.00%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	***
	_	0	0	0	0	***
TOTAL PLANNING AND ZONING		114,285	123,050	146,228	158,384	8.31%



Engineering

The main function of the Engineering Department is the overseeing of City public and private improvement projects. This department ensures quality infrastructure by maintaining local construction standards. Outside engineering consultants are utilized for assistance.

	2014	2015	2016	2017
	Actual	Actual	Adopted	Adopted
<u>Expenditures</u>				
Other Services/Charges Contracted Services	29,006	42,135	44,500	44,500
	58,138	58,817	60,776	61,206
Total	87,144	100,952	105,276	105,706

ENGINEERING (101-417)

BUDGET DETAIL

Object Co	<u>ode</u>		
4300-000	Professional Services Traffic Counts Engineering Consultant (hourly)		44,500
4410-000	Contractual Services Engineering Consultant (Retainer) Contracted Svcs: Annual Maintenance - Trimble GPS ArcView Annual Maintenance	S Software Maintenance Agmt	61,206
5000-000	Capital Outlay		0
NOTE:			
1)	General Engineering (WSB Retainer)		
	Com. Dev	59,206	
	Water Dept	12,687	
	Sewer Dept.	12,687	
	Total	84,580	
2)	Engineering Expenditures included elsewhere:		
	Water Department	25,000	
	Sewer Department (estimate)	25,000	
	Streets Dept. (contracted storm sewer)	25,000	
	Pavement Management (estimate)	65,000	
		140,000	
	Total Engineering including Comm. Dev.	241,206	

ENGIN	EERI	NG	(101-417)

Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	0	0	0	0	***
OVERTIME SALARIES	4102-000	0	0	0	0	***
WELLNESS PROGRAM	4108-000	0	0	0	0	***
PERA ·	4121-000	0	0	0	0	***
SOCIAL SECURITY	4122-000	0	0	0	0	***
HEALTH INSURANCE	4131-000	0	0	0	0	***
LIFE & DISABILITY INSURANCE	4133-000	0	0	0	0	***
DENTAL INSURANCE	4134-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000 _	0	0	0	0	***
		0	0	0	0	***
SUPPLIES OFFICE SUPPLIES	4200 000	0	0	0	0	***
OFFICE SUPPLIES	4200-000 _	0	0	. 0	0	***
		0	U	0	0	***
OTHER SERVICES AND CHARGES	<u> </u>					
PROFESSIONAL SERVICES	4300-000	29,006	42,135	44,500	44,500	0.00%
TELEPHONE	4321-000	0	0	0	0	***
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	0	0	0	0	***
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	0	0	0	0	***
AUTO INSURANCE	4363-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000 _	0	0	0	0	***
		29,006	42,135	44,500	44,500	0.00%
CONTRACTUAL SERVICES						
ENGINEERING CONSULTANT	4410-000	58,138	58,817	58,776	59,206	0.73%
CONTRACTED SERVICES	4410-000	0	0	2,000	2,000	0.00%
	_	58,138	58,817	60,776	61,206	0.71%
CAPITAL OUTLAY						
EQUIPMENT	5000-000 _	0	0	0	0	***
		0	0	0	0	***
TOTAL ENGINEERING	=	87,144	100,952	105,276	105,706	0.41%



Community Development

The Community Development Department is responsible for overseeing all community and economic development within the City of Lino Lakes. The goal is to provide a balance of residential and business properties to enhance the tax base within the city.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Expenditures				
Personal Services	187,304	190,186	200,548	210,269
Supplies	115	144	100	100
Other Services/Charges	7,613	18,726	8,750	8,750
Contracted Services	430	400	800	300
Total	195,462	209,457	210,198	219,419

	2014	2015	2016	2017
	Actual	Actual	Adopted	Adopted
Personnel Schedule		,		
Community Dev Director	1.00	1.00	1.00	1.00
Community Dev Assistant	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

COMMUNITY DEVELOPMENT (101-418)

BUDGET DETAIL

Object Co 4101-000	ode Salaries 100% of Community Development Director 100% of Administrative Assistant	161,667
4200-000	Office Supplies	100
4300-000	Professional Services SmartConnect (GIS) Annual Service and Maintenance Mapping and Database Design	7,000
4330-000	Travel & Tuition Seminars, Conferences & Mileage Training	900
4340-000	Printing & Publishing	250
4452-000	Subscriptions & Dues APA/AICP Membership: 1 staff	600
4410-000	Contracted Services Anoka County GIS	300
5000-000	Capital Outlay	0

COMMUNITY DEVELOPMENT (101-418)								
Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease		
	· · · · · · · · · · · · · · · · · · ·							
PERSONAL SERVICES								
SALARIES	4101-000	153,739	147,390	153,716	161,667	5.17%		
OVERTIME	4102-000	0	0	0	0	***		
WELLNESS PROGRAM	4108-000	720	720	720	720	0.00%		
PERA	4121-000	11,091	11,054	11,529	12,125	5.17%		
SOCIAL SECURITY	4122-000	12,069	11,109	11,759	12,368	5.18%		
ICMA EMPLOYER CONTRIBUTION	4123-000	1,581	1,440	2,000	2,000	0.00%		
HEALTH INSURANCE	4131-000	6,600	16,685	18,227	19,148	5.05%		
LIFE INSURANCE	4133-000	539	498	613	627	2.28%		
DENTAL INSURANCE	4134-000	0	466	1,032	1,073	3.97%		
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***		
WORKER'S COMPENSATION	4151-000 _	965	824	952	541	(43.17%)		
		187,304	190,186	200,548	210,269	4.85%		
<u>SUPPLIES</u>								
OFFICE SUPPLIES	4200-000	115	144	100	100	0.00%		
011102 0011 2.20	.200 000	115	144	100	100	0.00%		
OTHER SERVICES AND CHARGES								
PROFESSIONAL SERVICES	4300-000	6,596	17,557	7,000	7,000	0.00%		
PLANNING CONSULTANT	4306-000	0,000	0	0	0.000	***		
TELEPHONE	4321-000	0	0	0	0	***		
POSTAGE	4322-000	0	0	0	0	***		
TRAVEL & TUITION	4330-000	492	634	900	900	0.00%		
PRINTING & PUBLISHING	4340-000	0	0	250	250	0.00%		
INSURANCE	4360-000	0	0	0	0	***		
SUBSCRIPTIONS & DUES	4452-000	525	535	600	600	0.00%		
CITY MARKETING	4900-000	0	0	0	0	***		
CITTIVIANNETING	4900-000 _	7,613	18,726	8,750	8,750	0.00%		
CONTRACTIVE SERVICES								
CONTRACTUAL SERVICES	4440.000	420	400	800	300	(60 E09/)		
CONTRACTED SERVICES	4410-000 _	430	*			(62.50%)		
		430	400	800	300	(62.50%)		
CAPITAL OUTLAY								
EQUIPMENT	5000-000 _	0	0	0	0	***		
ь		0	0	0	0	***		
TOTAL COMMUNITY DEVELOPMEN	NT _	195,462	209,457	210,198	219,419	4.39%		



Environmental

The Environmental Department is responsible for efforts aimed at development of a sustainable natural resource base. Protection and enhancement are issues that are addressed.

	2014	2015	2016	2017
	Actual	Actual	Adopted	Adopted
<u>Expenditures</u>				
Personal Services Supplies	34,291	41,460	53,662	54,215
	826	250	1,000	1,000
Other Services/Charges Contracted Services	3,819	4,066	7,250	9,250
	1,000	1,000	1,000	1,000
Total	39,936	46,776	62,912	65,465

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Environmental Coordinator	0.35	0.35	0.35	0.35
Total	0.35	0.35	0.35	0.35

ENVIRONMENTAL (101-461)

BUDGET DETAIL

Object Code

4101-000	Salaries 35% of Environmental Coordinator	28,706
4102-000	Overtime	500
4106-000	Temporaries	15,666
4211-000	Maintenance Supplies Chemicals, seed, etc.	700
4240-000	Small Tools Shovels, Rakes, etc.	300
4300-000	Professional Services Ecologist, Hydrologist - Environmental Reviews/Research & Development Resource Management Planning	1,000
4321-000	Telephone - Cellular 1 staff at \$20/month x 12	250
4330-000	Travel & Tuition Various Training Seminars, Conferences, Mileage: Env.Board and 1 staff	1,300
4331-000	Stipend Commissioners - 6 @ \$75 x 12 mtgs; Chair \$100 x 12 mtgs	6,600
4452-000	Subscriptions & Dues Professional Memberships & Journals	100
4410-000	Contracted Services ArcGIS Annual Maintenance	1,000
5000-000	Capital Outlay	0

ENVIRONMENTAL (101-461)						
Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	27,361	27,428	28,006	28,706	2.50%
OVERTIME	4102-000	0	0	1,000	500	(50.00%)
TEMPORARIES	4106-000	0	6,181	15,666	15,666	0.00%
WELLNESS PROGRAM	4108-000	252	193	180	252	40.00%
PERA	4121-000	1,987	2,057	2,175	2,228	2.44%
SOCIAL SECURITY	4122-000	2,090	2,571	3,417	3,471	1.58%
ICMA EMPLOYER CONTRIBUTION	4123-000	149	428	500	500	0.00%
HEALTH INSURANCE	4131-000	2,010	2,128	2,182	2,446	12.10%
LIFE INSURANCE	4133-000	98	98	111	111	0.00%
DENTAL INSURANCE	4134-000	176	178	181	188	3.87%
WORKER'S COMPENSATION	4151-000	168	198	244	147	(39.75%)
		34,291	41,460	53,662	54,215	1.03%
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
MAINTENANCE SUPPLIES	4211-000	521	250	700	700	0.00%
SMALL TOOLS	4240-000	305	0	300	300	0.00%
	-	826	250	1,000	1,000	0.00%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	50	1,000	1,000	0.00%
TELEPHONE	4321-000	237	238	250	250	0.00%
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	1,079	813	1,300	1,300	0.00%
STIPEND	4331-000	2,375	2,950	4,500	6,600	46.67%
PRINTING & PUBLISHING	4340-000	. 0	0	. 0	. 0	***
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	0	0	0	0	***
UNIFORMS	4370-000	113	0	0	0	***
RENTED EQUIPMENT	4415-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	15	15	200	100	(50.00%)
	_	3,819	4,066	7,250	9,250	27.59%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	1,000	1,000	1,000	1,000	0.00%
		1,000	1,000	1,000	1,000	0.00%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	***
Essen ment		0	0	0	0	***
TOTAL ENVIRONMENTAL		39,936	46,776	62,912	65,465	4.06%



Solid Waste Abatement

The City receives a grant from Anoka County to fund solid waste abatement programs. In accordance with the County's goals, this department establishes, promotes, and monitors waste programs, including curbside recycling and drop-off events for bulky items. The City holds monthly recycling days, a Spring clean-up event and an Earth Day celebration. It also utilizes waste reduction strategies at City events and assists the County in promoting correct disposal of yard waste and hazardous materials.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Personal Services	41,735	49,701	53,909	54,900
Supplies	19	0	0	0
Other Services/Charges	472	8,113	11,500	11,500
Contracted Services	23,323	40,795	6,000	41,000
Capital Outlay	9,867	(225)	8,500	0
Total	75,416	98,384	79,909	107,400

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Environmental Coordinator	0.30	0.30	0.30	0.30
Total	0.30	0.30	0.30	0.30

SOLID WASTE ABATEMENT (101-462)

BUDGET DETAIL

Object Code

4101-000	Salaries 30% of Environmental Coordinator	24,605
4102-000	Overtime Recycle Days Equipment Operators and staff assistance	1,600
4103-000	Temporaries Intern 32 hours per week @ \$12/hr	20,000
4330-000	Travel & Tuition	200
4340-000	Printing & Publishing	44.000
	Notices for Recycling Days, Earth Day, etc.	11,300
4410-000	Contracted Services Recycling Day Vendors & Other Hazardous Materials	41,000
5000-000	Capital Outlay	0

Solid Waste Expeditures are reimbursed from Anoka County through the Solid Waste Management Coordinating Board (SCORE)

Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	23,048	23,510	24,005	24,605	2.50%
OVERTIME	4102-000	1,619	1,322	1,600	1,600	0.00%
TEMPORARIES	4106-000	10,076	16,414	20,000	20,000	0.00%
WELLNESS PROGRAM	4108-000	216	166	200	216	8.00%
PERA	4121-000	1,883	2,533	1,920	1,965	2.34%
SOCIAL SECURITY	4122-000	2,655	3,152	3,489	3,535	1.32%
ICMA EMPLOYER	4123-000	127	367	350	425	21.43%
HEALTH INSURANCE	4131-000	1,723	1,824	1,870	2,097	12.14%
LIFE & DISABILITY INSURANCE	4133-000	84	84	95	95	0.00%
DENTAL INSURANCE	4134-000	151	153	155	161	3.87%
WORKER'S COMPENSATION	4151-000	153	177	225	201	(10.67%)
		41,735	49,701	53,909	54,900	1.84%
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
SMALL TOOLS	4240-000	19	0	0	0	***
	•	19	0	0	0	***
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	0	0	0	***
MUNICIPAL ATTORNEY	4301-000	0	0	0	0	***
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	25	113	200	200	0.00%
PRINTING & PUBLISHING	4340-000	350	8,000	11,300	11,300	0.00%
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	0	0	0	0	***
UNIFORMS	4370-000	97	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	0	0	0	0	***
	-	472	8,113	11,500	11,500	0.00%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	23,323	40,795	6,000	41,000	583.33%
	-	23,323	40,795	6,000	41,000	583.33%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	9,867	(225)	8,500	0	(100.00%)
		9,867	(225)	8,500	0	(100.00%)
TOTAL SOLID WASTE ABATEMENT	r __	75,416	98,384	79,909	107,400	34.40%
	=					



Forestry

The Forestry Department is responsible for providing for the health, vigor and planning of the urban forest in the City. The planting of boulevard trees in new subdivisions is budgeted here. The costs for these trees are reimbursed from developers. Balled and burlaped trees are now City standard. Oak Wilt suppression and tree preservation programs will continue, as well as response to many plant health and care calls.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Personal Services	34,433	35,519	36,250	37,457
Supplies	745	82	750	4,350
Other Services/Charges	118	338	380	380
Contracted Services	8,516	5,561	10,000	15,000
Capital Outlay	0	4,936	5,000	7,700
		·	·	
Total	43,812	46,437	52,380	64,887

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Environmental Coordinator	0.35	0.35	0.35	0.35
Total	0.35	0.35	0.35	0.35

FORESTRY (101-463)

BUDGET DETAIL

Object Code

4101-000	Salaries 35% of Environmental Coordinator	28,706
4211-000	Maintenance Supplies Fertilizers, staking material etc. EAB Chemicals	4,100
4240-000	Small Tools	250
4370-000	Uniforms	380
4410-000	Contracted Services Damaged/Diseased Tree Removal/ Oakwilt Control - includes vibratory plow rental Emerald Ash Borer Tree Replacement Program	15,000
5000-000	Capital Outlay Boulevard Tree Replacement Tree Injector for EAB Injections	7,700

FORESTRY	(101-463)

Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
PERSONAL SERVICES	4404.000	00.000	07.400	00.000	20 722	
SALARIES	4101-000	26,890	27,428	28,006	28,706	2.50%
OVERTIME	4102-000	0	0	0	0	
TEMPORARIES	4106-000	0	0	0	0	***
WELLNESS PROGRAM	4108-000	252	193	200	252	26.00%
PERA	4121-000	1,953	2,057	2,100	2,153	2.52%
SOCIAL SECURITY	4122-000	2,055	2,124	2,142	2,196	2.52%
ICMA EMPLOYER	4123-000	149	428	500	500	0.00%
HEALTH INSURANCE	4131-000	2,010	2,128	2,182	2,446	12.10%
LIFE INSURANCE	4133-000	98	98	111	111	0.00%
DENTAL INSURANCE	4134-000	176	178	181	188	3.87%
WORKER'S COMPENSATION	4151-000	850	885	828	905	9.30%
		34,433	35,519	36,250	37,457	3.33%
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
MAINTENANCE SUPPLIES	4211-000	320	82	500	4,100	720.00%
SMALL TOOLS	4240-000	425	0	250	250	0.00%
		745	82	750	4,350	480.00%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	0	0	0	***
TELEPHONE	4321-000	0	0	0	0	***
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	0	0	0	0.	***
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	0	0	0	0	***
UNIFORMS	4370-000	118	338	380	380	0.00%
RENTED EQUIPMENT	4415-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	0	0	0	0	***
		118	338	380	380	0.00%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	8,516	5,561	10,000	15,000	50.00%
	_	8,516	5,561	10,000	15,000	50.00%
CAPITAL OUTLAY						
BLVD TREES	5000-000	0	4,936	5,000	7,700	54.00%
DLVD IIILLO		0	4,936	5,000	7,700	54.00%
TOTAL FORESTRY		43,812	46,437	52,380	64,887	23.88%
	=	,		3_,300	3 1,501	20,0070



Police

The Police Department is a division of the Lino Lakes Public Safety Department. The main objective of this department is to develop and promote a safe and secure community. The police serve the community by protecting life and property, preserving peace and order, preventing crime and enforcing all laws and ordinances. The Department is actively pursuing the Community Oriented Policing Philosophy that emphasizes partnerships and community involvement to ensure the successful implementation of the City's vision for public safety services.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Personal Services	2,947,909	2,994,003	3,356,407	3,562,824
Supplies	25,654	25,640	32,100	33,150
Other Services/Charges	93,463	91,316	97,000	101,726
Contracted Services	33,225	37,162	42,000	54,970
Capital Outlay	32,986	36,844	29,200	35,000
Total	3,133,237	3,184,965	3,556,707	3,787,670

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Director of Public Safety	1.00	0.50	0.85	0.85
Deputy Director - Police	-	1.00	1.00	1.00
Captain	2.00	0.50	0.85	0.85
Sergeant	5.00	5.00	5.00	5.00
Patrol	17.00	18.00	19.00	19.00
Police Records Clerk	2.00	2.00	2.00	2.00
Community Service Officer	1.00	1.00	1.00	1.50
Administrative Assistant	-	0.50	0.85	0.85
Total	28.00	28.50	30.55	31.05

POLICE (101-420)

BUDGET DETAIL

Object Co 4101-000		2,561,993
4102-000	Overtime Patrol, Court, Training, Special Events, Safe & Sober, Night Cap, DWI Enforcement	90,000
4200-000	Office Supplies	8,100
4211-000	Maintenance Supplies Ammo, Taser Supplies, Range Supplies, Simunition, DMT Gas	10,600
4213-000	Youth Program Supplies Supplies, Youth Safety Camp, Firearms Camp, Snowmobile Safety, Explorers	3,050
4214-000	Crime Prevention Night to Unite, Volunteer Appreciation, Business Watch	7,000
4240-000	Small Tools	4,400
4300-000	Professional Services Critical Incident Debriefing, POST Licensing,	1,630
4321-000	Telephones Mobile Phone, Equipment	10,021
4322-000	Postage	1,950
4330-000	Travel & Tuition Certification Training, Seminars, Computer Training, Tuition Reimb	19,680
4360-000	Professional Liability Insurance	34,515
4370-000	Uniforms	30,020
4381-000	Electricity	360
4386-000	Reserves	2,000
4452-000	Subscriptions & Dues Professional Memberships & Subscriptions	1,550
4410-000	Contracted Services Anoka Cty Central Communications, RMS - JLEC, 800 MHz Contract, State of MN DJDN, Emergency Sirens, LEXIPOL, TargetSolutions	54,970
5000-000	Capital Outlay - Computer Tablets (Purchase 3 in 2017) Admin Laptops (Purchase 1 in 2017) Tasers (Purchase 3 in 2017) Radar (Purchase 1 in 2017) Desktops (Roll Call, Rpt, Intox, Admin) "High Gear" Use of Force Trng Suit Glock Pistol (2) Patrol Rifle Equipment Trng Mezzanine (Fire Stn #2)	35,000

POLICE (101-420)						
December 1	Object	Actual	Actual	Budget	Adopted	Increase/
Description	Code	2014	2015	2016	2017	Decrease
PERSONAL SERVICES						
SALARIES	4101-000	2,110,620	2,141,432	2,413,859	2,561,993	6,14%
OVERTIME	4102-000	103,601	84,214	86,932	90,000	3.53%
TEMPORARIES	4106-000	0	0	0	0	***
TRAFFIC PROJECTS SALARIES	4107-000	0	0	0	0	***
WELLNESS PROGRAM	4108-000	3,744	2,496	4,000	4,932	23.30%
PERA	4121-000	320,535	348,407	389,789	411,771	5.64%
SOCIAL SECURITY	4122-000	38,752	39,800	47,591	51,176	7.53%
ICMA EMPLOYER	4123-000	4,027	4,224	4,000	4,500	12.50%
HEALTH INSURANCE	4131-000	293,251	293,297	322,409	344,021	6.70%
LIFE & DISABILITY INSURANCE	4133-000	7,031	7,140	9,078	9,381	3.34%
DENTAL INSURANCE	4134-000	11,020	12,381	16,552	16,663	0.67%
REEMPLOYMENT INSURANCE	4141-000	0	0	0,002	0,000	***
WORKER'S COMPENSATION	4151-000	55,328	60,612	62,197	68,387	9.95%
WORKER'S COMI ENGATION	4151-000	2,947,909	2,994,003	3,356,407	3,562,824	6.15%
		2,941,909	2,994,000	3,330,407	3,302,024	0.1376
SUPPLIES						
OFFICE SUPPLIES	4200-000	6,224	5,157	7,500	8,100	8.00%
MAINTENANCE SUPPLIES	4211-000	7,918	8,781	10,600	10,600	0.00%
YOUTH PROGRAMS	4213-000	7,910 829	0,781	2,950	3,050	3.39%
CRIME PREVENTION/SAFETY	4214-000	6,343	5,293	2,950 6,750	7,000	3.70%
SMALL TOOLS	4214-000	4,340	6,410	4,300	4,400	2.33%
SWALL TOOLS	4240-000	25,654	25,640	32,100	33,150	3.27%
		20,004	25,040	32,100	33, 130	5.2770
OTHER SERVICES AND CHARGE	<u>s</u>					
PROFESSIONAL SERVICES	4300-000	2,755	3,441	1,900	1,630	(14.21%)
OTHER CONSULTANTS	4310-000	0	0	0	0	***
TELEPHONE	4321-000	8,443	9,099	10,000	10,021	0.21%
POSTAGE	4322-000	635	988	1,800	1,950	8.33%
TRAVEL & TUITION	4330-000	12,907	12,296	19,300	19,680	1.97%
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	30,350	36,583	30,000	34,515	15.05%
AUTO INSURANCE	4363-000	, 0	. 0	. 0	. 0	***
UNIFORMS	4370-000	33,824	24,814	30,100	30,020	(0.27%)
ELECTRICITY	4381-000	[,] 281	292	300	360	20.00%
HEAT	4383-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	1,698	1,630	1,600	1,550	(3.13%)
RESERVES	4386-000	946	673	2,000	2,000	0.00%
EXPLORERS	4387-000	1,624	1,500	2,000	2,000	***
		93,463	91,316	97,000	101,726	4.87%
		•	•	, -	•	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000 _	33,225	37,162	42,000	54,970	30.88%
		22 225	27 462	42.000	54.070	20 000/

33,225

32,986

32,986

3,133,237

5000-000

CAPITAL OUTLAY EQUIPMENT

TOTAL POLICE DEPARTMENT

37,162

36,844

36,844

3,184,965

42,000

29,200

29,200

3,556,707

54,970

35,000

35,000

3,787,670

30.88%

19.86% 19.86%

6.49%



Fire

The Fire Department is a division of the Lino Lakes Public Safety Department. In January 2014, the City Council voted to withdraw from the Centennial Fire District and to operate a Lino Lakes Fire Department. The Department was operational in January 2016.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Personal Services	17,601	391,844	513,086	474,411
Supplies	583	12,215	12,750	16,050
Other Services/Charges	33,278	96,661	39,880	51,925
Contracted Services	511,050	518,360	19,600	27,000
Capital Outlay	900	807	27,000	36,614
Total	563,412	1,019,886	612,316	606,000

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Director of Public Safety	_	0.50	0.15	0.15
Deputy Director - Fire	_	1.00	1.00	1.00
Captain	_	0.50	0.15	0.15
Administrative Assistant	_	0.50	0.15	0.15
Bldg/Fire Inspector I	-	-	0.50	0.50
Total	-	2.50	1.95	1.95
Paid On Call Firefighters	-	-	42.00	43.00

FIRE (101-421)

BUDGET DETAIL

4101-000	Salaries 15% Director of Public Safety 100% Deputy Director - Fire Ops 15% Public Safety Captain 15% Administrative Assistant 50% Building/Fire Inspector Paid-On-Call Firefighters - Calls/Drills/O		306,082
4109-000	Fire Stipend Cross-trained Fire/Rescue - 23 @ \$2,70	4	62,192
4200-000	Office Supplies		2,000
4211-000	Maintenance Supplies Foam, TKO, Saw Blades, Floor Dry, Ba	tteries	7,500
4213-000	Youth Program		750
4214-000	Fire Prevention		3,000
4240-000	Small Tools Rescue Tools, Pip Poles, Shovels, Brook	ms, Portable Lights, Ropes	2,800
4300-000	Professional Services FF Certification - 45 @ \$20 Every 3 Yrs FF Licensure - 25 @ \$75 Every 3 Yrs (2 FIT Testing - 45 @ \$20 Hepatitis Vaccination Series - 10 @ \$28	9-2017; 16-2018; 45-2019	6,045
4321-000	Telephone		3,000
4322-000	Postage		500
4330-000	Travel & Tuition Training Supplies (auto extraction, door Medical Training Staff Development (Fire Officer, Operat MN Fire Chiefs Conference FF1, FF2, HazMat Initial Trng		20,000
4340-000	Printing & Publishing		1,000
4370-000	Uniforms		20,000
4410-000	Contracted Services Ladder Testing SCBA Flow Testing @ \$75 * 45 PSDS Dispatch Application Anoka County Mobile Connectivity Accessory Svc for Fans (3), Generators	Foam System Service @ \$125/truck for 7 trucks Pump Testing @ \$205/truck for 7 trucks Pump Service @ \$200/truck for 7 trucks LEXIPOL TargetSolutions (5), Extraction (2), and Saws (11)	27,000
4452-000	Subscriptions & Dues MN IAAI Metro Fire Chiefs Anoka Co. Fire Protection Assn. MSFCA International Assn.		1,380
5000-000	Capital Outlay Miscellaneous (Flat Head Axes, Pick He Halligan Bars, Nozzles, Saws, Hose Trng Mezzanine (Fire Stn #2) Smoke Machine for Trng Room	ad Axes, Sludge Hammers, Rubber Mallets	36,614

FIRE (101-421)

Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
PERSONAL SERVICES SALARIES	4101-000	14,792	254,828	286,356	306,082	6.89%
OVERTIME	4101-000	14,792	204,020	200,350	0 00,002	0.0976
FIRE STIPEND	4102-000	0	42,260	67,600	62,192	***
WELLNESS PROGRAM	4108-000	0	388	07,000	108	***
PERA	4121-000	2,303	37,411	23,341	39,525	69.34%
SOCIAL SECURITY	4121-000	2,303	8,141	13,526	14,158	4.67%
ICMA EMPLOYER	4123-000	0	0,141	13,320	14,130	4.07 /0 ***
VOL FF RETIRE PLAN	4123-000	0	0	62,152	0	(100.00%)
HEALTH INSURANCE	4131-000	208	32,564	26,869	_	
LIFE & DISABILITY INSURANCE	4133-000	3	658	20,009 711	20,760 504	(22.74%) (29.11%)
DENTAL INSURANCE	4134-000	85	1,272	1,057		
REEMPLOYMENT INSURANCE		00	1,272	1,057	1,046 0	(1.04%) ***
	4141-000	0	14,321	31,474	30,036	
WORKER'S COMPENSATION	4151-000	17,601	391,844	513,086	474,411	(4.57%) (7.54%)
		17,001	591,0 44	513,000	4/4,411	(7.54%)
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	1,674	2,000	2,000	0.00%
MAINTENANCE SUPPLIES	4211-000	36	933	5,000	7,500	50.00%
YOUTH PROGRAMS	4213-000	0	0	750	750	0.00%
CRIME PREVENTION/SAFETY	4214-000	0	0	3,000	3,000	0.00%
SMALL TOOLS	4240-000 _	547	9,609	2,000	2,800	40.00%
		583	12,215	12,750	16,050	25.88%
OTHER SERVICES AND CHARGE	S					
PROFESSIONAL SERVICES	4300-000	4,312	14,804	10,000	6,045	(39.55%)
OTHER CONSULTANTS	4310-000	1,785	2,006	0	0	***
TELEPHONE	4321-000	45	360	3,000	3,000	0.00%
POSTAGE	4322-000	0	0	500	500	0.00%
TRAVEL & TUITION	4330-000	10,903	62,451	15,000	20,000	33.33%
PRINTING & PUBLISHING	4340-000	2,981	3,708	0	1,000	***
NEWSLETTER	4343-000	523	. 0	0	0	***
INSURANCE	4360-000	0	0	0	0	***
AUTO INSURANCE	4363-000	0	0	0	0	***
UNIFORMS	4370-000	12,729	12,875	10,000	20,000	100.00%
ELECTRICITY	4381-000	0	0	0	0	***
HEAT	4383-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	0	457	1,380	1,380	0.00%
	-	33,278	96,661	39,880	51,925	30.20%
CONTRACTUAL SERVICES						
CONTRACTUAL SERVICES	4410-000	E11 0E0	518,360	10 600	27.000	27 760/
CONTRACTED SERVICES	4410-000 _	511,050 511,050	518,360	19,600 19,600	27,000 27,000	37.76% 37.76%
CAPITAL OUTLAY	E000 000	000	007	27 000	26.644	25 6407
EQUIPMENT	5000-000 _	900	807 807	27,000 27,000	36,614 36,614	35.61% 35.61%
						20.0170
TOTAL FIRE DEPARTMENT	=	563,412	1,019,886	612,316	606,000	(1.03%)



Building Inspections

This department provides minimum standards to safeguard the public by regulating and controlling the design, construction, use and occupancy, and maintenance of buildings constructed within the City. City Code and Ordinance compliance is enforced and controlled. The department reviews building plans and permits for compliance with state and local building codes. Electrical permits are issued and administered by the State of Minnesota.

	2014	2015	2016	2017
	Actual	Actual	Adopted	Adopted
<u>Expenditures</u>				
Personal Services Supplies Other Services/Charges Contracted Services	168,347	172,097	227,454	227,428
	515	1,322	1,650	1,650
	5,732	5,158	8,560	9,610
	7,475	3,738	500	500
Total	182,069	182,315	238,164	239,188

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Building Official Building Inspector II	1.00	1.00	1.00	1.00
Building Permit Tech Bldg/Fire Inspector I	1.00	1.00	1.00 0.50	1.00 0.50
Total	2.00	2.00	2.50	2.50

BUILDING INSPECTIONS (101-422)

BUDGET DETAIL

Object Co	<u>ode</u>	
4101-000		165,879
	100% Building Official	
	50% Building/Fire Inspector	
	100% of Building Permit Technician	
4102-000	Overtime	500
4106-000	Temporaries	10,750
4200-000	Office Supplies	1,500
	Card stock for building permits	
	Correction notice forms	
	Septic system pumping forms	
	Code books	
4240-000	Small Tools	150
4300-000	Professional Services	5,000
	Permit Works Annual Maintenance (Incl. Permits, Licensing, Planning, Geobase)	-,
	· · · · · · · · · · · · · · · · · · ·	
4321-000	Telephones	550
	Bldg Official & Inspector	
4220.000	Tuescal O Tuittian	2.000
4330-000	Travel & Tuition	2,800
	Staff training and mileage SSTS Cert - 1 staff	
	OFF OCIT T Stall	
4370-000	Uniforms	760
4452-000	Subscriptions & Dues	500
	Professional Memberships, cerifications & journals	
4440.000	Contracted Consises	E00
4410-000	Contracted Services	500
	Large format scanning	
5000-000	Capital Outlay	600
	Laser Level	- 3 -

BUILDING INSPECTIONS (101-422)

Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
		2011				200,000
PERSONAL SERVICES						
SALARIES	4101-000	125,935	125,645	161,660	165,879	2.61%
OVERTIME SALARIES	4102-000	0	112	500	500	0.00%
TEMPORARIES	4106-000	0	6,776	10,750	10,750	0.00%
WELLNESS PROGRAM	4108-000	555	552	720	720	0.00%
PERA	4121-000	9,146	9,432	12,162	12,478	2.60%
SOCIAL SECURITY	4122-000	9,201	9,677	13,228	13,550	2.43%
ICMA EMPLOYER	4123-000	0	0	0	0	***
HEALTH INSURANCE	4131-000	17,444	17,654	25,541	20,948	(17.98%)
LIFE & DISABILITY INSURANCE	4133-000	472	472	611	603	(1.31%)
DENTAL INSURANCE	4134-000	1,004	1,018	1,290	1,342	4.03%
REEMPLOYMENT INSURANCE	4141-000	3,828	0	0	0	***
WORKER'S COMPENSATION	4151-000	762	760	992	658	(33.67%)
		168,347	172,097	227,454	227,428	(0.01%)
SUPPLIES						
OFFICE SUPPLIES	4200-000	515	1,230	1,500	1,500	0.00%
SMALL TOOLS	4240-000	0	92	150	150	0.00%
		515	1,322	1,650	1,650	0.00%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	4,180	4,175	5,000	5,000	0.00%
MUNICIPAL ENGINEER	4304-000	0	0	0	0	***
OTHER CONSULTANTS	4310-000	0	0	0	0	***
TELEPHONE	4321-000	237	238	550	550	0.00%
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	700	365	1,750	2,800	60.00%
NEWSLETTER	4343-000	0	0	0	0	***
INSURANCE	4360-000	0	0	0	. 0	***
AUTO INSURANCE	4363-000	0	0	0	0	***
UNIFORMS	4370-000	380	380	760	760	0.00%
SUBSCRIPTIONS & DUES	4452-000 _	235	0	500	500	0.00%
		5,732	5,158	8,560	9,610	12.27%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000 _	7,475	3,738	500	500	0.00%
		7,475	3,738	500	500	0.00%
CAPITAL OUTLAY						
EQUIPMENT	5000-000 _	0	00	0	600	***
		0	0	0	600	***
TOTAL BUILDING INSPECTIONS	=	182,069	182,315	238,164	239,788	0.68%



Streets

The Streets Department maintains and improves all City streets for safety and mobility especially in the winter months. The City has approximately 101 miles of roads. Annual maintenance programs for sealcoating and crackfilling designated streets increases their expected lifespan, and are the most costly projects performed by this department.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Expenditures				
Personal Services	550,324	552,109	540,201	552,424
Supplies	130,052	130,886	159,000	159,000
Other Services/Charges	19,361	34,168	17,600	17,600
Contracted Services	235,412	152,333	290,000	290,000
Total	935,149	869,497	1,006,801	1,019,024

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Supervisor Lead	1.00 1.00	1.00 1.00	1.00 1.00	1.00 1.00
General Maintenance PT Office Specialist	5.00	5.00	4.50 -	4.50 0.15
Total	7.00	7.00	6.50	6.65

STREETS (101-430)

BUDGET DETAIL

Object Cod		000 000
4101-000	Salaries 100% of Street Supervisor	390,282
	50% General Maintenance Worker/Mechanic	
	5 @ 100% General Maintenance Workers 15% Office Specialist	
4102-000	Overtime	8,000
	Snowplowing, street repairs, unforeseen emergencies	• •
4105-000	On-Call	2,000
4106-000	Temporaries	23,000
	Seasonal summer maintenance workers	
4211-000	Maintenance Supplies	8,000
	Matrial for landscape beds, medians	
4223-000	Street Signs	12,000
4224-000	Patching Materials	65,000
4228-000	Salt/Sand	55,000
4229-000	Gravel & Misc	15,000
	Rock, Class V for road repair	
4240-000	Small Tools	4,000
	Shovels, rakes, safety equipment, etc.	
4300-000	Professional Services	4,000
4321-000	Telephone	1,000
4330-000	Travel & Tuition	2,000
	Staff training and mileage	
4370-000	Uniforms	2,600
4415-000	Rental Equipment	1,000
4452-000	Subscriptions & Dues	7,000
	Professional memberships & journals, incl State/County contract	
	purchasing membership, Cartegraph subscription	
4385-000	Street Lights	100,000
	Electricity & repair of city-owned lights	
4410-000	Contracted Services	65,000
	Patching, signal maintenance, traffic control sign rental, dead deer removal, etc.	
4421-000	Contracted Storm System Maintenance	125,000
	Storm drainage system maintenance, ditch/pond cleaning, etc.	•
5000-000	Capital Outlay	0

STREETS (101-430)						
	Object	Actual	Actual	Budget	Adopted	Increase/
Description	Code	2014	2015	2016	2017	Decrease
PERSONAL SERVICES						
SALARIES	4101-000	385,580	386,247	377,948	390,282	3.26%
OVERTIME	4102-000	13,843	7,667	8,000	8,000	0.00%
ON CALL/PAGER	4105-000	1,748	1,595	2,000	2,000	0.00%
TEMPORARIES	4106-000	17,818	23,262	23,000	23,000	0.00%
WELLNESS PROGRAM	4108-000	0	0	0	0	***
PERA	4121-000	29,133	29,663	29,096	30,021	3.18%
SOCIAL SECURITY	4122-000	31,549	30,937	31,438	32,381	3.00%
ICMA EMPLOYER CONTRIBUTION	4123-000	1,585	1,477	1,500	1,500	0.00%
HEALTH INSURANCE	4131-000	36,963	37,356	35,252	35,095	(0.45%)
LIFE & DISABILITY INSURANCE	4133-000	1,463	1,480	1,597	1,581	(1.00%)
DENTAL INSURANCE	4134-000	3,012	3,053	3,354	3,569	6.41%
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000	27,630	29,374	27,016	24,995	(7.48%)
		550,324	552,109	540,201	552,424	2.26%
SUPPLIES			_		_	datab
OFFICE SUPPLIES	4200-000	1,948	0	0	0	***
MAINTENANCE SUPPLIES	4211-000	177	12,520	8,000	8,000	0.00%
SHOP PARTS	4221-000	835	494	0	0	***
STREET SIGNS	4223-000	9,554	16,318	12,000	12,000	0.00%
PATCHING MATERIALS	4224-000	41,933	45,192	65,000	65,000	0.00%
SALT/SAND	4228-000	63,939	42,577	55,000	55,000	0.00%
GRAVEL AND MISCELLANEOUS	4229-000	8,304	9,052	15,000	15,000	0.00%
SMALL TOOLS	4240-000 _	3,362	4,734	4,000	4,000	0.00%
		130,052	130,886	159,000	159,000	0.00%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	13,210	20,293	4,000	4,000	0.00%
TELEPHONE	4321-000	1,138	20,293 487	1,000	1,000	0.00%
TRAVEL & TUITION	4330-000	2,358	1,650	2,000	2,000	0.00%
PRINTING & PUBLISHING	4340-000	2,330	0.000	2,000	2,000	0.0070 ***
	4343-000			0	0	***
NEWSLETTER	4360-000	0	0	0	0	***
INSURANCE AUTO INSURANCE	4363-000	0	0	0	0	***
				2,600	_	0.00%
UNIFORMS	4370-000	2,518 0	2,467	2,600	2,600 0	0.0076 ***
ELECTRICITY DENTED FOLUDIMENT	4381-000		2 200	_	_	0.00%
RENTED EQUIPMENT	4415-000	122	3,390	1,000	1,000	
SUBSCRIPTIONS & DUES	4452-000 _	15 19,361	5,880 34,168	7,000 17,600	7,000 17,600	0.00%
		19,301	34,100	17,000	17,000	0.00%
CONTRACTUAL SERVICES						
STREET LIGHTS	4385-000	87,801	91,243	100,000	100,000	0.00%
CONTRACTED SERVICES	4410-000	63,588	44,967	65,000	65,000	0.00%
CONTRACTED STORM SYSTEM MAIN		84,023	16,123	125,000	125,000	0.00%
	-	235,412	152,333	290,000	290,000	0.00%
		,	•	•	•	
CAPITAL OUTLAY		_	***	_	_	
EQUIPMENT	5000-000	0	0	0	0	***
		0	0	0	0	***
TOTAL STREETS	_	935,149	869,497	1,006,801	1,019,024	1.21%



Fleet Management

This department provides the maintenance for all City vehicles and equipment. Routine service and major repairs are performed in house by the City's mechanic. All stock and inventory parts are budgeted in this department. The mechanic's salary and benefits are paid from this budget.

	2014	2015	2016	2017
	Actual	Actual	Adopted	Adopted
<u>Expenditures</u>				
Personal Services Supplies Other Services/Charges	105,293	74,380	113,983	118,315
	217,908	136,866	234,000	194,000
	69,830	54,277	98,880	119,427
Total	393,031	265,522	446,863	431,742

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Mechanic General Maintenance	1.00	1.00	1.00 0.50	1.00 0.50
Total	1.00	1.00	1.50	1.50

FLEET MANAGEMENT (101-431)

BUDGET DETAIL

Object Co 4101-000		88,968
4102-000	Overtime Emergency repairs, snow plowing	1,000
4211-000	Maintenance Supplies Supplies to maintain fire apparatus and equipment	20,000
4212-000	Fuel For entire fleet and equipment, including police & fire	85,000
4221-000	Shop Parts Repair parts for city equipment	85,000
4240-000	Small Tools Purchase and replace mechanic tools	4,000
4300-000	Professional Services Out of shop repairs i.e. front end alignment	38,000
4330-000	Travel & Tuition Training and testing to maintain required licenses and certificates	500
4363-000	Auto Insurance For entire fleet, including police & fire	23,357
4370-000	Uniforms	570
4410-000	Contracted Services Maintain and certify fire equipment	45,000
4452-000	Subscriptions and Dues Fleet Mgt Update and ALDATA repair manual, Cartegraph subscription	12,000
5000-000	Capital Outlay	0

FLEET	MANAG	EMENT	<u>(101-431)</u>

Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
PERSONAL SERVICES	4404.000	07.000	50.000	05.440	00.000	4.450/
SALARIES	4101-000	67,098	56,800	85,419	88,968	4.15%
OVERTIME	4102-000	660	193	2,000	1,000	(50.00%)
TEMPORARIES	4106-000	13,428	0	0	0	***
WELLNESS PROGRAM	4108-000	0	0	0	0	***
PERA	4121-000	3,971	4,275	6,556	6,748	2.93%
SOCIAL SECURITY	4122-000	4,928	4,139	6,688	6,883	2.92%
HEALTH INSURANCE	4131-000	10,126	6,331	9,351	11,374	21.63%
LIFE & DISABILITY INSURANCE	4133-000	188	211	380	373	(1.84%)
DENTAL INSURANCE	4134-000	544	509	774	805	4.01%
REEMPLOYMENT INSURANCE	4141-000	1,694	0	0	0	***
WORKER'S COMPENSATION	4151-000 _	2,656	1,921	2,815	2,164	(23.13%)
		105,293	74,380	113,983	118,315	3.80%
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
MAINTENANCE SUPPLIES	4211-000	611	735	20,000	20,000	0.00%
FUELS	4212-000	123,751	71,446	125,000	85,000	(32.00%)
SHOP PARTS	4221-000	88,906	59,987	85,000	85,000	0.00%
SMALL TOOLS	4240-000	4,640	4,697	4,000	4,000	0.00%
	_	217,908	136,866	234,000	194,000	(17.09%)
OTHER SERVICES AND CHARGES	6	•				
PROFESSIONAL SERVICES	- 4300-000	34,363	25,516	38,000	38,000	0.00%
TELEPHONE	4321-000	. 0	0	0	0	***
TRAVEL & TUITION	4330-000	103	219	500	500	0.00%
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
INSURANCE	4360-000	0	(899)	0	0	***
AUTO INSURANCE	4363-000	23,144	26,873	28,000	23,357	(16.58%)
UNIFORMS	4370-000	208	344	380	570	50.00%
CONTRACTED SERVICES	4410-000	34	0	20,000	45,000	125.00%
RENTED EQUIPMENT	4415-000	0	0	0	0	***
SUBSCRIPTIONS AND DUES	4452-000	11,978	2,225	12,000	12,000	0.00%
	_	69,830	54,277	98,880	119,427	20.78%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	^	^	^	^	***
LQUITIVIEIN I	5000-000	0	<u> </u>	0	0	***
TOTAL FLEET MANAGEMENT		393,031	265,522	446,863	431,742	(3.38%)
IOTALI EEET MANAGEMENT	=	555,03 I	£00,0££	740,000	701,142	(0.30 /0)



Government Buildings

This department is responsible for the costs associated with the repair and maintenance of the Civic Complex and other public buildings. All electrical, heating, telephone, office supply and postage costs are included in this

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Personal Services	1,849	2,141	2,167	2,460
Supplies	55,597	38,909	46,400	48,400
Other Services/Charges	322,065	296,104	359,253	361,458
Contracted Services	57,534	53,967	79,000	64,000
Capital Outlay	1,202	0	0	37,000
Total	438,247	391,120	486,820	513,318

As a cost saving measure, the custodian and temporary positions were eliminated in 2011. The City has entered into a contract with Jani-King for janitorial services for all municipal buildings.

GOVERNMENT BUILDINGS (101-432)

BUDGET DETAIL

Object Co	<u>ode</u>	
4101-000	Salaries Boiler Tech Endorsement	2,080
4200-000	Office Supplies Supplies for office operations for all departments	16,000
4211-000	Maintenance Supplies Replacement parts, janitorial supplies, etc.	30,000
4240-000	Small Tools	2,400
4300-000	Professional Services Repair/calibration of HVAC system, repairs in city buildings, Safety Systems monitoring, internet access, computer maintenance	51,000
4321-000	Telephone Telephone service charges to include Metro I-net of \$18,151	25,000
4322-000	Postage Postage for all departments	8,000
4361-000	Insurance General Liability, Property, Excess Liability	116,258
4381-000	Electricity For all city buildings	82,000
4382-000	Utilities Water & sewer service	22,000
4383-000	Heat Civic complex and other city buildings	48,000
4384-000	Sanitation Refuse collection for civic complex and other city buildings	9,000
4452-000	Subscriptions & Dues Newspaper	200
4410-000	Contracted Services Pest control, maintain copier, fax machine, fire extinguishers, postage machine rental, shredder, roof inspections read/calibrate scales, garage door maintenance Jani-King Cleaning Services	64,000
5000-000	Capital Outlay Security Cameras - Civic Complex, Fire Stations	37,000

GOVERNMENT BUILDINGS (10		A = 4=1	A -41	Developed	A -1 41	1
Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	1,820	1,820	1,820	2,080	14.29
OVERTIME SALARIES	4102-000	0	0	0	0	*
TEMPORARIES	4106-000	0	0	0	0	*
WELLNESS PROGRAM	4108-000	0	0	0	0	,
PERA	4121-000	112	126	137	156	13.87
SOCIAL SECURITY	4122-000	111	119	139	159	14.39
HEALTH INSURANCE	4131-000	0	0	0	0	,
LIFE AND DISABILITY INSURANCE	4133-000	0	0	0	0	,
DENTAL INSURANCE	4134-000	0	0	0	0	,
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	(194)	76	71	65	(8.45
	_	1,849	2,141	2,167	2,460	13.52
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	17,301	14,084	16,000	16,000	0.00
MAINTENANCE SUPPLIES	4211-000	38,092	24,825	28,000	30,000	7.14
SMALL TOOLS	4240-000 _	204	0	2,400	2,400	0.00
		55,597	38,909	46,400	48,400	4.31
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	42,242	29,332	51,000	51,000	0.00
TELEPHONE	4321-000	15,260	17,646	18,000	25,000	38.89
POSTAGE	4322-000	7,700	3,355	10,000	8,000	(20.00
TRAVEL & TUITION	4330-000	45	0	0	0	;
PRINTING & PUBLISHING	4340-000	0	0	0	0	,
INSURANCE (property etc.)	4360-000	0	0	0	0	,
INSURANCE	4361-000	117,018	114,582	126,253	116,258	(7.92
UNIFORMS	4370-000	0	0	0	0	:
ELECTRICITY	4381-000	68,421	73,219	72,000	82,000	13.89
UTILITIES	4382-000	15,508	17,210	14,000	22,000	57.14
HEAT	4383-000	51,858	33,269	64,000	48,000	(25.00)

TOTAL GOVERNMENT BUILDINGS	=	438,247	391,120	486,820	513,318	5.44%
		1,202	0	0	37,000	***
CAPITAL OUTLAY EQUIPMENT	5000-000	1,202	0	0	37,000	***
CARLAL OUTLAN		57,534	53,967	79,000	64,000	(18.99%)
CONTRACTED SERVICES	4410-000 _	57,534	53,967	79,000	64,000	(18.99%)
CONTRACTUAL SERVICES						
		322,065	296,104	359,253	361,458	0.61%
SUBSCRIPTIONS & DUES	4452-000	298	254	0	200	***
RENTAL EQUIPMENT	4415-000	0	0	0	0	***
CIVIC COMPLEX OPERATIONS	4389-000	. 0	. 0	. 0	. 0	***
SANITATION	4384-000	3,715	7,237	4,000	9,000	125.00%
HEAT	4383-000	51,858	33,269	64,000	48,000	(25.00%)
UTILITIES	4382-000	15,508	17,210	14,000	22,000	57.14%
ELECTRICITY	4381-000	68,421	73,219	72,000	82,000	13.89%
UNIFORMS	4370-000	7 17 ,0 10	0	0	0	***
INSURANCE	4361-000	117.018	114,582	126,253	116,258	(7.92%)
INSURANCE (property etc.)	4360-000	0	0	0	0	***
PRINTING & PUBLISHING	4340-000	0	0	0	0	***
TRAVEL & TUITION	4322-000	7,700 45	3,355 0	10,000 0	8,000 0	(20.00%)
POSTAGE	4321-000 4322-000	15,260	17,646	18,000	25,000	38.89%
TELEPHONE	4224 000	15 000	17 646	40.000	25 000	20 000/



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Parks

The Parks Department is responsible for the acquisition and planning of land areas, maintenance and inspection of current parks, and development of future park land. The goal is to provide high quality recreation experiences within a limited budget. Currently, the City maintains 18 parks and approximately 28 miles of trails.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Personal Services	423,207	439,617	464,769	477,081
Supplies Other Services/Charges	24,498 29,399	31,781 37,222	26,500 41,350	26,500 39,700
Contracted Services	15,465	28,377	55,000	55,000
Total	492,569	536,997	587,619	598,281

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Public Services Director	0.50	0.50	0.50	0.50
Parks Supervisor	1.00	1.00	1.00	1.00
General Maintenance	3.00	3.00	3.00	3.00
Administrative Assistant	0.70	0.70	0.70	0.70
Total	5.20	5.20	5.20	5.20

PARKS (101-450)

BUDGET DETAIL

Object Co 4101-000		338,421
	100% of Parks Supervisor 70% of Administrative Assistant 3 @ 100% General Maintenance Workers	
4102-000	Overtime	3,000
4106-000	Temporaries	26,000
4211-000	Maintenance Supplies Fencing & netting, plantings, rock, ag-lime, pea rock, class V, fertilizer, seed, herbicides, line chalk, field marking paint, clay, sod, irrigation system maintenance, repair & upgrade, paint, lumber	25,000
4240-000	Small Tools Hand tools & small power tools, mowers, chain saws, weed whips	1,500
4300-000	Professional Services Drug/alcohol testing, consulting, engineering	2,000
4321-000	Telephones Service to park buildings, cellular & pagers	3,000
4330-000	Travel & Tuition Certification training, seminars, computer training, mileage	2,000
4331-000	Stipend Board members - 6 @ \$75 x 2 mtgs; Chair \$100 x 2 mtgs	1,100
4370-000	Uniforms	1,500
4381-000	Electricity Park buildings, hockey rink lights	3,500
4382-000	Utilities Sewer, water, irrigation	20,000
4383-000	Heat	5,000
4384-000	Sanitation	900
4415-000	Rented Equipment	500
4452-000	Subscriptions & Dues Professional memberships & subscriptions	200
4410-000	Contracted Services Court resurfacing, portable restrooms, weed control, tree/stump removal, trail construction/repairs/maint, dataview user fee	55,000
5000-000	Capital Outlay	0

PARKS (101-450)						
Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
Maria de Armana de Caracteria						
PERSONAL SERVICES						
SALARIES	4101-000	297,372	322,263	328,671	338,421	2.97%
OVERTIME	4102-000	3,528	878	3,000	3,000	0.00%
TEMPORARIES	4106-000	23,612	14,510	26,000	26,000	0.00%
WELLNESS PROGRAM	4108-000	0	0	360	0	(100.00%)
PERA	4121-000	21,053	24,236	24,875	25,607	2.94%
SOCIAL SECURITY	4122-000	23,457	24,669	27,362	28,108	2.73% 0.00%
ICMA EMPLOYER	4123-000	256 43,163	0 40 566	1,800 40,100	1,800	(2.67%)
HEALTH INSURANCE	4131-000		40,566	1,320	39,031	
LIFE & DISABILITY INSURANCE DENTAL INSURANCE	4133-000 4134-000	1,041 1,756	1,183 2,179	1,320 2,683	1,344 2,791	1.82% 4.03%
REEMPLOYMENT INSURANCE	4141-000	466	795	2,003	2,791	4.U370 ***
WORKER'S COMPENSATION	4151-000	7,503	8,338	8,598	10,979	27.69%
WORKER'S COMPENSATION	4131-000 _	423,207	439,617	464,769	477,081	2.65%
		720,201	400,017	404,700	477,001	2.0070
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	***
MAINTENANCE SUPPLIES	4211-000	23,082	29,117	25,000	25,000	0.00%
SMALL TOOLS	4240-000 _	1,416	2,664	1,500	1,500	0.00%
		24,498	31,781	26,500	26,500	0.00%
OTHER CERVICES AND CHARGES						
OTHER SERVICES AND CHARGES	4000 000	00.4	0.044	0.000	0.000	0.000/
PROFESSIONAL SERVICES	4300-000	294	8,341	2,000	2,000	0.00%
OTHER CONTRACTORS	4310-000	0	2.002	2 000	0	0.00%
TELEPHONE POSTAGE	4321-000 4322-000	2,987 0	2,902 0	3,000 0	3,000 0	U.UU70 ***
TRAVEL & TUITION	4330-000	1,644	1,978	2,000	2,000	0.00%
STIPEND - PARK COMM	4331-000	850	1,000	2,000 750	1,100	46.67%
PRINTING & PUBLISHING	4340-000	0	1,000	0	1,100	***
NEWSLETTER	4343-000	0	0	Ö	0	***
INSURANCE	4360-000	0	0	Ö	0	***
AUTO INSURANCE	4363-000	0	0	0	0	***
UNIFORMS	4370-000	1,140	1,363	1,500	1,500	0.00%
ELECTRICITY	4381-000	2,894	3,091	3,500	3,500	0.00%
UTILITIES (WATER/SEWER)	4382-000	13,985	14,973	22,000	20,000	(9.09%)
HEAT	4383-000	5,371	3,257	5,000	5,000	0.00%
SANITATION	4384-000	0	156	900	900	0.00%
RENTED EQUIPMENT	4415-000	137	0	500	500	0.00%
SAFETY EDUCATION	4450-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	97	160	200	200	0.00%
	_	29,399	37,222	41,350	39,700	(3.99%)
CONTRACTED SERVICES	4440.000	15 105	20 277	EE 000	EE 000	0.009/
CONTRACTED SERVICES	4410-000 _	15,465 15,465	28,377 28,377	55,000 55,000	55,000 55,000	0.00%
		10,400	20,311	55,000	55,000	0.0076
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	***
		0	0	0	0	***
TOTAL PARKS		492,569	536,997	587,619	598,281	1.81%
IOIALIANNO	=	402,000	550,551	307,313	000,201	1.0170



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Recreation

The Recreation Department provides for the community both fee-based and non-fee based programs. This budget includes dollars for the general operation of the department and provides funding to supervise warming

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Personal Services Supplies Other Services/Charges	281,099 2,095 14,818 493	272,790 2,309 15,843	212,327 2,500 15,150	234,199 2,500 17,150
Contracted Services Total	298,505	291,087	229,977	2 53,849

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Public Services Director Recreation Supervisor I	0.20 2.00	0.20 2.00	0.20 2.00	0.20 2.00
Office Tech I PT Office Specialist	1.00	1.00 -	-	- 0.15
Total	3.20	3.20	2.20	2.35

RECREATION (101-451)

BUDGET DETAIL

Object Co	<u>ode</u>	
4101-000	Salaries	155,820
	20% of Director of Public Services	
	2 @ 100% of Recreation Supervisor	
	15% Office Specialist	
4106-000	Temporaries	
	Warming house attendants - 3 Locations	34,000
	Partial funding of summer playground program	
4211-000	Maintenance Supplies	2,500
4211-000	r P P	2,000
	Supplies for playground program, warming houses	
4321-000	Telephone	450
4220 000	Travel & Tuition	2,000
4330-000		2,000
	MRPA conference (2 attending), mileage	
4340-000	Printing & Publishing	700
	Quad bulletin, job notices	
	•	
4343-000		13,000
	Printing and mailing costs 3 times per year	
4452-000	Subscriptions & Dues	1,000
	•	,
5000-000	Capital Outlay	0

RECR	EATIO	N (101	<u> -451)</u>

Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	191,290	177,378	136,325	155,820	14.30%
OVERTIME	4102-000	319	0	400	0	(100.00%)
TEMPORARIES	4106-000	33,362	34,364	34,000	34,000	0.00%
WELLNESS PROGRAM	4108-000	120	0	600	0	(100.00%)
PERA	4121-000	13,916	12,688	11,304	12,737	12.68%
SOCIAL SECURITY	4122-000	16,686	15,302	13,060	14,521	11.19%
HEALTH INSURANCE .	4131-000	20,371	28,700	13,187	13,641	3.44%
LIFE & DISABILITY INSURANCE	4133-000	715	640	563	617	9.59%
DENTAL INSURANCE	4134-000	1,606	1,459	1,135	1,261	11.10%
REEMPLOYMENT INSURANCE	4141-000	466	29	0	0	***
WORKER'S COMPENSATION	4151-000 _	2,248	2,231	1,753	1,602	(8.61%)
		281,099	272,790	212,327	234,199	10.30%
<u>SUPPLIES</u>						
OFFICE SUPPLIES	4200-000	0	9	0	0	***
MAINTENANCE SUPPLIES	4211-000	2,095	2,300	2,500	2,500	0.00%
	_	2,095	2,309	2,500	2,500	0.00%
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	360	0	0	***
OTHER CONSULTANTS	4310-000	0	0	800	0	(100.00%)
TELEPHONE	4321-000	340	428	250	450	80.00%
POSTAGE	4322-000	0	0	0	0	***
TRAVEL & TUITION	4330-000	27	649	2,000	2,000	0.00%
PRINTING & PUBLISHING	4340-000	907	660	700	700	0.00%
NEWSLETTER - PROGRAM SCHED	4343-000	12,410	12,742	11,000	13,000	18.18%
INSURANCE	4360-000	0	0	0	0	***
SUBSCRIPTIONS & DUES	4452-000	1,134	1,004	400	1,000	150.00%
	-	14,818	15,843	15,150	17,150	13.20%
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	493	145	0	0	***
	-	493	145	0	0	***
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	***
	_	0	0	0	0	***
TOTAL RECREATION		298,505	291,087	229,977	253,849	10.38%



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OTHERS (101-499)

BUDGET DETAIL

4905-000	Contingency			50,000
4907-000	Contingency - Fire			-
4910-000	Operating Transfers Street Maintenance - Sealcoating & Overlay (per PMP) Capital Equipment Replacement - Fire Office Equipment Replacement Trail System Extensions	2016 514,500 - 25,000	2017 540,800 - 25,000	565,800

	CIT	I OF LINU L	ANES			
OTHERS (101-499) Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
Dooripaon		AU 17	2010	2010	2017	Decrease
CONTINGENCY	4905-000	0	0	50,000	50,000	0.00%
CONTINGENCY - FIRE	4907-000	0	0	75.500		
			-	,	0	(100.00%)
OPERATING TRANSFERS	4910-000 _	565,196	590,245	539,500	565,800	4.87%
TOTAL OTHERS		565,196	590,245	665,000	615,800	(7.40%)
SUMMARY BY CATEGORY						
PERSONAL SERVICES		5,586,564	6,042,957	6,709,435	6,975,377	3.96%
SUPPLIES		459,814	381,970	518,650	488,700	(5.77%)
OTHER SERVICES AND CHARGES		1,071,973	1,079,406	1,197,583	1,311,140	9.48%
CONTRACTUAL SERVICES		1,084,979	1,027,356	711,026	758,526	6.68%
CAPITAL OUTLAY		48,329	46,822	74,800	122,014	63.12%
OTHERS		565,196	590,245	665,000	615,800	(7.40%)
TOTAL EXPENDITURES	=	8,816,855	9,168,756	9,876,494	10,271,558	4.00%

City of Lino Lakes Recreation Special Revenue Fund (201) 2017 Adopted Budget

	_		Expenditures					
<u>Program</u>	Revenue	Personal <u>Services</u>	Supplies	Facility <u>Rental</u>	Contract <u>Services</u>	Capital <u>Outlay</u>	<u>Total</u>	<u>Net +/-</u>
Adult Instructional (201-201)								
801 Aerobics/Fitness	800	600					600	200
813 Other - Adult Inst.	-						-	-
830 Adult Golf Lessons	600	400					400	200
Total Adult Instructional	1,400	1,000	-	-	-	-	1,000	400
Adult Leagues (201-202)								
839 Adult Softball Summer	3,600		1,135		1,500		2,635	965
840 Adult Softball Fall	1,700		75		700		775	925
842 Adult Open Volleyball	1,600				800		800	800
Total Adult Leagues	6,900	-	1,210	-	3,000	=	4,210	2,690
Youth Instructional (201-207)								
802 Dodgeball Camp	550	350	125				475	75
806 Youth T-Ball	6,200	800	700				1,500	4,700
810 Youth Playground	30,000	24,000	8,000		1,000		33,000	(3,000)
811 Youth Safety Camp	-	1,200					1,200	(1,200)
812 Youth Day Camp	3,200	2,800	1,500				4,300	(1,100)
821 Youth Dance Classes	1,500				1,500		1,500	
823 Day Trips	3,000	450	600		3,000		4,050	(1,050)
832 Youth Hockey Skills	225	150	50				200	25
835 Youth Skating Class	650	350	100				450	200
836 Basket Have a Ball	700	400					400	300
851 Youth Golf Lessons	1,800	1,000	800				1,800	-
852 Youth Martial Arts	3,000	3,000					3,000	_
854 Tennis Lessons	3,550	3,300	150				3,450	100
857 Soccer Fundamentals	3,800	2,800	600				3,400	400
861 Sports Camps	6,500	5,900	400				6,300	200
862 Family Performances	400	50			350		400	-
864 Preschool Playtime	2,200	1,400	600			200	2,200	-
866 Toss, Kick & Catch	750	400		350			750	-
870 Soccer Mini-Camp	1,500	700	100				800	700
Total Youth Instructional	69,525	49,050	13,725	350	5,850	200	69,175	350
Youth Leagues (201-208)								
856 Youth Soccer	23,500	4,500	7,500				12,000	11,500
Total Youth Leagues	23,500	4,500	7,500	_	_	-	12,000	11,500

City of Lino Lakes Recreation Special Revenue Fund (201) 2017 Adopted Budget

	_		Expenditures					
<u>Program</u>	<u>Revenue</u>	Personal <u>Services</u>	<u>Supplies</u>	Facility <u>Rental</u>	Contract Services	Capital <u>Outlay</u>	<u>Total</u>	<u>Net +/-</u>
Special Events								
816 Puppet Shows	-	400	350		600		1,350	(1,350)
817 Spring Fling	-	200	400				600	(600)
822 Family Corn Roast	2,800	1,000	2,300		1,000		4,300	(1,500)
825 Breakfast w/Santa	800	200	400		200		800	-
826 Sweetheart Dance	250		200				200	50
827 Gobbler Games	-	200	350				550	(550)
847 Sports Sampler	700	300	100				400	300
859 Letters from Santa	250		225	·			225	25
860 Secret Shop	1,600		1,200				1,200	400
868 Little Goblins Party	360		300				300	60
895 Royal Princess Ball	900	200	700				900	-
875 Snow Day	-	200					200	(200)
876 Kite Day	-	75	150				225	(225)
891 Super Hero Carnival	450		250				250	200
Total Special Events	8,110	2,775	6,925	-	1,800	-	11,500	(3,390)
Senior Programs 814 Senior Programs	1.800		1.800			500 l	2,300	(500)
890 Senior Trips	16,000	_	5,000	_	11,000		16,000	(000)
Total Senior Prog	17,800	-	6,800	-	11,000	500	18,300	(500)
GRAND TOTALS	127,235	57,325	36,160	350	21,650	700	116,185	11,050
Transfer to General Fund						d	(10,000)	
					2017 Program	m Surplus		1,050

City of Lino Lakes Schedule of Bonded Indebtedness

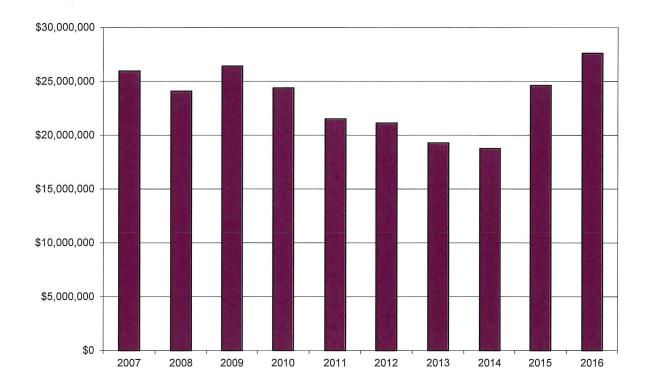
	Interest Rates	Dated	Maturity Date	lssue Amount	Principal Outstanding 12/31/16	Principal Due 2017	Interest Due 2017
General Obligation Bonds:							
2014 Equipment Certificates	1.00%	2/15/14	12/31/17	495,000	168,000	168,000	1,680
2015A Equipment Certificates	1.00%	2/1/15	12/31/18	198,250	133,250	67,000	1,333
2015B Equipment Certificates	1.50%	8/25/215	12/31/20	963,000	786,000	193,000	11,790
2016 Equipment Certificates	1.00%	1/11/16	12/31/19	469,000	469,000	155,000	8,989
G.O. Tax Abatement Bonds 2006C	4.28%	8/15/06	2/1/2017*	2,460,000	1,755,000	1,755,000	37,448
G.O. Capital Imp Plan Refunding Bonds 2006E	4.03%	11/1/06	2/1/18	2,990,000	830,000	405,000	25,100
G.O. Tax Increment Bonds 2007A	4.11%	7/15/07	2/1/24	4,215,000	2,025,000	400,000	73,926
G.O. Bonds 2012A	1.26%	11/15/12	2/1/24	2,015,000	1,495,000	225,000	16,311
G.O. Bond 2015A	2.09%	5/28/15	2/1/31	3,095,000	3,095,000	190,000	67,113
2015 Lease Revenue Bonds	3.24%	6/18/15	4/1/36	4,350,000	4,350,000	165,000	134,238
G.O. Capital Note 2016A	2.00%	4/14/16	2/1/26	294,525	264,000	30,525	5,280
G.O. Tax Abatement Refunding Bonds 2016C	1.46%	11/23/16	2/1/23	1,600,000	1,600,000	0	13,967
Total General Obligation Bonds				23,144,775	16,970,250	3,753,525	397,174
Special Assessment Bonds:							
Taxable G.O. Improvement Bonds 2005A	5.09%	11/1/05	2/1/2017*	5,550,000	2,360,000	2,360,000	60,118
G.O. Improvement Notes 2009F	3.28%	8/1/09	8/1/24	3,695,000	1,345,000	390,000	45,165
G.O. Imp & Utility Revenue Refunding Bonds 2010A	2.61%	6/1/10	2/1/20	1,000,000	425,000	100,000	11,250
Taxable G.O. Improvement Bonds 2013A	3.55%	7/15/13	2/1/24	615,000	495,000	60,000	15,780
G.O. Improvement Bonds 2014A	1.62%	11/20/14	2/1/26	2,645,000	2,540,000	370,000	32,223
Taxable G.O. Improvement Refunding Bonds 2016B	1.41%	11/23/16	2/1/21	1,975,000	1,975,000	0	16,309
Total Special Assessment Bonds				15,480,000	9,140,000	3,280,000	180,844
Revenue Bonds:							
G.O. Utility Revenue Bonds 2006D	4.16%	8/15/06	2/1/17	570,000	70,000	70,000	1,453
G.O. Utility Revenue Bonds 2016A	1.52%	11/23/16	2/1/27	1,420,000	1,420,000	0	19,564
Total Revenue Bonds			_,,	1,990,000	1,490,000	70,000	21,017
Total Bonded Indebtedness				40,614,775	27,600,250	7,103,525	599,036

^{*} Current Refunding - Feb 2017 Call

Tax Support Information

	2016 Pay 2017
	Tax Levy
General Obligation Bonds:	
2014 Equipment Certificates	178,164
2015A Equipment Certificates	71,749
2015B Equipment Certificates	215,030
2016 Equipment Certificates	172,189
G.O. Capital Imp Plan Refunding Bonds - 2006E	464,100
G.O. Bonds 2012A	177,692
G.O. Bond 2015A	217,127
G.O. Bond 2015A - Abatement Portion	56,096
2015 EDA Lease Revenue Bond	317,717
G.O. Tax Abatement Refunding Bond 2016C	261,560
Total General Obligation Bonds	2,131,424

City of Lino Lakes Bonded Indebtedness 2007 - 2016



<u>Year</u>	<u>Amount</u>
2007	25,944,000
2008	24,079,000
2009	26,407,000
2010	24,371,000
2011	21,506,000
2012	21,121,000
2013	19,280,000
2014	18,756,000
2015	24,611,250
2016	27,600,250

City of Lino Lakes 2017 Capital Equipment Replacement

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Police	(2) Investigations Vehicles	42,000
		\$ 42,000
Fleet	Skid Steer	70,000
	ATV	20,000
	1 Ton Pickup	52,000
	1 Ton Pickup	53,000
	1/2 Ton Pickup	30,000
	Mower	19,000
	Tack Trailer	25,000
	Total Fleet	\$ 269,000
	Total	\$ 311,000
	Equipment Levy	\$ -
	Capital Equipment Fund	\$ -
	Certificates to be Issued	\$ 311,000

City of Lino Lakes 2017 Capital Equipment Replacement

Future Levy Impact: 2017 Certificates

		1%	٦		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Overlevy</u>	<u>Balance</u>
2017	Certificates I	ssued			311,000
2018	102,000	5,961	107,961	113,359	209,000
2019	104,000	2,090	106,090	111,395	105,000
2020	105,000	1,050	106,050	111,353	0
Totals	311,000	9,102	320,102	336,106	

City of Lino Lakes Enterprise Fund Summary

Account Description	Actual 2014	Actual 2015	Adopted 2016	Adopted 2017	Increase/ Decrease
Revenue					
Water Fund Revenue	1,027,982	1,036,227	1,073,425	1,099,500	2.43%
Sewer Fund Revenue	1,657,044	1,652,350	1,673,000	1,667,500	(0.33%)
Total	2,685,026	2,688,576	2,746,425	2,767,000	0.75%
Expenditures					
Personal Services					
Water Fund	193,941	204,983	217,213	247,286	13.84%
Sewer Fund	197,163	209,346	220,560	250,794	13.71%
	391,104	414,328	437,773	498,080	13.78%
Supplies					
Water Fund	136,781	136,269	219,000	188,000	(14.16%)
Sewer Fund	53,735	29,145	58,500	58,000	(0.85%)
	190,516	165,414	277,500	246,000	(11.35%)
Other Services and Charges					
Water Fund	203,602	214,832	236,600	239,600	1.27%
Sewer Fund	137,774	176,168	176,600	171,600	(2.83%)
	341,375	390,999	413,200	411,200	(0.48%)
Contractual Services					
Water Fund	7,426	2,733	13,000	18,000	38.46%
Sewer Fund	793,780	770,855	904,565	969,972	7.23%
	801,206	773,589	917,565	987,972	7.67%
<u>Depreciation</u>					
Water Fund	422,674	836,772	425,000	425,000	0.00%
Sewer Fund	444,589	892,427	446,000	446,000	0.00%
	867,262	1,729,199	871,000	871,000	0.00%
<u>Other</u>					
Water Fund	35,378	33,417	34,627	35,727	3.18%
Sewer Fund	35,378	33,417	34,627	35,727	3.18%
	70,756	66,834	69,254	71,454	3.18%
Capital Outlay					
Water Fund	487	0	1,600,000	0	(100.00%)
Sewer Fund	487	0	73,000	0	(100.00%)
	974	0	1,673,000	0	(100.00%)
Debt Service					
Water Fund	0	0	0	0	***
Sewer Fund	0	0	0	0	***
	0	0	0	0	***
Total Water Expenditures	1,000,288	1,429,006	2,745,440	1,153,613	(57.98%)
Total Sewer Expenditures	1,662,905	2,111,358	1,913,852	1,932,093	0.95%
. Stat. Soffer Exponditures	1,002,000	_, , , , , , , , , , , , , , , , , , ,	1,010,002	1,002,000	0.0070
Total Expenditures	2,663,193	3,540,364	4,659,292	3,085,706	(33.77%)
Revenues over/(under) Expenditures	21,834	(851,787)	(1,912,867)	(318,706)	
•	1.1	1		****	

Water Operating

Water Operating is responsible for providing a low cost, safe, efficient supply of municipal water. The City operates six wells and two water towers. There are approximately 4,520 connections. All costs are paid for with user fees. The City has joint powers agreements with the cities of Shoreview, Blaine, and Circle Pines for water availability to areas in the city that are not watered.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Personal Services	193,941	204,983	217,213	247,286
Supplies	136,781	136,269	219,000	188,000
Other Services/Charges	203,602	214,832	236,600	239,600
Contracted Services	7,426	2,733	13,000	18,000
Depreciation	422,674	836,772	425,000	425,000
Operating Transfers	35,378	33,417	34,627	35,727
Capital Outlay	487	0	1,600,000	0
Total	1,000,288	1,429,006	2,745,440	1,153,613

	2014	2015	2016	2017
	Actual	Actual	Adopted	Adopted
Personnel Schedule				
Public Services Director	0.15	0.15	0.15	0.15
Utility Supervisor	0.50	0.50	0.50	0.50
General Maintenance	1.00	1.00	1.00	1.00
Administrative Assistant	0.15	0.15	0.15	0.15
Accounting Clerk/PC Tech	0.38	0.38	0.50	0.50
Accounting Clerk	0.13	0.13	0.13	0.13
Office Specialist	-	-	-	0.25
PT Office Specialist	-	-	-	0.15
Total	2.30	2.30	2.43	2.83

Depreciation expense for system infrastructure has been budgeted. The non-cash expense has a major impact on water system operations and must be considered in adequately funding these operations.

CITY OF LINO LAKES WATER OPERATING FUND (601) 2017 ADOPTED REVENUE BUDGET

Account Description	Account Number	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
Operating Revenue						
Current Assessments	3110-000	0	0	0	0	***
Delinquent Assessments	3120-000	0	174	0	0	***
Penalties & Interest	3150-000	517	297	0	0	***
Water Hook-Up Charge	3248-000	8,250	13,260	11,250	25,000	122.22%
Water Meter Sales	3406-000	10,808	15,128	12,175	27,000	121.77%
Interest on Investments	3620-000	38,609	33,166	35,000	35,000	0.00%
Change in Fair Value of Investments	3621-000	23,431	(12,245)	0	0	***
Miscellaneous Revenue	3714-000	3,133	1,769	0	2,500	***
Refunds and Reimbursements	3730-000	0	12,583	0	0	***
Water Sales	3855-000	918,837	955,353	990,000	990,000	0.00%
Water Penalties	3858-000	24,397	16,743	25,000	20,000	(20.00%)
Sale of Capital Assets	3910-000	0	0	0	0	***
Total Operating Revenue		1,027,982	1,036,227	1,073,425	1,099,500	2.43%
Other Sources						
Use of Reserves		0	0	1,672,015	54,113	(96.76%)
Total Other Sources	8	0	0	1,672,015	54,113	(96.76%)
Total Operating Revenue & Other Sources		1,027,982	1,036,227	2,745,440	1,153,613	(57.98%)

Water (601)

BUDGET DETAIL

Object Co 4101-000	Salaries 15% of Director of Public Services 15% of Administrative Assistant	2 @ 50% General Maintenance Worker 50% of Utility Billing Clerk	174,282		
	50% of Utility Supervisor 25% of Office Specialist	12.5% of of Accts Pay/Payroll Tech 15% of Office Specialist			
4102-000	Overtime		4,000		
4105-000	On-Call		2,600		
4106-000	Temporaries		6,000		
4200-000	Office Supplies Utility billing forms, etc.		1,500		
4211-000	Maintenance Supplies 12 new fire hydrants annually, gate valv	ves, etc.	40,000		
4212-000	Fuels		10,000		
4215-000	Meters MXU Changeout Program		60,000		
4222-000	Chemicals		75,000		
4240-000	Small Tools		1,500		
4300-000	Professional Services Monthly Water testing Vac-Jetting Annual RPZ testing Water Main/Well Repairs				
4304-000	Municipal Engineer - General Engine	eering	25,000		
4321-000	Telephone - Cell phones, well houses	3,300			
4322-000	Postage - Utility billing and CC Reports	5,000			
4330-000	Travel & Tuition		2,000		
4340-000	Printing & Publishing Consumer Confidence Reports				
4360-000	Insurance		7,000		
4363-000	Auto Insurance		700		
4370-000	Uniforms		600		
4381-000	Electricity		80,000		
4382-000	Utilities Blaine and Shoreview connections		15,000		
4383-000	Heat		5,000		
4410-000	Contracted Services Gopher One-Call				
4452-000	Subscriptions & Dues Cartegraph				
4510-000	Depreciation 425, Annual depreciation of water infrastructure and equipment				
4910-000	Operating Transfers 1/2 Annual principal, Interest and fees	on GO Utility Revenue Bond 2006D	35,727		
5000-000	Capital Outlay	LI 4	ű		

WATER (601-494)						
Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
DEDCOMAL CEDVICES		,				
<u>PERSONAL SERVICES</u> SALARIES	4101-000	140,355	149.521	150,501	174,282	15.80%
OVERTIME	4102-000	3,019	1,900	4,000	4,000	0.00%
ON CALL	4105-000	1,748	1,594	2,600	2,600	0.00%
TEMPORARIES	4106-000	4,079	6,044	9,000	6,000	(33.33%)
WELLNESS PROGRAM	4108-000	0	0	360	0	(100.00%)
PERA	4121-000	10,404	11,059	11,783	13,566	15.13%
FICA/MEDICARE	4122-000	10,700	11,512	12,707	14,296	12.50%
ICMA EMPLOYER PENSION EXPENSE	4123-000	750	658 1,494	750	750	0.00%
HEALTH INSURANCE	4125-000 4131-000	0 17,568	15,734	0 19.848	1,500 24,811	25.01%
LIFE & DISABILITY INSURANCE	4133-000	512	492	621	696	12.08%
DENTAL INSURANCE	4134-000	1,142	1,128	1,251	1,516	21.18%
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	***
WORKER'S COMPENSATION	4151-000	3,664	3,847	3,792	3,269	(13.79%)
		193,941	204,983	217,213	247,286	13.84%
OURRE						
SUPPLIES OFFICE SUPPLIES	4200-000	1,221	1,605	2,500	1,500	(40.00%)
MAINTENANCE SUPPLIES	4211-000	56,984	40,419	40,000	40,000	0.00%
FUELS	4212-000	10,000	10,000	10,000	10,000	0.00%
METERS	4215-000	13,398	26,757	60,000	60,000	0.00%
SHOP PARTS	4221-000	0	0	0	0	***
CHEMICALS	4222-000	53,865	56,588	105,000	75,000	(28.57%)
SMALL TOOLS	4240-000 _	1,313	901	1,500	1,500	0.00%
	•	136,781	136,269	219,000	188,000	(14.16%)
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	85,646	77,501	90,000	90,000	0.00%
MUNICIPAL ENGINEER	4304-000	23,532	34,972	25,000	25,000	0.00%
TELEPHONE	4321-000	1,920	2,706	3,300	3,300	0.00%
POSTAGE	4322-000	4,791	4,514	6,000	5,000	(16.67%)
TRAVEL & TUITION	4330-000	363	1,112	2,000	2,000	0.00%
PRINTING & PUBLISHING	4340-000	7	0	3,000	3,000	0.00%
INSURANCE	4360-000	6,087 617	6,246	7,000 700	7,000	0.00%
AUTO INSURANCE UNIFORMS	4363-000 4370-000	570	612 526	600	700 600	0.00% 0.00%
ELECTRICITY	4381-000	61,774	65,663	70,000	80,000	14.29%
UTILITIES (WATER/SEWER)	4382-000	14,185	16,462	15,000	15,000	0.00%
HEAT	4383-000	3,280	2,520	10,000	5,000	(50.00%)
SANITATION	4384-000	0	. 0	. 0	. 0	***
RENTED EQUIPMENT	4415-000	0	0	2,000	0	(100.00%)
SUBSCRIPTIONS & DUES	4452-000 _	830	1,998	2,000	3,000	50.00%
		203,602	214,832	236,600	239,600	1.27%
CONTRACTUAL SERVICES						
CONTRACTOR	4400-000	0	0	0	0	***
CONTRACTED SERVICES	4410-000	7,426	2,733	13,000	18,000	38.46%
	_	7,426	2,733	13,000	18,000	38.46%
DEDDECIATION						
<u>DEPRECIATION</u> PURCH ASSET DEPRECIATION	4510-000	123,140	836,772	125,000	425,000	240.00%
CONTRIB ASSET DEPRECIATION	4520-000	299,534	030,772	300,000	425,000	(100.00%)
		422,674	836,772	425,000	425,000	0.00%
OT USD		•	•	·	,	
OTHER	4040 000	05.070	00.447	04.007	05 707	0.4007
OPERATING TRANSFERS	4910-000 _	35,378 35,378	33,417	34,627 34,627	35,727 35,727	3.18%
		ა <i>ე</i> ,ა <i>1</i> ზ	33,417	34,027	35,727	3.18%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	487	0	1,600,000	00	(100.00%)
		487	0	1,600,000	0	(100.00%)
TOTAL WATER FUND		1,000,288	1,429,006	2,745,440	1,153,613	(57.98%)
IVIAL HAILKI OND	=	1,000,200	1,420,000	2,140,440	1,100,010	(07.8070)

Sewer Operating

Sewer Operating is responsible for providing the City's residents with safe and efficient disposal of waste. Collection is accomplished through a series of trunk lines that empty into one of eight lift stations operated by the City. There are approximately 4,685 connections. All costs are paid for with user fees. The major expenditure for this department is the charge paid to Metropolitan Council Environmental Services for sewage treatment.

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
<u>Expenditures</u>				
Personal Services	197,163	209,346	220,560	250,794
Supplies	53,735	29,145	58,500	58,000
Other Services/Charges	137,774	176,168	176,600	171,600
Contracted Services	793,780	770,855	904,565	969,972
Depreciation	444,589	892,427	446,000	446,000
Operating Transfers	35,378	33,417	34,627	35,727
Capital Outlay	487	0	73,000	0
Total	1,662,905	2,111,358	1,913,852	1,932,093

	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted
Personnel Schedule				
Public Services Director	0.15	0.15	0.15	0.15
Utility Supervisor	0.50	0.50	0.50	0.50
General Maintenance	1.00	1.00	1.00	1.00
Administrative Assistant	0.15	0.15	0.15	0.15
Accounting Clerk/PC Tech	0.38	0.38	0.50	0.50
Accounting Clerk	0.13	0.13	0.13	0.13
Total	2.30	2.30	2.43	2.43

Depreciation expense for system infrastructure has been budgeted. The non-cash expense has a major impact on sewer system operations and must be considered in adequately funding these operations.

CITY OF LINO LAKES SEWER OPERATING FUND (602) 2017 ADOPTED REVENUE BUDGET

Account Description	Account Number	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
200011711011	- Italiaci	4017	2010	2010	2011	Decidase
Operating Revenue						
Current Assessments	3110-000	0	0	0	0	***
Delinquent Assessments	3120-000	0	174	0	0	***
Penalties & Interest	3150-000	517	297	0	0	***
Sewer Hook-Up Charge	3249-000	6,885	10,580	9,000	20,000	122.22%
Interest on Investments	3620-000	57,604	47,918	60,000	60,000	0.00%
Change in Fair Value of Investments	3621-000	34,824	(17,672)	0	0	***
Refunds and Reimbursements	3730-000	0	0	0	0	***
Sewer Sales	3856-000	1,523,666	1,593,097	1,574,000	1,565,000	(0.57%)
Sewer Penalties	3858-000	33,548	17,956	30,000	22,500	(25.00%)
Sale of Capital Assets	3910-000	0	0	0	0	***
Total Operating Revenue		1,657,044	1,652,350	1,673,000	1,667,500	(0.33%)
Other Sources						
Use of Reserves		. 0	0	240,852	264,593	9.86%
Total Other Sources		0	0	240,852	264,593	9.86%
Total Operating Revenue & Other Sources		1,657,044	1,652,350	1,913,852	1,932,093	0.95%

Sewer (602-495)

BUDGET DETAIL

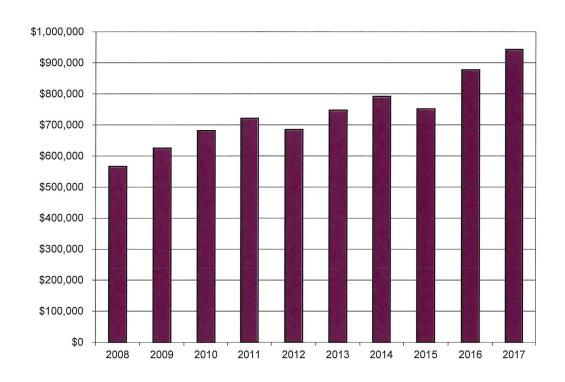
Object Co	*******		
4101-000	Salaries 15% of Director of Public Services 15% of Administrative Assistant 50% of Utility Supervisor 25% of Office Specialist	2 @ 50% General Maintenance Worker 50% of Utility Billing Clerk 12.5% of of Accts Pay/Payroll Tech 15% of Office Specialist	174,282
4102-000	Overtime		4,000
4105-000	On-Call		2,600
4106-000	Temporaries		6,000
4200-000	Office Supplies Utility billing forms, etc.		1,500
4211-000	Maintenance Supplies Lift station cleaning & maintenance, e	tc.	45,000
4212-000	Fuels		10,000
4240-000	Small Tools		1,500
4300-000	Professional Services Sewer main/lift station repairs		70,000
4304-000	Municipal Engineer - General Engin	eering	25,000
4321-000	Telephone - Cell phones, lift stations	1,500	
4322-000	Postage - Utility billing	5,000	
4330-000	Travel & Tuition	2,000	
4340-000	Printing & Publishing	500	
4360-000	Insurance	16,000	
4363-000	Auto Insurance	700	
4370-000	Uniforms		600
4381-000	Electricity		30,000
4382-000	Utilities Blaine and Shoreview connections		15,000
4383-000	Heat		1,800
4405-000	MCES Charges Sewage treatment costs		942,972
4410-000	Contracted Services Gopher One-Call, Manhole Replacem	ent, Metro I-net	27,000
4415-000	Rented Equipment	500	
4452-000	Subscription & Dues Cartegraph	3,000	
4510-000	Depreciation Annual depreciation of sewer infrastru	cture and equipment	446,000
4910-000	Operating Transfers 1/2 Annual principal, Interest and fees on GO Utility Revenue Bond 2006D		
5000-000	Capital Outlay		-

SEWER (602-495)						
Description	Object Code	Actual 2014	Actual 2015	Budget 2016	Adopted 2017	Increase/ Decrease
PERSONAL SERVICES						
SALARIES	4101-000	140,355	149,521	150,501	174,282	15.80%
OVERTIME	4102-000	3,019	1,900	4,000	4,000	0.00%
ON CALL	4105-000	1,748	1,594	2,600	2,600	0.00%
TEMPORARIES	4106-000	4,079	6,044	9,000	6,000	(33.33%)
WELLNESS PROGRAM	4108-000	0	0	360	0	(100.00%)
PERA	4121-000	10,383	11,048	11,783	13,566	15.13%
FICA/MEDICARE	4122-000	10,679	11,502	12,707	14,296	12.50%
ICMA EMPLOYER	4123-000	750	658	750	750	0.00%
PENSION EXPENSE	4125-000	0	1,493	0	1,500	***
HEALTH INSURANCE	4131-000	17,567	15,733	19,848	24,811	25.01%
LIFE & DISABILITY INSURANCE	4133-000	513	491	621	696	12.08%
DENTAL INSURANCE	4134-000	1,142	1,128	1,251	1,516	21.18%
REEMPLOYMENT INSURANCE	4141-000	0	. 0	. 0	. 0	***
WORKER'S COMPENSATION	4151-000	6,928	8,234	7,139	6,777	(5.07%)
		197,163	209,346	220,560	250,794	13.71%
CLIDDLIEC		,	,	•		
SUPPLIES	4000 000	4.004	4.005	0.000	4 500	(05.000()
OFFICE SUPPLIES	4200-000	1,221	1,605	2,000	1,500	(25.00%)
MAINTENANCE SUPPLIES	4211-000	40,724	16,286	45,000	45,000	0.00%
FUELS	4212-000	10,000	10,000	10,000	10,000	0.00%
SMALL TOOLS	4240-000	1,791	1,254	1,500	1,500	0.00%
		53,735	29,145	58,500	58,000	(0.85%)
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	58,368	73,660	70,000	70,000	0.00%
MUNICIPAL ENGINEER	4304-000	16,778	33,516	25,000	25,000	0.00%
TELEPHONE	4321-000	734	1,711	1,500	1,500	0.00%
POSTAGE	4322-000	4,697	4,483	6,000	5,000	(16.67%)
TRAVEL & TUITION	4330-000	0	278	2,000	2,000	0.00%
PRINTING & PUBLISHING	4340-000	0	0	500	500	0.00%
INSURANCE	4360-000	15,803	18,706	16,000	16,000	0.00%
AUTO INSURANCE	4363-000	617	610	700	700	0.00%
UNIFORMS	4370-000	570	526	600	600	0.00%
ELECTRICITY	4381-000	27,050	28,155	35,000	30,000	(14.29%)
UTILITIES (WATER/SEWER)	4382-000	11,534	11,777	15,000	15,000	0.00%
HEAT	4383-000	1,579	1,331	1,800	1,800	0.00%
RENTED EQUIPMENT	4415-000	0	0	500	500	0.00%
SUBSCRIPTIONS & DUES	4452-000	43	1,415	2,000	3,000	50.00%
COBCONII FICHO & DOLLO	1102 000	137,774	176,168	176,600	171,600	(2.83%)
		7-1,111		,,,,,,	,000	(2,00,0)
CONTRACTUAL SERVICES						
MCES TREATMENT CHARGES	4405-000	791,580	751,648	877,565	942,972	7.45%
CONTRACTED SERVICES	4410-000	2,200	19,207	27,000	27,000	0.00%
		793,780	770,855	904,565	969,972	7.23%
<u>DEPRECIATION</u>						
PURCH ASSET DEPRECIATION	4510-000	18,341	892,427	19,000	446,000	2247.37%
CONTRIB ASSET DEPRECIATION	4520-000	426,247	0	427,000	0	(100.00%)
		444,589	892,427	446,000	446,000	0.00%
OTHER						
OPERATING TRANSFERS	4910-000	35,378	33,417	34,627	35,727	3.18%
		35,378	33,417	34,627	35,727	3.18%
CAPITAL OUTLAY						
EQUIPMENT	5000-000	487	0	73,000	0	(100.00%)
	2200 000	487	0	73,000	0	(100.00%)
			_		•	
TOTAL SEWER FUND		1,662,905	2,111,358	1,913,852	1,932,093	0.95%



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City of Lino Lakes Metropolitan Council Wastewater Service Charges



<u>Year</u>	<u>Amount</u>
2008	565,800
2009	625,354
2010	681,592
2011	720,986
2012	684,933
2013	747,200
2014	791,580
2015	751,648
2016	877,565
2017	942,972