# 2019 ANNUAL BUDGET

Adopted December 10, 2018



# **Officials**

|                       |                                                                 | Term Expires                                         |
|-----------------------|-----------------------------------------------------------------|------------------------------------------------------|
| Mayor:                | Jeff Reinert                                                    | 12/31/2019                                           |
| Council Members:      | Dale Stoesz<br>Rob Rafferty<br>Melissa Maher<br>Michael Manthey | 12/31/2021<br>12/31/2021<br>12/31/2019<br>12/31/2019 |
| City Administrator:   | Jeff Karlson                                                    | Appointed                                            |
| Directors:            |                                                                 |                                                      |
| Community Development | Michael Grochala                                                | Appointed                                            |
| Finance               | Sarah Cotton                                                    | Appointed                                            |
| Public Safety         | John Swenson                                                    | Appointed                                            |
| Public Services       | Richard DeGardner                                               | Appointed                                            |

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### RESOLUTION ADOPTING THE FINAL 2018 TAX LEVY, COLLECTIBLE IN 2019

WHEREAS, the City of Lino Lakes has budgeted to pay expenditures for General Fund operating costs anticipated in the year 2019, and

WHEREAS, the City of Lino Lakes has budgeted to pay the annual debt service on outstanding indebtedness, and

WHEREAS, the City Council adopted its preliminary 2018 tax levy, collectible in 2019, in anticipation of the above expenses, and

WHEREAS, the City Council has published in the official newspaper all notices required by Minnesota State Statutes and the City Charter, and

WHEREAS, the City Council held its public hearing on December 10, 2018.

NOW, THEREFORE BE IT RESOLVED that The City Council of The City of Lino Lakes, approves its final 2018 tax levy, collectible in 2019, upon taxable property within the City of Lino Lakes as follows:

- Total amount levied in the year 2018 to be spread for taxes due and payable in the year 2019 is \$10.055.416.
- 2. The total amount levied above is for the following purposes:

| General Operating Levy                   | \$8,193,124  |
|------------------------------------------|--------------|
| Bonded Indebtedness                      |              |
| G.O. Bond 2012A                          | 180,012      |
| G.O. Bond 2015A                          | 270,178      |
| EDA Lease/Revenue Bond 2015              | 315,722      |
| G.O. Tax Abatement Refunding Bonds 2016C | 289,096      |
| G.O. Bond 2018A                          | 200,000      |
| Equipment Certificates 2015B             | 213,119      |
| Equipment Certificates 2016              | 167,559      |
| Equipment Certificates 2017              | 111,395      |
| Equipment Certificates 2018              | 115,211      |
| Total Bonded Indebtedness:               | \$1,862,292  |
| TOTAL LEVIES                             | \$10,055,416 |

# RESOLUTION ADOPTING THE FINAL 2019 GENERAL FUND OPERATING BUDGET

WHEREAS, pursuant to Minnesota State Statute, the Lino Lakes City Council is required to adopt a resolution setting out final General Fund revenues and expenditures for the upcoming fiscal year.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes, that the following final General Fund operating budget be adopted for 2019:

### 2019 FINAL GENERAL FUND BUDGET

#### REVENUES:

| Property Taxes            | \$8,232,124 |
|---------------------------|-------------|
| Intergovernmental Revenue | 577,106     |
| Licenses & Permits        | 902,459     |
| Charges for Services      | 303,259     |
| Fines & Forfeitures       | 119,132     |
| Interest on Investments   | 30,000      |
| Miscellaneous             | 810,236     |
|                           |             |

TOTAL FINAL GENERAL FUND REVENUES \$10,974,316

### EXPENDITURES:

| Administration        | \$1,413,860 |
|-----------------------|-------------|
| Community Development | 822,423     |
| Public Safety         | 4,998,131   |
| Public Services       | 2,769,902   |
| Other                 | 970,000     |
|                       | 53          |

TOTAL FINAL GENERAL FUND EXPENDITURES \$10,974,316

**BE IT FURTHER RESOLVED** that \$455,000 of the 2019 General Fund Reserve Balance be committed as follows:

\$375,000 - Recreation Complex Phase I

\$50,000 - Veteran's Memorial

\$30,000 - Bldg Permit Automation & Integration Project

### RESOLUTION ADOPTING THE 2019 WATER AND SEWER OPERATING BUDGETS

WHEREAS, the City Council has reviewed the proposed 2019 Water and Sewer Operating Budgets during their budget work sessions, and

WHEREAS, the City Council each year adopts the Water and Sewer Operating Budget by resolution.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes, that the following Water and Sewer Operating Budgets for the year 2019 are hereby adopted:

| 2019                                       | Water Operating Budget | 2019 Sewer Operating Budget |
|--------------------------------------------|------------------------|-----------------------------|
| Operating Revenues<br>Transfers            | \$1,115,500<br>-0-     | \$1,757,000<br>-0-          |
| Total Revenues & Transfers                 | \$1,115,500            | \$1,757,000                 |
| Operating Expenses<br>Debt Service         | \$1,541,570<br>-0-     | \$2,007,082<br>-0-          |
| Total Expenses                             | \$1,541,570            | \$2,007,082                 |
| Revenues/Transfers over/<br>Under Expenses | <u>\$ (426,070)</u>    | <u>\$ (250,082)</u>         |
| Use of Fund Surplus                        | \$ 426.070             | \$ 250,082                  |

### RESOLUTION ADOPTING THE 2019 RECREATION FUND BUDGET

WHEREAS, the Recreation Fund is a Special Revenue Fund, funded through fees generated by recreation programming, and

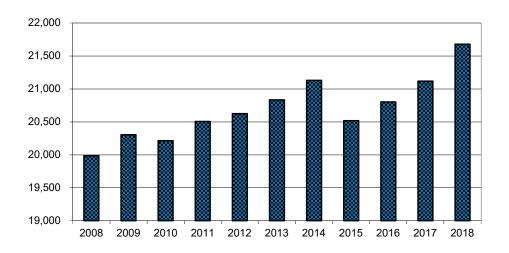
WHEREAS, Special Revenue Funds are required to adopt a budget for the forthcoming year.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes, that the following Recreation Fund Operating Budget for the year 2019 is hereby adopted:

### 2019 RECREATION FUND BUDGET

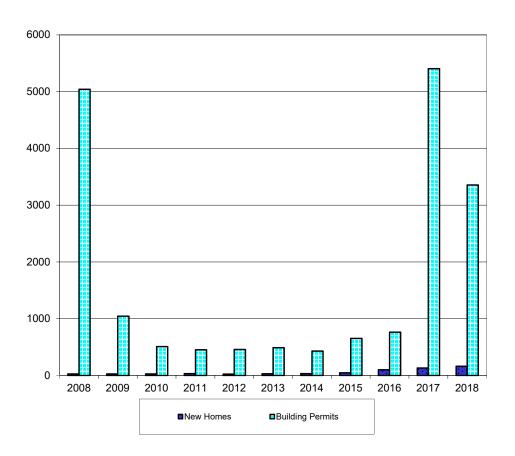
|                             | REVENUES  | EXPENDITURES |
|-----------------------------|-----------|--------------|
| Adult Instructional         | \$ 640    | \$ 400       |
| Youth Instructional         | 42,150    | 37,300       |
| Youth Leagues               | 8,000     | 6,650        |
| Special Events              | 10,420    | 13,900       |
| Senior Programs             | 14.800    | 14,300       |
| Program Totals              | \$ 76,010 | \$ 72,550    |
| Operating Surplus (Deficit) | 0         | 3,460        |
| Transfer to General Fund    | 0         | 0            |
| Recreation Fund Totals      | \$ 76,010 | \$ 76,010    |

# City of Lino Lakes Population 2008 - 2018



| <u>Year</u>  | <u>Population</u> | Source                        |
|--------------|-------------------|-------------------------------|
| 1990<br>2000 | 8,807<br>16,791   | US Census<br>US Census        |
| 2008         | 19,987            | Metropolitan Council Estimate |
| 2009         | 20,305            | Metropolitan Council Estimate |
| 2010         | 20,216            | US Census                     |
| 2011         | 20,505            | Metropolitan Council Estimate |
| 2012         | 20,625            | Metropolitan Council Estimate |
| 2013         | 20,833            | Metropolitan Council Estimate |
| 2014         | 21,129            | Metropolitan Council Estimate |
| 2015         | 20,519            | Metropolitan Council Estimate |
| 2016         | 20,803            | Metropolitan Council Estimate |
| 2017         | 21,117            | Metropolitan Council Estimate |
| 2018         | 21,678            | City Estimate                 |
|              |                   |                               |

# City of Lino Lakes Building Permits 2008 - 2018



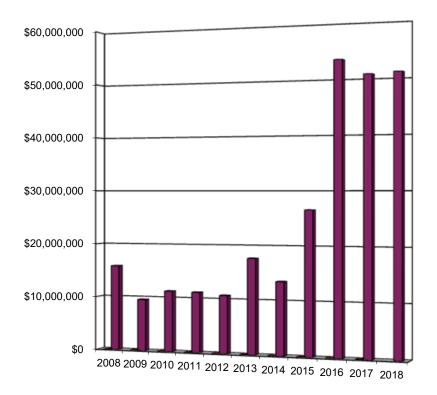
| <u>Year</u> | New Homes | Building Perr | <u>nits</u> |
|-------------|-----------|---------------|-------------|
| 2008        | 29        | 5,041         | **          |
| 2009        | 28        | 1,045         | ***         |
| 2010        | 28        | 509           |             |
| 2011        | 34        | 452           |             |
| 2012        | 25        | 459           |             |
| 2013        | 30        | 490           |             |
| 2014        | 33        | 431           |             |
| 2015        | 47        | 654           |             |
| 2016        | 100       | 762           |             |
| 2017        | 133       | 5,405         | ****        |
| 2018        | 162       | 3,356         | ****        |

<sup>\*\* 4,337</sup> Roofing & Siding Permits due to storm damage \*\*\* 581 Roofing & Siding Permits due to storm damage

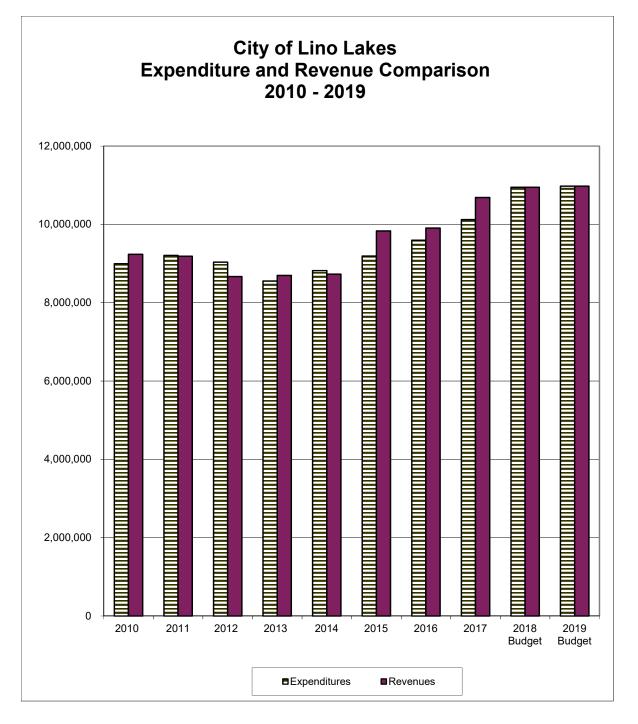
<sup>\*\*\*\* 4,612</sup> Roofing & Siding Permits due to storm damage

<sup>\*\*\*\*\*2,453</sup> Roofing & Siding Permits due to storm damage

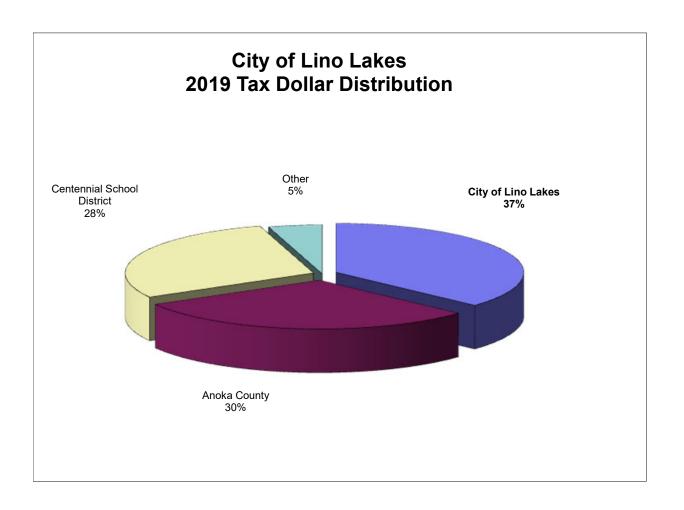
# City of Lino Lakes Building Permit Valuation 2008 - 2018



|             | Bldg Permit      |
|-------------|------------------|
| <u>Year</u> | <u>Valuation</u> |
|             |                  |
| 2008        | 15,852,780       |
| 2009        | 9,586,160        |
| 2010        | 11,295,493       |
| 2011        | 11,192,264       |
| 2012        | 10,751,626       |
| 2013        | 17,683,665       |
| 2014        | 13,535,514       |
| 2015        | 26,570,593       |
| 2016        | 53,394,030       |
| 2017        | 50,690,269       |
| 2018        | 50,990,945       |
|             |                  |

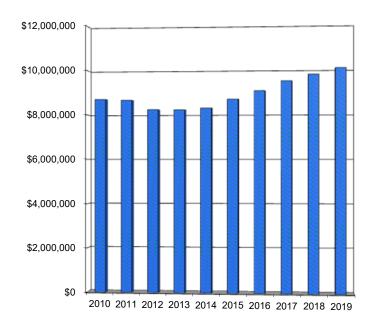


|             | <b>Expenditures</b> | Revenues   |
|-------------|---------------------|------------|
|             |                     |            |
| 2010        | 8,994,651           | 9,233,492  |
| 2011        | 9,208,035           | 9,186,410  |
| 2012        | 9,036,931           | 8,665,568  |
| 2013        | 8,554,264           | 8,696,530  |
| 2014        | 8,818,141           | 8,728,593  |
| 2015        | 9,191,170           | 9,831,048  |
| 2016        | 9,595,617           | 9,905,395  |
| 2017        | 10,123,266          | 10,684,000 |
| 2018 Budget | 10,946,031          | 10,946,031 |
| 2019 Budget | 10,974,316          | 10,974,316 |
|             |                     |            |



|                            | 2019     |
|----------------------------|----------|
|                            | Tax Rate |
| City of Lino Lakes         | 42.237   |
| Anoka County               | 34.391   |
| Centennial School District | 32.806   |
| Other                      | 5.285    |
|                            | 114.719  |

# City of Lino Lakes Total Tax Levy 2010 - 2019



| <u>Year</u>  | Total<br><u>Tax Levy</u> |
|--------------|--------------------------|
| 2010<br>2011 | 8,695,414                |
| 2011         | 8,660,000<br>8,227,259   |
| 2013<br>2014 | 8,215,628                |
| 2014         | 8,296,044<br>8,686,072   |
| 2016         | 9,058,428                |
| 2017         | 9,491,855                |
| 2018         | 9,776,732                |
| 2019         | 10,055,416               |

# City of Lino Lakes 2019 Adopted Tax Levy

| _                                                     | Adopted<br>2017 | Adopted<br>2018 | Adopted<br>2019 | Difference<br>2018-2019 | % Change  |
|-------------------------------------------------------|-----------------|-----------------|-----------------|-------------------------|-----------|
| General Fund Levy<br>Special Levy - PERA Contribution | 7,360,431<br>-  | 8,165,859<br>-  | 8,193,124<br>-  | 27,265<br>-             | 0.33%     |
| Total Operating Levy                                  | 7,360,431       | 8,165,859       | 8,193,124       | 27,265                  | 0.33%     |
| Debt Levy                                             |                 |                 |                 |                         |           |
| Certificate of Indebtedness 2014                      | 178,164         | -               | -               | -                       | ***       |
| Certificate of Indebtedness 2015A                     | 71,749          | 70,258          | -               | (70,258)                | (100.00%) |
| Certificate of Indebtedness 2015B                     | 215,030         | 214,090         | 213,119         | (971)                   | (0.45%)   |
| Certificate of Indebtedness 2016                      | 172,189         | 167,097         | 167,559         | 462                     | 0.28%     |
| Certificate of Indebtedness 2017                      | -               | 113,087         | 111,395         | (1,692)                 | (1.50%)   |
| Certificate of Indebtedness 2018                      | -               | -               | 115,211         | 115,211                 | ***       |
| G.O. Tax Abatement Bond 2006C (2)                     | -               | -               | -               | -                       | ***       |
| G.O. CIP Refunding Bond 2006E (3)                     | 464,100         | -               | -               | -                       | ***       |
| G.O. Bond 2012A (Signal Project) (1)                  | 177,692         | 176,390         | 180,012         | 3,623                   | 2.05%     |
| G.O. Bond 2015A (Street Reconstruction) (1)           | 217,127         | 219,227         | 215,972         | (3,255)                 | (1.48%)   |
| G.O. Bond 2015A - Abatement Portion                   | 56,096          | 55,151          | 54,206          | (945)                   | (1.71%)   |
| EDA Lease/Revenue Bond 2015 (Fire Station #2)         | 317,717         | 319,397         | 315,722         | (3,675)                 | (1.15%)   |
| G.O. Tax Abatement Refunding Bond 2016C (2)           | 261,560         | 276,176         | 289,097         | 12,920                  | 4.68%     |
| G.O Bond 2018A (Street Reconstruction)                | -               | -               | 200,000         | 200,000                 | ***       |
| Total Debt Levy                                       | 2,131,424       | 1,610,873       | 1,862,292       | 251,420                 | 15.61%    |
| Total Levy                                            | 9,491,855       | 9,776,732       | 10,055,416      | 278,685                 | 2.85%     |

<sup>(1)</sup> Levy result of Voter-Approved Referendum

<sup>(2)</sup> Levy result of participation in YMCA project

<sup>(3)</sup> Levy result of Civic Complex Construction.

# CITY OF LINO LAKES 2019 Adopted General Fund Net Tax Capacity Calculation

|                                         | Actual<br>2017         | Actual<br>2018         | Adopted 2019           |
|-----------------------------------------|------------------------|------------------------|------------------------|
| Taxable Market Value<br>Annual % Change | 1,808,417,118<br>6.42% | 1,959,826,108<br>8.37% | 2,085,956,381<br>6.44% |
| Total Net Tax Capacity Value            | 19,643,805             | 21,289,294             | 22,733,455             |
| Less FD Contribution in Value           | 1,168,180              | 1,215,584              | 1,322,820              |
| Less Captured Value for Tax Increment   | 293,970                | 421,495                | 606,963                |
| Total Net Tax Capacity Value            | 18,181,655             | 19,652,215             | 20,803,672             |
| Annual % Change                         | 6.55%                  | 8.09%                  | 5.86%                  |

# **Net Tax Capacity Rate Calculation**

|                                         | Actual<br>2017 | Actual<br>2018 | Adopted<br>2019 |
|-----------------------------------------|----------------|----------------|-----------------|
| Total Levy                              | 9,491,855      | 9,776,732      | 10,055,416      |
| Less FD Distribution                    | 1,284,902      | 1,360,639      | 1,375,292       |
| Total Net Levy for Tax Rate             | 8,206,953      | 8,416,093      | 8,680,124       |
| Annual % Change                         | 4.52%          | 2.55%          | 3.14%           |
| <b>Projected City Tax Capacity Rate</b> | 45.140%        | 42.826%        | 41.724%         |

# City of Lino Lakes 2019 Budget Preparation Calendar

- Jan-May City Council provides direction on budget parameters.
- May 22 Budget worksheets and calendars distributed to Directors.
- June 8 Departmental budget requests are submitted.
- June-July City Administrator and Finance Director review requests with Directors and develop proposed 2019 Budget.
- July 23 Proposed budget distributed to the City Council.
- August 2 City Council holds initial work session on 2019 Budget.
- August 2 September 10 City Council scheduled work sessions on 2019 Budget.
- September 24 City Council approves proposed 2019 Budget and Tax Levy and sets Truth in Taxation hearing dates.
- By September 30 Preliminary Tax Levy and public hearing dates are certified to Anoka County Auditor.
- October December Follow-up City Council budget work sessions.
- Mid-November—County mails Truth in Taxation notices to taxpayers.
- December 10 City Council holds Public Hearing. City Council adopts final 2019 Budget and Tax Levy.
- By December 28 City certifies final 2019 Budget and Tax Levy to Anoka County Auditor.

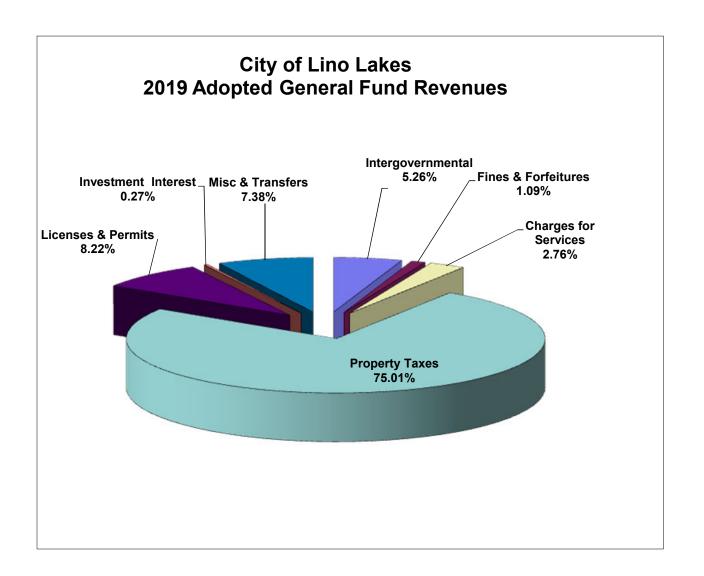
# **PERSONNEL - TOTAL**

|                       | Adopted <u>2017</u> | Adopted<br><u>2018</u> | Adopted <u>2019</u> |
|-----------------------|---------------------|------------------------|---------------------|
| ADMINISTRATION        | 4.000               | 4.000                  | 4.000               |
| FINANCE               | 3.250               | 3.250                  | 3.250               |
| ECONOMIC DEVELOPMENT  | -                   | -                      | -                   |
| PLANNING & ZONING     | 1.000               | 1.000                  | 1.000               |
| COMMUNITY DEVELOPMENT | 2.000               | 2.000                  | 2.000               |
| ENVIRONMENTAL         | 0.350               | 0.350                  | 0.350               |
| SOLID WASTE           | 0.300               | 0.300                  | 0.300               |
| FORESTRY              | 0.350               | 0.350                  | 0.350               |
| POLICE                | 31.050              | 30.550                 | 30.550              |
| FIRE                  | 1.950               | 1.950                  | 1.950               |
| BUILDING INSPECTIONS  | 2.500               | 2.500                  | 3.500               |
| STREETS               | 6.650               | 6.650                  | 6.650               |
| FLEET                 | 1.500               | 1.500                  | 1.500               |
| GOVERNMENT BUILDINGS  | -                   | -                      | -                   |
| PARKS                 | 5.200               | 5.200                  | 5.200               |
| RECREATION            | 2.350               | 2.350                  | 1.350               |
| TOTAL GENERAL         | 62.450              | 61.950                 | 61.950              |
| WATER                 | 2.825               | 3.325                  | 3.325               |
| SEWER                 | 2.825               | 3.325                  | 3.325               |
| GRAND TOTAL           | 68.100              | 68.600                 | 68.600              |

Personnel are shown as Full Time Equivalents (FTE)

# CITY OF LINO LAKES 2019 ADOPTED GENERAL FUND REVENUE

|                                   | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted 2019 | Increase/<br>Decrease |
|-----------------------------------|----------------|----------------|----------------|--------------|-----------------------|
|                                   |                |                |                |              |                       |
| Total Property Taxes              | 7,042,069      | 7,343,169      | 8,214,859      | 8,232,124    | 0.21%                 |
| Total Special Assessments         | 145            | 0              | 0              | 0            | ***                   |
| Total Intergovernmental Revenue   | 654,447        | 667,520        | 645,367        | 577,105      | (10.58%)              |
| Business Licenses and Permits     | 136,362        | 146,708        | 130,515        | 137,600      | 5.43%                 |
| Non-Business Licenses and Permits | 759,218        | 1,300,862      | 556,532        | 764,859      | 37.43%                |
| Charges for Services              | 38,956         | 34,693         | 29,571         | 25,477       | (13.84%)              |
| Public Safety                     | 212,193        | 187,988        | 201,200        | 200,800      | (0.20%)               |
| Municipal Fines                   | 220,905        | 147,978        | 134,132        | 119,132      | (11.18%)              |
| Investments                       | 40,440         | 40,913         | 30,000         | 30,000       | 0.00%                 |
| Administrative Charges            | 85,933         | 75,459         | 65,000         | 76,982       | 18.43%                |
| Miscellaneous                     | 714,729        | 738,710        | 938,855        | 810,236      | (13.70%)              |
|                                   |                |                |                |              |                       |
| Total Revenues                    | 9,905,396      | 10,683,999     | 10,946,031     | 10,974,316   | 0.26%                 |



| <u>Type</u>          | <u>Amount</u> | <u>Percent</u> |
|----------------------|---------------|----------------|
|                      |               |                |
| Intergovernmental    | \$577,105     | 5.26%          |
| Fines & Forfeitures  | 119,132       | 1.09%          |
| Charges for Services | 303,259       | 2.76%          |
| Property Taxes       | 8,232,124     | 75.01%         |
| Licenses & Permits   | 902,459       | 8.22%          |
| Investment Interest  | 30,000        | 0.27%          |
| Misc & Transfers     | 810,236       | 7.38%          |
| Total                | \$10,974,316  | 100.00%        |

|                                     | Account<br>Number | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted<br>2019 | Budget Detail                                                    |
|-------------------------------------|-------------------|----------------|----------------|----------------|-----------------|------------------------------------------------------------------|
| Property Taxes                      |                   |                |                |                |                 | g                                                                |
| General Property Tax                | 101-3010-000      | 6,062,219      | 6,332,438      | 8,165,859      | 8,193,124       | Levy for General Operations                                      |
| Delinquent taxes                    | 101-3020-000      | 38,079         | 26,031         | 40,000         | 35,000          | Prior Year(s) Delinquencies                                      |
| Delinquent taxes - Tax Abatements   | 101-3025-000      | 31             | 18             | 0              | 0               |                                                                  |
| Manufactured Home Tax               | 101-3030-000      | 0              | 0              | 0              | 0               |                                                                  |
| Fiscal Disparities                  | 101-3040-000      | 928,588        | 975,939        | 0              | 0               |                                                                  |
| Fiscal Disparities - Tax Abatements | 101-3045-000      | 0              | 0              | 0              | 0               |                                                                  |
| Excess Tax Increments               | 101-3050-000      | 8,548          | 3,354          | 0              | 0               |                                                                  |
| Tax Abatements                      | 101-3055-000      | 0              | 0              | 0              | 0               |                                                                  |
| Tax Forfeits                        | 101-3060-000      | 131            | 1,096          | 0              | 0               |                                                                  |
| Penalties & Interest                | 101-3150-000      | 4,473          | 4,293          | 9,000          | 4,000           |                                                                  |
|                                     |                   | 7,042,069      | 7,343,169      | 8,214,859      | 8,232,124       |                                                                  |
| Special Assessments                 |                   |                |                |                |                 |                                                                  |
| Current Assessments                 | 101-3110-000      | 145            | 0              | 0              | 0               |                                                                  |
|                                     |                   | 145            | 0              | 0              | 0               |                                                                  |
| Intergovernmental Revenue           |                   |                |                |                |                 |                                                                  |
| Police Grant                        | 101-3315-000      | 85,385         | 84,385         | 74,545         | 0               | Traffic Safety Grant Funded Officer - Grant Funding Ends 9-30-18 |
| Other Federal Revenue               | 101-3319-000      | 0              | 0              | 0              | 0               |                                                                  |
| Local Government Aid                | 101-3340-000      | 0              | 0              | 0              | 0               |                                                                  |
| Market Value Homestead Credit       | 101-3341-000      | 2,606          | 5,278          | 4,000          | 4,000           |                                                                  |
| Municipal State Aid                 | 101-3345-000      | 253,523        | 241,138        | 240,000        | 250,000         | For Maintenance of City-Designated State-Aid Roads               |
| Police State Aid                    | 101-3346-000      | 208,848        | 229,395        | 224,660        | 224,660         | Aid for Police Retirement Plan and POST Training                 |
| Other State Revenue                 | 101-3348-000      | 11,481         | 9,481          | 15,000         | 10,000          | PERA Aid, Other State Grants & Aids                              |
| Fire State Aid                      | 101-3349-000      | 6,863          | 14,349         | 0              | 0               |                                                                  |
| Anoka County Solid Waste            | 101-3360-000      | 85,741         | 83,494         | 87,161         | 88,445          | SCORE Grant for Recycling Efforts                                |
| Anoka County Special Detail         | 101-3364-000      | 0              | 0              | 0              | 0               |                                                                  |
| Liveable Communities Grant          | 101-3370-000      | 0              | 0              | 0              | 0               |                                                                  |
| Coop Agreement - Met Council        | 101-3371-000      | 0              | 0              | 0              | 0               |                                                                  |
|                                     |                   | 654,447        | 667,520        | 645,367        | 577,105         |                                                                  |

|                                | Account<br>Number | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted 2019 | Budget Detail                                                   |
|--------------------------------|-------------------|----------------|----------------|----------------|--------------|-----------------------------------------------------------------|
| Business Licenses and Permits  | - Tumboi          | 20.0           | 2017           | 2010           | 2010         | Badgot Botan                                                    |
| Liquor License - Bar           | 101-3201-000      | 24,653         | 28,050         | 24,000         | 32,000       | License to Sell Liquor for On-Premises Consumption              |
| Liquor License - Beer          | 101-3202-000      | 1,400          | 1,100          | 1,400          | 800          | License to Sell Beer for On-Premises Consumption                |
| Off-Sale Liquor                | 101-3203-000      | 5,296          | 2,150          | 2,800          | 2,000        | License to Sell Packaged Liquor for Off-Premises Consumption    |
| Sunday Liquor License          | 101-3204-000      | 2,052          | 2,000          | 2,000          | 1,800        | License to Sell Liquor for On-Premises Consumption on Sunday    |
| Club Liquor License            | 101-3205-000      | 0              | 300            | 300            | 300          |                                                                 |
| Beer Permit                    | 101-3206-000      | 0              | 0              | 0              | 0            |                                                                 |
| Investigation Fee              | 101-3208-000      | 788            | 263            | 1,000          | 1,000        | Fee to Perform Background Investigation for Liquor License Apps |
| Garbage Removal License        | 101-3209-000      | 1,470          | 1,695          | 1,200          | 1,700        | Annual License to Collect Refuse in the City                    |
| Temporary Consumption Permit   | 101-3210-000      | 200            | 150            | 300            | 300          |                                                                 |
| Cigarette License              | 101-3211-000      | 650            | 650            | 750            | 600          | Annual License to Sell Cigarettes in the City                   |
| Contractor's License           | 101-3213-000      | 12,205         | 26,685         | 12,000         | 12,500       |                                                                 |
| Rental Housing License         | 101-3215-000      | 5,480          | 5,378          | 5,500          | 5,500        |                                                                 |
| Kennel License                 | 101-3218-000      | 0              | 0              | 0              | 0            |                                                                 |
| Dance                          | 101-3219-000      | 235            | 35             | 250            | 35           |                                                                 |
| Fireworks License              | 101-3220-000      | 200            | 200            | 200            | 150          |                                                                 |
| Massage License                | 101-3222-000      | 0              | 0              | 0              | 1,100        |                                                                 |
| Peddlers License               | 101-3223-000      | 1,750          | 2,500          | 1,500          | 1,500        | License for Door-to-Door Sales                                  |
| Gambling Tax                   | 101-3224-000      | 1,154          | (989)          | 1,000          | 0            |                                                                 |
| Lodging Tax                    | 101-3225-000      | 78,830         | 76,542         | 76,315         | 76,315       |                                                                 |
|                                |                   | 136,362        | 146,708        | 130,515        | 137,600      |                                                                 |
| Non-Business Licenses and Perm | its               |                |                |                |              |                                                                 |
| Building Permits               | 101-3250-000      | 409,996        | 896,362        | 291,655        | 449,543      | Value-Based Fee-Covers the Cost of Inspec. & Code Compl.        |
| Plan Inspection Fees           | 101-3251-000      | 216,736        | 206,299        | 168,552        | 177,100      | 65% of Bldg Permit Fee to Cover Cost of Plan Review             |
| Erosion Control Permits        | 101-3252-000      | 15,150         | 20,435         | 15,500         | 26,000       |                                                                 |
| Plumbing Permits               | 101-3253-000      | 25,027         | 34,565         | 17,306         | 22,197       |                                                                 |
| Mechanical Permits             | 101-3254-000      | 49,860         | 101,154        | 36,434         | 54,222       |                                                                 |
| Septic Plumbing Permit         | 101-3255-000      | 4,640          | 5,920          | 6,000          | 5,938        |                                                                 |
| Septic System Permit           | 101-3256-000      | 7,000          | 5,600          | 6,063          | 6,213        |                                                                 |
| Fence Permit                   | 101-3259-000      | 4,810          | 4,623          | 3,011          | 3,666        |                                                                 |
| Dog License                    | 101-3260-000      | 1,622          | 1,468          | 1,700          | 1,500        |                                                                 |
| Sign Permit                    | 101-3262-000      | 1,320          | 1,220          | 1,500          | 1,389        |                                                                 |
| Road Overweight Permit         | 101-3263-000      | 0              | 0              | 0              | 0            |                                                                 |
| Underground Utility Permit     | 101-3264-000      | 18,782         | 18,342         | 6,811          | 12,591       |                                                                 |
| Miscellaneous Permits          | 101-3266-000      | 4,275          | 4,874          | 2,000          | 4,500        |                                                                 |
|                                |                   | 759,218        | 1,300,862      | 556,532        | 764,859      |                                                                 |

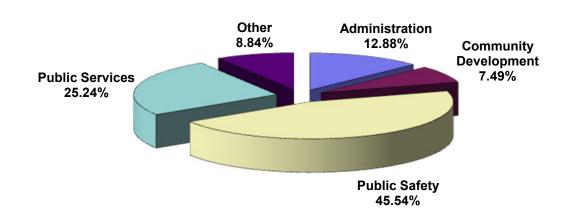
|                                     | Account      | Actual  | Actual  | Budget  | Adopted |        |        |
|-------------------------------------|--------------|---------|---------|---------|---------|--------|--------|
|                                     | Number       | 2016    | 2017    | 2018    | 2019    | Budget | Detail |
| Charges for Services                |              |         |         |         |         |        |        |
| Land Use Fee                        | 101-3265-000 | 4,205   | 8,422   | 3,971   | 4,577   |        |        |
| Sale of Supplies                    | 101-3404-000 | 73      | 186     | 100     | 100     |        |        |
| Assessment Searches                 | 101-3405-000 | 1,750   | 3,837   | 1,500   | 1,800   |        |        |
| Election Filing Fees                | 101-3409-000 | 0       | 35      | 0       | 0       |        |        |
| Return Check Fee                    | 101-3413-000 | 60      | 60      | 0       | 0       |        |        |
| Materials for Resale                | 101-3416-000 | 0       | 0       | 0       | 0       |        |        |
| Aerial Map Fee                      | 101-3417-000 | 12,420  | 14,490  | 10,000  | 12,000  |        |        |
| Public Works Fees                   | 101-3433-000 | 5,156   | 6,563   | 4,000   | 6,000   |        |        |
| Other Park Revenues                 | 101-3470-000 | 15,291  | 1,101   | 10,000  | 1,000   |        |        |
| Other Recreation Fees               | 101-3472-000 | 0       | 0       | 0       | 0       |        |        |
|                                     |              | 38,956  | 34,693  | 29,571  | 25,477  |        |        |
| Public Safety                       |              |         |         |         |         |        |        |
| Police Reports                      | 101-3420-000 | 739     | 1,025   | 1,200   | 800     |        |        |
| Police Training Fees                | 101-3421-000 | 0       | 0       | 0       | 0       |        |        |
| Police Other Revenues               | 101-3422-000 | 211,453 | 186,963 | 200,000 | 200,000 |        |        |
| Common Space Revenues               | 101-3423-000 | 0       | 0       | 0       | 0       |        |        |
|                                     |              | 212,193 | 187,988 | 201,200 | 200,800 |        |        |
| Municipal Fines                     |              |         |         |         |         |        |        |
| Fines & Forfeits                    | 101-3510-000 | 127,542 | 110,034 | 133,532 | 118,532 |        |        |
| ACE Fees                            | 101-3511-000 | 92,863  | 37,343  | 0       | 0       |        |        |
| Driving Diversion Program (DDP)     | 101-3512-000 | 500     | 600     | 600     | 600     |        |        |
|                                     |              | 220,905 | 147,978 | 134,132 | 119,132 |        |        |
| nvestments                          |              |         |         |         |         |        |        |
| Interest on Investments             | 101-3620-000 | 37,887  | 31,948  | 30,000  | 30,000  |        |        |
| Change in Fair Value of Investments | 101-3621-000 | 2,553   | 8,965   | 0       | 0       |        |        |
|                                     |              | 40,440  | 40,913  | 30,000  | 30,000  |        |        |
| Administrative Charges              |              |         |         |         |         |        |        |
| Administrative Charge - Bonds       | 101-3490-000 | 0       | 0       | 0       | 0       |        |        |
| nvestment Management Charge         | 101-3494-000 | 50,000  | 50,000  | 50,000  | 50,000  |        |        |
| Administrative Charge - Escrows     | 101-3493-000 | 0       | 0       | 0       | 0       |        |        |
| Administrative Charge - TIF         | 101-3491-000 | 0       | 0       | 0       | 0       |        |        |
| Engineering/Planning Charges        | 101-3492-000 | 35,933  | 25,459  | 15,000  | 26,982  |        |        |
|                                     |              | 85,933  | 75,459  | 65,000  | 76,982  |        |        |

|                            | Account<br>Number | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted<br>2019 | Budget Detail |
|----------------------------|-------------------|----------------|----------------|----------------|-----------------|---------------|
| Miscellaneous              |                   |                |                |                |                 |               |
| Use of Fund Reserves       |                   | 0              | 0              | 725,000        | 594,773         |               |
| Transfer From Other Funds  | 101-3920-000      | 488,084        | 439,373        | 0              | 0               |               |
| Circle Pines Gas Franchise | 101-3350-000      | 43,563         | 54,689         | 50,000         | 50,000          |               |
| Other Solid Waste          | 101-3361-000      | 2,212          | 1,618          | 1,500          | 1,500           |               |
| SAC/Surcharge Fee          | 101-3414-000      | 5,610          | 3,897          | 2,500          | 4,000           |               |
| Building Rentals           | 101-3640-000      | 0              | 0              | 0              | 0               |               |
| Gambling Ordinance Funding | 101-3710-000      | 0              | 0              | 0              | 0               |               |
| Donations                  | 101-3720-000      | 300            | 500            | 5,000          | 500             |               |
| Other Grants (Non-govt)    | 101-3725-000      | 0              | 0              | 0              | 0               |               |
| Refunds & Reimbursements   | 101-3730-000      | 73,278         | 27,132         | 50,000         | 50,000          |               |
| Bldg Lease Revenue         | 101-3740-000      | 97,873         | 102,848        | 102,848        | 107,463         |               |
| Tree Refunds - Escrows     | 101-3631-000      | (1,293)        | 1,920          | 0              | 0               |               |
| Cable TV                   | 101-3630-000      | 0              | 0              | 0              | 0               |               |
| Miscellaneous Revenue      | 101-3810-000      | 5,101          | 106,412        | 2,007          | 2,000           |               |
| Sale of Fixed Assets       | 101-3910-000      | 0              | 320            | 0              | 0               |               |
|                            |                   | 714,729        | 738,710        | 938,855        | 810,236         |               |
| Total Revenues             |                   | 9,905,396      | 10,683,999     | 10,946,031     | 10,974,316      |               |

# CITY OF LINO LAKES 2019 GENERAL FUND BUDGET ADOPTED EXPENDITURES

| DEPT# | DESCRIPTION                     | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted<br>2019 | Increase/<br>Decrease |
|-------|---------------------------------|----------------|----------------|----------------|-----------------|-----------------------|
|       | ADMINISTRATION                  |                |                |                |                 |                       |
| 401   | MAYOR AND COUNCIL               | 69,287         | 75,772         | 79,311         | 82,541          | 4.07%                 |
| 402   | ADMINISTRATION                  | 465,509        | 475,665        | 511,929        | 524,522         | 2.46%                 |
| 403   | ELECTIONS                       | 28,512         | 15,932         | 27,240         | 18,182          | (33.25%)              |
| 404   | CABLE TV                        | 2,363          | 2,476          | 2,500          | 2,643           | 5.73%                 |
| 405   | CHARTER ADMINISTRATION          | 1,076          | 624            | 2,500          | 2,500           | 0.00%                 |
| 407   | FINANCE                         | 507,103        | 602,897        | 642,300        | 658,472         | 2.52%                 |
| 414   | LEGAL CONSULTANTS               | 121,608        | 111,902        | 135,000        | 125,000         | (7.41%)               |
|       | TOTAL ADMINISTRATION            | 1,195,457      | 1,285,269      | 1,400,780      | 1,413,860       | 0.93%                 |
|       | COMMUNITY DEVELOPMENT           |                |                |                |                 |                       |
| 415   | ECONOMIC DEVELOPMENT            | 102,816        | 103,804        | 112,827        | 110,977         | (1.64%)               |
| 416   | PLANNING AND ZONING             | 113,097        | 127,669        | 159,143        | 162,420         | 2.06%                 |
| 417   | ENGINEERING                     | 117,744        | 111,441        | 111,583        | 112,760         | 1.05%                 |
| 418   | COMMUNITY DEVELOPMENT           | 204,382        | 195,177        | 212,761        | 221,889         | 4.29%                 |
| 461   | ENVIRONMENTAL                   | 46,634         | 53,596         | 62,463         | 64,035          | 2.52%                 |
| 462   | SOLID WASTE ABATEMENT           | 81,401         | 78,924         | 87,161         | 88,445          | 1.47%                 |
| 463   | FORESTRY                        | 54,175         | 59,119         | 60,483         | 61,897          | 2.34%                 |
|       | TOTAL COMMUNITY DEVELOPMENT     | 720,249        | 729,729        | 806,421        | 822,423         | 1.98%                 |
|       | PUBLIC SAFETY                   |                |                |                |                 |                       |
| 420   | POLICE PROTECTION               | 3,584,903      | 3,647,178      | 3,834,275      | 3,976,112       | 3.70%                 |
| 421   | FIRE PROTECTION                 | 570,156        | 536,560        | 628,802        | 674,272         | 7.23%                 |
| 422   | BUILDING INSPECTIONS            | 209,680        | 229,958        | 256,565        | 347,748         | 35.54%                |
|       | TOTAL PUBLIC SAFETY             | 4,364,738      | 4,413,695      | 4,719,642      | 4,998,132       | 5.90%                 |
|       | PUBLIC SERVICES                 |                |                |                |                 |                       |
| 430   | STREETS                         | 874,622        | 909,937        | 910,169        | 963,849         | 5.90%                 |
| 431   | FLEET MANAGEMENT                | 414,392        | 356,018        | 438,676        | 447,957         | 2.12%                 |
| 432   | GOVERNMENT BUILDINGS            | 528,722        | 636,088        | 490,314        | 493,333         | 0.62%                 |
| 450   | PARKS DEPARTMENT                | 582,393        | 664,741        | 601,539        | 664,454         | 10.46%                |
| 451   | RECREATION                      | 223,609        | 248,030        | 260,591        | 200,309         | (23.13%)              |
|       | TOTAL PUBLIC SERVICES           | 2,623,738      | 2,814,815      | 2,701,288      | 2,769,902       | 2.54%                 |
|       | OTHERS                          |                |                |                |                 |                       |
| 499   | CONTINGENCY/TRANSFERS/OTHERS    | 691,439        | 879,759        | 1,317,900      | 970,000         | (26.40%)              |
|       | TOTAL OTHERS                    | 691,439        | 879,759        | 1,317,900      | 970,000         | (26.40%)              |
|       | TOTAL GENERAL FUND EXPENDITURES | 9,595,621      | 10,123,266     | 10,946,031     | 10,974,316      | 0.26%                 |

# City of Lino Lakes 2019 Adopted General Fund Expenditures



| <u>Type</u>                  | <u>Amount</u> | <u>Percent</u> |
|------------------------------|---------------|----------------|
| Administration               | \$1,413,860   | 12.88%         |
| <b>Community Development</b> | 822,423       | 7.49%          |
| Public Safety                | 4,998,132     | 45.54%         |
| Public Services              | 2,769,902     | 25.24%         |
| Other                        | 970,000       | 8.84%          |
| Total                        | \$10,974,316  | 100.00%        |

# General Fund Overview

|                        | 2016      | 2017       | 2018       | 2019       |
|------------------------|-----------|------------|------------|------------|
|                        | Actual    | Actual     | Adopted    | Adopted    |
| <u>Expenditures</u>    |           |            |            |            |
| Personal Services      | 6,585,735 | 6,687,524  | 7,166,773  | 7,398,006  |
| Supplies               | 477,206   | 386,090    | 472,025    | 472,775    |
| Other Services/Charges | 1,108,252 | 1,311,263  | 1,264,200  | 1,295,289  |
| Contracted Services    | 676,719   | 696,692    | 672,087    | 743,794    |
| Capital Outlay         | 56,270    | 161,939    | 53,045     | 94,452     |
| Other                  | 691,439   | 879,759    | 1,317,900  | 970,000    |
| Total                  | 9,595,621 | 10,123,266 | 10,946,031 | 10,974,316 |

|                       | 2016   | 2017   | 2018    | 2019    |
|-----------------------|--------|--------|---------|---------|
|                       | Actual | Actual | Adopted | Adopted |
| Personnel Schedule    |        |        |         |         |
| Mayor & Council       | 5.00   | 5.00   | 5.00    | 5.00    |
| Administration        | 7.25   | 7.25   | 7.25    | 7.25    |
| Community Development | 6.50   | 6.50   | 6.50    | 7.50    |
| Public Safety         | 33.00  | 33.00  | 32.50   | 32.50   |
| Public Services       | 15.40  | 15.70  | 15.70   | 14.70   |
|                       |        |        |         |         |
| Total                 | 67.15  | 67.45  | 66.95   | 66.95   |

# Mayor and Council

The City Council is comprised of five elected officials. Twice monthly, this legislative body meets to consider the adoption of policy measures to improve services to the citizens. Meetings are telecast on local government access channel 16 to all residents that have cable available to them. The Council sets overall policy for community services and reviews administrative acts to ensure delivery of these services. The term of the Mayor is two years, with each council term being four years.

|                        | 2016   | 2017   | 2018    | 2019    |
|------------------------|--------|--------|---------|---------|
|                        | Actual | Actual | Adopted | Adopted |
| <u>Expenditures</u>    |        |        |         |         |
| Personal Services      | 39,131 | 38,967 | 41,811  | 41,841  |
| Supplies               | 0      | 0      | 0       | 0       |
| Other Services/Charges | 8,919  | 16,219 | 15,500  | 18,700  |
| Contractual Services   | 21,237 | 20,587 | 22,000  | 22,000  |
| Total                  | 69,287 | 75,772 | 79,311  | 82,541  |

|                    | 2016   | 2017   | 2018    | 2019    |
|--------------------|--------|--------|---------|---------|
|                    | Actual | Actual | Adopted | Adopted |
|                    |        |        |         |         |
| Personnel Schedule |        |        |         |         |
|                    |        |        |         |         |
| Mayor              | 1.00   | 1.00   | 1.00    | 1.00    |
| Council Member     | 4.00   | 4.00   | 4.00    | 4.00    |
|                    |        |        |         |         |
| Total              | 5.00   | 5.00   | 5.00    | 5.00    |

#### **CITY OF LINO LAKES** MAYOR AND COUNCIL (101-401) Object Actual Actual **Budget** Adopted 2018 2019 Description Code 2016 2017 **Budget Detail** PERSONAL SERVICES Mayor & Council Members - \$28,786 SALARIES 4101-000 36,186 36,066 38,736 38,736 Additional Meetings - \$9,950 (48 Special Meetings @ PERA 4121-000 1,823 1,810 1,937 1,937 \$40/mtg; 2 EDA Meetings @ \$35/mtg SOCIAL SECURITY 1,030 1,030 4122-000 1,044 1,042 LIFE INSURANCE 4133-000 0 0 0 WORKER'S COMPENSATION 138 4151-000 78 48 108 39,131 38,967 41,811 41,841 SUPPLIES OFFICE SUPPLIES 4200-000 0 0 0 Signature stamps, name plates, special meeting expenses 0 0 0 0 0 OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES 4300-000 110 3,000 4,000 4,000 Strategic Planning/Goal Setting Facilitator TRAVEL & TUITION 4330-000 141 411 1,500 1,500 LMC Conference, Elected Officials Conference 434<u>0-000</u> PRINTING & PUBLISHING 0 89 200 Meeting Notices NEWSLETTER 4343-000 8,668 12,719 10,000 13,000 Spring/Summer, Fall & Winter Newsletters 8,919 16,219 15,500 18,700 CONTRACTUAL SERVICES SUBSCRIPTIONS & DUES 17,500 17,265 17,500 League of MN Cities 4452-000 17,139 Community Celebration; Flowers, Plaques & Awards; 4,098 3,322 4,500 4,500 Employee Appreciation; Lino Lakes Ambassadors CITY MARKETING 4900-000 21,237 20,587 22,000 22,000 TOTAL MAYOR AND COUNCIL 69,287 75,772 79,311 82,541

# Administration

The Administration Department is responsible for the direction of enforcing the guidelines and policies set by the city council. This department includes human resource matters, city clerk responsibilities, administrative services, and supplying the flow of information and requests to the city council. The city administrator is appointed by the city council.

|                                                               | 2016    | 2017    | 2018    | 2019    |
|---------------------------------------------------------------|---------|---------|---------|---------|
|                                                               | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>                                           |         |         |         |         |
| Personal Services Other Services/Charges Contractual Services | 432,492 | 447,735 | 483,610 | 493,703 |
|                                                               | 11,960  | 18,450  | 20,360  | 22,860  |
|                                                               | 21,056  | 9,481   | 7,959   | 7,959   |
| Total                                                         | 465,509 | 475,665 | 511,929 | 524,522 |

|                         | 2016<br>Actual | 2017<br>Actual | 2018<br>Adopted | 2019<br>Adopted |
|-------------------------|----------------|----------------|-----------------|-----------------|
| Personnel Schedule      |                |                |                 |                 |
| City Administrator      | 1.00           | 1.00           | 1.00            | 1.00            |
| Human Resources Manager | 1.00           | 1.00           | 1.00            | 1.00            |
| City Clerk              | 1.00           | 1.00           | 1.00            | 1.00            |
| Deputy City Clerk       | 1.00           | 1.00           | 1.00            | 1.00            |
| Office Tech I           | 0.50           | -              | -               | -               |
| Total                   | 4.50           | 4.00           | 4.00            | 4.00            |

| CITY OF LINO LAKES          |          |         |         |         |         |                                                                                                                                                   |  |  |
|-----------------------------|----------|---------|---------|---------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| ADMINISTRATION (101-402)    | Object   | Actual  | Actual  | Budget  | Adopted |                                                                                                                                                   |  |  |
| Description                 | Code     | 2016    | 2017    | 2018    | 2019    | Budget Detail                                                                                                                                     |  |  |
| PERSONAL SERVICES           |          |         |         |         |         |                                                                                                                                                   |  |  |
| SALARIES                    | 4101-000 | 326,625 | 348,710 | 359,408 | 375,033 | 100% City Administrator<br>100% City Clerk                                                                                                        |  |  |
| OVERTIME                    | 4102-000 | 0       | 0       | 0       | 0       | 100% City Clerk                                                                                                                                   |  |  |
| TEMPORARIES                 | 4106-000 | 15,069  | 9,097   | 16,500  | 16,500  | 100% Human Resource Manager                                                                                                                       |  |  |
| WELLNESS PROGRAM            | 4108-000 | 1,024   | 1,134   | 1,440   | 1,440   | T                                                                                                                                                 |  |  |
| PERA                        | 4121-000 | 25,627  | 26,305  | 28,193  | 29,365  | Temporaries: Scanner Operator                                                                                                                     |  |  |
| SOCIAL SECURITY             | 4122-000 | 24,195  | 25,978  | 28,757  | 29,952  |                                                                                                                                                   |  |  |
| ICMA EMPLOYER               | 4123-000 | 0       | 0       | 0       | 261     |                                                                                                                                                   |  |  |
| HEALTH INSURANCE            | 4131-000 | 26,804  | 27,898  | 40,574  | 31,768  |                                                                                                                                                   |  |  |
| LIFE & DISABILITY INSURANCE | 4133-000 | 1,265   | 1,198   | 1,186   | 1,233   |                                                                                                                                                   |  |  |
| DENTAL INSURANCE            | 4134-000 | 1,893   | 2,117   | 2,117   | 2,117   |                                                                                                                                                   |  |  |
| VEHICLE ALLOWANCE           | 4135-000 | 3,600   | 3,600   | 3,600   | 3,600   |                                                                                                                                                   |  |  |
| REEMPLOYMENT INSURANCE      | 4141-000 | 4,815   | 0       | 0       | 0       |                                                                                                                                                   |  |  |
| WORKER'S COMPENSATION       | 4151-000 | 1,575   | 1,698   | 1,835   | 2,434   |                                                                                                                                                   |  |  |
|                             |          | 432,492 | 447,735 | 483,610 | 493,703 |                                                                                                                                                   |  |  |
| OTHER SERVICES AND CHARGE   | S        |         |         |         |         |                                                                                                                                                   |  |  |
|                             |          |         |         |         |         | Drug/alcohol testing, pre-employment assessments,                                                                                                 |  |  |
| PROFESSIONAL SERVICES       | 4300-000 | 5,528   | 9,698   | 8,500   | 9,000   | training, web consulting  Labor relations, employment law, contract negotiations,                                                                 |  |  |
| LABOR CONSULTANTS           | 4310-000 | 770     | 3,150   | 3,000   | 3,000   | arbitration                                                                                                                                       |  |  |
| TELEPHONE                   | 4321-000 | 360     | 360     | 360     | 360     | Cellular Telephone Reimbursement                                                                                                                  |  |  |
|                             |          |         |         |         |         | LMC Conference, ICMA Conference, MAMA Meetings, MCMA Conference, MPELRA Conferences, TCHRA Conference, NPELRA Webinars, City Clerk Certification, |  |  |
| TRAVEL & TUITION            | 4330-000 | 4,045   | 4,383   | 6,500   | 8,500   | MCFOA Conference, Tuition Reimbursement                                                                                                           |  |  |
| PRINTING & PUBLISHING       | 4340-000 | 1,258   | 859     | 2,000   | 2,000   | Legal publications, employment ads, etc.                                                                                                          |  |  |
|                             |          | 11,960  | 18,450  | 20,360  | 22,860  |                                                                                                                                                   |  |  |
| CONTRACTUAL SERVICES        |          |         |         |         |         | _                                                                                                                                                 |  |  |
| CONTRACTED SERVICES         | 4410-000 | 19,940  | 8,538   | 6,459   | 6,459   | Website Development & Maintenance, Code Online, Document Destruction, TASC MAMA, ICMA, MCMA, MCFOA, MPELRA, IPMA-HR,                              |  |  |
| SUBSCRIPTIONS & DUES        | 4452-000 | 1,117   | 943     | 1,500   | 1.500   | TCHRA                                                                                                                                             |  |  |
|                             |          | 21,056  | 9,481   | 7,959   | 7,959   |                                                                                                                                                   |  |  |
| TOTAL ADMINISTRATION        |          | 465,509 | 475,665 | 511,929 | 524,522 |                                                                                                                                                   |  |  |

# **Elections**

The Elections Department is responsible for conducting elections in accordance with Federal, State, and local laws under the guidance of the City Clerk. These responsibilities include establishment of polling places, hiring of election judges, tabulating ballots, and providing accurate and timely

|                        | 2016   | 2017   | 2018    | 2019    |
|------------------------|--------|--------|---------|---------|
|                        | Actual | Actual | Adopted | Adopted |
| <u>Expenditures</u>    |        |        |         |         |
| Personal Services      | 21,738 | 8,685  | 20,640  | 10,082  |
| Supplies               | 962    | 257    | 800     | 800     |
| Other Services/Charges | 502    | 1,923  | 1,200   | 2,000   |
| Contractual Services   | 727    | 382    | 0       | 500     |
| Capital Outlay         | 4,583  | 4,685  | 4,600   | 4,800   |
|                        |        |        |         |         |
| Total                  | 28,512 | 15,932 | 27,240  | 18,182  |

|                    | 2016   | 2017   | 2018    | 2019    |
|--------------------|--------|--------|---------|---------|
|                    | Actual | Actual | Adopted | Adopted |
| Personnel Schedule |        |        |         |         |
| Election Judges    | 84.00  | 54.00  | N/A     | N/A     |
| Total              | 84.00  | 54.00  | -       | -       |

The City currently has seven voting precincts. The City is working with Anoka County to provide new voting equipment for each precinct.

#### **CITY OF LINO LAKES ELECTIONS AND VOTERS REGISTRATION (101-403)** Object Actual Actual Budget Adopted Description Code 2016 2017 2018 2019 **Budget Detail** PERSONAL SERVICES Primary and General Election Judges (Even Years) 10,000 8,635 20,500 SALARIES 4101-000 21,577 General Election Judges (Odd Years) PERA 4121-000 0 0 0 0 SOCIAL SECURITY 32 4122-000 64 18 65 WORKER'S COMPENSATION 50 4151-000 97 32 75 21,738 8,685 20,640 10,082 SUPPLIES 4200-000 800 Supplies for elections OFFICE SUPPLIES 962 257 800 257 800 800 962 OTHER SERVICES AND CHARGES POSTAGE 4322-000 95 124 200 200 Mail Election Judge Material TRAVEL & TUITION 4330-000 0 17 96 0 Election Ballots (Odd years - City pays cost of municipal PRINTING & PUBLISHING 390 1,703 1,000 1,800 election ballots) 4340-000 502 1,923 1,200 2,000 CONTRACTUAL SERVICES CONTRACTED SERVICES 4410-000 727 382 0 500 Voting Equipment Transport 500 727 382 0 CAPITAL OUTLAY **EQUIPMENT** 5000-000 4,583 4,685 4,600 4,800 Voting Equipment System per Anoka County Agreement 4,583 4,685 4,600 4,800 TOTAL ELECTIONS 28,512 15,932 27,240 18,182

# Cable TV

This budget records costs associated with the use of the city's government access channel 16. Channel 16 provides the community vital information through daily broadcasts to all residents that are cable accessible. Live broadcasts of city council, park board, and planning and zoning board meetings are also provided.

|                                     | 2016       | 2017       | 2018       | 2019       |  |
|-------------------------------------|------------|------------|------------|------------|--|
|                                     | Actual     | Actual     | Adopted    | Adopted    |  |
| <u>Expenditures</u>                 |            |            |            |            |  |
| Personal Services<br>Capital Outlay | 2,363<br>0 | 2,476<br>0 | 2,500<br>0 | 2,643<br>0 |  |
| Total                               | 2,363      | 2,476      | 2,500      | 2,643      |  |

| CITY OF LINO LAKES             |                |                |                |                |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |
|--------------------------------|----------------|----------------|----------------|----------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| CABLE TV (101-404) Description | Object<br>Code | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted 2019 | Budget Detail                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |
| PERSONAL SERVICES              |                |                |                |                |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |
| TEMPORARIES                    | 4106-000       | 2,190          | 2,297          | 2,315          | 2,448        | Temporaries: Cable TV Tech                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |  |
| PERA                           | 4121-000       | 0              | 0              | 0              | 0            | (Videotape Council, Park Board, and P&Z Meetings)<br>\$17/hr x 3 hrs/mtg x 48 mtgs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |  |
| SOCIAL SECURITY                | 4122-000       | 168            | 176            | 177            | 187          | The state of the s |  |  |  |
| WORKER'S COMPENSATION          | 4151-000       | 6              | 4              | 8              | 8            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |
|                                |                | 2,363          | 2,476          | 2,500          | 2,643        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |
| CAPITAL OUTLAY                 |                |                |                |                |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |
| EQUIPMENT                      | 5000-000       | 0              | 0              | 0              | 0            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |
|                                |                | 0              | 0              | 0              | 0            | <u> </u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |  |
| TOTAL CABLE TV                 |                | 2,363          | 2,476          | 2,500          | 2,643        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |

### Charter Administration

The City of Lino Lakes is governed by home rule charter, city code, and state statutes. The Charter Commission is comprised of 15 resident members appointed by an Anoka County District Judge. The budget provides for the associated efforts of the commission and charter administration.

|                        | 2016<br>Actual | 2017<br>Actual | 2018<br>Adopted | 2019<br>Adopted |
|------------------------|----------------|----------------|-----------------|-----------------|
| <u>Expenditures</u>    |                |                |                 |                 |
| Other Services/Charges | 1,076          | 624            | 2,500           | 2,500           |
| Total                  | 1,076          | 624            | 2,500           | 2,500           |

| CITY OF LINO LAKES                                                   |          |       |      |       |       |                                      |  |  |
|----------------------------------------------------------------------|----------|-------|------|-------|-------|--------------------------------------|--|--|
| CHARTER ADMINISTRATION (101-405) Object Actual Actual Budget Adopted |          |       |      |       |       |                                      |  |  |
| Description                                                          | Code     | 2016  | 2017 | 2018  | 2019  | Budget Detail                        |  |  |
| OTHER SERVICES AND SUPPLIES                                          |          |       |      |       |       |                                      |  |  |
| PROFESSIONAL SERVICES                                                | 4300-000 | 576   | 624  | 1,000 | 1,000 | Time Savers - Minutes                |  |  |
| PROF SERVICES - CHARTER COMM                                         | 4300-999 | 500   | 0    | 1,500 | 1,500 | Charter Commission Directed Expenses |  |  |
| PRINTING & PUBLISHING                                                | 4340-000 | 0     | 0    | 0     |       |                                      |  |  |
|                                                                      |          | 1,076 | 624  | 2,500 | 2,500 |                                      |  |  |
| TOTAL CHARTER ADMINISTRATION                                         |          | 1,076 | 624  | 2,500 | 2,500 |                                      |  |  |

### **Finance**

Finance is responsible for the integrity of financial information and transactions generated by city operations, regulated by federal, state, and local laws. The Finance division prepares the annual budget, annual audit and financial report, manages the city's investments and cash flow, administers insurance coverage, coordinates the preparation of the five-year capital improvement plan, manages municipal debt service, administers payroll, accounts payable and receivable, utility billing and MIS functions.

|                        | 2016    | 2017    | 2018    | 2019    |  |
|------------------------|---------|---------|---------|---------|--|
|                        | Actual  | Actual  | Adopted | Adopted |  |
| <u>Expenditures</u>    |         |         |         |         |  |
| Personal Services      | 289,954 | 319,495 | 336,633 | 348,805 |  |
| Supplies               | 856     | 252     | 1,000   | 1,000   |  |
| Other Services/Charges | 115,724 | 181,218 | 202,500 | 202,500 |  |
| Contractual Services   | 100,570 | 101,932 | 102,167 | 106,167 |  |
| Total                  | 507,103 | 602,897 | 642,300 | 658,472 |  |
| I Olai                 | 307,103 | 002,037 | 042,300 | 030,472 |  |

|                          | 2016   | 2017   | 2018    | 2019    |
|--------------------------|--------|--------|---------|---------|
|                          | Actual | Actual | Adopted | Adopted |
| Personnel Schedule       |        |        |         |         |
| Finance Director         | 1.00   | 1.00   | 1.00    | 1.00    |
| Accountant III           | 1.00   | 1.00   | 1.00    | 1.00    |
| Accounting Clerk         | 0.75   | 0.75   | 0.75    | 0.75    |
| Accounting Clerk-PC Tech | -      | -      | -       | -       |
| Office Specialist        | -      | 0.50   | 0.50    | 0.50    |
| Total                    | 2.75   | 3.25   | 3.25    | 3.25    |

| CITY OF LINO LAKES            |                |                |                |                |              |                                                                                                        |  |
|-------------------------------|----------------|----------------|----------------|----------------|--------------|--------------------------------------------------------------------------------------------------------|--|
| FINANCE (101-407) Description | Object<br>Code | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted 2019 | Budget Detail                                                                                          |  |
| PERSONAL SERVICES             |                |                |                |                |              | g                                                                                                      |  |
| SALARIES                      | 4101-000       | 229,994        | 249,832        | 259,549        | 271,272      | 100% Finance Director                                                                                  |  |
| OVERTIME                      | 4102-000       | 0              | 0              | 0              | 0            | 100% Accountant III                                                                                    |  |
| TEMPORARIES                   | 4106-000       | 0              | 0              | 0              | 0            | 75% Accounts Payable/Payroll Tech<br>50% Office Specialist                                             |  |
| WELLNESS PROGRAM              | 4108-000       | 292            | 257            | 720            | 720          |                                                                                                        |  |
| PERA                          | 4121-000       | 17,250         | 18,738         | 19,466         | 20,345       |                                                                                                        |  |
| SOCIAL SECURITY               | 4122-000       | 16,867         | 18,048         | 19,856         | 20,752       |                                                                                                        |  |
| ICMA EMPLOYER CONTRIBUTION    | 4123-000       | 0              | 0              | 1,800          | 0            |                                                                                                        |  |
| HEALTH INSURANCE              | 4131-000       | 22,440         | 29,267         | 31,331         | 31,400       |                                                                                                        |  |
| LIFE & DISABILITY INSURANCE   | 4133-000       | 828            | 942            | 866            | 902          |                                                                                                        |  |
| DENTAL INSURANCE              | 4134-000       | 902            | 1,213          | 1,720          | 1,720        |                                                                                                        |  |
| REEMPLOYMENT INSURANCE        | 4141-000       | 0              | 0              | 0              | 0            |                                                                                                        |  |
| WORKER'S COMPENSATION         | 4151-000       | 1,381          | 1,198          | 1,325          | 1,694        |                                                                                                        |  |
|                               |                | 289,954        | 319,495        | 336,633        | 348,805      |                                                                                                        |  |
| SUPPLIES                      |                |                |                |                |              |                                                                                                        |  |
|                               |                |                |                |                |              | Payroll & Accounts Payable Checks, W-2 Forms, 1099                                                     |  |
| OFFICE SUPPLIES               | 4200-000       | 856            | 252            | 1,000          |              | Forms, Other Financial Forms                                                                           |  |
|                               |                | 856            | 252            | 1,000          | 1,000        |                                                                                                        |  |
| OTHER SERVICES AND CHARGES    |                |                |                |                |              | I                                                                                                      |  |
| AUDITOR                       | 4308-000       | 14,372         | 12,160         | 13,600         | 13,600       | General Fund portion of Independent Annual Audit MIS Services & Support, Supplemental Programs &       |  |
|                               |                |                |                |                |              | Services, Springbrook License Subscription, EZ Office                                                  |  |
| OTHER CONSULTANTS             | 4310-000       | 96,076         | 162,657        | 180,000        | 180,000      |                                                                                                        |  |
| TRAVEL & TUITION              | 4330-000       | 2,598          | 3,865          | 6,000          | 6,000        | MNGFOA Conference, Continuing Professional Education,<br>Other Training, Tuition Reimbursement         |  |
| PRINTING & PUBLISHING         | 4340-000       | 993            | 843            | 1,000          | 1,000        | <u> </u>                                                                                               |  |
| TRUTH IN TAXATION             | 4342-000       | 1,685          | 1,694          | 1,900          | 1,900        | •                                                                                                      |  |
| THE THIN THE COLOR            | 1012 000       | 115,724        | 181,218        | 202,500        | 202,500      | ony chare of Freporty opening recipies                                                                 |  |
| CONTRACTUAL SERVICES          |                |                | ,              | ,              |              |                                                                                                        |  |
|                               |                |                |                |                |              | Assessing Services - Anoka County - Based on Number of                                                 |  |
| CONTRACTED SERVICES           | 4410-000       | 99,401         | 100,855        | 101,000        | 105,000      |                                                                                                        |  |
|                               |                |                |                |                |              | MNGFOA Membership, GFOA Membership, Certificate of Achievement Program, MN Board of Accountancy, MNCPA |  |
| SUBSCRIPTIONS & DUES          | 4452-000       | 1,169          | 1,077          | 1,167          | 1,167        | Membership                                                                                             |  |
|                               |                | 100,570        | 101,932        | 102,167        | 106,167      |                                                                                                        |  |
|                               |                |                |                |                |              |                                                                                                        |  |
| TOTAL FINANCE                 |                | 507,103        | 602,897        | 642,300        | 658,472      |                                                                                                        |  |

# Legal Consultants

This area of the budget provides legal services for the city council and staff. Criminal prosecution costs are also included. Civil legal services are generally provided by contract with the law firm of Rupp, Anderson, Squires & Waldspurger, P.A. Criminal prosecution services are provided by contract with the law firm of GDO Law.

|                        | 2016<br>Actual | 2017<br>Actual | 2018<br>Adopted | 2019<br>Adopted |
|------------------------|----------------|----------------|-----------------|-----------------|
| <u>Expenditures</u>    |                |                |                 |                 |
| Other Services/Charges | 121,608        | 111,902        | 135,000         | 125,000         |
| Total                  | 121,608        | 111,902        | 135,000         | 125,000         |

| CITY OF LINO LAKES          |          |         |         |         |         |                                               |  |  |  |
|-----------------------------|----------|---------|---------|---------|---------|-----------------------------------------------|--|--|--|
| LEGAL CONSULTANTS (101-414) |          |         |         |         |         |                                               |  |  |  |
|                             | Object   | Actual  | Actual  | Budget  | Adopted |                                               |  |  |  |
| Description                 | Code     | 2016    | 2017    | 2018    | 2019    | Budget Detail                                 |  |  |  |
| OTHER SERVICES AND CHARG    | ES       |         |         |         |         |                                               |  |  |  |
| MUNICIPAL ATTORNEY          | 4301-000 | 16,689  | 7,502   | 30,000  | 20,000  | Consulting Attorney to City Council & Staff   |  |  |  |
| CRIMINAL ATTORNEY           | 4303-000 | 104,919 | 104,400 | 105,000 | 105,000 | Consulting Services for Criminal Prosecutions |  |  |  |
|                             |          | 121,608 | 111,902 | 135,000 | 125,000 |                                               |  |  |  |
| TOTAL LEGAL CONSULTANTS     |          | 121,608 | 111,902 | 135,000 | 125,000 |                                               |  |  |  |

## Economic Development

The Economic Development Department is responsible for the encouragement of growth of new business and industry and offers support to existing businesses. The goal is to provide a balance of residential and business properties to enhance the tax base within the city. Long range planning is conducted through the updating of the Comprehensive Plan. This department provides information and processes applications for tax increment financing to encourage new businesses to locate in the community.

|                                                               | 2016    | 2017    | 2018    | 2019    |
|---------------------------------------------------------------|---------|---------|---------|---------|
|                                                               | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>                                           |         |         |         |         |
| Personal Services Other Services/Charges Contractual Services | 16,193  | 17,782  | 21,627  | 21,652  |
|                                                               | 11,333  | 12,611  | 18,000  | 16,100  |
|                                                               | 75,289  | 73,411  | 73,200  | 73,225  |
| Total                                                         | 102,816 | 103,804 | 112,827 | 110,977 |

|                        | 2016   | 2017   | 2018    | 2019    |
|------------------------|--------|--------|---------|---------|
|                        | Actual | Actual | Adopted | Adopted |
| Paraannal Sahadula     |        |        |         |         |
| Personnel Schedule     |        |        |         |         |
| Economic Dev Assistant | -      | -      | -       | -       |
| Total                  | -      |        | -       | -       |

| CITY OF LINO LAKES        |                     |         |         |         |         |                                                                                              |  |
|---------------------------|---------------------|---------|---------|---------|---------|----------------------------------------------------------------------------------------------|--|
| ECONOMIC DEVELOPMENT      | (101-415)<br>Object | Actual  | Actual  | Budget  | Adopted |                                                                                              |  |
| Description               | Code                | 2016    | 2017    | 2018    | 2019    | Budget Detail                                                                                |  |
| PERSONAL SERVICES         |                     |         |         |         |         |                                                                                              |  |
| SALARIES                  | 4101-000            | 0       | 0       | 0       | 0       | Temporaries: Economic Development Intern (32 hrs/wk @ \$12/hr)                               |  |
| TEMPORARIES               | 4106-000            | 14,704  | 15,955  | 20,000  | 20,000  | (32 hrs/wk @ \$12/hr)                                                                        |  |
| WELLNESS PROGRAM          | 4108-000            | 0       | 0       | 0       | 0       |                                                                                              |  |
| PERA                      | 4121-000            | 292     | 522     | 0       | 0       |                                                                                              |  |
| SOCIAL SECURITY           | 4122-000            | 1,125   | 1,221   | 1,530   | 1,530   |                                                                                              |  |
| HEALTH INSURANCE          | 4131-000            | 0       | 0       | 0       | 0       |                                                                                              |  |
| LIFE INSURANCE            | 4133-000            | 0       | 0       | 0       | 0       |                                                                                              |  |
| DENTAL INSURANCE          | 4134-000            | 0       | 0       | 0       | 0       |                                                                                              |  |
| WORKER'S COMPENSATION     | 4151-000            | 73      | 85      | 97      | 122     |                                                                                              |  |
|                           |                     | 16,193  | 17,782  | 21,627  | 21,652  |                                                                                              |  |
| OTHER SERVICES AND CHARGE | ES                  |         |         |         |         |                                                                                              |  |
|                           |                     |         |         |         |         | Marketing Materials /Proposal Assistance \$2,500<br>BRE Program Assistance 20 hrs @ \$175/hr |  |
| PROFESSIONAL SERVICES     | 4300-000            | 11,333  | 12,611  | 17,400  | 15,500  | Pre Application Assistance 50 hrs @ \$175/li                                                 |  |
| TRAVEL & TUITION          | 4330-000            | 0       | 0       | 300     |         | Econ Workshops/EDAM Annual Conference                                                        |  |
| PRINTING & PUBLISHING     | 4340-000            | 0       | 0       | 300     | 300     | Marketing Brochure                                                                           |  |
|                           |                     | 11,333  | 12,611  | 18,000  | 16,100  |                                                                                              |  |
| CONTRACTUAL SERVICES      |                     |         |         |         |         |                                                                                              |  |
| SUBSCRIPTIONS & DUES      | 4452-000            | 400     | 695     | 700     | 725     | EDAM, Sensible Land Use Coalition, Chamber of Commerce, Memberships                          |  |
| CITY MARKETING            | 4900-000            | 74,889  | 72.716  | 72,500  | 72 500  | Lodging Tax Remittals - Pass through to Twin Cities Gateway Convention and Tourism Bureau    |  |
| CITT WARRETING            | 4900-000            | 75,289  | 73,411  | 73,200  | 73,225  | Gateway Convention and Tourism Bureau                                                        |  |
|                           |                     | 10,203  | 70,711  | 10,200  | 10,220  |                                                                                              |  |
| TOTAL ECONOMIC DEVELOPME  | ENT                 | 102,816 | 103,804 | 112,827 | 110,977 |                                                                                              |  |

# Planning and Zoning

This board is comprised of seven members appointed by the city council. The term is three years. The board acts as an advisory body on land use issues to the city council. These issues may include: subdivisions, site plan reviews, conditional use permits, variances, and ordinance revisions.

|                        | 2016    | 2017    | 2018    | 2019    |
|------------------------|---------|---------|---------|---------|
|                        | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>    |         |         |         |         |
| Personal Services      | 95,438  | 101,578 | 104,693 | 107,970 |
| Supplies               | 0       | 34      | 200     | 200     |
| Other Services/Charges | 12,353  | 10,791  | 16,250  | 16,250  |
| Contractual Services   | 5,307   | 15,265  | 38,000  | 38,000  |
|                        |         |         |         |         |
| Total                  | 113,097 | 127,669 | 159,143 | 162,420 |

|                    | 2016   | 2017   | 2018    | 2019    |
|--------------------|--------|--------|---------|---------|
|                    | Actual | Actual | Adopted | Adopted |
| Personnel Schedule |        |        |         |         |
| City Planner       | 1.00   | 1.00   | 1.00    | 1.00    |
| Total              | 1.00   | 1.00   | 1.00    | 1.00    |

| CITY OF LINO LAKES                      |                      |         |         |                |         |                                                                                                                                                                                                                   |
|-----------------------------------------|----------------------|---------|---------|----------------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PLANNING AND ZONING (10                 | Object               | Actual  | Actual  | Budget         | Adopted |                                                                                                                                                                                                                   |
| Description                             | Code                 | 2016    | 2017    | 2018           | 2019    | Budget Detail                                                                                                                                                                                                     |
| PERSONAL SERVICES                       |                      |         |         |                |         | T                                                                                                                                                                                                                 |
| SALARIES                                | 4101-000             | 76,362  | 81,217  | 83,096         | 85,800  | 100% Planner                                                                                                                                                                                                      |
| OVERTIME                                | 4102-000             | 0       | 0       | 0              | 0       |                                                                                                                                                                                                                   |
| WELLNESS PROGRAM                        | 4108-000             | 0       | 0       | 0              | 0       |                                                                                                                                                                                                                   |
| PERA                                    | 4121-000             | 5,727   | 6,091   | 6,232          | 6,435   |                                                                                                                                                                                                                   |
| SOCIAL SECURITY                         | 4122-000             | 5,822   | 6,159   | 6,357          | 6,564   |                                                                                                                                                                                                                   |
| HEALTH INSURANCE                        | 4131-000             | 6,335   | 6,906   | 7,801          | 7,834   |                                                                                                                                                                                                                   |
| LIFE INSURANCE                          | 4133-000             | 296     | 315     | 276            | 284     |                                                                                                                                                                                                                   |
| DENTAL INSURANCE                        | 4134-000             | 516     | 529     | 529            | 529     |                                                                                                                                                                                                                   |
| REEMPLOYMENT INSURANCE                  | 4141-000             | 0       | 0       | 0              | 0       |                                                                                                                                                                                                                   |
| WORKER'S COMPENSATION                   | 4151-000             | 380     | 362     | 402            | 524     |                                                                                                                                                                                                                   |
|                                         |                      | 95,438  | 101,578 | 104,693        | 107,970 |                                                                                                                                                                                                                   |
| SUPPLIES                                |                      |         |         |                |         |                                                                                                                                                                                                                   |
| OFFICE SUPPLIES                         | 4200-000             | 0       | 34      | 200            | 200     | Public/Advisory Meeting Supplies                                                                                                                                                                                  |
|                                         |                      | 0       | 34      | 200            | 200     |                                                                                                                                                                                                                   |
| OTHER SERVICES AND CHARGE               | S                    |         |         |                |         |                                                                                                                                                                                                                   |
| DDOFFCCIONAL CEDVICEC                   | 4300-000             | 7 200   | 4.040   | 7.050          | 7.050   | Legal Assistance - Ordinance Updates; GIS Mapping                                                                                                                                                                 |
| PROFESSIONAL SERVICES  TRAVEL & TUITION | 4330-000             | 7,329   | 4,013   | 7,950<br>1,450 |         | Updates - FEMA/Zoning/Other Sensible Land Use Coalition Membership and Other Programs/Wkshops - \$250 MnAPA Conference - \$500 P&Z Workshops (7 Members) - \$400 Misc Mileage - \$150 Computer Training - \$150   |
| STIPEND                                 | 4331-000             | 4,000   | 5,975   | 6,600          |         | Commissioners - 6 @ \$75 x 12 mtgs; Chair \$100 x 12 mtgs                                                                                                                                                         |
| PRINTING & PUBLISHING                   | 4340-000             | 0       | 46      | 250            |         | Maps                                                                                                                                                                                                              |
| T TAINTING & T OBEIGHING                | 4040-000             | 12,353  | 10,791  | 16,250         | 16,250  | IMAPS                                                                                                                                                                                                             |
| CONTRACTUAL SERVICES                    |                      | 12,000  | 10,101  | 10,200         | 10,200  |                                                                                                                                                                                                                   |
| CONTRACTED SERVICES                     | 4410-000             | 4,722   | 14,680  | 37,300         | 37 300  | Comprehensive Plan Update Year 4 - \$25,000 Permit Works Annual Maintenance - \$2,400 ArcView Annual Maintenance - \$500 Misc Deliveries/Other - \$400 Consultant Services - Small Area Plans - 60 hrs @ \$150/hr |
| SUBSCRIPTIONS & DUES                    | 4452-000             | 585     | 585     | 700            |         | APA Membership, Misc Reference Materials                                                                                                                                                                          |
| ODDOCINE HONG & DOLG                    | <del>14</del> 02-000 | 5,307   | 15,265  | 38,000         | 38,000  | In a membership, mise reference materials                                                                                                                                                                         |
| TOTAL PLANNING AND ZONING               |                      | 113,097 | 127,669 | 159,143        | 162,420 |                                                                                                                                                                                                                   |

# **Engineering**

The main function of the Engineering Department is the overseeing of City public and private improvement projects. This department ensures quality infrastructure by maintaining local construction standards. Outside engineering consultants are utilized for assistance.

|                        | 2016    | 2017    | 2018    | 2019    |
|------------------------|---------|---------|---------|---------|
|                        | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>    |         |         |         |         |
| Other Services/Charges | 58,668  | 49,062  | 49,500  | 49,500  |
| Contractual Services   | 59,076  | 62,379  | 62,083  | 63,260  |
| Total                  | 117,744 | 111,441 | 111,583 | 112,760 |

| CITY OF LINO LAKES        |          |         |         |         |                                         |                                                       |
|---------------------------|----------|---------|---------|---------|-----------------------------------------|-------------------------------------------------------|
| ENGINEERING (101-417)     | Object   | Actual  | Actual  | Budget  | Adopted                                 |                                                       |
| Description               | Code     | 2016    | 2017    | 2018    | 2019                                    | Budget Detail                                         |
| OTHER SERVICES AND CHARGE | S        |         |         |         |                                         |                                                       |
|                           |          |         |         |         |                                         | Traffic Counts - \$2,500                              |
| PROFESSIONAL SERVICES     | 4300-000 | 58,668  | 49,062  | 49,500  | 49,500                                  | Engineering Consultant (Hourly) - \$47,000            |
|                           |          | 58,668  | 49,062  | 49,500  | 49,500                                  |                                                       |
| CONTRACTUAL SERVICES      |          |         |         |         |                                         |                                                       |
|                           |          |         |         |         |                                         | Engineering Consultant (Retainer) - \$88,800          |
|                           |          |         |         |         |                                         | CD (70%) - \$62,160<br>Sewer Utility (15%) - \$13,320 |
| ENGINEERING CONSULTANT    | 4410-000 | 59,076  | 62,379  | 60,983  | 62,160                                  |                                                       |
|                           |          | ,-      | ,-      | ,       | , , , , , , , , , , , , , , , , , , , , | Trimble GPS Software Maint Agreement - \$600          |
| CONTRACTED SERVICES       | 4410-000 | 0       | 0       | 1,100   | 1,100                                   | ArcView Annual Maintenance - \$500                    |
| ·                         |          | 59,076  | 62,379  | 62,083  | 63,260                                  | ·                                                     |
| TOTAL ENGINEERING         |          | 117,744 | 111,441 | 111,583 | 112,760                                 |                                                       |

# Community Development

The Community Development Department is responsible for overseeing all community and economic development within the City of Lino Lakes. The goal is to provide a balance of residential and business properties to enhance the tax base within the city.

|                        | 2016    | 2017    | 2018    | 2019    |
|------------------------|---------|---------|---------|---------|
|                        | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>    |         |         |         |         |
| Personal Services      | 194,772 | 182,500 | 203,861 | 212,964 |
| Supplies               | 29      | 41      | 100     | 100     |
| Other Services/Charges | 8,706   | 11,732  | 7,900   | 7,900   |
| Contractual Services   | 875     | 905     | 900     | 925     |
|                        |         |         |         |         |
| Total                  | 204,382 | 195,177 | 212,761 | 221,889 |

|                         | 2016   | 2017   | 2018    | 2019    |
|-------------------------|--------|--------|---------|---------|
|                         | Actual | Actual | Adopted | Adopted |
| Personnel Schedule      |        |        |         |         |
| Community Dev Director  | 1.00   | 1.00   | 1.00    | 1.00    |
| Community Dev Assistant | 1.00   | 1.00   | 1.00    | 1.00    |
| Total                   | 2.00   | 2.00   | 2.00    | 2.00    |

#### **CITY OF LINO LAKES COMMUNITY DEVELOPMENT (101-418)** Object Actual Actual Budget Adopted Description Code 2016 2017 2018 2019 **Budget Detail** PERSONAL SERVICES 100% Community Development Director SALARIES 4101-000 150,031 149,198 165,975 173,538 100% Administrative Assistant OVERTIME 4102-000 0 0 0 0 WELLNESS PROGRAM 4108-000 720 720 720 720 PERA 4121-000 11,252 11,190 12,448 13,015 SOCIAL SECURITY 11,296 12,697 4122-000 11,799 13,276 ICMA EMPLOYER CONTRIBUTION 4123-000 927 1,901 2,515 2,660 HEALTH INSURANCE 18,681 6,600 7,200 7,200 4131-000 LIFE INSURANCE 4133-000 571 534 552 575 DENTAL INSURANCE 4134-000 516 0 1,058 1,058 REEMPLOYMENT INSURANCE 4141-000 0 0 0 0 WORKER'S COMPENSATION 4151-000 779 558 696 922 194,772 182,500 203,861 212,964 SUPPLIES OFFICE SUPPLIES 4200-000 29 41 100 100 29 41 100 100 OTHER SERVICES AND CHARGES DataLink (GIS) Annual Service and Maintenance - \$5,000 7,000 Mapping and Database Design - \$2,000 PROFESSIONAL SERVICES 4300-000 7,943 10,732 7,000 885 900 900 Seminars, Conference, Training & Mileage TRAVEL & TUITION 4330-000 764 434<u>0-000</u> PRINTING & PUBLISHING 0 0 115 0 8,706 11,732 7,900 7,900 CONTRACTUAL SERVICES CONTRACTED SERVICES 4410-000 300 300 300 300 Anoka County GIS APA/AICP Membership SUBSCRIPTIONS & DUES 4452-000 625 575 605 600 875 905 900 925 204,382 TOTAL COMMUNITY DEVELOPMENT 195,177 212,761 221,889

## Environmental

The Environmental Department is responsible for efforts aimed at development of a sustainable natural resource base. Protection and enhancement are issues that are addressed.

|                        | 2016   | 2017   | 2018    | 2019    |  |
|------------------------|--------|--------|---------|---------|--|
|                        | Actual | Actual | Adopted | Adopted |  |
| <u>Expenditures</u>    |        |        |         |         |  |
| Personal Services      | 40,406 | 44,784 | 51,413  | 52,505  |  |
| Supplies               | 130    | 802    | 1,000   | 1,000   |  |
| Other Services/Charges | 6,066  | 6,877  | 8,950   | 9,430   |  |
| Contractual Services   | 33     | 1,133  | 1,100   | 1,100   |  |
| Total                  | 46,634 | 53,596 | 62,463  | 64,035  |  |

|                           | 2016<br>Actual | 2017<br>Actual | 2018<br>Adopted | 2019<br>Adopted |  |
|---------------------------|----------------|----------------|-----------------|-----------------|--|
| Personnel Schedule        |                |                |                 |                 |  |
| Environmental Coordinator | 0.35           | 0.35           | 0.35            | 0.35            |  |
| Total                     | 0.35           | 0.35           | 0.35            | 0.35            |  |

#### **CITY OF LINO LAKES ENVIRONMENTAL (101-461)** Object Actual Actual **Budget** Adopted Code 2016 2017 2018 2019 **Budget Detail** Description PERSONAL SERVICES 35% Environmental Coordinator SALARIES 4101-000 28,114 28,706 29,280 30,233 OVERTIME 4102-000 0 500 0 500 **TEMPORARIES** 4106-000 4,848 8,356 13,520 13,520 Temporaries: Summer Staff (2 staff @ 13 wks @ 40 hrs/wk @ \$13/hr) WELLNESS PROGRAM 4108-000 223 223 252 252 PERA 2.305 4121-000 2.153 2,234 2,109 SOCIAL SECURITY 4122-000 2,459 2,839 3,312 3,385 ICMA EMPLOYER CONTRIBUTION 4123-000 0 50 614 553 HEALTH INSURANCE 4131-000 2,217 2,035 1,260 1,260 LIFE INSURANCE 4133-000 109 110 97 100 DENTAL INSURANCE 4134-000 180 185 185 185 WORKER'S COMPENSATION 4151-000 147 128 159 212 40,406 44,784 51,413 52,505 SUPPLIES MAINTENANCE SUPPLIES 4211-000 81 663 700 700 Chemicals, Seed, etc. SMALL TOOLS 4240-000 49 139 300 300 Sprayers, Soil Probes, etc. 130 802 1,000 1,000 OTHER SERVICES AND CHARGES Ecologist, Hydrologist - Environmental Reviews/Research & Development PROFESSIONAL SERVICES 4300-000 774 460 1,000 1,000 Resource Management Planning Staff Cellular Telephone TELEPHONE 4321-000 768 729 250 Various Training Seminars, Conferences, Mileage - 1 Staff & Environmental Board, Erosion Control Cert State TRAVEL & TUITION 4330-000 899 812 1,100 1,100 Conference STIPEND 4,875 6,600 6,600 Commissioners - 6 @ \$75 x 12 mtgs; Chair \$100 x 12 mtgs 4331-000 3,625 **UNIFORMS** 4370-000 0 0 0 9,430 6,066 6,877 8,950 **CONTRACTUAL SERVICES** 1,000 ArcGIS Annual Maintenance CONTRACTED SERVICES 4410-000 0 1,133 1,000 SUBSCRIPTIONS & DUES 33 0 100 100 Professional Memberships - MECA & MSA 4452-000 33 1,133 1,100 1,100 TOTAL ENVIRONMENTAL 46,634 53,596 62,463 64,035

### Solid Waste Abatement

The City receives a grant from Anoka County to fund solid waste abatement programs. In accordance with the County's goals, this department establishes, promotes, and monitors waste programs, including curbside recycling and drop-off events for bulky items. The City holds monthly recycling days, a Spring clean-up event and an Earth Day celebration. It also utilizes waste reduction strategies at City events and assists the County in promoting correct disposal of yard waste and hazardous materials.

|                        | 2016   | 2017    | 2018          | 2019    |
|------------------------|--------|---------|---------------|---------|
|                        | Actual | Actual  | Adopted       | Adopted |
| <u>Expenditures</u>    |        |         |               |         |
| Personal Services      | 49,407 | 47,074  | 54,561        | 55,525  |
| Supplies               | 153    | 0       | 1,400         | 3,000   |
| Other Services/Charges | 13,025 | 11,298  | 14,700        | 7,220   |
| Contractual Services   | 18,816 | 20,552  | 16,500        | 22,700  |
| Capital Outlay         | 0      | 0       | 0             | 0       |
| _ , .                  |        | <b></b> | <b>0-</b> 404 | 00.44=  |
| Total                  | 81,401 | 78,924  | 87,161        | 88,445  |

|                           | 2016<br>Actual | 2017<br>Actual | 2018<br>Adopted | 2019<br>Adopted |
|---------------------------|----------------|----------------|-----------------|-----------------|
| Personnel Schedule        |                |                |                 |                 |
| Environmental Coordinator | 0.30           | 0.30           | 0.30            | 0.30            |
| Total                     | 0.30           | 0.30           | 0.30            | 0.30            |

#### **CITY OF LINO LAKES SOLID WASTE ABATEMENT (101-462)** Object Actual Actual **Budget** Adopted Code 2016 2017 2018 2019 **Budget Detail** Description PERSONAL SERVICES 30% Environmental Coordinator SALARIES 4101-000 24,227 24,605 25,097 25,914 OVERTIME 1,600 4102-000 1,041 1,236 1,600 Overtime: Recycle Days Equipment Operators & Staff **TEMPORARIES** 4106-000 16,836 14,490 20,000 20,000 Assistance WELLNESS PROGRAM 4108-000 191 191 216 216 Temporaries: Solid Waste Intern PERA 4121-000 2,411 1.938 2,002 2,064 (32hrs/wk @ \$12/hr) SOCIAL SECURITY 4122-000 2,353 2,461 3,572 3,635 ICMA EMPLOYER 4123-000 0 43 526 474 HEALTH INSURANCE 4131-000 1,901 1,673 1,080 1,080 LIFE & DISABILITY INSURANCE 4133-000 93 94 83 86 DENTAL INSURANCE 159 159 159 4134-000 155 WORKER'S COMPENSATION 4151-000 200 184 226 297 47,074 49,407 54,561 55,525 SUPPLIES OFFICE SUPPLIES 4200-000 153 0 1,400 1,100 Recycling Day Supplies, Corn Roast Trash Bags MAINTENANCE SUPPLIES 4211-000 0 0 0 1,900 Fencing and Signage - Organics Drop-off Sites 153 0 1,400 3,000 OTHER SERVICES AND CHARGES TRAVEL & TUITION 295 0 200 4330-000 220 Association of Recycling Managers Workshops PRINTING & PUBLISHING 4340-000 12,730 11,298 14,500 7,000 Notices for Recycling Days, Earth Day, Etc. UNIFORMS 4370-000 0 0 0 0 13,025 11,298 14,700 7,220 **CONTRACTUAL SERVICES** CONTRACTED SERVICES 20,552 22,700 Recycling & Earth Day Vendors & Organics Service 4410-000 18,816 16,500 18,816 20,552 16,500 22,700 **CAPITAL OUTLAY EQUIPMENT** 5000-000 0 0 0 0 0 0 0 0 TOTAL SOLID WASTE ABATEMENT 81,401 78,924 87,161 88,445

Note: Solid Waste Expenditures are reimbursed from Anoka County through the Solid Waste Management Coordinating Board (SCORE)

## **Forestry**

The Forestry Department is responsible for providing for the health, vigor and planning of the urban forest in the City. The planting of boulevard trees in new subdivisions is budgeted here. The costs for these trees are reimbursed from developers. Balled and burlaped trees are now City standard. Oak Wilt suppression and tree preservation programs will continue, as well as response to many plant health and care calls.

|                        | 2016   | 2017   | 2018    | 2019    |
|------------------------|--------|--------|---------|---------|
|                        | Actual | Actual | Adopted | Adopted |
| <u>Expenditures</u>    |        |        |         |         |
| Personal Services      | 36,032 | 36,539 | 37,153  | 38,567  |
| Supplies               | 750    | 5,276  | 2,950   | 2,950   |
| Other Services/Charges | 380    | 352    | 380     | 380     |
| Contractual Services   | 11,986 | 8,704  | 20,000  | 20,000  |
| Capital Outlay         | 5,028  | 8,247  | 0       | 0       |
|                        |        |        |         |         |
| Total                  | 54,175 | 59,119 | 60,483  | 61,897  |

|                           | 2016<br>Actual | 2017<br>Actual | 2018<br>Adopted | 2019<br>Adopted |  |
|---------------------------|----------------|----------------|-----------------|-----------------|--|
| Personnel Schedule        |                |                |                 |                 |  |
| Environmental Coordinator | 0.35           | 0.35           | 0.35            | 0.35            |  |
| Total                     | 0.35           | 0.35           | 0.35            | 0.35            |  |

| CITY OF LINO LAKES               |                      |                |                |                |                 |                                                                                                                                                                 |
|----------------------------------|----------------------|----------------|----------------|----------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FORESTRY (101-463) Description   | Object<br>Code       | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted<br>2019 | Budget Detail                                                                                                                                                   |
| PERSONAL SERVICES                |                      |                |                |                |                 | ů                                                                                                                                                               |
| SALARIES                         | 4101-000             | 28,114         | 28,706         | 29,280         | 30,233          | 35% Environmental Coordinator                                                                                                                                   |
| OVERTIME                         | 4102-000             | 0              | 0              | 0              | 0               |                                                                                                                                                                 |
| TEMPORARIES                      | 4106-000             | 0              | 0              | 0              | 0               |                                                                                                                                                                 |
| WELLNESS PROGRAM                 | 4108-000             | 223            | 223            | 252            | 252             |                                                                                                                                                                 |
| PERA                             | 4121-000             | 2,109          | 2,153          | 2,196          | 2,267           |                                                                                                                                                                 |
| SOCIAL SECURITY                  | 4122-000             | 2,226          | 2,210          | 2,240          | 2,313           |                                                                                                                                                                 |
| ICMA EMPLOYER                    | 4123-000             | 0              | 50             | 614            | 553             |                                                                                                                                                                 |
| HEALTH INSURANCE                 | 4131-000             | 2,217          | 1,952          | 1,260          | 1,260           |                                                                                                                                                                 |
| LIFE INSURANCE                   | 4133-000             | 109            | 110            | 97             | 100             |                                                                                                                                                                 |
| DENTAL INSURANCE                 | 4134-000             | 180            | 185            | 185            | 185             |                                                                                                                                                                 |
| WORKER'S COMPENSATION            | 4151-000             | 854            | 951            | 1,029          | 1,404           |                                                                                                                                                                 |
|                                  |                      | 36,032         | 36,539         | 37,153         | 38,567          |                                                                                                                                                                 |
| SUPPLIES                         |                      |                |                |                |                 |                                                                                                                                                                 |
| OFFICE SUPPLIES                  | 4200-000             | 282            | 0              | 0              | 0               |                                                                                                                                                                 |
| MAINTENANCE CURRUIEC             | 4244 000             | 440            | 4.000          | 0.700          | 0.700           | Fertilizers, Staking Material, EAB Chemicals - Treat 300 Ash                                                                                                    |
| MAINTENANCE SUPPLIES SMALL TOOLS | 4211-000<br>4240-000 | 443<br>25      | 4,969<br>307   | 2,700<br>250   | 2,700           | Annually - 3 Yr Cycle                                                                                                                                           |
| SWALL TOOLS                      | 4240-000             | 750            | 5,276          | 2,950          | 2,950           |                                                                                                                                                                 |
| OTHER SERVICES AND CHARGI        | =e                   | 750            | 5,276          | 2,930          | 2,950           |                                                                                                                                                                 |
| UNIFORMS                         | 4370-000             | 380            | 352            | 380            | 380             |                                                                                                                                                                 |
| UNIFORMS                         | 4370-000             | 380            | 352            | 380            | 380             |                                                                                                                                                                 |
| CONTRACTUAL SERVICES             |                      | 300            | 332            | 300            | 300             |                                                                                                                                                                 |
|                                  |                      |                |                |                |                 | Damaged/Diseased Tree Removal/Oakwilt Control \$5,000 Emerald Ash Borer Tree Replacement Program \$10,000 Blvd Tree Replacement \$5,000 (Previously under Acct. |
| CONTRACTED SERVICES              | 4410-000             | 11,986         | 8,704          | 20,000         |                 | 5000-000)                                                                                                                                                       |
|                                  |                      | 11,986         | 8,704          | 20,000         | 20,000          |                                                                                                                                                                 |
| CAPITAL OUTLAY                   |                      |                |                |                |                 | I                                                                                                                                                               |
| EQUIPMENT                        | 5000-000             | 5,028          | 8,247          | 0              | 0               |                                                                                                                                                                 |
|                                  |                      | 5,028          | 8,247          | 0              | 0               |                                                                                                                                                                 |
| TOTAL FORESTRY                   |                      | 54,175         | 59,119         | 60,483         | 61,897          |                                                                                                                                                                 |

### **Police**

The Police Department is a division of the Lino Lakes Public Safety Department. The main objective of this department is to develop and promote a safe and secure community. The police serve the community by protecting life and property, preserving peace and order, preventing crime and enforcing all laws and ordinances. The Department is actively pursuing the Community Oriented Policing Philosophy that emphasizes partnerships and community involvement to ensure the successful implementation of the City's vision for public safety services.

|                        | 2016      | 2017      | 2018      | 2019      |
|------------------------|-----------|-----------|-----------|-----------|
|                        | Actual    | Actual    | Adopted   | Adopted   |
| <u>Expenditures</u>    |           |           |           |           |
| Personal Services      | 3,387,001 | 3,436,882 | 3,622,030 | 3,747,049 |
| Supplies               | 28,811    | 27,185    | 35,825    | 36,025    |
| Other Services/Charges | 95,418    | 107,373   | 116,716   | 126,786   |
| Contractual Services   | 47,459    | 41,702    | 42,102    | 41,450    |
| Capital Outlay         | 26,214    | 34,036    | 17,602    | 24,802    |
|                        |           |           |           |           |
| Total                  | 3,584,903 | 3,647,178 | 3,834,275 | 3,976,112 |

|                           | 2016   | 2017   | 2018    | 2019    |
|---------------------------|--------|--------|---------|---------|
|                           | Actual | Actual | Adopted | Adopted |
| Personnel Schedule        |        |        |         |         |
| Director of Public Safety | 0.85   | 0.85   | 0.85    | 0.85    |
| Deputy Director - Police  | 1.00   | 1.00   | 1.00    | 1.00    |
| Captain                   | 0.85   | 0.85   | 0.85    | 0.85    |
| Sergeant                  | 5.00   | 5.00   | 5.00    | 5.00    |
| Patrol                    | 19.00  | 19.00  | 19.00   | 19.00   |
| Police Records Clerk      | 2.00   | 2.00   | 2.00    | 2.00    |
| Community Service Officer | 1.50   | 1.50   | 1.00    | 1.00    |
| Administrative Assistant  | 0.85   | 0.85   | 0.85    | 0.85    |
| Total                     | 31.05  | 31.05  | 30.55   | 30.55   |

| CITY OF LINO LAKES          |                |                |                |                |              |                                                                                                                                                                                                                         |  |
|-----------------------------|----------------|----------------|----------------|----------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| POLICE (101-420)            |                |                |                |                |              |                                                                                                                                                                                                                         |  |
| Description                 | Object<br>Code | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted 2019 | Budget Detail                                                                                                                                                                                                           |  |
| PERSONAL SERVICES           |                |                |                |                |              |                                                                                                                                                                                                                         |  |
| SALARIES                    | 4101-000       | 2,421,589      | 2,475,844      | 2,593,313      | 2,653,084    | 85% Public Safety Director                                                                                                                                                                                              |  |
| OVERTIME                    | 4102-000       | 123,486        | 88,850         | 90,000         | 90,000       | 100% Deputy Director Police<br>85% Public Safety Captain                                                                                                                                                                |  |
| TEMPORARIES                 | 4106-000       | 0              | 0              | 0              | 0            | 85% Administrative Assistant                                                                                                                                                                                            |  |
| TRAFFIC PROJECTS SALARIES   | 4107-000       | 0              | 0              | 0              | 0            | 5 - 100% Sergeants<br>19 - 100% Patrol Officers                                                                                                                                                                         |  |
| WELLNESS PROGRAM            | 4108-000       | 3,730          | 2,370          | 4,824          | 4,824        | 2 - 100% Patrol Officers<br>2 - 100% Records Clerks                                                                                                                                                                     |  |
| PERA                        | 4121-000       | 389,724        | 395,795        | 417,791        | 446,401      | 25 FTE Community Service Officers                                                                                                                                                                                       |  |
| SOCIAL SECURITY             | 4122-000       | 46,567         | 47,810         | 50,956         | 51,946       |                                                                                                                                                                                                                         |  |
| ICMA EMPLOYER               | 4123-000       | 7,675          | 7,148          | 9,101          | 11,424       | Overtime: Patrol, Court, Training, Special Events, DWI                                                                                                                                                                  |  |
| HEALTH INSURANCE            | 4131-000       | 309,856        | 326,112        | 354,616        | 364,519      | Enforcement                                                                                                                                                                                                             |  |
| LIFE & DISABILITY INSURANCE | 4133-000       | 8,782          | 9,125          | 8,384          | 8,555        |                                                                                                                                                                                                                         |  |
| DENTAL INSURANCE            | 4134-000       | 13,305         | 13,919         | 16,167         | 16,167       |                                                                                                                                                                                                                         |  |
| REEMPLOYMENT INSURANCE      | 4141-000       | 0              | 0              | 0              | 0            |                                                                                                                                                                                                                         |  |
| WORKER'S COMPENSATION       | 4151-000       | 62,287         | 69,909         | 76,878         | 100,129      |                                                                                                                                                                                                                         |  |
|                             |                | 3,387,001      | 3,436,882      | 3,622,030      | 3,747,049    |                                                                                                                                                                                                                         |  |
| SUPPLIES                    |                |                |                |                |              |                                                                                                                                                                                                                         |  |
|                             |                |                |                |                |              | Business Cards, Letterhead and Envelopes, Toner/Printer                                                                                                                                                                 |  |
| OFFICE SUPPLIES             | 4200-000       | 7,423          | 5,711          | 8,100          | 8 100        | Cartridges, Paper, DVD Discs, Misc Supplies, Ticketwriter Paper Rolls                                                                                                                                                   |  |
| OTT TOE GOT TELEG           | 1200 000       | 7,120          | 0,711          | 0,100          | 0,100        | Ammo, Taser Supplies, Range Supplies, Simunition, DMT                                                                                                                                                                   |  |
| MAINTENANCE SUPPLIES        | 4211-000       | 9,728          | 10,161         | 13,100         | 13,100       | Gas, Property Evidence Supplies                                                                                                                                                                                         |  |
| YOUTH PROGRAMS              | 4213-000       | 1,923          | 1,642          | 3,100          | 3 100        | Supplies, Youth Safety Camp, Firearms Safety Camp,<br>Snowmobile Safety, Explorers, Junior Citizen's Academy                                                                                                            |  |
| TOOTHTROOKAWIO              | 42 10-000      | 1,925          | 1,042          | 3,100          | 3,100        | Night to Unite, Volunteer Appreciation, Open House,                                                                                                                                                                     |  |
|                             |                |                |                |                |              | Promotional Materials, Volunteer Clothing, Citizens                                                                                                                                                                     |  |
| CRIME PREVENTION/SAFETY     | 4214-000       | 5,952          | 6,238          | 7,200          | 7,400        | Academy Supplies and Shirts, CERT  Batteries, Tasers, Tint Meters, PBT, Shelving for Evidence                                                                                                                           |  |
| SMALL TOOLS                 | 4240-000       | 3,784          | 3,431          | 4,325          | 4,325        | Room                                                                                                                                                                                                                    |  |
|                             |                | 28,811         | 27,185         | 35,825         | 36,025       |                                                                                                                                                                                                                         |  |
| OTHER SERVICES AND CHARGE   | S              |                |                |                |              |                                                                                                                                                                                                                         |  |
| PROFESSIONAL SERVICES       | 4300-000       | 1,965          | 2,436          | 3,260          | 2 3/10       | Critical Incident Debriefing, POST License Renewal, Psych Assesments                                                                                                                                                    |  |
| TELEPHONE                   | 4321-000       | 8,343          | 18,313         | 18,320         | 18,320       | Cell Phones, Mobile Hot Spot, Cell Stipend                                                                                                                                                                              |  |
| POSTAGE                     | 4322-000       | 920            | 769            | 1,000          | 1,000        | Cont Honos, Mobile Flot opet, Con Capona                                                                                                                                                                                |  |
| TOUTAGE                     | +022-000       | 320            | 703            | 1,000          | 1,000        | Anoka Chief, Century Slot Program, Tuition Reimbursement,                                                                                                                                                               |  |
|                             |                |                |                |                |              | POST Mandate, Range Fees, Conference, IACP, Instructor                                                                                                                                                                  |  |
| TRAVEL & TUITION            | 4330-000       | 18,556         | 21,842         | 25,170         | 30,165       | Training, K-9, Conference, EMR Training                                                                                                                                                                                 |  |
| INSURANCE                   | 4360-000       | 34,105         | 34,878         | 36,586         | 41,581       | Officers, Sergeants, Admin., Unused Uniform Allowance,                                                                                                                                                                  |  |
| UNIFORMS                    | 4370-000       | 30,164         | 26,793         | 30,020         | 30,960       | Ballistic Vests, Replacement Uniforms, CSO                                                                                                                                                                              |  |
| ELECTRICITY                 | 4381-000       | 365            | 411            | 360            |              | Emergency Siren Electricity                                                                                                                                                                                             |  |
| RESERVES                    | 4386-000       | 999            | 1,931          | 2,000          | 2,000        | Uniforms, Equipment, Training, Supplies                                                                                                                                                                                 |  |
| EXPLORERS                   | 4387-000       | 0              | 0              | 0              | 0            |                                                                                                                                                                                                                         |  |
|                             |                | 95,418         | 107,373        | 116,716        | 126,786      |                                                                                                                                                                                                                         |  |
| CONTRACTUAL SERVICES        |                |                |                |                |              |                                                                                                                                                                                                                         |  |
| CONTRACTED SERVICES         | 4440,000       | AE 994         | 40.462         | 40 552         | 20,000       | RMS - JLEC, 800 MHz Contract, State of MN DJDN,<br>Emergency Sirens, LEXIPOL, Target Solutions, Shredding,<br>Otter Lake Animal Hospital, Car Washer, DETOX Dakota<br>County, Metro Sales, Schedule Anywhere, Emergency |  |
| CONTRACTED SERVICES         | 4410-000       | 45,881         | 40,163         | 40,552         | 39,900       | Sirens, 3SI Security, Midwest Radar Professional Memberships & Subscriptions: IACP, MCPA,                                                                                                                               |  |
|                             |                |                |                |                |              | AMEM, Col Rotary, Press Publications, MACIA, PLEAA, Tri-                                                                                                                                                                |  |
| SUBSCRIPTIONS & DUES        | 4452-000       | 1,578          | 1,539          | 1,550          |              | County, FBI NA, PERF                                                                                                                                                                                                    |  |
|                             |                | 47,459         | 41,702         | 42,102         | 41,450       |                                                                                                                                                                                                                         |  |
| CAPITAL OUTLAY              |                |                |                |                |              | Patrol Mobile Computers (3), Admin/Investigation Computers                                                                                                                                                              |  |
| EQUIPMENT                   | 5000-000       | 26,214         | 34,036         | 17,602         | 24,802       | (3), Radar Unit (1), Lydar Unit (1)                                                                                                                                                                                     |  |
|                             |                | 26,214         | 34,036         | 17,602         | 24,802       |                                                                                                                                                                                                                         |  |
| TOTAL POLICE DEPARTMENT     |                | 3,584,903      | 3,647,178      | 3,834,275      | 3,976,112    |                                                                                                                                                                                                                         |  |

**Fire** 

The Fire Department is a division of the Lino Lakes Public Safety Department. In January 2014, the City Council voted to withdraw from the Centennial Fire District and to operate a Lino Lakes Fire Department. The Department was operational in January 2016.

|                        | 2016    | 2017    | 2018    | 2019    |
|------------------------|---------|---------|---------|---------|
|                        | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>    |         |         |         |         |
| Personal Services      | 456,706 | 425,695 | 500,003 | 529,734 |
| Supplies               | 9,281   | 8,135   | 24,700  | 25,650  |
| Other Services/Charges | 26,188  | 47,647  | 47,405  | 46,355  |
| Contracted Services    | 57,795  | 22,532  | 30,851  | 42,783  |
| Capital Outlay         | 20,185  | 32,551  | 25,843  | 29,750  |
|                        |         |         |         |         |
| Total                  | 570,156 | 536,560 | 628,802 | 674,272 |

|                           | 2016<br>Actual |       |       | 2019<br>Adopted |
|---------------------------|----------------|-------|-------|-----------------|
| Personnel Schedule        |                |       |       |                 |
| Director of Public Safety | 0.15           | 0.15  | 0.15  | 0.15            |
| Deputy Director - Fire    | 1.00           | 1.00  | 1.00  | 1.00            |
| Captain                   | 0.15           | 0.15  | 0.15  | 0.15            |
| Administrative Assistant  | 0.15           | 0.15  | 0.15  | 0.15            |
| Bldg/Fire Inspector I     | 0.50           | 0.50  | 0.50  | 0.50            |
| Total                     | 1.95           | 1.95  | 1.95  | 1.95            |
| Paid On Call Firefighters | 42.00          | 43.00 | 43.00 | 43.00           |

| CITY OF LINO LAKES          |          |         |          |         |         |                                                                                                                                                                                                                                                                                                                          |  |
|-----------------------------|----------|---------|----------|---------|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| FIDE (404, 424)             |          |         |          |         |         |                                                                                                                                                                                                                                                                                                                          |  |
| FIRE (101-421)              | Object   | Actual  | Actual   | Budget  | Adopted |                                                                                                                                                                                                                                                                                                                          |  |
| Description                 | Code     | 2016    | 2017     | 2018    | 2019    | Budget Detail                                                                                                                                                                                                                                                                                                            |  |
| PERSONAL SERVICES           |          |         |          |         |         |                                                                                                                                                                                                                                                                                                                          |  |
| SALARIES                    | 4101-000 | 242,751 | 261,137  | 315,281 | 323,622 | 15% Public Safety Director                                                                                                                                                                                                                                                                                               |  |
| OVERTIME                    | 4102-000 | 4,794   | 2,846    | 0       | 0       | 100% Deputy Director Fire<br>15% Public Safety Captain                                                                                                                                                                                                                                                                   |  |
| FIRE STIPEND                | 4109-000 | 65,296  | 61,254   | 62,192  | 68,890  | T :                                                                                                                                                                                                                                                                                                                      |  |
| WELLNESS PROGRAM            | 4108-000 | 108     | 108      | 216     | 216     | 50% Building/Fire Inspector                                                                                                                                                                                                                                                                                              |  |
| PERA                        | 4121-000 | 79,269  | 35,839   | 47,307  | 50,470  | Paid-On-Call Firefighters - Calls/Training Drills/Command Stipends                                                                                                                                                                                                                                                       |  |
| SOCIAL SECURITY             | 4122-000 | 11,591  | 12,257   | 14,444  | 14,863  | Guperius                                                                                                                                                                                                                                                                                                                 |  |
| ICMA EMPLOYER               | 4123-000 | 0       | 230      | 0       | 0       | Stipend: Cross-trained Fire/Rescue - 23 Employees @                                                                                                                                                                                                                                                                      |  |
| HEALTH INSURANCE            | 4131-000 | 22,443  | 19,945   | 22,070  | 22,124  | \$1.44/hr                                                                                                                                                                                                                                                                                                                |  |
| LIFE & DISABILITY INSURANCE | 4133-000 | 652     | 666      | 455     | 470     |                                                                                                                                                                                                                                                                                                                          |  |
| DENTAL INSURANCE            | 4134-000 | 747     | 767      | 1,032   | 1,032   |                                                                                                                                                                                                                                                                                                                          |  |
| REEMPLOYMENT INSURANCE      | 4141-000 | 0       | 0        | 0       | 0       |                                                                                                                                                                                                                                                                                                                          |  |
| WORKER'S COMPENSATION       | 4151-000 | 29,055  | 30,646   | 37,006  | 48,047  |                                                                                                                                                                                                                                                                                                                          |  |
|                             |          | 456,706 | 425,695  | 500,003 | 529.734 |                                                                                                                                                                                                                                                                                                                          |  |
| SUPPLIES                    |          | ,       | ,        |         | ,       |                                                                                                                                                                                                                                                                                                                          |  |
| OFFICE SUPPLIES             | 4200-000 | 1,288   | 482      | 1,500   | 1.500   | Paper, Toner/Printer Cartridges, Business Cards, Pens                                                                                                                                                                                                                                                                    |  |
| MAINTENANCE SUPPLIES        | 4211-000 | 3,687   | 2,740    | 6,500   |         | Foam, Saw Blades, Floor Dry, Batteries                                                                                                                                                                                                                                                                                   |  |
| YOUTH PROGRAM               | 4213-000 | 442     | 0        | 1,200   |         | Safety Camp                                                                                                                                                                                                                                                                                                              |  |
| FIRE PREVENTION             | 4214-000 | 1,930   | 2,818    | 3,000   | ,       | Citizen Academy, Marketing Materials                                                                                                                                                                                                                                                                                     |  |
|                             |          | .,,,,,  | _,,,,,   | -,,,,,  |         | Rescue Tool Replacement, Ropes, 4 Gas Monitor, Station 1                                                                                                                                                                                                                                                                 |  |
| SMALL TOOLS                 | 4240-000 | 1,934   | 2,095    | 12,500  | ,       | Gear Grid -Turnout                                                                                                                                                                                                                                                                                                       |  |
|                             |          | 9,281   | 8,135    | 24,700  | 25,650  |                                                                                                                                                                                                                                                                                                                          |  |
| OTHER SERVICES AND CHARGE   | S        |         |          |         |         | FF Certification, FF Licensure, Hepatitis Vaccination Series,                                                                                                                                                                                                                                                            |  |
| PROFESSIONAL SERVICES       | 4300-000 | 1,581   | 4,632    | 3,525   | 1.725   | Medical/Drug Exam                                                                                                                                                                                                                                                                                                        |  |
| OTHER CONSULTANTS           | 4310-000 | 0       | 0        | 0       | 0       |                                                                                                                                                                                                                                                                                                                          |  |
| TELEPHONE                   | 4321-000 | 568     | 2,374    | 2,880   |         | Cell Phones, Mobile Hot Spot, Cell Stipend                                                                                                                                                                                                                                                                               |  |
| POSTAGE                     | 4322-000 | 153     | 238      | 500     | 500     |                                                                                                                                                                                                                                                                                                                          |  |
|                             |          |         |          |         |         | Century CEU, Training Supplies, Medical Training,                                                                                                                                                                                                                                                                        |  |
| TDAVEL 8 THITION            | 4330,000 | 14.052  | 14 704   | 20.000  | 20.750  | AWAIR/OSHA Training Staff Development, Conference, FF1, FF2, HazMat Initial Trng                                                                                                                                                                                                                                         |  |
| TRAVEL & TUITION            | 4330-000 | 14,053  | 14,784   | 20,000  |         | <u> </u>                                                                                                                                                                                                                                                                                                                 |  |
| PRINTING & PUBLISHING       | 4340-000 | 0       | 0 05 000 | 500     |         | Marketing Materials                                                                                                                                                                                                                                                                                                      |  |
| UNIFORMS                    | 4370-000 | 9,833   | 25,620   | 20,000  |         | Turn-out & Wildland Fire Gear, Misc Uniform Items                                                                                                                                                                                                                                                                        |  |
| CONTRACTUAL SERVICES        |          | 26,188  | 47,647   | 47,405  | 46,355  |                                                                                                                                                                                                                                                                                                                          |  |
| CONTRACTUAL SERVICES        |          |         |          |         |         | Ladder Testing, SCBA Flow Testing, PSDS, Dispatch Application, Foam System Service, Pump Testing, Pump Service, Aerial Service, LEXIPOL, Target Solutions, Accessory Svc for Fans, Generators, Extraction, and Saws, Alex Air Compressor Annual Maintenance & Test, AED Recert, Transunion Backgrounds, Motorola 800 MHz |  |
| CONTRACTED SERVICES         | 4410-000 | 56,894  | 21,213   | 29,471  | 41,403  | Contract  MN IAAI, Metro Fire Chiefs, Anoka Co. Fire Protection                                                                                                                                                                                                                                                          |  |
| SUBSCRIPTIONS & DUES        | 4452-000 | 901     | 1,319    | 1,380   | 1,380   | Assn, MSFCA, International Assn                                                                                                                                                                                                                                                                                          |  |
|                             |          | 57,795  | 22,532   | 30,851  | 42,783  |                                                                                                                                                                                                                                                                                                                          |  |
| CAPITAL OUTLAY              |          | ,       | ,        | -,      | ,       |                                                                                                                                                                                                                                                                                                                          |  |
|                             |          |         |          |         |         | 800 MHz Mobile Radio (3), Stn 1 Pressure Washing System                                                                                                                                                                                                                                                                  |  |
| EQUIPMENT                   | 5000-000 | 20,185  | 32,551   | 25,843  | ,       | for Apparatus & Equipment                                                                                                                                                                                                                                                                                                |  |
|                             |          | 20,185  | 32,551   | 25,843  | 29,750  | 1                                                                                                                                                                                                                                                                                                                        |  |
| TOTAL FIRE DEPARTMENT       |          | 570,156 | 536,560  | 628,802 | 674,272 |                                                                                                                                                                                                                                                                                                                          |  |

## **Building Inspections**

This department provides minimum standards to safeguard the public by regulating and controlling the design, construction, use and occupancy, and maintenance of buildings constructed within the City. City Code and Ordinance compliance is enforced and controlled. The department reviews building plans and permits for compliance with state and local building codes. Electrical permits are issued and administered by the State of Minnesota.

|                        | 2016    | 2017    | 2018    | 2019    |
|------------------------|---------|---------|---------|---------|
|                        | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>    |         |         |         |         |
| Personal Services      | 199,092 | 221,714 | 242,670 | 331,033 |
| Supplies               | 1,363   | 591     | 1,650   | 2,150   |
| Other Services/Charges | 6,337   | 6,502   | 8,920   | 11,240  |
| Contractual Services   | 2,888   | 1,151   | 3,325   | 3,325   |
| Capital Outlay         | 0       | 0       | 0       | 0       |
|                        |         |         |         |         |
| Total                  | 209,680 | 229,958 | 256,565 | 347,748 |

|                       | 2016   | 2017   | 2018    | 2019    |
|-----------------------|--------|--------|---------|---------|
|                       | Actual | Actual | Adopted | Adopted |
| Personnel Schedule    |        |        |         |         |
| Building Official     | 1.00   | 1.00   | 1.00    | 1.00    |
| Building Inspector I  | -      | -      | -       | 1.00    |
| Building Permit Tech  | 1.00   | 1.00   | 1.00    | 1.00    |
| Bldg/Fire Inspector I | 0.50   | 0.50   | 0.50    | 0.50    |
|                       |        |        |         |         |
| Total                 | 2.50   | 2.50   | 2.50    | 3.50    |

#### **CITY OF LINO LAKES BUILDING INSPECTIONS (101-422)** Object Actual Actual **Budget** Adopted Code 2016 2017 2018 2019 **Budget Detail** Description PERSONAL SERVICES 100% Building Official 153,963 170,644 240,470 **SALARIES** 4101-000 158,775 50% Building/Fire Inspector OVERTIME SALARIES 500 4102-000 0 500 528 100% Building Permit Technician **TEMPORARIES** 0 18,720 4106-000 14,381 9,360 Add: 100% Building Inspector WELLNESS PROGRAM 4108-000 294 396 720 720 PERA 12,836 4121-000 11,547 11,948 18,072 Temporaries: 1 - Inspector 312 hrs (13 wks @ 24 hr/wks) @ SOCIAL SECURITY 11,274 12,869 14,525 19,151 4122-000 ICMA EMPLOYER 4123-000 0 0 0 HEALTH INSURANCE 38,868 4131-000 19,656 20,498 22,087 LIFE & DISABILITY INSURANCE 4133-000 557 642 530 762 DENTAL INSURANCE 4134-000 1,031 1,058 1,323 1,852 REEMPLOYMENT INSURANCE 4141-000 0 0 0 0 WORKER'S COMPENSATION 4151-000 770 620 785 1,278 221,714 199,092 242,670 331,033 SUPPLIES Card Stock for Building Permits, Correction Notice Forms, OFFICE SUPPLIES 1,215 580 1,500 2,000 Septic System Pumping Forms, Code Books 4200-000 SMALL TOOLS 4240-000 147 11 150 150 1,363 591 1,650 2,150 OTHER SERVICES AND CHARGES PROFESSIONAL SERVICES 4.175 4.175 5.000 5,000 Permit Works Annual Maintenance & Assistance 4300-000 TELEPHONE 4321-000 613 671 550 1,800 Inspections Phone & Wi-Fi TRAVEL & TUITION 2,800 3,300 Staff Training & Mileage, SSTS Cert 1,067 940 4330-000 UNIFORMS 4370-000 482 716 570 1,140 Building Inspections Staff 6,337 6,502 8,920 11,240 CONTRACTUAL SERVICES Large Format Scanning \$500 CONTRACTED SERVICES 4410-000 2,808 1,116 3,000 3,000 Back-Up Inspection Services \$2,500 (33hrs @ \$75/hr) SUBSCRIPTIONS & DUES 4452-000 325 AMBO \$200, 10K Lakes Chapter \$125 80 35 325 3,325 2,888 1,151 3,325 CAPITAL OUTLAY **EQUIPMENT** 5000-000 0 0 0 0 0 0 0 0 TOTAL BUILDING INSPECTIONS 209,680 229,958 256,565 347,748

### Streets

The Streets Department maintains and improves all City streets for safety and mobility especially in the winter months. The City has approximately 101 miles of roads. Annual maintenance programs for sealcoating and crackfilling designated streets increases their expected lifespan, and are the most costly projects performed by this department.

|                        | 2016    | 2017    | 2018    | 2019    |
|------------------------|---------|---------|---------|---------|
|                        | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>    |         |         |         |         |
| Personal Services      | 534,748 | 539,861 | 585,569 | 611,149 |
| Supplies               | 173,462 | 124,256 | 159,000 | 144,000 |
| Other Services/Charges | 110,553 | 149,998 | 102,600 | 110,600 |
| Contractual Services   | 55,859  | 95,822  | 63,000  | 88,000  |
|                        |         |         |         |         |
| Total                  | 874,622 | 909,937 | 910,169 | 953,749 |

|                      | 2016<br>Actual | 2017<br>Actual | 2018<br>Adopted | 2019<br>Adopted |
|----------------------|----------------|----------------|-----------------|-----------------|
| Personnel Schedule   |                |                |                 |                 |
| Supervisor           | 1.00           | 1.00           | 1.00            | 1.00            |
| General Maintenance  | 5.50           | 5.50           | 5.50            | 5.50            |
| PT Office Specialist | -              | 0.15           | 0.15            | 0.15            |
| Total                | 6.50           | 6.65           | 6.65            | 6.65            |

| CITY OF LINO LAKES                           |                      |                 |                  |             |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
|----------------------------------------------|----------------------|-----------------|------------------|-------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| STREETS (101-430)                            | Object               | Actual          | Actual           | Budget      | Adopted          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| Description  DEBCONAL SERVICES               | Code                 | 2016            | 2017             | 2018        | 2019             | Budget Detail                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| PERSONAL SERVICES SALARIES                   | 4101-000             | 366,752         | 365,422          | 401,972     | 415,378          | 100% Streets Supervisor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| OVERTIME                                     | 4101-000             | 6,820           | 5,974            | 8,000       | 8,000            | 5 - 100% General Maintenance Workers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| ON CALL/PAGER                                | 4105-000             | 2,060           | 2,825            | 2,000       | 2,000            | 50% General Maintenance Worker/Mechanic .15 FTE PT Office Specialist                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| TEMPORARIES                                  | 4106-000             | 26,998          | 30,247           | 23,000      | 23,000           | ·                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| WELLNESS PROGRAM                             | 4108-000             | 0               | 0                | 0           | 0                | Overtime: Snowplowing, Street Repairs, Unforeseen<br>Emergencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| PERA                                         | 4121-000             | 28,172          | 28,049           | 30,898      | 31,901           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| SOCIAL SECURITY                              | 4122-000             | 29,750          | 29,425           | 33,275      | 34,301           | Temporaries: Seasonal Summer Maintenance Workers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| ICMA EMPLOYER CONTRIBUTION                   | 4123-000             | 1,489           | 1,769            | 1,746       | 1,794            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| HEALTH INSURANCE                             | 4131-000             | 43,271          | 46,795           | 52,117      | 53,646           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| LIFE & DISABILITY INSURANCE                  | 4133-000             | 1,491           | 1,568            | 1,382       | 1,423            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| DENTAL INSURANCE                             | 4134-000             | 2,836           | 2,977            | 3,519       | 3,519<br>0       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| REEMPLOYMENT INSURANCE WORKER'S COMPENSATION | 4141-000<br>4151-000 | 0<br>25,110     | 0<br>24,811      | 0<br>27,660 | 36,187           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| WORKER'S COMPENSATION                        | 4131-000             | 534,748         | 539,861          | 585,569     | 611,149          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| SUPPLIES                                     |                      | 004,740         | 000,001          | 000,000     | 011,140          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
|                                              |                      |                 |                  |             |                  | Boulevard & median maintenance materials: geo-fabric,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
|                                              |                      |                 |                  |             |                  | fertilizers, pesticides, irrigation components, erosion prevention and sediment control products, grass seed/sod. Construction materials: lumber, plywood, screws, nails, nuts/bolts/washers, bagged concrete, grout, bentonite, stakes/lathe. Equipment wear items: street sweeper center brooms and gutter brooms, plow blades/cutting edges, ditch mower blades, saw blades. Safety items: high visibility vests, shirts, eye protection, ear protection, insect repellent, sunscreen, hardhats, chainsaw PPE. Any products or parts intended for streets maintenance and equipment electrical cords, batteries, rope, tape, cable, glue, paints & solvents, |  |
| MAINTENANCE SUPPLIES                         | 4211-000             | 7,380           | 11,537           | 8,000       | 8,000            | plumbing supplies, fittings.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| SHOP PARTS                                   | 4221-000             | 13              | 401              | 0           | 0                | Traffic regulatory signs, parking signs, warning signs,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| STREET SIGNS PATCHING MATERIALS              | 4223-000<br>4224-000 | 9,972<br>97,520 | 17,010<br>32,298 | 12,000      | 12,000<br>50,000 | Hot asphalt, cold asphalt (i.e. UPM bagged and bulk), asphalt emulsion (tack), crackfill material, detackifier (for                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| SALT/SAND                                    | 4228-000             | 44,114          | 55,871           | 55,000      | 55,000           | sand used for snow and ice management, any materials and<br>supplies purchased specifically to facilitate the use of salt<br>(brine or solid) for snow and ice management.<br>Class V, sand (not for winter operations), rock, chip rock, rip                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| GRAVEL AND MISCELLANEOUS                     | 4229-000             | 11,178          | 3,908            | 15,000      | 15,000           | rap, topsoil, compost, mulch, and woodchips. Plastic, metal or concrete pipes and culverts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| SMALL TOOLS                                  | 4240-000             | 3 285           | 2 024            | 4.000       | 4.000            | Rakes, snow shovels, flat shovels, spades, loots, sprayers, pitch forks, push brooms, hand tools, power tools, tool boxes & containers, jacks, trailer jacks, winches, chains/binders, ratchet straps, ladders, chainsaws, chainsaw sharpeners, weed whips, manual/electric/cas engine pumps, locks.                                                                                                                                                                                                                                                                                                                                                            |  |
| SMALL TOOLS                                  | 4240-000             | 173,462         | 124,256          | 159,000     | 144,000          | weed writps, manual/electric/gas engine pumps, locks.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| OTHER SERVICES AND CHARGES                   |                      | ,               | ,                | ,           | ,                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| PROFESSIONAL SERVICES                        | 4300-000             | 2,896           | 0                | 4,000       | 12,000           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| TELEPHONE                                    | 4321-000             | 768             | 675              | 1,000       | 1,000            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| TRAVEL & TUITION                             | 4330-000             | 1,645           | 1,527            | 2,000       | 2,000            | Staff Training & Mileage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| UNIFORMS                                     | 4370-000             | 2,432           | 2,460            | 2,600       | 2,600            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| STREET LIGHTS                                | 4385-000             | 102,812         | 145,335          | 93,000      | 93,000           | Electricity & Repair of City-Owned Street Lights                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
|                                              |                      | 110,553         | 149,998          | 102,600     | 110,600          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| CONTRACTUAL SERVICES                         |                      |                 |                  |             |                  | Patching/spray patching, catch basin repairs, curb repairs &                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| CONTRACTED SERVICES                          | 4410-000             | 23,063          | 81,086           | 55,000      | 80,000           | replacements, dead deer removal, signal maintenance, etc. Traffic control sign rental, crack fill kettle, rented                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| RENTED EQUIPMENT                             | 4415-000             | 2,522           | 5,210            | 1,000       |                  | skidsteer/toolcat attachments, tools, vehicles, equipment.  Storm Drainage System Maintenance, Ditch/Pond Cleaning, etc Transfer Out to Surface Water Maint Fund (424) in                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| CONTRACTED STORM SYSTEM MAINT                | 4421-000             | 24,275          | 0                | 0           | 0                | 2018 Budget Professional Memberships & Journals (incl State/County                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| SUBSCRIPTIONS & DUES                         | 4452-000             | 6,000           | 9,526            | 7,000       | 7,000            | Contract) Purchasing Membership, Cartegraph Subscription                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
|                                              |                      | 55,859          | 95,822           | 63,000      | 88,000           | <u> </u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| EQUIPMENT                                    | 5000-000             | 0               | 0                | 0           | 10,100           | Traffic Control Devices-Median Maintenance \$10,100                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|                                              |                      | 0               | 0                | 0           | 10,100           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| TOTAL STREETS                                |                      | 874,622         | 909,937          | 910,169     | 963,849          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |

# Fleet Management

This department provides the maintenance for all City vehicles and equipment. Routine service and major repairs are performed in house by the City's mechanic. All stock and inventory parts are budgeted in this department. The mechanic's salary and benefits are paid from this budget.

|                        | 2016    | 2017    | 2018    | 2019    |
|------------------------|---------|---------|---------|---------|
|                        | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>    |         |         |         |         |
| Personal Services      | 114,930 | 121,627 | 123,552 | 127,684 |
| Supplies               | 156,888 | 139,794 | 168,000 | 168,000 |
| Other Services/Charges | 44,902  | 59,779  | 66,124  | 82,273  |
| Contractual Services   | 97,413  | 34,817  | 76,000  | 70,000  |
| Capital Outlay         | 259     | 0       | 5,000   | 0       |
|                        |         |         |         |         |
| Total                  | 414,392 | 356,018 | 438,676 | 447,957 |

|                     | 2016   | 2017   | 2018    | 2019    |
|---------------------|--------|--------|---------|---------|
|                     | Actual | Actual | Adopted | Adopted |
| Personnel Schedule  |        |        | -       | -       |
| Mechanic            | 1.00   | 1.00   | 1.00    | 1.00    |
| General Maintenance | 0.50   | 0.50   | 0.50    | 0.50    |
| Total               | 1.50   | 1.50   | 1.50    | 1.50    |

#### **CITY OF LINO LAKES** FLEET MANAGEMENT (101-431) Actual Actual Adopted Object **Budget** Description Code 2016 2017 2018 2019 **Budget Detail** PERSONAL SERVICES 100% Mechanic SALARIES 4101-000 88,318 89,298 92,198 86.548 50% General Maintenance Worker/Mechanic OVERTIME 4102-000 2,435 2,394 1,000 1.000 **TEMPORARIES** 4106-000 0 0 0 0 Overtime: Emergency Repairs, Snowplowing WELLNESS PROGRAM 4108-000 0 0 0 0 PERA 4121-000 6,674 6,803 6,772 6,990 SOCIAL SECURITY 4122-000 6,331 6,385 6,908 7,130 HEALTH INSURANCE 4131-000 9,545 14,408 16.144 16,201 LIFE & DISABILITY INSURANCE 4133-000 347 355 308 317 DENTAL INSURANCE 794 794 794 4134-000 773 REEMPLOYMENT INSURANCE 4141-000 0 0 0 WORKER'S COMPENSATION 4151-000 2,277 2,170 2,328 3,054 114,930 121,627 123,552 127,684 SUPPLIES Shop Supplies (Brake Clean, Windex, Paper Towels, Spray MAINTENANCE SUPPLIES 4211-000 1,365 530 1.000 1.000 Bottles, Penetrating Oils, WD40) Gasoline & Diesel for all City Vehicles (Includes Police/Fire **FUELS** 4212-000 80,187 85,951 85,000 & Equipment) All Replacement Parts to Repair Vehicles, All Maintenance Parts (including filters, bulk lubricants, engine oils, ATF's, Gear Lubes, Coolants, etc.) SHOP PARTS 4221-000 71,063 47,580 75,000 New and/or Replacement Tools for the Shop (Hand tools, SMALL TOOLS 4240-000 4,274 5,733 7,000 7,000 battery powered tools, specialty tools, etc) 156,888 139,794 168,000 168,000 OTHER SERVICES AND CHARGES Annual DOT Inspections, Annual Boom/Hoist Inspections, 44,000 30,790 38,000 PROFESSIONAL SERVICES 4300-000 17,365 Alignments, Repairs, Cartegraph Subscription Training & Testing to Maintain Required Licenses and Certificates (ASE Certification & Testing, Automotive TRAVEL & TUITION 332 153 500 500 Training Classes or Seminars) 4330-000 0 PRINTING & PUBLISHING 4340-000 61 0 0 INSURANCE 4360-000 0 0 0 0 AUTO INSURANCE 4363-000 26,575 28,266 27,054 37,203 Insurance for Entire Fleet, Including Police & Fire UNIFORMS 4370-000 570 570 570 570 44,902 59,779 66,124 82,273 **CONTRACTUAL SERVICES** Maintain, Repair, and Certify Fire Equipment CONTRACTED SERVICES 4410-000 89,788 27,917 64,000 64,000 Fleet Mngmt Update, ALLData Online Repair Manual SUBSCRIPTIONS AND DUES 4452-000 7,625 6,900 12,000 6,000 Subscription, Cartegraph Subscription 97,413 34,817 76,000 70,000 CAPITAL OUTLAY 5000-000 0 **EQUIPMENT** 259 0 5,000 0 259 0 5,000 TOTAL FLEET MANAGEMENT 414,392 356,018 438,676 447,957

## Government Buildings

This department is responsible for the costs associated with the repair and maintenance of the Civic Complex and other public buildings. All electrical, heating, telephone, office supply and postage costs are included in this

|                        | 2016    | 2017    | 2018    | 2019    |
|------------------------|---------|---------|---------|---------|
|                        | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>    |         |         |         |         |
| Personal Services      | 2,374   | 2,452   | 2,468   | 2,487   |
| Supplies               | 72,740  | 47,138  | 46,400  | 42,400  |
| Other Services/Charges | 382,049 | 426,294 | 373,246 | 380,246 |
| Contractual Services   | 71,558  | 77,786  | 68,200  | 68,200  |
| Capital Outlay         | 0       | 82,419  | 0       | 0       |
|                        |         |         |         |         |
| Total                  | 528,722 | 636,088 | 490,314 | 493,333 |

As a cost saving measure, the custodian and temporary positions were eliminated in 2011. The City has entered into a contract for janitorial services for all municipal buildings.

| CITY OF LINO LAKES                   |                           |                |                |                                       |              |                                                                                                              |
|--------------------------------------|---------------------------|----------------|----------------|---------------------------------------|--------------|--------------------------------------------------------------------------------------------------------------|
| GOVERNMENT BUILDINGS (1) Description | 01-432)<br>Object<br>Code | Actual<br>2016 | Actual<br>2017 | Budget<br>2018                        | Adopted 2019 | Budget Detail                                                                                                |
| PERSONAL SERVICES                    |                           |                |                |                                       |              | ·                                                                                                            |
| SALARIES                             | 4101-000                  | 2,010          | 2,080          | 2,080                                 | 2.080        | Boiler Tech Endorsement                                                                                      |
| OVERTIME SALARIES                    | 4102-000                  | 0              | 0              | 0                                     | 0            |                                                                                                              |
| TEMPORARIES                          | 4106-000                  | 0              | 0              | 0                                     | 0            |                                                                                                              |
| WELLNESS PROGRAM                     | 4108-000                  | 0              | 0              | 0                                     | 0            |                                                                                                              |
| PERA                                 | 4121-000                  | 151            | 156            | 156                                   | 156          |                                                                                                              |
| SOCIAL SECURITY                      | 4122-000                  | 143            | 149            | 159                                   | 159          |                                                                                                              |
| HEALTH INSURANCE                     | 4131-000                  | 0              | 0              | 0                                     | 0            |                                                                                                              |
| LIFE AND DISABILITY INSURANCE        | 4133-000                  | 0              | 0              | 0                                     | 0            |                                                                                                              |
| DENTAL INSURANCE                     | 4134-000                  | 0              | 0              | 0                                     | 0            |                                                                                                              |
| REEMPLOYMENT INSURANCE               | 4141-000                  | 0              | 0              | 0                                     | 0            |                                                                                                              |
| WORKER'S COMPENSATION                | 4151-000                  | 70             | 67             | 73                                    | 92           |                                                                                                              |
|                                      |                           | 2,374          | 2,452          | 2,468                                 | 2,487        | ,                                                                                                            |
| SUPPLIES                             |                           | •              | •              | •                                     | •            |                                                                                                              |
| OFFICE SUPPLIES                      | 4200-000                  | 9,376          | 9,037          | 14,000                                | 10,000       | Supplies for Office Operations                                                                               |
| MAINTENANCE SUPPLIES                 | 4211-000                  | 62,282         | 35,671         | 30,000                                | 30,000       | Replacement Parts, Janitorial Supplies, etc.                                                                 |
| SMALL TOOLS                          | 4240-000                  | 1,083          | 2,430          | 2,400                                 | 2,400        |                                                                                                              |
|                                      |                           | 72,740         | 47,138         | 46,400                                | 42,400       |                                                                                                              |
| OTHER SERVICES AND CHARGES           |                           |                |                |                                       |              |                                                                                                              |
|                                      |                           |                |                |                                       |              | Repair/Calibration of HVAC System, Repairs in City<br>Buildings, Safety Systems Monitoring, Internet Access, |
| PROFESSIONAL SERVICES                | 4300-000                  | 74,612         | 111,055        | 59,000                                |              | Computer Maintenance                                                                                         |
| TELEPHONE                            | 4321-000                  | 20,383         | 22,817         | 22,500                                |              | Telephone Service Charges to include Metro I-net of \$18,63                                                  |
| POSTAGE                              | 4322-000                  | 837            | 5,591          | 3,500                                 | 3,500        |                                                                                                              |
| TRAVEL & TUITION                     | 4330-000                  | 20             | 10             | 0                                     | 0            |                                                                                                              |
| PRINTING & PUBLISHING                | 4340-000                  | 234            | 0              | 0                                     | 0            |                                                                                                              |
| INSURANCE                            | 4361-000                  | 118,302        | 111,799        | 119,745                               |              | General Liability, Property, Excess Liability                                                                |
| ELECTRICITY                          | 4381-000                  | 96,001         | 96,071         | 93,500                                |              | For all City Facilities                                                                                      |
| UTILITIES                            | 4382-000                  | 19,267         | 15,145         | 21,000                                | ,            | Water & Sewer Service                                                                                        |
| HEAT                                 | 4383-000                  | 43,192         | 52,263         | 45,000                                |              | Civic Complex & Other City Facilities                                                                        |
| SANITATION                           | 4384-000                  | 9,202          | 11,543         | 9,000                                 |              | Refuse Collection for City Complex & Other City Facilities                                                   |
|                                      |                           | 382,049        | 426,294        | 373,246                               | 380,246      |                                                                                                              |
| CONTRACTUAL SERVICES                 |                           |                |                |                                       |              | Pest Control, Copier Maintenance, Fire Extinguisher                                                          |
|                                      |                           |                |                |                                       |              | Maintenance, Postage Machine Rental, Shredder, Roof Inspections, Read/Calibrate Scales, Garage Door          |
| CONTRACTED SERVICES                  | 4410-000                  | 71,389         | 77,727         | 68,000                                | 68,000       | Maintenance, Cleaning Services                                                                               |
| SUBSCRIPTIONS & DUES                 | 4452-000                  | 169            | 59             | 200                                   | 200          | Newspaper                                                                                                    |
|                                      |                           | 71,558         | 77,786         | 68,200                                | 68,200       |                                                                                                              |
| CAPITAL OUTLAY                       |                           |                |                | · · · · · · · · · · · · · · · · · · · |              |                                                                                                              |
| EQUIPMENT                            | 5000-000                  | 0              | 82,419         | 0                                     | 0            |                                                                                                              |
|                                      |                           | 0              | 82,419         | 0                                     | 0            |                                                                                                              |
|                                      |                           |                |                |                                       |              |                                                                                                              |
| TOTAL GOVERNMENT BUILDINGS           |                           | 528,722        | 636,088        | 490,314                               | 493,333      |                                                                                                              |

### **Parks**

The Parks Department is responsible for the acquisition and planning of land areas, maintenance and inspection of current parks, and development of future park land. The goal is to provide high quality recreation experiences within a limited budget. Currently, the City maintains 18 parks and approximately 30 miles of trails.

|                        | 2016    | 2017    | 2018    | 2019    |
|------------------------|---------|---------|---------|---------|
|                        | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>    |         |         |         |         |
| Personal Services      | 468,934 | 464,842 | 490,689 | 493,104 |
| Supplies               | 31,126  | 29,575  | 26,500  | 43,000  |
| Other Services/Charges | 54,417  | 62,612  | 40,650  | 39,650  |
| Contractual Services   | 27,917  | 107,714 | 43,700  | 73,700  |
| Capital Outlay         | 0       | 0       | 0       | 15,000  |
|                        |         |         |         |         |
| Total                  | 582,393 | 664,741 | 601,539 | 664,454 |

|                          | 2016   | 2017   | 2018    | 2019    |
|--------------------------|--------|--------|---------|---------|
|                          | Actual | Actual | Adopted | Adopted |
| Personnel Schedule       |        |        |         |         |
| Public Services Director | 0.50   | 0.50   | 0.50    | 0.50    |
| Parks Supervisor         | 1.00   | 1.00   | 1.00    | 1.00    |
| General Maintenance      | 3.00   | 3.00   | 3.00    | 3.00    |
| Administrative Assistant | 0.70   | 0.70   | 0.70    | 0.70    |
| Total                    | 5.20   | 5.20   | 5.20    | 5.20    |

|                              |                |                | CITY OF        | LINO LA        | KES                     |                                                                                                                                                                                                          |
|------------------------------|----------------|----------------|----------------|----------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PARKS (101-450)  Description | Object<br>Code | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted 2019            | Budget Detail                                                                                                                                                                                            |
| PERSONAL SERVICES            |                |                |                |                |                         |                                                                                                                                                                                                          |
| SALARIES                     | 4101-000       | 331,907        | 337,180        | 347,201        | 346.375                 | 50% Public Services Director                                                                                                                                                                             |
| OVERTIME                     | 4102-000       | 1,767          | 55             | 2,000          | 2,000                   | I100% Parks Supervisor                                                                                                                                                                                   |
| TEMPORARIES                  | 4106-000       | 30,390         | 27,157         | 26,000         |                         | 3 - 100% General Maintenance Workers                                                                                                                                                                     |
| WELLNESS PROGRAM             | 4108-000       | 0              | 0              | 0              | 0                       |                                                                                                                                                                                                          |
| PERA                         | 4121-000       | 25,026         | 23,988         | 26,190         | 26,128                  | Temporaries: Seasonal Park Staff                                                                                                                                                                         |
| SOCIAL SECURITY              | 4122-000       | 26,837         | 27,063         | 28,703         | 29,298                  |                                                                                                                                                                                                          |
| ICMA EMPLOYER                | 4123-000       | 559            | 645            | 1,086          | 434                     |                                                                                                                                                                                                          |
| HEALTH INSURANCE             | 4131-000       | 40,207         | 35,978         | 45,169         | 36,718                  |                                                                                                                                                                                                          |
| LIFE & DISABILITY INSURANCE  | 4133-000       | 1,291          | 1,228          | 1,182          | 1,180                   |                                                                                                                                                                                                          |
| DENTAL INSURANCE             | 4134-000       | 2,165          | 2,090          | 2,752          | 2,752                   |                                                                                                                                                                                                          |
| REEMPLOYMENT INSURANCE       | 4141-000       | 0              | 0              | 0              | 0                       |                                                                                                                                                                                                          |
| WORKER'S COMPENSATION        | 4151-000       | 8,784          | 9,457          | 10,406         | 13,619                  |                                                                                                                                                                                                          |
| WORKER O COM ENGLATION       | +101-000       | 468,934        | 464,842        | 490.689        | 493,104                 |                                                                                                                                                                                                          |
| SUPPLIES                     |                | 400,004        | 101,012        | 400,000        | 400,104                 |                                                                                                                                                                                                          |
| MAINTENANCE SUPPLIES         | 4211-000       | 27,678         | 26,239         | 25,000         | 40,000                  | Fencing & Netting, Plantings, Rock, Ag-Lime, Pea Rock,<br>Class V, Fertilizer, Seed, Herbicides, Line Chalk, Field<br>Marking Paint, Clay, Sod, Irrigation System<br>Maint/Repair/Upgrade, Paint, Lumber |
| 01411 70010                  | 1010.000       | 0.440          | 0.005          | 4.500          | 0.000                   | Hand Tools, Small Power Tools, Mowers, Chain Saws,                                                                                                                                                       |
| SMALL TOOLS                  | 4240-000       | 3,448          | 3,335          | 1,500          | ,                       | Weed Whips                                                                                                                                                                                               |
| OTHER SERVICES AND CHARGE    | S              | 31,126         | 29,575         | 26,500         | 43,000                  |                                                                                                                                                                                                          |
| PROFESSIONAL SERVICES        | 4300-000       | 19,578         | 22,294         | 2,000          | 2 000                   | Drug/Alcohol Testing, Consulting, Engineering, Cartegraph                                                                                                                                                |
| TELEPHONE                    | 4321-000       | 3,222          | 3,190          | 3,000          |                         | Cell Phones, Ipads                                                                                                                                                                                       |
| TRAVEL & TUITION             | 4330-000       | 1,746          | 876            | 2,000          |                         | Certification Training, Seminars, Computer Training, Mileag                                                                                                                                              |
| STIPEND - PARK COMM          | 4331-000       | 925            | 3,375          | 2,750          |                         | Board members - 6 @ \$75 x 5 mtgs; Chair \$100 x 5 mtgs                                                                                                                                                  |
| UNIFORMS                     | 4370-000       | 1,520          | 1,293          | 1,500          | 1,500                   | Double Hollings, Shall \$100 x 5 mgs                                                                                                                                                                     |
| ELECTRICITY                  | 4381-000       | 3,284          | 2,882          | 3,500          | <u> </u>                | Park Buildings and Shelters, Security Lighting, Hockey Rink<br>Lights                                                                                                                                    |
| UTILITIES (WATER/SEWER)      | 4382-000       | 21,235         | 24,863         | 20,000         | 20,000                  | Sewer, Water, Irrigation                                                                                                                                                                                 |
| HEAT                         | 4383-000       | 2,908          | 3,839          | 5,000          | 5,000                   |                                                                                                                                                                                                          |
| SANITATION                   | 4384-000       | 0              | 0              | 900            | 900                     |                                                                                                                                                                                                          |
|                              |                | 54,417         | 62,612         | 40,650         | 39,650                  |                                                                                                                                                                                                          |
| CONTRACTUAL SERVICES         |                |                |                |                |                         |                                                                                                                                                                                                          |
|                              |                |                |                |                |                         | Portable Restrooms, Weed Control, Tree/Stump Removal, Trail Construction/Repair/Maint, Court Resurfacing, Dataview User Fee, EAB Removal at Country Lakes Park,                                          |
| CONTRACTED SERVICES          | 4410-000       | 27,495         | 105,787        | 43,000         | 73,000                  | Electrical Upgrades at Community Green                                                                                                                                                                   |
| RENTED EQUIPMENT             | 4415-000       | 371            | 0              | 500            | 500                     |                                                                                                                                                                                                          |
| SUBSCRIPTIONS & DUES         | 4452-000       | 51             | 1,926          | 200            |                         | Professional Memberships & Subscriptions                                                                                                                                                                 |
| CADITAL OUTLAY               |                | 27,917         | 107,714        | 43,700         | 73,700                  |                                                                                                                                                                                                          |
| CAPITAL OUTLAY               | F000 000       |                |                |                | 45.000                  | Direct David Didge Ciding Dead occurrent                                                                                                                                                                 |
| EQUIPMENT                    | 5000-000       | 0<br>0         | 0<br><b>0</b>  | 0<br>0         | 15,000<br><b>15,000</b> | Birch Park Bldg - Siding Replacement                                                                                                                                                                     |
|                              |                | U              | U              | U              | 10,000                  |                                                                                                                                                                                                          |
| TOTAL PARKS                  |                | 582,393        | 664,741        | 601,539        | 664,454                 |                                                                                                                                                                                                          |

## Recreation

The Recreation Department provides for the community both fee-based and non-fee based programs. This budget includes dollars for the general operation of the department and provides funding to supervise warming

|                        | 2016    | 2017    | 2018    | 2019    |
|------------------------|---------|---------|---------|---------|
|                        | Actual  | Actual  | Adopted | Adopted |
| <u>Expenditures</u>    |         |         |         |         |
| Personal Services      | 204,023 | 226,836 | 241,291 | 169,509 |
| Supplies               | 656     | 2,756   | 2,500   | 2,500   |
| Other Services/Charges | 18,070  | 18,001  | 15,800  | 17,800  |
| Contractal Services    | 860     | 438     | 1,000   | 500     |
| Capital Outlay         | 0       | 0       | 0       | 10,000  |
|                        |         |         |         |         |
| Total                  | 223,609 | 248,030 | 260,591 | 200,309 |

|                          | 2016   | 2017   | 2018    | 2019    |
|--------------------------|--------|--------|---------|---------|
|                          | Actual | Actual | Adopted | Adopted |
| Personnel Schedule       |        |        |         |         |
| Public Services Director | 0.20   | 0.20   | 0.20    | 0.20    |
| Recreation Supervisor I  | 2.00   | 2.00   | 2.00    | 1.00    |
| Office Tech I            | -      | -      | -       | -       |
| PT Office Specialist     |        | 0.15   | 0.15    | 0.15    |
| Total                    | 2.20   | 2.35   | 2.35    | 1.35    |

| CITY OF LINO LAKES            |                |                |                |                |                 |                                                                 |
|-------------------------------|----------------|----------------|----------------|----------------|-----------------|-----------------------------------------------------------------|
| RECREATION (101-451)          |                |                |                |                |                 |                                                                 |
| Description                   | Object<br>Code | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted<br>2019 | Budget Detail                                                   |
| PERSONAL SERVICES             |                |                |                |                |                 |                                                                 |
| SALARIES                      | 4101-000       | 136,839        | 148,732        | 162,171        | 99,978          | 20% Public Services Director                                    |
| OVERTIME                      | 4102-000       | 0              | 36             | 0              | 0               | 1 - 100% Recreation Supervisors<br>.15 FTE PT Office Specialist |
| TEMPORARIES                   | 4106-000       | 30,127         | 37,355         | 34,000         | 34,000          |                                                                 |
| WELLNESS PROGRAM              | 4108-000       | 0              | 0              | 0              | 0               | Temporaries: Warming House Attendants, Summer                   |
| PERA                          | 4121-000       | 10,263         | 11,155         | 13,213         | 8,548           | Playground Program                                              |
| SOCIAL SECURITY               | 4122-000       | 12,913         | 14,347         | 15,007         | 10,249          |                                                                 |
| HEALTH INSURANCE              | 4131-000       | 10,583         | 11,840         | 13,291         | 13,691          |                                                                 |
| LIFE & DISABILITY INSURANCE   | 4133-000       | 551            | 605            | 550            | 336             |                                                                 |
| DENTAL INSURANCE              | 4134-000       | 1,134          | 1,230          | 1,244          | 714             |                                                                 |
| REEMPLOYMENT INSURANCE        | 4141-000       | 0              | 0              | 0              | 0               |                                                                 |
| WORKER'S COMPENSATION         | 4151-000       | 1,612          | 1,536          | 1,815          | 1,993           |                                                                 |
|                               |                | 204,023        | 226,836        | 241,291        | 169,509         |                                                                 |
| SUPPLIES                      |                |                |                |                |                 |                                                                 |
| OFFICE SUPPLIES               | 4200-000       | 0              | 55             | 0              | 0               |                                                                 |
| MAINTENANCE SUPPLIES          | 4211-000       | 656            | 2,701          | 2,500          | 2,500           | Supplies for Playground Program, Warming Houses                 |
|                               |                | 656            | 2,756          | 2,500          | 2,500           |                                                                 |
| OTHER SERVICES AND CHARGES    |                |                |                |                |                 |                                                                 |
| PROFESSIONAL SERVICES         | 4300-000       | 0              | 0              | 0              | 0               |                                                                 |
| TELEPHONE                     | 4321-000       | 415            | 415            | 450            | 450             |                                                                 |
| TRAVEL & TUITION              | 4330-000       | 926            | 739            | 2,000          | 1,000           | MRPA Conference, Seminars, Classes, Mileage                     |
| PRINTING & PUBLISHING         | 4340-000       | 117            | 0              | 350            | 350             | Quad Bulletin, Job Notices                                      |
| NEWSLETTER - PROGRAM SCHEDULI | E 4343-000     | 16,612         | 16,847         | 13,000         | 16,000          | Printing & Mailing Cost - 3 times/yr                            |
|                               |                | 18,070         | 18,001         | 15,800         | 17,800          |                                                                 |
| CONTRACTUAL SERVICES          |                |                |                |                |                 |                                                                 |
| CONTRACTED SERVICES           | 4410-000       | 0              | 0              | 0              | 0               |                                                                 |
| SUBSCRIPTIONS & DUES          | 4452-000       | 860            | 438            | 1,000          | 500             | MRPA Membership                                                 |
|                               |                | 860            | 438            | 1,000          | 500             |                                                                 |
| CAPITAL OUTLAY                |                |                |                |                |                 |                                                                 |
| EQUIPMENT                     | 5000-000       | 0              | 0              | 0              | 10,000          | Summer Event Staging & Tents                                    |
|                               |                | 0              | 0              | 0              | 10,000          |                                                                 |
| TOTAL RECREATION              |                | 223,609        | 248,030        | 260,591        | 200,309         |                                                                 |

|                               | CITY OF LINO LAKES |                |                |                |              |                                                                                                                                                                                                                                      |  |  |  |
|-------------------------------|--------------------|----------------|----------------|----------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| OTHERS (101-499)  Description | Object<br>Code     | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted 2019 | Budget Detail                                                                                                                                                                                                                        |  |  |  |
| CONTINGENCY                   | 4905-000           | 0              | 0              | 100,000        | 75,000       | Operating Contingency                                                                                                                                                                                                                |  |  |  |
| OPERATING TRANSFERS           | 4910-000           | 691,439        | 879,759        | 1,217,900      | 895,000      | Street Maintenance - Sealcoating & Overlay (per PMP) - \$630,000 Office Equipment Replacement - \$25,000 Surface Water Maintenance - \$140,000 (Previously Streets Exp) Park & Trail Improv - \$90,000 Special Events/BHD - \$10,000 |  |  |  |
| TOTAL OTHERS                  |                    | 691,439        | 879,759        | 1,317,900      | 970,000      |                                                                                                                                                                                                                                      |  |  |  |

#### SUMMARY BY CATEGORY

| TOTAL EXPENDITURES         | 9 595 621 | 10 123 266 | 10 946 031 | 10 974 316 |
|----------------------------|-----------|------------|------------|------------|
| OTHERS                     | 691,439   | 879,759    | 1,317,900  | 970,000    |
| CAPITAL OUTLAY             | 56,270    | 161,939    | 53,045     | 94,452     |
| CONTRACTUAL SERVICES       | 676,719   | 696,692    | 672,087    | 743,794    |
| OTHER SERVICES AND CHARGES | 1,108,252 | 1,311,263  | 1,264,200  | 1,295,289  |
| SUPPLIES                   | 477,206   | 386,090    | 472,025    | 472,775    |
| PERSONAL SERVICES          | 6,585,735 | 6,687,524  | 7,166,773  | 7,398,006  |
|                            |           |            |            |            |



## City of Lino Lakes Recreation Special Revenue Fund (201) 2019 Adopted Budget

|                                       | Expenditures |                             |          |                           |                      |                          |              |                |
|---------------------------------------|--------------|-----------------------------|----------|---------------------------|----------------------|--------------------------|--------------|----------------|
| <u>Program</u>                        | Revenue      | Personal<br><u>Services</u> | Supplies | Facility<br><u>Rental</u> | Contract<br>Services | Capital<br><u>Outlay</u> | <u>Total</u> | <u>Net +/-</u> |
| Adult Instructional (201-201)         |              |                             |          |                           |                      |                          |              |                |
| 830 Adult Golf Lessons                | 640          | 400                         |          |                           |                      |                          | 400          | 240            |
| Total Adult Instructional             | 640          | 400                         | -        | -                         | -                    | -                        | 400          | 240            |
| Youth Instructional (201-207)         |              |                             |          |                           |                      |                          |              |                |
| 802 Dodgeball Camp                    | 600          | 450                         | 50       |                           |                      |                          | 500          | 100            |
| 806 Youth T-Ball                      | 5,000        | 2,500                       | 600      |                           |                      |                          | 3,100        | 1,900          |
| 808 Baseball Camp                     | 1,000        | ,                           |          |                           | 850                  |                          | 850          | 150            |
| 810 Youth Playground                  | 22,000       | 11,000                      | 6,000    |                           | 2,000                |                          | 19,000       | 3,000          |
| 811 Youth Safety Camp                 | 1,800        | 800                         | 1,000    |                           | ,                    |                          | 1,800        | _              |
| 812 Art Classes                       | 3,400        |                             |          |                           | 3,100                |                          | 3,100        | 300            |
| 835 Youth Skating Class               | 575          | 400                         | 100      |                           |                      |                          | 500          | 75             |
| 850 Golf Academy                      | 2,100        | 1,400                       |          | 500                       |                      |                          | 1,900        | 200            |
| 857 Soccer Fundamentals               | 3,500        | 2,700                       | 350      |                           |                      |                          | 3,050        | 450            |
| 864 Preschool Playtime                | 1,650        | 2,450                       | 700      |                           |                      |                          | 3,150        | (1,500)        |
| 871 Flag Football                     | 525          |                             | 350      |                           |                      |                          | 350          | 175            |
| Total Youth Instructional             | 42,150       | 21,700                      | 9,150    | 500                       | 5,950                | -                        | 37,300       | 4,850          |
|                                       |              |                             |          |                           |                      |                          |              |                |
| Youth Leagues (201-208)               | 0.000        | 700                         | 0.750    |                           | 0.000                |                          | 0.050        | 4.050          |
| 856 Youth Soccer                      | 8,000        | 700                         | 3,750    |                           | 2,200                |                          | 6,650        | 1,350          |
| Total Youth Leagues                   | 8,000        | 700                         | 3,750    | -                         | 2,200                | -                        | 6,650        | 1,350          |
|                                       |              |                             |          |                           |                      |                          |              |                |
| Special Events                        | 100          | 50                          | 200      |                           | 1                    |                          | 0.50         |                |
| 817 Spring Fling                      | 400          | 50                          | 300      |                           |                      |                          | 350          | 50             |
| 818 Winter Festival                   | 500          | 225                         | 400      |                           | 750                  |                          | 1,375        | (875)          |
| 819 Community Gardens                 | 720          | 222                         | 4.500    |                           | 4.000                |                          | -            | 720            |
| 822 Family Corn Roast                 | 5,500        | 600                         | 4,500    | 450                       | 1,200                |                          | 6,300        | (800)          |
| 827 Gobbler Games                     | 4.000        | 150                         | 500      | 450                       |                      |                          | 1,100        | (1,100)        |
| 860 Secret Shop                       | 1,600        | 105                         | 1,200    |                           |                      |                          | 1,200        | 400            |
| 868 Little Goblins Party              | 700          | 125                         | 350      |                           |                      |                          | 475          | 225            |
| 875 Snow Day                          |              | 150                         | 300      |                           |                      |                          | 450          | (450)          |
| 876 Kite Day                          | 4.000        | 50                          | 100      |                           | 4.000                |                          | 150          | (150)          |
| 877 Rockin' In The Park               | 1,000        | 500                         | 1,000    | 450                       | 1,000                |                          | 2,500        | (1,500)        |
| Total Special Events                  | 10,420       | 1,850                       | 8,650    | 450                       | 1,950                | -                        | 13,900       | (3,480)        |
| <b>.</b>                              |              |                             |          |                           |                      |                          |              |                |
| Senior Programs  814 Senior Programs  | 1,800        |                             | 1,800    |                           | 1                    | 500                      | 2,300        | (500)          |
| 814 Senior Programs  890 Senior Trips | 13,000       |                             | 1,000    |                           |                      | 12,000                   | 12,000       | 1,000          |
| <u>'</u>                              |              |                             | 4 900    |                           |                      |                          |              |                |
| Total Senior Programs                 | 14,800       | -                           | 1,800    | -                         | -                    | 12,500                   | 14,300       | 500            |
|                                       | 1            | -                           |          |                           | 1                    | 1                        | -            |                |
| GRAND TOTALS                          | 76,010       | 24,650                      | 23,350   | 950                       | 10,100               | 12,500                   | 72,550       | 3,460          |
|                                       |              |                             |          |                           | Transfer to G        | eneral Fund              | d            | -              |
|                                       |              |                             |          |                           | 2019 Progra          | m Surplus (              | Deficit)     | 3,460          |
|                                       |              |                             |          |                           | . 5                  | (                        | -,           | ,              |



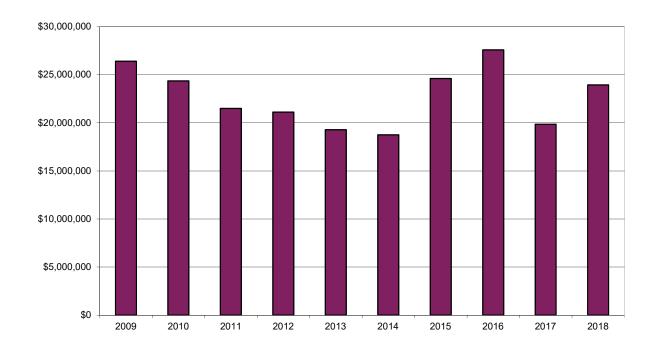
## City of Lino Lakes Schedule of Bonded Indebtedness

|                                                  | Interest<br>Rates | Dated    | Maturity<br>Date | Issue<br>Amount | Principal<br>Outstanding<br>12/31/18 | Principal<br>Due<br>2019 | Interest<br>Due<br>2019 |
|--------------------------------------------------|-------------------|----------|------------------|-----------------|--------------------------------------|--------------------------|-------------------------|
| General Obligation Bonds:                        |                   |          |                  |                 |                                      |                          |                         |
| 2015B Equipment Certificates                     | 1.50%             | 8/25/215 | 12/31/20         | 963.000         | 398.000                              | 197,000                  | 5.970                   |
| 2016 Equipment Certificates                      | 1.00%             | 2/1/16   | 12/31/19         | 469,000         | 158.000                              | 158,000                  | 1,580                   |
| 2017 Equipment Certificates                      | 1.00%             | 3/1/17   | 12/31/20         | 311,000         | 209.000                              | 104,000                  | 2,090                   |
| 2018 Equipment Certificates                      | 1.00%             | 2/1/18   | 12/31/21         | 303,900         | 303,900                              | 103,900                  | 5,825                   |
| G.O. Tax Increment Bonds 2007A                   | 4.11%             | 7/15/07  | 2/1/24           | 4,215,000       | 1,435,000                            | 200,000                  | 54,326                  |
| G.O. Bonds 2012A                                 | 1.26%             | 11/15/12 | 2/1/24           | 2,015,000       | 1,040,000                            | 230,000                  | 12,590                  |
| G.O. Bonds 2015A                                 | 2.09%             | 5/28/15  | 2/1/31           | 3,095,000       | 2,710,000                            | 200,000                  | 59,313                  |
| 2015 Lease Revenue Bonds                         | 3.24%             | 6/18/15  | 4/1/36           | 4,350,000       | 4,015,000                            | 175,000                  | 127,438                 |
| G.O. Capital Note 2016A                          | 2.00%             | 4/14/16  | 2/1/26           | 294.525         | 202.125                              | 32.175                   | 4.043                   |
| G.O. Tax Abatement Refunding Bonds 2016C         | 1.46%             | 11/23/16 | 2/1/23           | 1.600.000       | 1,375,000                            | 245,000                  | 16,678                  |
| G.O. Bonds 2018A                                 | 3.15%             | 12/19/18 | 2/1/34           | 4,950,000       | 4,950,000                            | 0                        | 122,628                 |
| Total General Obligation Bonds                   |                   |          |                  | 22,566,425      | 16,796,025                           | 1,645,075                | 412,479                 |
| Special Assessment Bonds:                        |                   |          |                  |                 |                                      |                          |                         |
| G.O. Imp & Utility Revenue Refunding Bonds 2010A | 2.61%             | 6/1/10   | 2/1/20           | 1,000,000       | 220,000                              | 105,000                  | 5,025                   |
| Taxable G.O. Improvement Bonds 2013A             | 3.55%             | 7/15/13  | 2/1/24           | 615,000         | 375,000                              | 60,000                   | 12,900                  |
| G.O. Improvement Bonds 2014A                     | 1.62%             | 11/20/14 | 2/1/26           | 2,645,000       | 1,800,000                            | 380,000                  | 26,158                  |
| Taxable G.O. Improvement Refunding Bonds 2016B   | 1.41%             | 11/23/16 | 2/1/21           | 1,975,000       | 1,495,000                            | 490,000                  | 16,780                  |
| Total Special Assessment Bonds                   |                   |          |                  | 6,235,000       | 3,890,000                            | 1,035,000                | 60,863                  |
| Revenue Bonds:                                   |                   |          |                  |                 |                                      |                          |                         |
| G.O. Utility Revenue Bonds 2016A                 | 1.52%             | 11/23/16 | 2/1/27           | 1,420,000       | 1,290,000                            | 135,000                  | 24,450                  |
| G.O. Bonds 2018A                                 | 3.15%             | 12/19/18 | 2/1/34           | 1,965,000       | 1,965,000                            | 0                        | 50,062                  |
| Total Revenue Bonds                              |                   |          |                  | 3,385,000       | 3,255,000                            | 135,000                  | 74,512                  |
| Total Bonded Indebtedness                        |                   |          |                  | 32,186,425      | 23,941,025                           | 2,815,075                | 547,853                 |

## Tax Support Information

|                                         | 2018 Pay 2019<br>Tax Levv |
|-----------------------------------------|---------------------------|
| Canaval Obligation Bonds                | Tax Levy                  |
| General Obligation Bonds:               |                           |
| 2015B Equipment Certificates            | 213,119                   |
| 2016 Equipment Certificates             | 167,559                   |
| 2017 Equipment Certificates             | 111,395                   |
| 2018 Equipment Certificates             | 115,211                   |
| G.O. Bond 2012A                         | 180,012                   |
| G.O. Bond 2015A                         | 215,972                   |
| G.O. Bond 2015A - Abatement Portion     | 54,206                    |
| 2015 EDA Lease Revenue Bond             | 315,722                   |
| G.O. Tax Abatement Refunding Bond 2016C | 289,097                   |
| G.O. Bond 2018A                         | 200,000                   |
| Total General Obligation Bonds          | 1,862,292                 |

# City of Lino Lakes Bonded Indebtedness 2009 - 2018



| <u>Year</u> | <u>Amount</u> |
|-------------|---------------|
| 2009        | 26,407,000    |
| 2010        | 24,371,000    |
| 2011        | 21,506,000    |
| 2012        | 21,121,000    |
| 2013        | 19,280,000    |
| 2014        | 18.756.000    |
| 2015        | 24,611,250    |
| 2016        | 27,600,250    |
| 2017        | 19,852,725    |
| 2018        | 23,941,025    |



## City of Lino Lakes 2019 Capital Equipment Replacement

| <u>Department</u> | <u>Description</u>                                                                                                                                                        | <u> 4</u> | \mo                                                          | <u>unt</u>                      |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------------------|---------------------------------|
| Police            | Marked Patrol Vehicle Patrol K9 Vehicle                                                                                                                                   |           | 34,1<br>41,7                                                 |                                 |
|                   | Total Police                                                                                                                                                              | \$        | 75,8                                                         | 85                              |
| Fleet             | Asphalt Roller 3/4 Ton Pickup w/ Plow Zero-Turn Mower Bobcat Toolcat 1 Ton Pickup w/ Dumpbox & Plow 3/4 Ton Pickup w/ Plow Ford Escape - Bldg Inspections Asphalt Hot Box |           | 55,0<br>40,0<br>15,0<br>35,0<br>61,0<br>55,0<br>26,0<br>25,6 | 000<br>000<br>000<br>000<br>000 |
|                   | Total Fleet Grand Total                                                                                                                                                   |           | 12,6<br>88,5                                                 |                                 |
|                   | Equipment Levy                                                                                                                                                            | \$        | -                                                            | •                               |
|                   | Capital Equipment Fund                                                                                                                                                    | \$        | -                                                            |                                 |
|                   | Certificates to be Issued                                                                                                                                                 | \$ 3      | 88,5                                                         | 35                              |

# City of Lino Lakes 2019 Capital Equipment Replacement

Future Levy Impact: 2019 Certificates

|        |                  | 1%              |              | Total w/ 5%     |                |
|--------|------------------|-----------------|--------------|-----------------|----------------|
|        | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Overlevy</u> | <u>Balance</u> |
| 2019   | Certificates     | Issued          |              |                 | 388,535        |
| 2020   | 126,000          | 7,447           | 133,447      | 140,119         | 262,535        |
| 2021   | 131,000          | 2,625           | 133,625      | 140,307         | 131,535        |
| 2022   | 131,535          | 1,315           | 132,850      | 139,493         | 0              |
|        |                  |                 |              |                 |                |
| Totals | 388,535          | 11,389          | 399,924      | 419,919         |                |

# City of Lino Lakes Enterprise Fund Summary

| Account<br>Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Actual<br>2016 | Actual<br>2017 | Adopted 2018 | Adopted<br>2019 | Increase/<br>Decrease |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|--------------|-----------------|-----------------------|
| Revenue                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                |                |              |                 |                       |
| Water Fund Revenue                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 1,134,571      | 1,295,414      | 1,104,500    | 1,115,500       | 1.00%                 |
| Sewer Fund Revenue                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 1,726,127      | 1,870,809      | 1,697,500    | 1,757,000       | 3.51%                 |
| Total                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 2,860,698      | 3,166,223      | 2,802,000    | 2,872,500       | 2.52%                 |
| Expenditures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                |                |              |                 |                       |
| Personal Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                |                |              |                 |                       |
| Water Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 236,408        | 264,673        | 301,617      | 305,070         | 1.14%                 |
| Sewer Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 239,696        | 268,133        | 306,256      | 309,770         | 1.15%                 |
| •                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 476,104        | 532,806        | 607,874      | 614,840         | 1.15%                 |
| <u>Supplies</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ·              | ,              | ŕ            | ,               |                       |
| Water Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 452,100        | 172,864        | 143,000      | 189,500         | 32.52%                |
| Sewer Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 26,127         | 51,044         | 33,000       | 44,500          | 34.85%                |
| Sewel Fulld                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 478,227        | 223,908        | 176,000      | 234,000         | 32.95%                |
| Other Services and Charges                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 470,227        | 223,900        | 170,000      | 234,000         | 32.93 /6              |
| Water Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 189,935        | 214,885        | 226,600      | 232,400         | 2.56%                 |
| Sewer Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 112,369        | 151,493        | 190,100      | 193,700         | 1.89%                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 302,304        | 366,378        | 416,700      | 426,100         | 2.26%                 |
| Contractual Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 332,33         | 200,0.0        | ,            | 0,.00           | ,                     |
| Water Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 14 700         | 11 525         | 10 500       | 0.600           | (O E70/)              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 14,789         | 11,535         | 10,500       | 9,600           | (8.57%)               |
| Sewer Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 882,977        | 953,569        | 957,176      | 984,112         | 2.81%                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 897,766        | 965,104        | 967,676      | 993,712         | 2.69%                 |
| <u>Depreciation</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                |                |              |                 |                       |
| Water Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 436,384        | 580,804        | 435,000      | 580,000         | 33.33%                |
| Sewer Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 456,421        | 477,094        | 456,000      | 475,000         | 4.17%                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 892,804        | 1,057,898      | 891,000      | 1,055,000       | 18.41%                |
| <u>Other</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                |                |              |                 |                       |
| Water Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 34,627         | 35,727         | 0            | 0               | ***                   |
| Sewer Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 244,594        | 35,727         | 0            | 0               | ***                   |
| •                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 279,221        | 71,454         | 0            | 0               | ***                   |
| Capital Outlay                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | ·              | ,              |              |                 |                       |
| Water Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 970            | 491            | 0            | 225,000         | ***                   |
| Sewer Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 970            | 491            | 20,000       | 0               | ***                   |
| Sewer rund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 1,940          | 982            | 20,000       | 225,000         | ***                   |
| D.14.0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1,540          | 302            | 20,000       | 220,000         |                       |
| Debt Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | •              | •              | •            |                 | ***                   |
| Water Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 0              | 0              | 0            | 0               | ***                   |
| Sewer Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 0              | 0              | 0            | 0               | ***                   |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 0              | 0              | 0            | 0               | ***                   |
| Total Water Expenditures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 1,365,212      | 1,280,979      | 1,116,717    | 1,541,570       | 38.04%                |
| Total Sewer Expenditures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 1,963,154      | 1,937,551      | 1,962,532    | 2,007,082       | 2.27%                 |
| . C.S. Collo. Expoliditation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | .,000,104      | .,557,561      | .,002,002    | _,001,002       | 2.21 /0               |
| Total Expenditures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 3,328,366      | 3,218,530      | 3,079,249    | 3,548,652       | 15.24%                |
| Revenues over/(under) Expenditures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | (467,668)      | (52,307)       | (277,249)    | (676,152)       |                       |
| in the standard and the | (101,000)      | (,,            | (=,=.0)      | (0.0,:02)       | :                     |

# Water Operating

Water Operating is responsible for providing a low cost, safe, efficient supply of municipal water. The City operates six wells and two water towers. There are approximately 4,738 connections. All costs are paid for with user fees. The City has joint powers agreements with the cities of Shoreview, Blaine, and Circle Pines for water availability to areas in the city that are not watered.

|                        | 2016      | 2017      | 2018      | 2019      |
|------------------------|-----------|-----------|-----------|-----------|
|                        | Actual    | Actual    | Adopted   | Adopted   |
| <u>Expenditures</u>    |           |           |           |           |
| Personal Services      | 236,408   | 264,673   | 301,617   | 305,070   |
| Supplies               | 452,100   | 172,864   | 143,000   | 189,500   |
| Other Services/Charges | 189,935   | 214,885   | 226,600   | 232,400   |
| Contractual Services   | 14,789    | 11,535    | 10,500    | 9,600     |
| Depreciation           | 436,384   | 580,804   | 435,000   | 580,000   |
| Operating Transfers    | 34,627    | 35,727    | 0         | 0         |
| Capital Outlay         | 970       | 491       | 0         | 225,000   |
| Total                  | 1,365,212 | 1,280,979 | 1,116,717 | 1,541,570 |

|                          | 2016   | 2017   | 2018    | 2019    |
|--------------------------|--------|--------|---------|---------|
|                          | Actual | Actual | Adopted | Adopted |
| Personnel Schedule       |        |        |         |         |
| Public Services Director | 0.15   | 0.15   | 0.15    | 0.15    |
| Utility Supervisor       | 0.50   | 0.50   | 0.50    | 0.50    |
| General Maintenance      | 1.00   | 1.00   | 1.50    | 1.50    |
| Administrative Assistant | 0.15   | 0.15   | 0.15    | 0.15    |
| Accounting Clerk/PC Tech | 0.50   | 0.50   | 0.50    | 0.50    |
| Accounting Clerk         | 0.13   | 0.13   | 0.13    | 0.13    |
| Office Specialist        | -      | 0.25   | 0.25    | 0.25    |
| PT Office Specialist     | -      | 0.15   | 0.15    | 0.15    |
| Total                    | 2.43   | 2.83   | 3.33    | 3.33    |

Depreciation expense for system infrastructure has been budgeted. The non-cash expense has a major impact on water system operations and must be considered in adequately funding these operations.

## CITY OF LINO LAKES WATER OPERATING FUND (601) 2019 ADOPTED REVENUE BUDGET

|                                      | Account<br>Number | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted 2019 | Budget Detail |
|--------------------------------------|-------------------|----------------|----------------|----------------|--------------|---------------|
| Operating Revenue                    |                   |                |                |                |              |               |
| Current Assessments                  | 3110-000          | 0              | 0              | 0              | 0            |               |
| Delinquent Assessments               | 3120-000          | 973            | 382            | 0              | 0            |               |
| Penalties & Interest                 | 3150-000          | 260            | 119            | 0              | 0            |               |
| Water Hook-Up Charge                 | 3248-000          | 26,010         | 33,010         | 25,000         | 28,000       |               |
| Other State Revenue                  | 3348-000          | 0              | 0              | 0              | 0            |               |
| Water Meter Sales                    | 3406-000          | 30,687         | 37,606         | 27,000         | 30,000       |               |
| Interest on Investments              | 3620-000          | 37,560         | 30,827         | 35,000         | 35,000       |               |
| Change in Fair Value of Investments  | 3621-000          | 2,754          | 8,785          | 0              | 0            |               |
| Miscellaneous Revenue                | 3714-000          | 12,981         | 12,579         | 7,500          | 7,500        |               |
| Refunds and Reimbursements           | 3730-000          | 0              | 2,260          | 0              | 0            |               |
| Water Sales                          | 3855-000          | 1,000,652      | 1,041,301      | 990,000        | 995,000      |               |
| Water Penalties                      | 3858-000          | 23,384         | 23,577         | 20,000         | 20,000       |               |
| Sale of Capital Assets               | 3910-000          | (689)          | 0              | 0              | 0            |               |
| Operating Transfers                  | 3920-000          | 0              | 104,969        | 0              | 0            |               |
|                                      |                   | 1,134,571      | 1,295,414      | 1,104,500      | 1,115,500    |               |
| Other Sources                        |                   |                |                |                |              |               |
| Use of Reserves                      |                   | 0              | 0              | 12,217         | 426,070      |               |
|                                      |                   | 0              | 0              | 12,217         | 426,070      |               |
| Total Operating Revenue & Other Sour | ces               | 1,134,571      | 1,295,414      | 1,116,717      | 1,541,570    |               |

| CITY OF LINO LAKES          |                |                |                |                |                 |                                                                |  |
|-----------------------------|----------------|----------------|----------------|----------------|-----------------|----------------------------------------------------------------|--|
| WATER (601-494)             |                |                |                | <b>-</b>       |                 |                                                                |  |
| Description                 | Object<br>Code | Actual<br>2016 | Actual<br>2017 | Budget<br>2018 | Adopted<br>2019 | Budget Detail                                                  |  |
| PERSONAL SERVICES           |                |                |                |                |                 |                                                                |  |
| SALARIES                    | 4101-000       | 154,944        | 175,070        | 201,831        | 207,295         | 15% Public Service Director                                    |  |
| OVERTIME                    | 4102-000       | 3,963          | 3,553          | 4,000          | 4,000           | 15% Administrative Assistant<br>50% Utility Supervisor         |  |
| ON CALL                     | 4105-000       | 2,060          | 2,825          | 2,600          | 2,600           | 25% Office Specialist                                          |  |
| TEMPORARIES                 | 4106-000       | 9,002          | 7,653          | 6,000          | 6,000           | 3 - 50% General Maintenance Workers                            |  |
| WELLNESS PROGRAM            | 4108-000       | 0              | 0              | 0              | 0               | 50% Utility Billing Clerk<br>12.5% Accts Pay/Payroll Tech      |  |
| PERA                        | 4121-000       | 24,865         | 25,605         | 15,633         | 16,042          | .15 FTE PT Office Specialist                                   |  |
| FICA/MEDICARE               | 4122-000       | 12,273         | 13,572         | 16,404         | 16,822          |                                                                |  |
| CMA EMPLOYER                | 4123-000       | 719            | 885            | 786            | 850             |                                                                |  |
| PENSION EXPENSE             | 4125-000       | 0              | 0              | 12,500         | 12,500          |                                                                |  |
| HEALTH INSURANCE            | 4131-000       | 20,003         | 30,078         | 35,123         | 30,629          |                                                                |  |
| LIFE & DISABILITY INSURANCE | 4133-000       | 597            | 687            | 696            | 712             |                                                                |  |
| DENTAL INSURANCE            | 4134-000       | 1,250          | 1,482          | 1,760          | 1,760           |                                                                |  |
| REEMPLOYMENT INSURANCE      | 4141-000       | 3,228          | 0              | 0              | 0,700           |                                                                |  |
| WORKER'S COMPENSATION       | 4151-000       | 3,505          | 3,263          | 4,284          | 5,860           |                                                                |  |
| MOTALETTO COMIT ENGATION    | 7101-000       | 236,408        | 264,673        | 301,617        | 305,070         | 1                                                              |  |
| SUPPLIES                    |                | ,              | , .,           | ,              | ,               |                                                                |  |
| OFFICE SUPPLIES             | 4200-000       | 1,576          | 1,818          | 1,500          | 2,000           | Utility Billing Forms, Etc.                                    |  |
| MAINTENANCE SUPPLIES        | 4211-000       | 47,613         | 32,523         | 35,000         |                 | Fire Hydrants, Gate Valves, Hardware for Repairs               |  |
| FUELS                       | 4212-000       | 10,000         | 10,000         | 10,000         | 10,000          | in a riyaranto, oato varvo, riarawaro io ritopano              |  |
| METERS                      | 4215-000       | 340,350        | 68,640         | 35,000         |                 | New/Replacement Meters                                         |  |
| SHOP PARTS                  | 4221-000       | 0              | 0              | 0              | 0               | Trown opiacoment motors                                        |  |
| CHEMICALS                   | 4222-000       | 50,625         | 57,976         | 60,000         | 75,000          |                                                                |  |
| SMALL TOOLS                 | 4240-000       | 1,936          | 1,907          | 1,500          | 2,500           |                                                                |  |
| SWILL TOOLS                 | 7270-000       | 452,100        | 172,864        | 143,000        | 189,500         |                                                                |  |
| OTHER SERVICES AND CHARGES  |                | 402,100        | 112,004        | 140,000        | 100,000         |                                                                |  |
|                             |                |                |                |                |                 | Vac-Jetting, Annual RPZ Testing, Watermain/Well Houses         |  |
| PROFESSIONAL SERVICES       | 4300-000       | 61,363         | 69,057         | 80,000         | 80,000          | Maintenance and Repairs, Cartegraph                            |  |
| MUNICIPAL ENGINEER          | 4304-000       | 21,911         | 16,254         | 25,000         | 25,000          |                                                                |  |
| OTHER CONSULTANT            | 4310-000       | 0              | 5,319          | 0              | 2,600           | Springbrook License Subscription - UB Module                   |  |
| TELEPHONE                   | 4321-000       | 3,968          | 4,331          | 3,300          | 4,000           | Cellular Phones, Well Houses Monitoring                        |  |
| POSTAGE                     | 4322-000       | 5,327          | 4,934          | 5,000          | 5,000           | Utility Billing Postage                                        |  |
| TRAVEL & TUITION            | 4330-000       | 929            | 436            | 2,000          | 3,000           |                                                                |  |
| PRINTING & PUBLISHING       | 4340-000       | 2,179          | 0              | 3,500          | 3,500           | Consumer Confidence Reports                                    |  |
| NSURANCE                    | 4360-000       | 6,177          | 9,506          | 6,500          | 8,000           |                                                                |  |
| AUTO INSURANCE              | 4363-000       | 606            | 1,601          | 700            | 700             |                                                                |  |
| UNIFORMS                    | 4370-000       | 585            | 569            | 600            | 600             |                                                                |  |
| ELECTRICITY                 | 4381-000       | 68,484         | 82,112         | 80,000         | 80,000          |                                                                |  |
| UTILITIES (WATER/SEWER)     | 4382-000       | 15,822         | 16,959         | 15,000         | 15,000          | Blaine, Shoreview, and Centennial Utilities - Utility Connecti |  |
| HEAT                        | 4383-000       | 2,583          | 3,806          | 5,000          | 5,000           | , , , , , , , , , , , , , , , , , , , ,                        |  |
|                             |                | 189,935        | 214,885        | 226,600        | 232,400         |                                                                |  |
| CONTRACTUAL SERVICES        |                |                |                |                |                 |                                                                |  |
| 00NTD 4 0TED 0ET: "2TE      |                | 10.551         |                |                |                 | Gopher One-Call, SCADA, Monthly Lab Testing, Accela            |  |
| CONTRACTED SERVICES         | 4410-000       | 13,889         | 7,097          | 7,500          |                 | Web Payments                                                   |  |
| SUBSCRIPTIONS & DUES        | 4452-000       | 900            | 4,438          | 3,000          |                 | AWWA, Water Operators Licenses                                 |  |
| DEDDECIATION                |                | 14,789         | 11,535         | 10,500         | 9,600           |                                                                |  |
| DEPRECIATION                | 4540.000       | 400.003        | F00 00:        | 405.000        | 500.005         | In                                                             |  |
| ASSET DEPRECIATION          | 4510-000       | 436,384        | 580,804        | 435,000        |                 | Annual Depreciation Expense - Water Infrastructure & Equi      |  |
| OTHER                       |                | 436,384        | 580,804        | 435,000        | 580,000         |                                                                |  |
| OTHER OTHER                 | 4040 000       | 04.00=         | 05.70-         |                | _               |                                                                |  |
| OPERATING TRANSFERS         | 4910-000       | 34,627         | 35,727         | 0              | 0               |                                                                |  |
| CADITAL OUTLAY              |                | 34,627         | 35,727         | 0              | 0               |                                                                |  |
| CAPITAL OUTLAY              |                |                |                |                |                 | L.,                                                            |  |
| EQUIPMENT                   | 5000-000       | 970            | 491            | 0              |                 | Well House #1 Improvements                                     |  |
|                             |                | 970            | 491            | 0              | 225,000         |                                                                |  |
| TOTAL WATER FUND            |                | 1,365,212      | 1,280,979      | 1,116,717      | 1,541,570       |                                                                |  |



## Sewer Operating

Sewer Operating is responsible for providing the City's residents with safe and efficient disposal of waste. Collection is accomplished through a series of trunk lines that empty into one of fourteen lift stations operated by the City. There are approximately 4,976 connections. All costs are paid for with user fees. The major expenditure for this department is the charge paid to Metropolitan Council Environmental Services for sewage treatment.

|                        | 2016      | 2017      | 2018      | 2019      |
|------------------------|-----------|-----------|-----------|-----------|
|                        | Actual    | Actual    | Adopted   | Adopted   |
| <u>Expenditures</u>    |           |           |           |           |
| Personal Services      | 239,696   | 268,133   | 306,256   | 309,770   |
| Supplies               | 26,127    | 51,044    | 33,000    | 44,500    |
| Other Services/Charges | 112,369   | 151,493   | 190,100   | 193,700   |
| Contractual Services   | 882,977   | 953,569   | 957,176   | 984,112   |
| Depreciation           | 456,421   | 477,094   | 456,000   | 475,000   |
| Operating Transfers    | 244,594   | 35,727    | 0         | 0         |
| Capital Outlay         | 970       | 491       | 20,000    | 0         |
| Total                  | 1,963,154 | 1,937,551 | 1,962,532 | 2,007,082 |

|                          | 2016   | 2017   | 2018    | 2019    |
|--------------------------|--------|--------|---------|---------|
|                          | Actual | Actual | Adopted | Adopted |
| Personnel Schedule       |        |        |         |         |
| Public Services Director | 0.15   | 0.15   | 0.15    | 0.15    |
| Utility Supervisor       | 0.50   | 0.50   | 0.50    | 0.50    |
| General Maintenance      | 1.00   | 1.00   | 1.50    | 1.50    |
| Administrative Assistant | 0.15   | 0.15   | 0.15    | 0.15    |
| Accounting Clerk/PC Tech | 0.50   | 0.50   | 0.50    | 0.50    |
| Accounting Clerk         | 0.13   | 0.13   | 0.13    | 0.13    |
| Office Specialist        | -      | 0.25   | 0.25    | 0.25    |
| PT Office Specialist     | -      | 0.15   | 0.15    | 0.15    |
| Total                    | 2.43   | 2.83   | 3.33    | 3.33    |

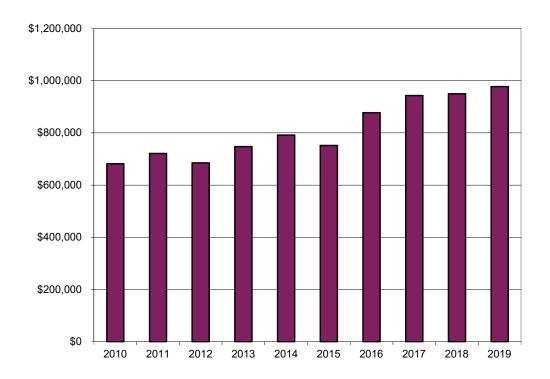
Depreciation expense for system infrastructure has been budgeted. The non-cash expense has a major impact on sewer system operations and must be considered in adequately funding these operations.

### CITY OF LINO LAKES SEWER OPERATING FUND (602) 2019 ADOPTED REVENUE BUDGET

|                                      | Account  | Actual    | Actual    | Budget    | Adopted   |               |
|--------------------------------------|----------|-----------|-----------|-----------|-----------|---------------|
|                                      | Number   | 2016      | 2017      | 2018      | 2019      | Budget Detail |
| Operating Revenue                    |          |           |           |           |           |               |
| Current Assessments                  | 3110-000 | 0         | 772       | 0         | 0         |               |
| Delinquent Assessments               | 3120-000 | 973       | 382       | 0         | 0         |               |
| Penalties & Interest                 | 3150-000 | 260       | 119       | 0         | 0         |               |
| Sewer Hook-Up Charge                 | 3249-000 | 21,050    | 26,497    | 20,000    | 23,000    |               |
| Interest on Investments              | 3620-000 | 62,404    | 52,085    | 55,000    | 60,000    |               |
| Change in Fair Value of Investments  | 3621-000 | 4,401     | 14,791    | 0         | 0         |               |
| Refunds and Reimbursements           | 3730-000 | 0         | 10        | 0         | 0         |               |
| Sewer Sales                          | 3856-000 | 1,612,724 | 1,641,396 | 1,600,000 | 1,650,000 |               |
| Sewer Penalties                      | 3858-000 | 24,266    | 29,787    | 22,500    | 24,000    |               |
| Sale of Capital Assets               | 3910-000 | 50        | 0         | 0         | 0         |               |
| Operating Transfers                  | 3920-000 | 0         | 104,969   | 0         | 0         |               |
|                                      |          | 1,726,127 | 1,870,809 | 1,697,500 | 1,757,000 |               |
| Other Sources                        |          |           |           |           |           |               |
| Use of Reserves                      |          | 0         | 0         | 265,032   | 250,082   | <u> </u>      |
| ·                                    |          | 0         | 0         | 265,032   | 250,082   |               |
| Total Operating Revenue & Other Sour | ces      | 1,726,127 | 1,870,809 | 1,962,532 | 2,007,082 |               |

| TEMPORARIES 4106-000 9,002 7,653 6,000 6,000 3 - 50% General Maintenance Wis WELLNESS PROGRAM 4106-000 0 0 0 0 0 0 0 12.5% Accits Pay/Payroll Tech PERA 4121-000 24,865 25,055 15,632 16,042 1.15 FTE PT Office Specialist FICAMEDICARE 4122-000 12,273 13,572 16,404 16,822 FENSION EXPENSION | CITY OF LINO LAKES                   |  |  |  |  |  |  |  |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--|--|--|--|--|--|--|--|
| PERSONAL SERVICES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                      |  |  |  |  |  |  |  |  |
| SALARIES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | et Detail                            |  |  |  |  |  |  |  |  |
| ON CALL 410-000 3,963 3,553 4,000 4,000 50% Unitly Supervisor 20% Office Specialist 15% Administrative Assistant ON CALL 410-000 2,060 2,825 2,600 2,600 2,600 2,600 2,600 3,000 6 20% OFFICE ON CALL 410-000 9,002 7,853 6,000 6,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,00 |                                      |  |  |  |  |  |  |  |  |
| OVERTIME 4102-000 3.963 3.553 4.000 4.000 500 CALL 4105-000 2.060 2.265 2.265 2.600 5.000 5.000 CALL 4105-000 9.002 7.653 6.000 6.000 3.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.00 |                                      |  |  |  |  |  |  |  |  |
| TEMPORARIES 4106-000 9,002 7,853 6,000 6,000 3 - 50% General Maintenance Wc WELLNESS PROGRAM 4108-000 0 0 0 0 0 0 0 0 1 2,500 12,500 12,50% Acacts Pay/Payroll Tech PERA 4121-000 12,48,65 25,605 15,632 16,042 1,5FTE PT Office Specialist FICAMEDICARE 4122-000 12,273 13,572 18,404 16,822 15,000 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12,500 12, |                                      |  |  |  |  |  |  |  |  |
| Solution    |                                      |  |  |  |  |  |  |  |  |
| WELLINESS PROGRAM 4108-000 0 0 0 0 0 1 2.5% Accis Pay/Fayroll Tech PERA 4121-000 12.4865 25.605 15.632 16.042 15 FTE PT Office Specialist FICAMEDICARE 4122-000 179 885 786 850 PERSION EXPENSE 4125-000 0 0 12.500 12.500 PERSION EXPENSE 4125-000 0 0 12.500 12.500 PERSION EXPENSE 4125-000 0 0 12.500 12.500 PERSION EXPENSE 4131-000 20.003 30.078 35.123 30.629 PERSION EXPENSE 4131-000 1.250 1.482 17.60 17.70 PERSION EXPENSE 4131-000 1.250 1.482 17.60 10.00 10.00 PERSION EXPENSE 4141-000 1.250 1.482 17.60 10.00 10.00 PERSION EXPENSE  ***POPULIES***  ***P | Workers                              |  |  |  |  |  |  |  |  |
| FICAMEDICARE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                      |  |  |  |  |  |  |  |  |
| CMA EMPLOYER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                      |  |  |  |  |  |  |  |  |
| PENSION EXPENSE 4125-000 0 0 12,500 12,500 12,500 HEALTH INSURANCE 4131-000 20,003 30,078 35,123 30,629 14EALTH INSURANCE 4131-000 598 687 696 712 DENTAL INSURANCE 4134-000 1,250 1,482 1,760 1,760 1,760 EREMPLOYMENT INSURANCE 4141-000 3,228 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |  |  |  |  |  |  |  |  |
| HEALTH INSURANCE 4131-000 20,003 30,078 35,123 30,629                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                      |  |  |  |  |  |  |  |  |
| LIFE & DISABILITY INSURANCE 4133-000 598 687 696 712 0ENTAL INSURANCE 4141-000 1,250 1,482 1,760 1,760 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                      |  |  |  |  |  |  |  |  |
| DENTAL INSURANCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                      |  |  |  |  |  |  |  |  |
| REEMPLOYMENT INSURANCE 4141-000 3,228 0,0 0,0 0,0 0,0 0,0 0,0 0,0 0,0 0,0 0,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                      |  |  |  |  |  |  |  |  |
| WORKER'S COMPENSATION         4151-000         6,793         6,724         8,924         10,560           SUPPLIES           OFFICE SUPPLIES         4200-000         1,576         1,764         1,500         2,000         Moderna (Moderna)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                      |  |  |  |  |  |  |  |  |
| SUPPLIES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                      |  |  |  |  |  |  |  |  |
| SUPPLIES   4200-000   1.576   1.764   1.500   2.000   Utility Billing Forms, Etc.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                      |  |  |  |  |  |  |  |  |
| OFFICE SUPPLIES         4200-000         1,576         1,764         1,500         2,000         Utility Billing Forms, Etc.           MAINTENANCE SUPPLIES         4211-000         13,336         37,768         20,000         30,000         Impellers, Screens, Fuses, UPS, IPUS, I                                                                                                                                                               |                                      |  |  |  |  |  |  |  |  |
| MAINTENANCE SUPPLIES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |  |  |  |  |  |  |  |  |
| FUELS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                      |  |  |  |  |  |  |  |  |
| SMALL TOOLS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | S, Heaters, Batteries                |  |  |  |  |  |  |  |  |
| 26,127   51,044   33,000   44,500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                      |  |  |  |  |  |  |  |  |
| OTHER SERVICES AND CHARGES           PROFESSIONAL SERVICES         4300-000         26,932         63,631         90,000         90,000         Sewermain/Lift Station/Manhole Mulnicipal Englished           MUNICIPAL ENGINEER         4304-000         19,243         18,045         25,000         25,000         Springbrook License Subscription           OTHER CONSULTANTS         4310-000         0         5,319         0         2,600         Springbrook License Subscription           TELEPHONE         4321-000         1,252         865         1,500         Cellular Phones, Lift Stations           POSTAGE         4322-000         5,306         4,837         5,000         5,000         Utility Billing Postage           TRAVEL & TUITION         4330-000         831         156         2,000         3,000         Willity Billing Postage           PRINTING & PUBLISHING         4340-000         0         0         500         500         Insurance           A360-000         17,387         16,175         18,000         18,000         Insurance           UNIFORMS         4370-000         585         569         600         600           ELECTRICITY         4381-000         27,381         28,192         30,000         30,000 </td <td></td>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                      |  |  |  |  |  |  |  |  |
| PROFESSIONAL SERVICES 4300-000 26,932 63,631 90,000 90,000 Sewermain/Lift Station/Manhole Municipal Engineer 4304-000 19,243 18,045 25,000 25,000 Contract C |                                      |  |  |  |  |  |  |  |  |
| MUNICIPAL ENGINEER         4304-000         19,243         18,045         25,000         25,000         Company of the consultants         Addition of the consu                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                      |  |  |  |  |  |  |  |  |
| OTHER CONSULTANTS         4310-000         0         5,319         0         2,600         Springbrook License Subscription           TELEPHONE         4321-000         1,252         865         1,500         1,500         Cellular Phones, Lift Stations           POSTAGE         4322-000         5,306         4,837         5,000         5,000         Utility Billing Postage           TRAVEL & TUITION         4330-000         831         156         2,000         3,000           PRINTING & PUBLISHING         4340-000         0         0         500         500           INSURANCE         4360-000         17,387         16,175         18,000         18,000           AUTO INSURANCE         4363-000         604         601         700         700           UNIFORMS         4370-000         585         569         600         600           ELECTRICITY         4381-000         27,381         28,192         30,000         30,000           UTILITIES (WATER/SEWER)         4382-000         11,686         11,933         15,000         Blaine, Shoreview, and Centennia           HEAT         4383-000         1,162         1,172         1,800         1,800           CONTRACTUAL SERVICES         4410-0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | le Maintenance and Repairs           |  |  |  |  |  |  |  |  |
| TELEPHONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                      |  |  |  |  |  |  |  |  |
| POSTAGE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | tion - UB Module                     |  |  |  |  |  |  |  |  |
| TRAVEL & TUITION         4330-000         831         156         2,000         3,000           PRINTING & PUBLISHING         4340-000         0         0         500         500           INSURANCE         4360-000         17,387         16,175         18,000         18,000           AUTO INSURANCE         4363-000         604         601         700         700           UNIFORMS         4370-000         585         569         600         600           ELECTRICITY         4381-000         27,381         28,192         30,000         30,000           UTILITIES (WATER/SEWER)         4382-000         11,686         11,933         15,000         15,000         Blaine, Shoreview, and Centennia           HEAT         4383-000         1,162         1,172         1,800         1,800         1,800           MCES TREATMENT CHARGES         4405-000         877,565         942,972         949,776         977,612         MCES Sewer Treatment Costs           CONTRACTED SERVICES         4410-000         5,389         6,997         4,400         6,000         Gopher One-Call, Accela Web Pa           RENTED EQUIPMENT         4415-000         0         0         0         0         Sewer Operators Licenses <td></td>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |  |  |  |  |  |  |  |  |
| TRAVEL & TUITION         4330-000         831         156         2,000         3,000           PRINTING & PUBLISHING         4340-000         0         0         500         500           INSURANCE         4360-000         17,387         16,175         18,000         18,000           AUTO INSURANCE         4363-000         604         601         700         700           UNIFORMS         4370-000         585         569         600         600           ELECTRICITY         4381-000         27,381         28,192         30,000         30,000           UTILITIES (WATER/SEWER)         4382-000         11,686         11,933         15,000         15,000         Blaine, Shoreview, and Centennia           HEAT         4383-000         1,162         1,172         1,800         1,800         1,800           MCES TREATMENT CHARGES         4405-000         877,565         942,972         949,776         977,612         MCES Sewer Treatment Costs           CONTRACTED SERVICES         4410-000         5,389         6,997         4,400         6,000         Gopher One-Call, Accela Web Pa           RENTED EQUIPMENT         4415-000         0         0         0         0         Sewer Operators Licenses <td></td>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |  |  |  |  |  |  |  |  |
| PRINTING & PUBLISHING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                      |  |  |  |  |  |  |  |  |
| AUTO INSURANCE 4363-000 604 601 700 700  UNIFORMS 4370-000 585 569 600 600  ELECTRICITY 4381-000 27,381 28,192 30,000 30,000  UTILITIES (WATER/SEWER) 4382-000 11,686 11,933 15,000 15,000 Blaine, Shoreview, and Centenrial HEAT 4383-000 1,162 1,172 1,800 1,800  CONTRACTUAL SERVICES  MCES TREATMENT CHARGES 4405-000 877,565 942,972 949,776 977,612 MCES Sewer Treatment Costs  CONTRACTED SERVICES 4410-000 5,389 6,997 4,400 6,000 Gopher One-Call, Accela Web Parent Dequipment 4415-000 0 0 0 0  SUBSCRIPTIONS & DUES 4452-000 23 3,600 3,000 500 Sewer Operators Licenses 882,977 953,569 957,176 984,112  DEPRECIATION  ASSET DEPRECIATION 4510-000 456,421 477,094 456,000 475,000 Annual Depreciation Expense - Set 445,544 477,094 456,000 475,000  OTHER  OPERATING TRANSFERS 4910-000 244,594 35,727 0 0  CAPITAL OUTLAY  EQUIPMENT 5000-000 970 491 20,000 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                      |  |  |  |  |  |  |  |  |
| AUTO INSURANCE 4363-000 604 601 700 700  UNIFORMS 4370-000 585 569 600 600  ELECTRICITY 4381-000 27,381 28,192 30,000 30,000  UTILITIES (WATER/SEWER) 4382-000 11,686 11,933 15,000 15,000 Blaine, Shoreview, and Centenrial HEAT 4383-000 1,162 1,172 1,800 1,800  CONTRACTUAL SERVICES  MCES TREATMENT CHARGES 4405-000 877,565 942,972 949,776 977,612 MCES Sewer Treatment Costs  CONTRACTED SERVICES 4410-000 5,389 6,997 4,400 6,000 Gopher One-Call, Accela Web Parent Dequipment 4415-000 0 0 0 0  SUBSCRIPTIONS & DUES 4452-000 23 3,600 3,000 500 Sewer Operators Licenses 882,977 953,569 957,176 984,112  DEPRECIATION  ASSET DEPRECIATION 4510-000 456,421 477,094 456,000 475,000 Annual Depreciation Expense - Set 445,544 477,094 456,000 475,000  OTHER  OPERATING TRANSFERS 4910-000 244,594 35,727 0 0  CAPITAL OUTLAY  EQUIPMENT 5000-000 970 491 20,000 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                      |  |  |  |  |  |  |  |  |
| UNIFORMS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                      |  |  |  |  |  |  |  |  |
| ELECTRICITY         4381-000         27,381         28,192         30,000         30,000           UTILITIES (WATER/SEWER)         4382-000         11,686         11,933         15,000         15,000         Blaine, Shoreview, and Centennia           HEAT         4383-000         1,162         1,172         1,800         1,800           CONTRACTUAL SERVICES           MCES TREATMENT CHARGES         4405-000         877,565         942,972         949,776         977,612         MCES Sewer Treatment Costs           CONTRACTED SERVICES         4410-000         5,389         6,997         4,400         6,000         Gopher One-Call, Accela Web Pa           RENTED EQUIPMENT         4415-000         0         0         0         0         0         0         Sewer Operators Licenses           SUBSCRIPTIONS & DUES         4452-000         23         3,600         3,000         500         Sewer Operators Licenses           BEPRECIATION           ASSET DEPRECIATION         4510-000         456,421         477,094         456,000         475,000         Annual Depreciation Expense - State of the second state of the secon                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                      |  |  |  |  |  |  |  |  |
| UTILITIES (WATER/SEWER)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |  |  |  |  |  |  |  |  |
| HEAT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | nnial Utilities - Utility Connection |  |  |  |  |  |  |  |  |
| 112,369   151,493   190,100   193,700                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                      |  |  |  |  |  |  |  |  |
| CONTRACTUAL SERVICES           MCES TREATMENT CHARGES         4405-000         877,565         942,972         949,776         977,612         MCES Sewer Treatment Costs           CONTRACTED SERVICES         4410-000         5,389         6,997         4,400         6,000         Gopher One-Call, Accela Web Pa           RENTED EQUIPMENT         4415-000         0         0         0         0         Sewer Operators Licenses           882,977         953,569         957,176         984,112           DEPRECIATION           ASSET DEPRECIATION         4510-000         456,421         477,094         456,000         475,000         Annual Depreciation Expense - Set           456,421         477,094         456,000         475,000         Annual Depreciation Expense - Set           456,421         477,094         456,000         475,000         Annual Depreciation Expense - Set           4910-000         244,594         35,727         0         0         0           CAPITAL OUTLAY         EQUIPMENT         5000-000         970         491         20,000         0         0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                      |  |  |  |  |  |  |  |  |
| MCES TREATMENT CHARGES         4405-000         877,565         942,972         949,776         977,612         MCES Sewer Treatment Costs           CONTRACTED SERVICES         4410-000         5,389         6,997         4,400         6,000         Gopher One-Call, Accela Web Pa           RENTED EQUIPMENT         4415-000         0         0         0         0         0         Sewer Operators Licenses           882,977         953,569         957,176         984,112           DEPRECIATION         4510-000         456,421         477,094         456,000         475,000         Annual Depreciation Expense - Service Acceleration Expense - Serv                                                                                                                                                                                                                                                                                                                                                                                                                    |                                      |  |  |  |  |  |  |  |  |
| CONTRACTED SERVICES         4410-000         5,389         6,997         4,400         6,000         Gopher One-Call, Accela Web Park           RENTED EQUIPMENT         4415-000         0         0         0         0         0         0         0         Sewer Operators Licenses           SUBSCRIPTIONS & DUES         4452-000         23         3,600         3,000         500         Sewer Operators Licenses           882,977         953,569         957,176         984,112           DEPRECIATION         4510-000         456,421         477,094         456,000         475,000         Annual Depreciation Expense - Set 456,421         477,094         456,000         475,000         Annual Depreciation Expense - Set 456,421         477,094         456,000         475,000         Annual Depreciation Expense - Set 456,421         477,094         456,000         475,000         Annual Depreciation Expense - Set 456,421         477,094         456,000         475,000         Annual Depreciation Expense - Set 456,421         477,094         456,000         475,000         Annual Depreciation Expense - Set 456,421         477,094         456,000         475,000         Annual Depreciation Expense - Set 456,421         477,094         456,000         475,000         Annual Depreciation Expense - Set 456,421         477,094         456,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                      |  |  |  |  |  |  |  |  |
| RENTED EQUIPMENT         4415-000         0         0         0         0         0         Sewer Operators Licenses           SUBSCRIPTIONS & DUES         4452-000         23         3,600         3,000         500         Sewer Operators Licenses           882,977         953,569         957,176         984,112           DEPRECIATION           4510-000         456,421         477,094         456,000         475,000         Annual Depreciation Expense - Severation Expense - Severati                                                                                                                                                                                                                                                                                                                                                     |                                      |  |  |  |  |  |  |  |  |
| SUBSCRIPTIONS & DUES         4452-000         23         3,600         3,000         500         Sewer Operators Licenses           882,977         953,569         957,176         984,112           DEPRECIATION           ASSET DEPRECIATION         4510-000         456,421         477,094         456,000         475,000         Annual Depreciation Expense - Section Sec                                                                                                                                                                                                                                                                     | , ··-··                              |  |  |  |  |  |  |  |  |
| 882,977         953,569         957,176         984,112           DEPRECIATION           ASSET DEPRECIATION         4510-000         456,421         477,094         456,000         475,000         Annual Depreciation Expense - See A 456,421         477,094         456,000         475,000         Annual Depreciation Expense - See A 456,421         477,094         456,000         475,000         Annual Depreciation Expense - See A 456,421         477,094         456,000         475,000         Annual Depreciation Expense - See A 456,421         477,094         456,000         475,000         Annual Depreciation Expense - See A 456,000         475,000         Annual Depreciation Expense - See A 456,000         A75,000         Annual Depreciation Expense - See A 456,000         Annual Depreciation Expense - See A 456,000         Annual Depreciation Expense - See A 456,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |  |  |  |  |  |  |  |  |
| DEPRECIATION           ASSET DEPRECIATION         4510-000         456,421         477,094         456,000         475,000         Annual Depreciation Expense - Some Accordance of the process of the proces                                                                                                                     |                                      |  |  |  |  |  |  |  |  |
| ASSET DEPRECIATION 4510-000 456,421 477,094 456,000 475,000 Annual Depreciation Expense - So 456,421 477,094 456,000 475,000  OTHER  OPERATING TRANSFERS 4910-000 244,594 35,727 0 0  CAPITAL OUTLAY  EQUIPMENT 5000-000 970 491 20,000 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                      |  |  |  |  |  |  |  |  |
| 456,421         477,094         456,000         475,000           OTHER           OPERATING TRANSFERS         4910-000         244,594         35,727         0         0           CAPITAL OUTLAY           EQUIPMENT         5000-000         970         491         20,000         0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | - Sewer Infrastructure & Fauin       |  |  |  |  |  |  |  |  |
| OTHER           OPERATING TRANSFERS         4910-000         244,594         35,727         0         0           244,594         35,727         0         0           CAPITAL OUTLAY           EQUIPMENT         5000-000         970         491         20,000         0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | care and a color of color            |  |  |  |  |  |  |  |  |
| OPERATING TRANSFERS         4910-000         244,594         35,727         0         0           244,594         35,727         0         0           CAPITAL OUTLAY           EQUIPMENT         5000-000         970         491         20,000         0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                      |  |  |  |  |  |  |  |  |
| 244,594         35,727         0         0           CAPITAL OUTLAY           EQUIPMENT         5000-000         970         491         20,000         0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                      |  |  |  |  |  |  |  |  |
| CAPITAL OUTLAY           EQUIPMENT         5000-000         970         491         20,000         0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |  |  |  |  |  |  |  |  |
| EQUIPMENT 5000-000 970 491 20,000 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                      |  |  |  |  |  |  |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |  |  |  |  |  |  |  |  |
| 310 431 ZU,UUU U                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                      |  |  |  |  |  |  |  |  |
| l de la companya de                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                      |  |  |  |  |  |  |  |  |
| TOTAL SEWER FUND 1,963,154 1,937,551 1,962,532 2,007,082                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                      |  |  |  |  |  |  |  |  |

# City of Lino Lakes Metropolitan Council Wastewater Service Charges



| <u>Year</u> | <u>Amount</u> |
|-------------|---------------|
| 2010        | 681,592       |
| 2011        | 720,986       |
| 2012        | 684,933       |
| 2013        | 747,200       |
| 2014        | 791,580       |
| 2015        | 751,648       |
| 2016        | 877,565       |
| 2017        | 942,972       |
| 2018        | 949,776       |
| 2019        | 977,612       |