



## APPLICATION CHECKLIST

### PUD Concept Plan

**THIS CHECKLIST MUST BE COMPLETED & SUBMITTED WITH LAND USE APPLICATION**

**Project Name:** \_\_\_\_\_

Please indicate in the column labeled “*Applicant to Complete*” on which plan sheet or in which document the required information can be found.

<b>PUD CONCEPT PLAN REQUIREMENTS</b>		<i>Applicant to Complete</i>	<i>City to Complete</i>		
		<b>Plan Sheet # or Document</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>
1.	Signed Land Use Application Form				
2.	Application Fees: An application fee and escrow deposit are required per the City of Lino Lakes Fee Schedule.				
3.	Three (3) sets of large scale plans. (We do not need printed copies of specifications, reports or other written materials.)				
4.	Electronic PDF copies via email, FTP site or flash drive of all plans, specifications and other written materials.				
5.	One (1) electronic copy of plan in CAD format compatible with the City’s computer system.				
6.	<b>The PUD Concept Plan provides an opportunity for the applicant to submit an application and plan to the City showing the basic intent and the general nature of the entire development before incurring substantial cost. The evaluation of the Concept Plan shall include but not be limited to the following criteria:</b>				
7.	Overall maximum PUD density range.				
8.	General location of major streets and pedestrian ways.				

PUD CONCEPT PLAN REQUIREMENTS		Applicant to Complete	City to Complete		
		Plan Sheet # or Document	Yes	No	NA
9.	General location and extent of public and common open space.				
10.	General location of residential and non-residential land uses with approximate type and intensities of development.				
11.	A staging and time schedule of development.				
12.	Other special criteria for development.				
13.	<b>PUD Concept Plan Submission Information.</b>				
14.	Information for Concept Plan as specified in City Code Section 1001.026. Please complete and submit a Concept Plan Checklist.				
15.	An aerial photograph at a scale of at least one (1) inch equals 100 feet, depicting the proposed development of the subject property and all land within 500 feet and showing the precise location of existing streets.				
16.	Schematic drawing of the proposed PUD including, but not limited to, the general location of major street and pedestrian ways, public and common open space, residential and other land uses				
17.	An estimate of the total number of dwelling and/or other units and a tabulation of the following land uses expressed in acres and as a percent of the total project area:				
18.	Area devoted to residential and non-residential uses.				
19.	Area devoted to residential use by building or structure or use type.				
20.	Area devoted to common open space.				
21.	Area devoted to public open space.				
22.	Area devoted to streets.				
23.	Area, and potential floor area, devoted to commercial uses.				
24.	Area, and potential floor area, devoted to industrial or office uses.				
25.	If the PUD will be developed in different phases, the applicant shall submit a phasing plan for construction of the various elements of the entire PUD.				

<b>PUD CONCEPT PLAN REQUIREMENTS</b>		<i>Applicant to Complete</i>	<i>City to Complete</i>		
		<b>Plan Sheet # or Document</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>
26.	If the PUD includes provisions for public or common open space or service facilities, a statement describing the provision that is to be made for the care and maintenance of such open space or service facilities.				