



Personal History Form

600 Town Center Parkway
Lino Lakes, MN 55014
651-982-2400

Liquor and Tobacco License

A Personal History Form must be completed for each applicant and submitted together with the license application. The application background fee is non-refundable.

Note: The City of Lino Lakes is conducting an investigation into background information for approval of a request for licensing. This application requests information, which may be classified as private or confidential under the Minnesota Data Practices Act. State law or City ordinance requires this information. The information will be used to determine eligibility for issuance of the license or renewal. Failure to provide the information may result in a denial of the license.

Your background may include (but not limited to):

Criminal History, Drivers License Check, Outstanding Warrants, Fingerprinting, Photograph, Civil & Criminal Record Check, IRS Document Check, Credit Check and Interview.

Any information that you provide will be made accessible to the following persons or entities:

- A. The subject(s) of the data, which may include someone other than yourself.
- B. Individuals within the City of Lino Lakes whose work assignments reasonably require access to the information you provide.
- C. Any persons, entities or agencies authorized by state or federal law to have access to the information. These include, but are not necessarily limited to, the following:
 1. Law enforcement agencies. The information you provide may be referred to a law enforcement agency for purposes of initiating or furthering a criminal investigation. You are advised, however, that any statements you make under threat of discipline, or evidence obtained as a result of such statements, cannot be used against you in any criminal proceeding.
 2. Contracting Parties. Where a contract between the City of Lino Lakes requires that such party have access, the information you provide will be shared with that contracting party. The contracting party may not disclose the information except as authorized by state or federal law.
 3. City Attorneys. The information you provide may be shared with the City of Lino Lakes attorneys, if the information is related to a matter upon which the City of Lino Lakes has requested legal advice.
 4. Open Meetings. If it becomes reasonably necessary to discuss such information at any meeting required by law to be open to the public, the information you provide may become available to the public at such meeting.
 5. Court Order. The information you provide will be made available to any persons or entities authorized by court order to have access to the information.
- D. Persons or entities who have the express written consent of the data subject, who may be someone other than you.

I have read and understand the above advisory.

Signed

Date

DIRECTIONS: This form must be filled out with typewriter or by printing in ink.

True name: _____
(Last) (First) (Middle - Required)

Maiden, Alias or Former Name: _____

Residence Address: _____
(Street)

(City) (State) (Zip)

County in which you live: _____ Home Phone # (____) _____

Business Name: _____

Business Address: _____
(Street)

(City) (State) (Zip)

Business Phone: (____) _____

Place of Birth: _____ Date of Birth: _____
Month / day / year

Driver's License No. _____ State of Issued Driver's License _____
Have you ever had a driver's license in another state? Yes ____ No ____ If yes, give state and year (s): _____

Marital Status: Married ____ Single ____ Divorced ____

If married, spouse true name, place and date of birth, and residence address of spouse:

Last First Middle

Maiden Name Date of Birth Place of Birth (City, County & State)

Spouse address, city, state, zip

Address(s) at which you have lived during the preceding 10 years. (Begin with present address)

(Street, City, State, Zip) (Dates)

(Street, City, State, Zip) (Dates)

(Street, City, State, Zip) (Dates)

I authorize the Lino Lakes Public Safety Department and the Minnesota Bureau of Criminal Apprehension to disclose all criminal background information on me as permitted by law to the City of Lino Lakes for the purpose of a background check.

The expiration of this authorization shall be one year from the date of my signature.

Signature of Applicant _____ Date _____

Subscribed and sworn to before me a Notary Public on the ____ day of _____.

My commission expires on: _____

(Notary Public)