



**CITY OF LINO LAKES  
PUBLIC SAFETY DEPARTMENT**  
640 Town Center Parkway  
Lino Lakes, MN 55014  
651-982-2300



## **OPEN BURNING PERMIT PROCESS**

1. Obtain an Open Burning Permit application and Open Burning Informational handout from our website or in the lobby of the Lino Lakes Public Safety Department.
2. Complete and return the Open Burning Permit along with a scaled site plan showing burn location and safety plan to [DLallier@linolakes.us](mailto:DLallier@linolakes.us) at least two weeks prior to planned burn.
3. You will be contacted by the Public Safety Deputy Director – Fire Division to schedule Pre-burn and Post burn inspections.
4. Once approved you will be contacted to pick up your approved Open Burning Permit at the Lino Lakes Public Safety Department and pay the \$50 permit fee by cash, check or credit card.

## **FIRE SAFETY AND AIR QUALITY REQUIREMENTS**

### **PERMIT HOLDER AGREES TO:**

- To keep this fire under control and to assume responsibility for all damages and costs that may result from burning done under this permit.
- Be on-site at all times and is responsible for ensuring the fire is **completely out** including all hot spots.
- Not to burn if there is a practical alternative method for disposal of the material such as chipping or composting.
- To use a clean burning device to start the fire.
- Not to conduct burning during any air quality alert.
- Not to burn paper or cardboard except as provided under Minnesota Statutes 17.135.
- To extinguish the fire immediately if this permit is revoked.
- To have this permit available at the burn site for inspection.
- That prevailing wind must be away from nearby occupied buildings.
- That fires not be allowed to smolder without flame.
- Burning is not allowed on Red Flag Days as determined by the Minnesota DNR. Please check their website: [http://www.dnr.state.mn.us/forestry/fire/wildfire\\_update.html](http://www.dnr.state.mn.us/forestry/fire/wildfire_update.html)
- Pre-burn and Post-burn inspections required.
  - Once pre-inspection and burn date is set, burn must occur within 3 days of set date. If conditions change and the burn is not conducted, applicant must contact the Lino Lakes Public Safety Department – Fire Division and reschedule the burn date, this may result in the need for an additional pre-burn inspection if conditions have changed.
- The permit holder must inform the Fire Division of any unintended property damage that occurs during the burn.
- **Applicant MUST notify the Fire Division 651-982-2300 and Anoka County Dispatch at 763-427-1212 prior to initiating the burn.**

**ALL COSTS FROM THE RESPONSE OF EMERGENCY PERSONNEL ASSOCIATED WITH THIS BURN WILL BE THE RESPONSIBILITY OF THE PERMIT HOLDER.**



# LINO LAKES PUBLIC SAFETY DEPARTMENT



## OPEN BURNING PERMIT NO. 23-\_\_\_\_\_

### PERMITTEE INFORMATION:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone # \_\_\_\_\_

### BURN SITE LOCATION (if different than above address):

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### BURNING PERMIT CONDITIONS:

\_\_\_\_\_ Piled Material (trees & brush)

\_\_\_\_\_ Running Fire – Size of Area

#### PRE-BURN INSPECTION

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Fee Paid \_\_\_\_\_ (\$50.00)

#### POST-BURN INSPECTION

Date: \_\_\_\_\_

To be completed by Deputy Director – Fire Division

**EFFECTIVE DATES:** From: M\_\_\_\_\_/D\_\_\_\_\_/Y 2023 To: M\_\_\_\_\_/D\_\_\_\_\_/Y 2023

**DAILY HOURS:** From: \_\_\_\_\_AM/PM or To: \_\_\_\_\_AM/PM or \_\_\_\_\_ALL DAY

This permit is valid for opening burning as allowed and specified in Minnesota Statutes 88.16 and 88.22, Minnesota State Fire Code and local ordinances. The permittee is granted permission to burn the above described materials at the specified location during the dates and times listed above. I attest, by my signature, that I have read and will comply with the conditions of, and any attachments to this permit; and that I am the landowner or have permission to burn at the above location.

**Permittee's Signature**

**Date**

**Approving Authority Signature**

X \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

X \_\_\_\_\_

X \_\_\_\_\_

### FIRE SAFETY AND AIR QUALITY REQUIREMENTS

#### I AGREE:

- To keep this fire under control and to assume responsibility for all damages and costs that may result from burning done under this permit.
- To attend this fire until completely extinguished.
- Not to burn if there is a practical alternative method for disposal of the material such as chipping or composting.
- To use a clean burning device to start the fire.
- Not to conduct burning during any air quality alert.
- Not to burn paper or cardboard except as provided under Minnesota Statutes 17.135.
- To extinguish the fire immediately if this permit is revoked.
- To have this permit available at the burn site for inspection.
- That prevailing wind must be away from nearby occupied buildings.
- That fires not be allowed to smolder without flame.

**VIOLATIONS OF PERMIT CONDITIONS MAY SUBJECT PERMITTEE TO CRIMINAL AND/OR CIVIL ACTIONS.**